

AGENDA--CITY COUNCIL -- CITY OF MARTINSVILLE, VIRGINIA  
Council Chambers – Municipal Building  
**7:00 pm CLOSED SESSION**                      **7:30 pm regular session**  
**Tuesday, October 9, 2012**

**7:00--Closed Session**

1. Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711(A)—Closed Meetings, the following:
  - A. A prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community as authorized by Subsection 5.
  - B. Appointments to boards and commissions as authorized by Subsection 1.
  - C. A personnel matter as authorized by Subsection 1.

**7:30—Regular Session**

Invocation & Pledge to the American Flag– Vice Mayor Kimble Reynolds

1. [Consider approval of Council meeting minutes of September 11, September 13, September 14, and September 15, 2012.](#) (2 mins.)
2. [Presentation of proclamation-GED & Career Awareness Week.](#) (2 mins.)
3. [Presentation of proclamation-Domestic Violence Awareness Month.](#) (2 mins.)
4. [Presentation of proclamation-Extra Mile Day.](#) (2 mins.)
5. [Consider accepting artwork prepared by former City Manager Don Edmonds for display in the City Municipal Building.](#) (10 mins.)
6. [Hear a presentation on Historic Tax Credits.](#) (10 mins.)
7. [Hear update from M-HC Economic Development Corporation.](#) (10 mins.)
8. [Continue discussion and consider approval of Electric Rate Stabilization Plan.](#) (10 mins.)
9. [Consider approval of consent agenda.](#) (2 minutes)
  - A. Accept & appropriate budget adjustments-reappropriations from FY12 to FY13
10. Business from the Floor  
**This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. In that the Council meetings are broadcast on Martinsville Government Television, the City Council is responsible for the content of the programming. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should:**
  - (1) come to the podium and state their name and address;**
  - (2) state the matter that they wish to discuss and Council action being requested;**
  - (3) limit their remarks to five minutes;**
  - (4) refrain from making any personal references or accusations of a factually false and/or malicious nature.****Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium. Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.**
11. Comments by members of City Council. (5 minutes)
12. Comments by City Manager. (5 minutes)

**Meeting Date:** October 9, 2012

**Item No:** 1.

**Department:** Clerk of Council

**Issue:** Consider approval of minutes of City Council meetings September 11, 2012, September 13, 2012, September 14, 2012, and September 15, 2012.

**Summary:** None

**Attachments:** [September 11, 2012 minutes](#)  
[September 13, 2012 minutes](#)  
[September 14, 2012 minutes](#)  
[September 15, 2012 minutes](#)

**Recommendations:** Motion to approve minutes as presented

September 11, 2012

The regular meeting of the Council of the City of Martinsville, Virginia, was held on September 11, 2012, in Council Chambers, Municipal Building, at 7:30 PM, Closed Session beginning at 7:00PM, with Mayor Kim Adkins presiding. Council Members present included: Mayor Kim Adkins, Vice Mayor Kimble Reynolds, Mark Stroud and Danny Turner. Gene Teague arrived at 7:05pm. Staff present included: Leon Towarnicki, Interim City Manager, Brenda Prillaman, Eric Monday, Linda Conover, Eddie Cassidy, Wayne Knox, Andy Powers, and Ted Anderson.

Mayor Adkins called the meeting to order and advised Council will go into Closed Session. In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Danny Turner, seconded by Mark Stroud, with the following 4-0 recorded vote: Adkins, aye; Stroud, aye; Reynolds, aye; and Turner, aye, (Teague not present for roll call vote in to closed session), Council convened in Closed Session, for the purpose of discussing the following matters: (A) Appointments to boards and commissions as authorized by Subsection 1. (B) Consultation with legal counsel and briefings by staff members, attorneys, or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during Session. On a motion by Danny Turner, seconded by Mark Stroud, with the following recorded 5-0 vote: Adkins, aye; Reynolds, aye; Teague, aye; Stroud, aye; and Turner, aye, Council returned to Open Session. Action taken: A motion was made by Danny Turner, seconded by Kimble Reynolds, with a 5-0 vote, to appoint Ellen Wood, 1800 Mulberry Rd., to the Planning Commission for an unexpired 4 year term ending 6/30/16.

Following the invocation by Mayor Adkins and Pledge to the American Flag, the Mayor welcomed everyone to the meeting.

Recess City Council and convene MRHA: A motion was made by Gene Teague, seconded by Mark Stroud, with a 5-0 vote, to convene the Martinsville Redevelopment & Housing Authority.

Resolution regarding SEMAP: Wayne Knox reported to the Authority that annually all Public Housing Agencies must submit information certifying that its program is being operated according to the guidelines established by HUD. This was done within the 60 days as directed by HUD. On a motion by Gene Teague, seconded by Kimble Reynolds, with a 5-0 vote, the Martinsville Redevelopment & Housing Authority approved the following resolution regarding Section 8 Management Assessment Program (SEMAP) Certification:

<p style="text-align:center"><b>MARTINSVILLE REDEVELOPMENT &amp; HOUSING AUTHORITY</b></p> <p style="text-align:center"><b><u>RESOLUTION</u></b></p> <p style="text-align:center"><b>SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION</b></p> <p><b>Whereas,</b> 24CFR 985.101 requires a Public Housing Agency administering a tenant-based assistance program to submit an annual SEMAP Certification within 60 days after the end of its fiscal year;</p> <p><b>Whereas,</b> SEMAP requires HUD to rate the performance of Public Housing agencies by assessing 14 performance indicators subject to HUD verification by an on-site confirmation review at any time;</p> <p><b>Whereas,</b> The Housing Authority is required to submit certification to HUD for the 14 performance indicators, and;</p> <p><b>Whereas,</b> The Certification must be approved by the PHA board and signed by the PHA Executive Director; now, therefore,</p> <p><b>BE IT RESOLVED,</b> by the Board of Commissioners of the Martinsville Redevelopment and Housing Authority,</p> <ol style="list-style-type: none"><li>1. That the Section 8 Management Assessment Program Certification for the Fiscal year ending June 30, 2012 shall be completed as stipulated by HUD and;</li><li>2. That the Executive Director is hereby authorized to sign and submit the certification require</li></ol> <p>Adopted: September 11, 2012</p> <p style="text-align:right"> _____ Kim E. Adkins, Chairperson Martinsville Redevelopment</p>
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September 11, 2012

Adjourn MRHA & re-convene Martinsville City Council: On a motion by Mark Stroud, seconded by Danny Turner, with a 5-0 vote, the Martinsville Redevelopment & Housing Authority adjourned and re-convened as Martinsville City Council.

