

AGENDA
CITY COUNCIL MEETING
CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
7:30 p.m. – Tuesday, January 25, 2011

Invocation – Council Member Mark Stroud
Pledge to the American flag

1. [Consider approval of minutes of City Council meeting of January 3, 2011.](#) (2 minutes)
2. [Conduct a public hearing and consider approval, on second reading, of graffiti ordinance.](#) (10 minutes)
3. [Hear an update on Mustangs baseball.](#) (20 minutes)
4. [Consider authorizing refunds resulting from verification update of Estimated BPOL Tax for 2 different businesses, one for Tax Year 2007 and one for Tax Year 2008.](#) (10 minutes)
5. [Consider approval of updated City's prioritized list of projects to be included in the Year 2011 Regional Comprehensive Economic Development Strategy and authorize the City Manager to provide this information to the U. S. Department of Commerce Economic Development Administration.](#) (15 minutes)
6. [Hear monthly finance report.](#) (5 minutes)
7. [Consider approval of consent agenda.](#) (2 minutes)
 - A. Accept & appropriate budget adjustments FY11.
8. Business from the Floor
This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. In that the Council meetings are broadcast on Martinsville Government Television, the City Council is responsible for the content of the programming. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should: (1) come to the podium and state their name and address; (2) state the matter that they wish to discuss and what action they would like for Council to take; (3) limit their remarks to five minutes; and (4) refrain from making any personal references or accusations of a factually false and/or malicious nature. Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium. Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.
9. Comments by Members of City Council (15 minutes)
10. Comments by City Manager. (5 minutes)
11. Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37-Freedom of Information Act, Section 2.2-3711-Closed Meetings, the following:
 - A. Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by subsection 7.
 - B. A personnel matter as authorized by Subsection 1.



City Council Agenda Summary

Meeting Date: January 25, 2011

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes of City Council meeting January 3, 2011.

Summary: None

Attachments: [Minutes January 3, 2011](#)

Recommendations: Motion to approve minutes as presented

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The regular meeting of the Council of the City of Martinsville, Virginia, was held on January 3, 2011, in Council Chambers, Municipal Building, at 7:30 PM, with Mayor Kim Adkins presiding. Council Members present included: Mayor Kim Adkins, Vice Mayor Kimble Reynolds, Gene Teague, Mark Stroud, Sr., and Danny Turner. Staff present included: Clarence Monday, City Manager, Brenda Prillaman, Eric Monday, Andy Powers, Ted Anderson, Mike Rogers, Linda Conover, and Ruth Easley.

Following the invocation by Vice Mayor Kimble Reynolds and Pledge to the American Flag, the Mayor welcomed everyone to the meeting.

On a motion by Gene Teague, seconded by Kimble Reynolds, with a 5-0 vote, Council approved the minutes of Nov. 23, 2010, Nov. 30, 2010 (1:30pm), Nov. 30, 2010 (5pm), and Dec. 14, 2010 Council meetings.

Ruth Easley briefed Council on the ordinance clarifying language regarding effective dates for exemptions granted by classification and designation.

In November 2002 the voters of the Commonwealth of Virginia passed a referendum to remove the responsibility of granting tax-exempt status to organizations from the General Assembly to local governing bodies. This local authority for granting exemptions became effective January 1, 2003; however, the City of Martinsville had imposed a moratorium on granting exemptions until an Exemption Ordinance was enacted in January 2007. Under the provisions of the Exemption Ordinance enacted by council in January 2007, any entity that does not clearly fall into any exemption category granted by the Code of Virginia either by classification or by General Assembly designation approved prior to January 1, 2003 must request an exemption approval from the city council in the form of an exemption ordinance. In order for the exemption request to be considered by council as part of the annual budget deliberations, the requesting entity must have submitted an exemption application to the Commissioner of the Revenue by November 1st preceding the budget deliberations. The requested language change clarifies the effective date for exemptions that are granted as a result of meeting Code of Virginia exemption requirements by classification and local determinations by designation.

On a motion by Gene Teague, seconded by Kimble Reynolds, with the following 5-0 recorded vote: Adkins, aye; Teague, aye; Stroud, aye; and Turner, aye, Reynolds, aye, Council approved the following ordinance on second reading:

ORDINANCE 2010-

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session held on December 14, 2010 that Section 21-11.7 of the City Code , is hereby repealed and reenacted as follows:

Sec. 21-11. Prior exemptions generally recognized and continued; standard of review; revocation of tax exemptions.