Proclamation U.S. Constitution signing: Mayor Adkins presented a proclamation commemorating the 225<sup>th</sup> Anniversary of the Signing of the United States Constitution. Helms Monday, son of the City Attorney Eric Monday, accepted the proclamation on behalf of the Colonel George Waller Chapter of the Sons of the American Revolution.

Proclamation National Adult Education & Family Literacy Week: Mayor Adkins presented a proclamation to Dr. Cynthia Ingram regarding National Adult Education & Family Literacy Week.

Proclamation regarding Day of Service: Mayor Adkins presented a proclamation proclaiming September 29, 2012 as a Day of Service at the request of Governor McDonnell.

Overview of September 10 Neighborhood Tour and meeting: Mayor Adkins gave an overview of the September 10, 2012 tour of the Druid Hills/Uptown area and reported on citizen concerns voiced at the Neighborhood meeting held at Forest Hills Presbyterian Church.

Update on IRF grant funds: Wayne Knox briefed Council on the IRF funding for the Henry Hotel reporting that the second round of funding for IRF projects is available at present, with a deadline of September 26, 2012. The object of this application is the Henry Hotel. This round of funding has \$1 million available statewide versus the \$3million that was in the first round and our goal is to obtain \$500,000 toward the redevelopment of the Henry Hotel. The following resolution supporting the City's application for Industrial Revitalization Funds for the Henry Hotel was approved by Council with a 4-1 vote (Turner voted nay), on a motion by Gene Teague, seconded by Kimble Reynolds:

WHEREAS, the City of Martinsville is the owner of record of the historic "Henry Hotel Building," located on 50 E Church Street in Uptown Martinsville, and;

WHEREAS, the building was purchased by the City of Martinsville to both preserve the historic structure and to make the building available for redevelopment, and to be a catalyst for new investment in the Uptown area, and;

WHEREAS, the purchase price for the "Henry Hotel Building" was a total of \$425,000, with a cash payment of \$95,000 and the balance in the form of a loan from The Harvest Foundation (for \$330,000), and;

WHEREAS, Phoenix Community Development Corporation (Phoenix CDC) was formed to facilitate redevelopment and new investment in distressed areas of the City of Martinsville and Henry County, and;

WHEREAS, The Harvest Foundation has committed a \$265,000 Grant to Phoenix CDC to assist in covering Predevelopment or Soft-Cost for the initial projects it undertakes, and;

WHEREAS, Phoenix CDC has already made considerable effort and expended significant funds to complete Environmental, Engineering, Architectural, Market Analysis and Financial Analysis into the feasibility of renovating the Henry Hotel, and;

WHEREAS, The City of Martinsville desires to work with Phoenix CDC toward the renovation of the Henry Hotel Building and is willing to transfer the ownership of the building to Phoenix CDC, with Phoenix CDC assuming the outstanding debt on the property, and;

WHEREAS, the analysis by Phoenix CDC shows that it is feasible to renovate the building from a physical standpoint, it would not economically feasible without the use of both various Tax Credit programs and other Grants to fill the financial gaps caused by the local economic conditions, and;

WHEREAS, considering the City's previous purchase of the building and Phoenix CDC committing \$225,000 of its \$265,000 Harvest Pre-Development Grant toward the renovation of the Henry Hotel Building and together bring the current local funds committed to the renovation project totaling \$650,000, and;

WHEREAS, This amount meets the minimum required local matching funds for an "2013 Industrial Revitalization Fund (IRF) Grant" at the maximum grant amount of \$500,000, now then;

HEREBY BE IT RESOLVED, that the City Council of City of Martinsville, does hereby authorize the City Staff to prepare and submit on behalf of the City of Martinsville a "2013 Industrial Revitalization Fund (IRF) Grant Application" to the Virginia Department of Housing and Community Development (DHDC) on behalf of the renovation of the Henry Hotel Building which is owned by the City of Martinsville. Such grant request to total \$500,000, and;

BE IT ALSO RESOLVED, that if approved by DHDC, the IRF Grant Funds would be used to financially assist in the physical renovation of the Henry Hotel Building, with Phoenix Community Development Corporation (Phoenix CDC), a 501c3 Non-Profit organization, incorporated in the Commonwealth of Virginia, serving as the Project Developer.

This Resolution was read and approved by majority vote of the City Council of the City of Martinsville, at its Council Meeting, held on the 11<sup>th</sup> Day of SEPTEMBER in the Year 2012, and recognized by the Authorized Signature(s) below:



Signature of Authorized Official

Attest:



Brenda Prillaman, Clerk of Council

September 11, 2012

Public Nuisances ordinance: City Attorney Eric Monday briefed Council on the three properties for consideration as public nuisances and Ted Anderson and Andy Powers provided details:

Three properties have been identified as appropriate to be declared a nuisance under state law. These properties have been in violation of the City code for a considerable amount of time and also have title issues that complicate enforcement:

**763 Indian Trail (Druid Hills Pool):**

The Corporation that owns the property no longer exists; continual issues of standing water/mosquitoes, soil erosion; an abandoned pool is a hazardous attraction.

**125 Askin Street:**

Condemned as structurally unsound and irreparable. Parts of the structure are open to the elements and unsecured; unauthorized attempts at repair and possibly residency have occurred.

**122 Summit Street:**

Extensively damaged by fire and condemned; open, unsecured and a hazardous attraction; title to the property is divided among numerous heirs and has many judgment creditors.