(a) Real and personal property that was exempt from taxation pursuant to Virginia Constitution, Article X, § 6, or Code of Virginia §§ 58.1-3600 through 58.1-3650.1001, or any other general or special act of the Virginia General Assembly prior to January 1, 2003, shall continue to be exempt from property taxation so long as that property is owned and used in conformance with the provisions of law that provided such exemption. Property that was exempt from taxation by classification or by designation on July 1, 1971, shall continue to be exempt from taxation under the rules of statutory construction applicable to exempt property prior to such date. Property that was exempt from taxation by classification or designation after July 1, 1971, shall be strictly construed in accordance with Virginia Constitution Article X, § 6(f).

(b) If any property that was exempt from property taxation is sold to another person or entity that is not exempt from property taxes, or if such property is used by its owner for some purpose that is not consistent with the terms of the previous exemption, then that property shall no longer be exempt from property taxes, unless another tax exemption applies to the new owner or the new use of the property. If any property is not being used in accordance with an applicable tax exemption following any such change in ownership or use, then the formerly tax-exempt property shall be subject to property taxation from the date of the change in ownership or use. In any dispute concerning the revocation of any property tax exemption, the person who owns that property shall have the burden of showing that any such property is exempt from property taxation.

(Ord. No. 2006-13, 1-9-2007)

Sec. 21-11.1. Property tax exemption classifications.

Pursuant to the authority granted in Virginia Constitution, Article X, § 6(a)(6), to exempt property from taxation by classification, the following classes of real and personal property shall be exempt from taxation:

- (1) Property owned directly or indirectly by the Commonwealth, or any political subdivision thereof.
- (2) Buildings with land they actually occupy, and the personal property owned by churches or religious bodies, including (a) an incorporated church or religious body and (b) a corporation mentioned in Code of Virginia § 57-16.1, and exclusively occupied or used for religious worship or for the residence of their ministers, and such additional adjacent land reasonably necessary for the convenient use of any such building.
- (3) Nonprofit private or public burying grounds or cemeteries.
- (4) Property owned by public libraries, law libraries of local bar associations when the same are used or available for use by a state court or courts or the judge or judges thereof, medical libraries of local medical associations when the same are used or available for use by state health officials, incorporated colleges or other institutions of learning not conducted for profit. This paragraph shall apply only for property primarily used for literary, scientific or educational purposes or purposes incidental thereto and shall not apply to industrial schools, which sell their products to other than their own employees or students.

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(5) Property belonging to and actually and exclusively occupied and used by the Young Men's Christian Associations and similar religious associations, including religious mission boards and associations, orphan or other asylums, reformatories, hospitals and nunneries, conducted not for profit but exclusively as charities (which shall include hospitals operated by nonstock corporations not organized or conducted for profit, but which may charge persons able to pay in whole or in part for their care and treatment.)

(6) Parks or playgrounds held by trustees for the perpetual use of the general public.

(7) Buildings with the land they actually occupy, and the furniture and furnishings therein belonging to any benevolent or charitable organization and used by it exclusively for lodge purposes or meeting rooms, together with such additional adjacent land as may be necessary for the convenient use of the buildings for such purposes.

(8) Property of any nonprofit corporation organized to establish and maintain a museum.

(Ord. No. 2006-13, 1-9-2007)

Sec. 21-11.2. Further property tax exemption classifications.

Pursuant to the authority granted in Virginia Constitution, Article X, § 6(a)(6), to exempt real and personal property of an organization classified in Article 3 of Title 58.1 of the Code of Virginia, the real property owned and used by such organization for a religious, charitable, patriotic, historical, benevolent, cultural, or public park or playground purpose, as set forth in Virginia Constitution, Article X, § 6(a)(6), and classified as being exempt pursuant to Code of Virginia §§ 58.1-3609 through 58.1-3622, shall be exempt from taxation, so long as such organization is operated not for profit and the property so exempt is used in accordance with the purpose for which the organization is classified. The real and personal property of an organization classified as exempt from taxation by Code of Virginia § 58.1-3622 and used by such organization for charitable and benevolent purposes as set forth in Virginia Constitution, Article X, § 6(a)(6), shall be exempt from taxation, so long as the local governing body in which the property is located passes a resolution approving such exemption, and so long as the organization satisfies the other requirements of this subsection.

(Ord. No. 2006-13, 1-9-2007)

Sec. 21-11.3. Property tax exemption by designation of the city council; actions of the commissioner of the revenue.

Pursuant to the authority granted in Virginia Constitution, Article X, § 6(a)(6), and Code of Virginia § 58.1-3651, any organization that wants the city council to consider designating the organization as being exempt from property taxation shall meet the minimum criteria set forth in section 21-11.4 and shall submit the information required in section 21-11.5 in the form of an application to the commissioner of the revenue. The commissioner of the revenue shall prepare such application forms, and all information submitted on such forms shall be accurate and complete when submitted to the commissioner of the revenue. The commissioner of the revenue may require additional information and/or clarifications concerning such application, and pursuant to Code of Virginia §§ 58.1-3110 and 58.1-3111, the commissioner of the revenue may summons taxpayers and other persons for the purpose of determining whether the property should be exempted or whether taxes should be assessed.