After lengthy Council discussion, a motion was made by Kimble Reynolds, seconded by Danny Turner, with the following recorded 5-0 vote: Adkins, aye; Reynolds, aye; Teague, aye; Stroud, aye; and Turner, aye, and Council approved the following ordinance on first reading:

**ORDINANCE 2012-UC-2---BE IT ORDAINED** by the Council of the City of Martinsville, Virginia, in regular session held on September 25, 2012 that, pursuant to sections 15-2-900 and 15.2-906 of the Code of Virginia, the following properties are declared to be public nuisances, to be abated in the manner set forth herein: The following properties constitute a menace to and endanger the public health and safety of the residents of the City of Martinsville: 763 Indian Trail (former Druid Hills Pool): Is an unsecured attractive nuisance and presents a continual hazard to the public health and safety through the accumulation of unsanitary standing water, breeding of insects, and soil erosion creating unsafe ground surface. 125 Askin Street: Has previously been condemned by this City as structurally unsound and irreparable and requiring demolition; demolition has yet to occur. The property is unsecured and constitutes a dangerous attractive nuisance. 122 Summit Street: Has been extensively damaged by fire and has been condemned. The property is unsecured and constitutes a dangerous attractive nuisance. All three properties must be demolished within 30 days of the effective date of this ordinance.

Monthly finance report: Finance Director Linda Conover gave the following monthly finance report which was approved by Council on a motion by Mark Stroud, seconded by Danny Turner, with a 5-0 vote:

**FY12 – PRELIMINARY YEAR-END FINANCIAL REVIEW**

FY12 officially ended on June 30, 2012; however, all year-end transactions will not be finalized until mid-October in order to realize all earned revenue and incurred expenses for the fiscal year. The annual audit process will occur in late October. Based upon these facts, a summary of FY12 revenues and expenditures, and a combined balance sheet with estimated re-appropriations, reflecting the estimated fund balance has been provided for your review. The final audit will provide an exact accounting of the fiscal year.

**FY12 – Revenues & Expenditures - UNAUDITED**

Upon examination of the City's Funds, exclusive of School and Special Revenue Funds, unaudited figures are provided for actual versus anticipated revenues and expenditures. These numbers include transactions recorded through August 31st. Several year-end audit adjustments, including accrued/unbilled utilities, street maintenance and engineering calculations, and asset capitalizations are not yet included in this report. Currently, there is an excess of expenditures, including estimated re-appropriations, over revenues of \$742,520. The aforementioned calculations, other year-end adjustments, and additional re-appropriations will impact both revenues and expenditures before FY12 is officially closed.

**FY12 – Combined Balance Sheet – UNAUDITED**

The current total combined fund balance for FY12 is \$25,741,122, which would initially be an increase over FY11 of \$11,481,938. However, when estimated current re-appropriation requests are factored in, the current revised FY12 fund balance is \$14,751,865, an increase of \$2,291,747. Remember, many year-end adjustments have yet to be made so this figure is still a moving target and should not be interpreted as final. The re-appropriations requests include \$8,731,416 for the continuing High School Renovation Project in the Meals Tax Fund, \$768,824 for the Energy Efficiency Project in the Capital Fund, \$493,257 for the Uptown Master Plan Phase I, and \$57,503 for the balance of the Commonwealth Crossing water/sewer line commitment. The majority of the balance is composed of various grant programs and incomplete projects. The requests are still being tabulated at this time, and a final list will be submitted to Council for your approval at a later meeting.

**Projected Fund Balance for FY12 - UNAUDITED**

Based on actual figure and anticipated re-appropriations as presented to date, the overall Fund Balance at the end of Fiscal Year 2012 is projected to be \$13,634,471, a decrease of \$624,713 over the prior fiscal year. The unassigned Fund Balance, exclusive of Utilities, is estimated to be \$3,370,549.

Business from floor: Ural Harris, 217 Stuart St., comments on cable and Henry Hotel; Doug Sharpe, 206 Clearview Dr., comments on littering of cigarette butts; Wayne Knox, City Community Development Director, announced the City was recognized as the 2012 Agency of the Year by the VA Association of Housing Counseling Agency.

Council comments: Turner-reminders about events Uptown and encouraged participation; Stroud-encouraged re-stocking food banks and blood donations; Adkins-reported receiving email response from Don Merricks regarding Council's recent resolution regarding aid to localities reduction; Eric Monday reminded citizens to use local contractors, be wary of contractors going door to door and call his office before signing any contracts.

There being no further business, the meeting adjourned at 9:00 pm.

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Brenda Prillaman, Clerk of Council

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Kim Adkins, Mayor

September 13, 2012

A special called meeting of the City Council of the City of Martinsville, Virginia was held on September 13, 2012, in Council Chambers, Municipal Building at 5:00pm. Council Members present included: Mayor Kim Adkins, Vice Mayor Kimble Reynolds, Jr., Gene Teague, Mark Stroud, Sr., and Danny Turner. Mayor Adkins called the meeting to order.

In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Gene Teague, seconded by Mark Stroud, with the following 5-0 recorded vote: Adkins, aye; Teague, aye; Reynolds, aye; Stroud, aye; and Turner, aye, Council convened in Closed Session, for the purpose of discussing the following matter: (A) A personnel matter as authorized by Subsection 1 At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during Session. On a motion by Kimble Reynolds, seconded by Danny Turner, with the following recorded 5-0 vote: Adkins, aye; Reynolds, aye; Teague, aye; Stroud, aye; and Turner, aye, Council returned to Open Session.

No action was taken.

There being no further business, the meeting adjourned at 8:00pm.

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Brenda Prillaman  
Clerk of Council

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Kim Adkins  
Mayor

September 14, 2012

A special called meeting of the City Council of the City of Martinsville, Virginia was held on September 14, 2012, in Council Chambers, Municipal Building at 5:00pm. Council Members present included: Mayor Kim Adkins, Vice Mayor Kimble Reynolds, Jr., Gene Teague, Mark Stroud, Sr., and Danny Turner. Mayor Adkins called the meeting to order.

In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Kimble Reynolds, seconded by Gene Teague, with the following 5-0 recorded vote: Adkins, aye; Teague, aye; Reynolds, aye; Stroud, aye; and Turner, aye, Council convened in Closed Session, for the purpose of discussing the following matter: (A) A personnel matter as authorized by Subsection 1 At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during Session. On a motion by Kimble Reynolds, seconded by Mark Stroud, with the following recorded 5-0 vote: Adkins, aye; Reynolds, aye; Teague, aye; Stroud, aye; and Turner, aye, Council returned to Open Session.

No action was taken.

There being no further business, the meeting adjourned at 8:00pm.

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Brenda Prillaman  
Clerk of Council

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Kim Adkins  
Mayor

September 15, 2012

A special called meeting of the City Council of the City of Martinsville, Virginia was held on September 15, 2012, in Council Chambers, Municipal Building at 10:00AM. Council Members present included: Mayor Kim Adkins, Vice Mayor Kimble Reynolds, Jr., Gene Teague, Mark Stroud, Sr., and Danny Turner. Mayor Adkins called the meeting to order.

In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Gene Teague, seconded by Kimble Reynolds, with the following 5-0 recorded vote: Adkins, aye; Teague, aye; Reynolds, aye; Stroud, aye; and Turner, aye, Council convened in Closed Session, for the purpose of discussing the following matter: (A) A personnel matter as authorized by Subsection 1 At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during Session. On a motion by Gene Teague, seconded by Danny Turner, with the following recorded 5-0 vote: Adkins, aye; Reynolds, aye; Teague, aye; Stroud, aye; and Turner, aye, Council returned to Open Session.

No action was taken.

There being no further business, the meeting adjourned at 11:30AM.

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Brenda Prillaman  
Clerk of Council

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Kim Adkins  
Mayor



## City Council Agenda Summary

**Meeting Date:** October 9, 2012

**Item No:** 2.

**Department:** City Manager

**Issue:** Presentation of proclamation for GED and Career Awareness  
Week

**Summary:** Charlene Harrington, Martinsville Adult Education Program  
Administrative Specialist, will be present to accept the proclamation.

**Attachments:** [Proclamation](#)

**Recommendations:** Presentation only.



## **Proclamation**

### **for GED and Career Awareness Week in the City of Martinsville**

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**WHEREAS**, a well-educated, highly skilled work force is essential to the economic growth of the City of Martinsville

**WHEREAS**, more than 1,578 residents in Martinsville lack a high school diploma or GED certificate, thereby drastically reducing their chance to earn a family-sustaining wage; and

**WHEREAS**, the emerging 21st-century economy will be driven by jobs that require employees to pursue lifelong learning in order to continually increase their knowledge and skills; and

**WHEREAS**, the GED certificate is recognized throughout the country as a high school-equivalency credential that can open the door for a lifetime of education and training thus leading to higher levels of employment; and

**WHEREAS**, the City of Martinsville has joined forces with the West Piedmont Regional Adult Education Program to increase GED attainment and subsequent enrollment in postsecondary education and training programs throughout our region.

**NOW, THEREFORE**, I, Kim Adkins and the Martinsville City Council, do hereby recognize October 15-19, 2012 as GED and Career Awareness Week, and I call this observance to the attention of all our citizens.

Kim Adkins  
Mayor



## City Council Agenda Summary

**Meeting Date:** October 9, 2012

**Item No:** 3.

**Department:** City Manager

**Issue:** Presentation of proclamation establishing October 2012 as Domestic Violence Awareness Month.

**Summary:** Deborah Menefee from Citizens Against Family Violence will be present to accept the proclamation.

**Attachments:** [Proclamation](#)

**Recommendations:** Presentation only.

# Proclamation

## Establishing October 2012 as “Domestic Violence Awareness Month” in Martinsville

**WHEREAS**, domestic violence is at epidemic levels in the United States and other countries, and is a major issue in Martinsville and Henry County; and

**WHEREAS**, it is estimated that more than 3 million women experience domestic violence annually at the hands of their husbands or boyfriends; and

**WHEREAS**, it also is estimated that medical costs associated with domestic violence top \$5.8 billion annually, and that more than 3.3 million children witness domestic violence in their homes; and

**WHEREAS**, Citizens Against Family Violence is a Martinsville-Henry County agency that deals daily with domestic violence here, and works diligently on public education on this issue; and

**WHEREAS**, October is “National Domestic Violence Awareness Month” in the United States, as instituted by President Barack Obama:

**NOW, THEREFORE, BE IT PROCLAIMED**, on this 9<sup>th</sup> day of October 2012 that the Martinsville City Council establishes October 2012 as “Domestic Violence Awareness Month” in the City of Martinsville. Furthermore, the City encourages all Martinsville citizens to embrace this cause and work together to wipe out domestic violence in our community and our nation.

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Kim E. Adkins, Mayor  
City of Martinsville



## City Council Agenda Summary

**Meeting Date:** October 9, 2012

**Item No:** 4.

**Department:** City Council

**Issue:** Presentation of proclamation recognizing November 1, 2012 as Extra Mile Day.

**Summary:** The Extra Mile American Foundation is a nonprofit organization that empowers individuals and organizations to “go the extra mile” in their community and the City of Martinsville was asked to support this campaign. The proclamation will be mailed to the organization after formal presentation by Council.

**Attachments:** [Proclamation](#)

**Recommendations:** No action required



*Martinsville*  
A CITY WITHOUT LIMITS



## **Extra Mile Day Proclamation November 1, 2012**

**WHEREAS**, Martinsville, Virginia is a community that acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

**WHEREAS**, Martinsville, Virginia is a community that encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

**WHEREAS**, Martinsville, Virginia is a community that chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

**WHEREAS**, Martinsville, Virginia acknowledges the mission of the Extra Mile America Foundation to create 300 Extra Mile cities and states in America and is proud to support “Extra Mile Day” on November 1, 2012;

**NOW THEREFORE**, I, Kim Adkins, Mayor, and City Council of Martinsville, Virginia, do hereby proclaim November 1, 2012 to be Extra Mile Day and urge each individual in our community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those around who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

Kim Adkins  
Mayor

**Meeting Date:** October 9, 2012

**Item No:** 5.

**Department:** City Manager

**Issue:** Consider accepting artwork prepared by former City Manager Don Edmonds for display in the City Municipal Building.

**Summary:** In the early 1980s, former Martinsville City Manager Don Edmonds prepared a number of pencil sketches as gifts for several City employees and close friends, one of whom was the late W. Holladay Yeaman who served as the City's Finance Director and Clerk of Council for many years. Mr. Yeaman's son, Joe, recently passed the framed pencil sketch of Christ Episcopal Church on to Human Resources Director Donna Odell. This particular sketch of Christ Episcopal Church located on Church Street is where Mr. Yeaman attended for many years and was given to Mr. Yeaman as a gift from Don Edmonds. It is the expressed desire to donate the print to the City in honor of Mr. Yeaman and Mr. Edmonds. Plans are being made to display the print along with a brief description of the print's history at a prominent and visible location in the Municipal Building.

Former City Manager Don Edmonds, who now resides in Tyler, Texas, plans to attend the Council meeting for the presentation of the artwork to the City.

**Attachments:** None

**Recommendations:** No formal action required other than to accept the artwork, allow comments from special guests, and offer any comments Council members desire to make.



## City Council Agenda Summary

**Date:** October 9, 2012

**Item No:** 6.

**Department:** City Attorney

**Issue:** Hear a presentation on Historic Tax Credits.

**Summary:** In response to a concern voiced earlier by the EDC about confusion over the state/federal historic tax credit program, Commonwealth Preservation Group will present information about the program and other historic preservation issues. CPG is located in Norfolk and has performed significant work in Danville.

([www.commonwealthpreservationgroup.com](http://www.commonwealthpreservationgroup.com))

**Attachments:** none; PowerPoint will be presented at the meeting

**Recommendations:** for information only.



## **City Council Agenda Summary**

**Meeting Date:** October 9, 2012

**Item No:** 7.

**Department:** City Council

**Issue:** Hear an update from the Martinsville-Henry County Economic Development Corporation.

**Summary:** Mark Heath of the EDC will give this update and answer any questions.

**Attachments:** None

**Recommendations:** No action required

**Meeting Date:** October 9, 2012

**Item No:** 8.

**Department:** Electric

**Issue:** Continue discussion and consider approval of the Electric Rate Stabilization Plan

**Summary:** During the regularly scheduled Council meeting of September 25, an overview of the Electric Rate Stabilization Plan was presented to City Council. Participation in a rate stabilization plan at this time will set aside funds in FY 2013 & 2014 to stabilize projected future rising power cost and repay American Municipal Power Generating Station (AMPGS) stranded cost over a 42 month term beginning July 1, 2012 and ending December 31, 2015.

Wholesale power costs are projected to be lower during FY13 and FY14 and the implementation of the Rate Stabilization Plan stabilizes power cost at \$69.97 per megawatt-hour (MWh) producing funds needed for repayment of the AMPGS stranded cost. The accumulated funds also are used to maintain the \$69.97 per MWh rate as the actual rate fluctuates from month to month both above and below the stabilization rate.

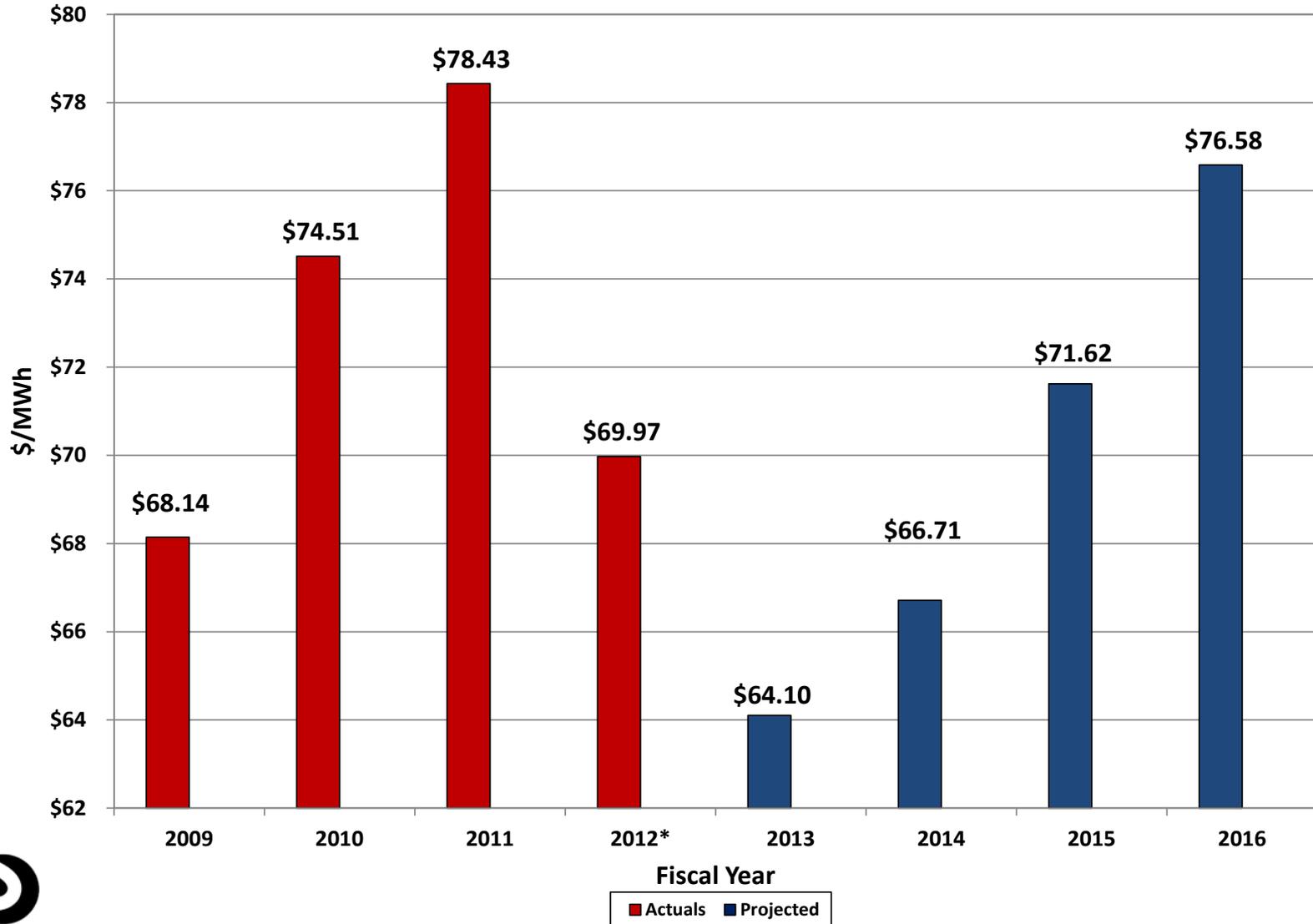
The rate stabilization plan that AMP offers its members (a service AMP has offered for some time), deposits member funds that are in excess of the monthly AMP power bill into a trust fund for the purpose of stabilizing future power cost and as a means to set aside funds necessary for repayment of AMPGS stranded cost.

At the September 25<sup>th</sup> meeting, Council delayed action pending receipt of information from AMP regarding administrative and/or management fees associated with the plan. AMP has indicated there are two fees – an annual \$500 fee for administration of the trust fund by US Bank; and a one-time AMP fee of \$2000 to recover legal and administrative expenses associated with set up and administration of the rate stabilization plan for the term.

**Attachments:** [Fiscal Rate Summary charts](#)  
[Repayment Schedule chart](#)

**Recommendations:** Motion to approve the Rate Levelization Plan as presented.

# City of Martinsville Fiscal Year Rate Summary

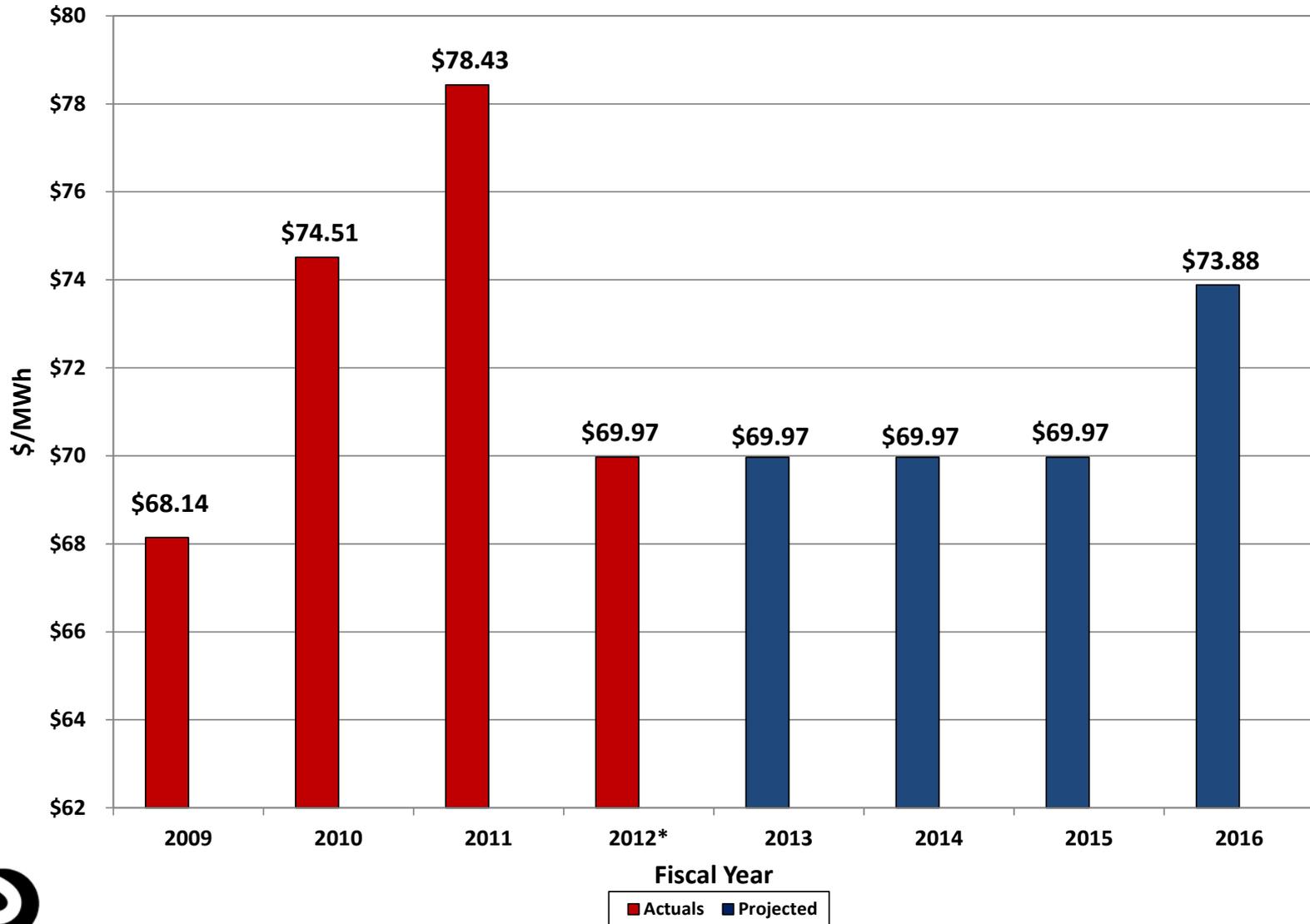


\*FY 2012 includes actuals for July-Dec 2011 and projected costs for Jan 2012-Jun 2012



# City of Martinsville

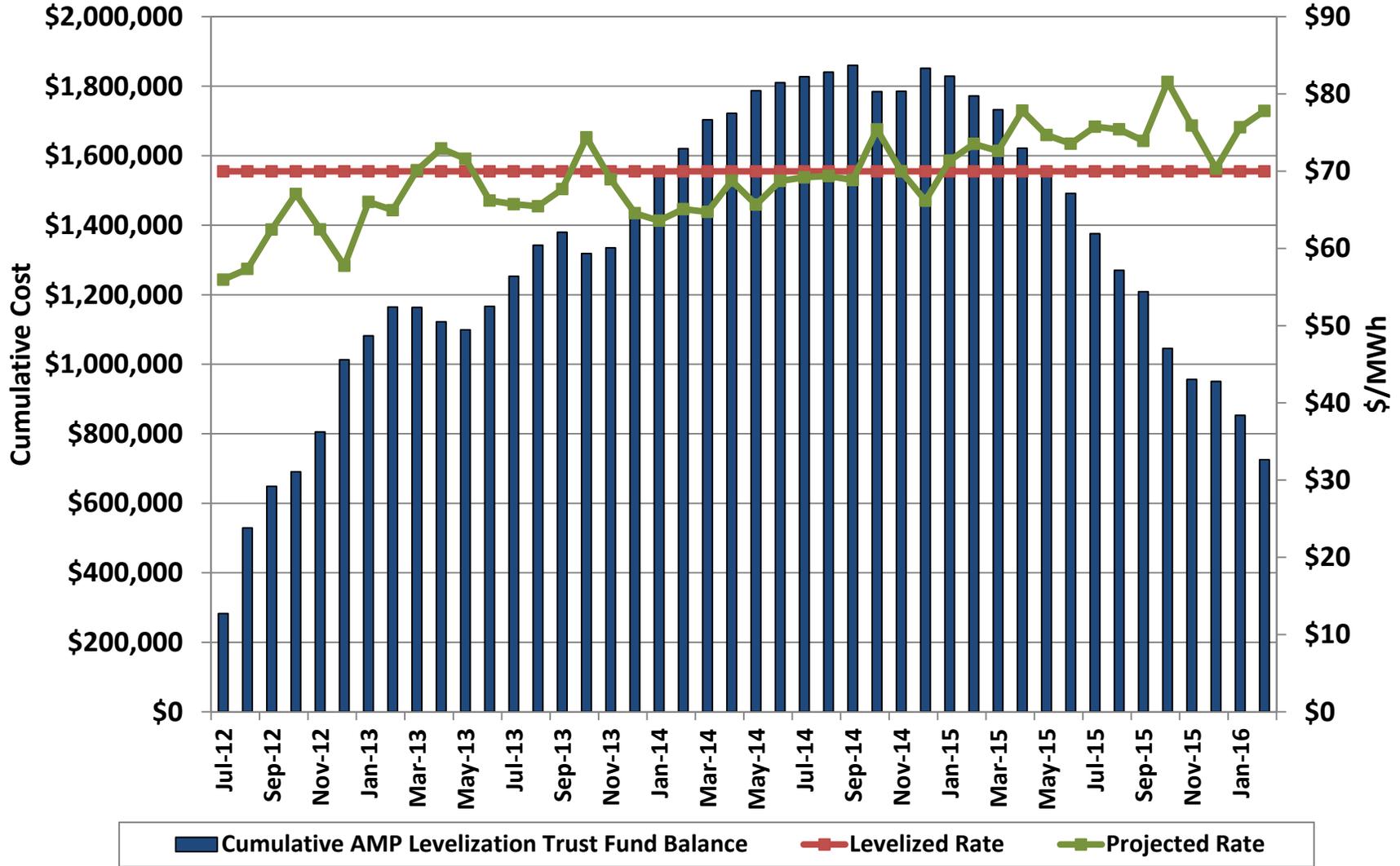
## Fiscal Year Rate Summary - Levelized Rates



\*FY 2012 includes actuals for July-Dec 2011 and projected costs for Jan 2012-Jun 2012



## City of Martinsville Updated AMPGS Sunk Cost Repayment Schedule



\*AMPGS Total Sunk Cost expected to be paid from the trust fund at the end of the 42-month term



## City Council Agenda Summary

**Meeting Date:** October 9, 2012  
**Item No:** 9.  
**Department:** Finance  
**Issue:** Consider approval of consent agenda.

**Summary:**

The attachment amends the FY13 Budget with re-appropriation of FY12 funds remaining due to incomplete projects, various grant funding, and prior commitments in the following amounts by fund:

General Fund: \$1,114,858  
Meals Tax Fund: \$8,731,416  
Water Fund: \$108,000  
Electric Fund: \$155,333  
Capital Reserve Fund: \$1,011,123  
CDBG Fund: \$16,393  
Housing Choice Fund: \$24,651  
School Funds: \$108,298

Total All Funds: \$11,270,072

**Attachments:** [Reappropriations FY12 to FY13 - Council.xls](#)

**Recommendations:** Motion to approve consent agenda.

RE-APPROPRIATIONS FY12 TO FY13

ORG CODE	OBJECT	DEPARTMENT	ACCOUNT DESCRIPTION	DEBIT	CREDIT
<b>GENERAL FUND</b>					
01103938	462101		Contribution From Fund Balance		\$ 1,114,858
01111005	506012	City Council	Code Revision & Supplement incomplete project	\$ 8,000	
01129290	508220	Purchasing	Physical Plant Expansion incomplete project	\$ 20,459	
01217078	506047	Sheriff - Courts	Project Life Saver rollover of prior years' appropriated donations	\$ 8,948	
01221082	501300	Commonwealth's Attorney	Part-time wages carry-over from prior year & grant funding (interns)	\$ 5,734	
01221082	505500	Commonwealth's Attorney	Travel add'l comp board funds (prior year error corrected)	\$ 6,290	
01221082	506105	Commonwealth's Attorney	State - Confiscated Assets	\$ 5,676	
01221082	506118	Commonwealth's Attorney	Local - Confiscated Assets forfeiture funds - carry-over	\$ 692	
01311085	501206	Police	Overtime - DMV Grant grant funding	\$ 10,261	
01311085	506078	Police	State - Confiscated Assets	\$ 9,046	
01311085	506079	Police	Federal - Confiscated Assets forfeiture funds - carry-over	\$ 6,831	
01311085	506106	Police	Non-Capital Equip JAG grant funding	\$ 4,701	
01311085	506118	Police	Local - Confiscated Assets forfeiture funds - carry-over	\$ 773	
01311085	508165	Police	Construction - Animal Shelter donated funds from FY08 to be applied this year	\$ 25,000	
01321102	506110	Fire	Fire Programs	\$ 27,721	
01322105	506114	EMS	Four for Life grant funding	\$ 11,004	
01341135	506300	Inspections	Demolition continuing projects	\$ 40,000	
01331108	508216	Sheriff - Corrections	COPS Technology Grants Program grant funding	\$ 57,157	
01413145	503185	Street Maintenance	Paving state funding	\$ 233,623	
01413146	503140	Street Marking	Prof Serv - Eng & Arch	\$ 22,615	
01413147	506010	Signals	Supplies	\$ 2,500	
01436168	503136	Fiber Optics	Prof Serv - Consultant incomplete project	\$ 42,500	
01812245	506830	Uptown Master Plan Phase I	Supplies - Comfort Station	\$ 26,500	
01812245	506831	Uptown Master Plan Phase I	Supplies - Depot St/NCI Park Lot	\$ 179,714	
01812245	506833	Uptown Master Plan Phase I	Supplies - North Lawn	\$ 67,799	
01812245	506834	Uptown Master Plan Phase I	Supplies - Baldwin Block	\$ 103,494	
01812245	506835	Uptown Master Plan Phase I	Supplies - Wayfinding grant funding	\$ 115,750	
01816244	505645	Contributions-Outside Agencies	E911 Communications Center incomplete project (County)	\$ 14,567	
01913250	508246	General Expense	CCBC W/S Line Commitment balance of commitment	\$ 57,503	

<b>MEALS TAX FUND</b>					
02103938	462101		Contribution from Fund Balance		\$ 8,731,416
02160270	508260	Meals Tax Adm	Maint/Improvement - High School incomplete project	\$ 8,731,416	
<b>WATER FUND</b>					
12103938	462101		Contribution From Fund Balance		\$ 108,000
12542312	503140	Reservoir	Prof Serv - Eng & Arch dam inspection/incomplete	\$ 3,000	
12541311	508220	Water Plant	Physical Plant Expansion water line replacement project	\$ 100,000	
12541311	506007	Water Plant	Plant Repairs & Maintenance incomplete project	\$ 5,000	
<b>ELECTRIC FUND</b>					
14103938	462101		Contribution From Fund Balance		\$ 155,333
14561336	506010	Electric Generation	Mechanical Generator Repairs	\$ 5,000	
14565340	506900	Electric General Expense	Disaster Recovery incomplete project	\$ 150,333	
<b>CAPITAL RESERVE FUND</b>					
16103938	462101		Contribution From Fund Balance		\$ 1,011,123
16575365	508080	Vehicles	Fire/EMS Ambulance not delivered until August/September	\$ 224,264	
16572362	508075	Tools/Equipment	Police Dept need additional narrowband programmable radios - emergency	\$ 3,300	
16577367	508140	Physical Plant Expansion	City Hall	\$ 768,824	
16577367	508085	Physical Plant Expansion	Jail incomplete project	\$ 14,735	
<b>CDBG FUND</b>					
47103938	462101		Contribution From Fund Balance		\$ 16,393
47831378	505332	USDA Revolving Loan Program	Revolving Loan Payments	\$ 15,000	
47832379	508250	Neighborhood Stabilization 3	Land Acquisition grant programs	\$ 1,393	
<b>HOUSING CHOICE FUND</b>					
49103938	462101		Contribution From Fund Balance		\$ 24,651
49535280	503150	HAP Administration	Prof. Services - Legal	\$ 5,000	
49535280	503300	HAP Administration	Software Maint.	\$ 5,000	
49535280	505500	HAP Administration	Travel	\$ 5,500	
49535280	505540	HAP Administration	Training Federal funds	\$ 9,151	
<b>TOTAL CITY FUNDS:</b>					<b>\$ 11,161,774</b>

**SCHOOL FUNDS**

18103938	462101		Contribution From Fund Balance		\$	108,298
66501100	561120	SEMAA SUMMER	Instructional S & W	\$	14,000	
66501100	561151	SEMAA SUMMER	Teachers Aides S & W	\$	5,500	
66501100	562100	SEMAA SUMMER	Social Security	\$	1,209	
66501100	562150	SEMAA SUMMER	Medicare	\$	283	
66501100	563000	SEMAA SUMMER	Purchased Services	\$	200	
66501100	565800	SEMAA SUMMER	Miscellaneous Expense	\$	2,000	
66501100	566013	SEMAA SUMMER	Instructional Materials & Supplies	\$	1,285	
81621310	561120	HARVEST - ELEMENTARY	Instructional S & W	\$	6,000	
81621310	562100	HARVEST - ELEMENTARY	Social Security	\$	372	
81621310	562150	HARVEST - ELEMENTARY	Medicare	\$	87	
81621310	563000	HARVEST - ELEMENTARY	Purchased Services	\$	19,227	
81621310	563142	HARVEST - ELEMENTARY	Professional Development	\$	18,607	
81621310	565503	HARVEST - ELEMENTARY	Travel	\$	3,600	
81621310	565800	HARVEST - ELEMENTARY	Miscellaneous Expense	\$	1,200	
81621310	566013	HARVEST - ELEMENTARY	Instructional Materials & Supplies	\$	1,200	
81631310	561120	HARVEST - SECONDARY	Instructional S & W	\$	4,000	
81631310	562100	HARVEST - SECONDARY	Social Security	\$	248	
81631310	562150	HARVEST - SECONDARY	Medicare	\$	58	
81631310	563000	HARVEST - SECONDARY	Purchased Services	\$	12,818	
81631310	563142	HARVEST - SECONDARY	Professional Development	\$	12,404	
81631310	565503	HARVEST - SECONDARY	Travel	\$	2,400	
81631310	565800	HARVEST - SECONDARY	Miscellaneous Expense	\$	800	
81631310	566013	HARVEST - SECONDARY	Instructional Materials & Supplies	\$	800	
			grant funding			

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**TOTAL SCHOOL FUNDS:** **\$ 108,298**

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**TOTAL FY12 RE-APPROPRIATIONS INTO FY13** **\$ 11,270,072**

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