If the commissioner of the revenue determines that any application or applications are complete and meet the minimum criteria set forth in section 21-11.4, then the commissioner of the revenue shall provide an estimate of the revenue impact to the locality and its taxpayers of exempting the property for which the exemption or exemptions are being sought to the city manager for presentation to the city council for its consideration at the time of the consideration of the annual budget. The commissioner of the revenue shall also submit any such tax exemption application or applications, together with the estimated revenue impact and any other pertinent information to the city council for its consideration at the public hearing as required by Code of Virginia § 58.1-3651. The tax exemption public hearing may be held concurrently with the public hearing on the annual budget, or the public hearing may be held at a separate date and time.

(Ord. No. 2006-13, 1-9-2007)

Sec. 21-11.4. Minimum criteria for property tax exemption by designation of the city council.

The city council shall not consider any application from any organization unless that organization is qualified for designation pursuant to Virginia Constitution, Article X, § 6(a)(6) and that organization also meets these minimum criteria:

- (1) The organization seeking tax exemption is operated on a nonprofit basis and has qualified for federal income tax exemption pursuant to 26 U.S.C. §§ 501(c)(3), 501(c)(4), or 501(c)(7);
- (2) The organization seeking tax exemption owns and uses property for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes within the city;
- (3) Except for reasonable salaries and reimbursements paid to its officers and employees for services actually rendered, no part of the profits or income of the organization inures to the benefit of any individual person or any other organization; and
- (4) The organization has filed the information required by section 21-11.5 on or before November 1 of the year preceding the tax year for which the property tax exemption is sought.

(Ord. No. 2006-13, 1-9-2007)

Sec. 21-11.5. Application requirements for consideration of property tax exemption by designation of the city council.

Any application submitted to the commissioner of the revenue shall include the following information:

- (1) Copies of the current articles of incorporation, charter and by-laws and other documents establishing the organization and describing its purpose, and a statement showing the current officers and the agent or agents of the organization. If the organization is operating under a fictitious name certificates;
- (2) A statement listing all of the property owned by the organization and all the property owned by the organization for which exemption is sought. Such list or lists should include (a) the addresses of the real property, (b) the real property tax map descriptions, (c) the size of the properties, (d) a list of personal property, which shows a description of the personal property, its acquisition cost and its age, and (e) the uses being made of all properties owned by the organization;
- (3) A statement of the value of the property and the taxes due on all property owned by the organization and on all property owned by the organization for which tax exemption is being sought. If any property taxes are due and unpaid, the statement should identify the unpaid amount or amounts and include an explanation of why such property taxes have not been paid;
- (4) Documentation from appropriate federal authorities showing that the organization has been designated by the federal government as exempt from federal income taxation pursuant to 26 U.S.C. §§ 501(c)(3), 501(c)(4), or 501(c)(7);
- (5) A statement of whether the organization holds a current annual alcoholic beverage license for serving alcoholic beverages that has been issued by the Virginia Alcoholic Beverage Control Board to such organization for use on such property, and if so, then the application shall include a copy of any such alcoholic beverage license and a statement explaining when and under what conditions the organization serves alcoholic beverages;
- (6) Copies of all income tax returns filed by the organization for each of the three (3) previous calendar years with the Internal Revenue Service of the United States Department of Treasury, including, without limitation, Form 990, Form 990-EZ, Form 990-PF, and Form 990-T (herein collectively referred to as "Federal Form 990"), together with copies of all attachments, exhibits, schedules, and statements that accompanied all such income tax returns. In the event that no such income tax returns were filed in any of the three (3) previous calendar years, then the application shall include a statement explaining why any such return or returns were not required by federal law in each of the three (3) previous calendar years. Also, in the event that such an organization was not required to file a Federal Form 990 in any of the previous calendar years, then the organization shall provide the commissioner of the revenue with information that would have been included in a Federal Form 990 for each of those years;
- (7) For each officer, director, trustee, key employee, employee, or independent contractor whose compensation is listed on any Federal Form 990 filed by the organization, the application shall include a statement that (a) describes the services provided by each such officer, director, trustee, key employee, employee, or contractor and (b) explains why such compensation was reasonable. In the event that such an organization was not required to file a Federal Form 990 in any of the previous calendar years, then the organization shall provide the commissioner of the revenue with comparable information for each of those years showing any compensation provided to a director, trustee, key employee, employee, or independent contractor and a statement explaining why such compensation was reasonable;
- (8) A copy of the most recent annual report for the organization, and if no such report was prepared, then an explanation of why no annual report has been prepared;

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- (9) A copy of the most recent financial audit report for the organization, and if no such report was prepared, then an explanation of why no financial report has been prepared;
- (10) A statement describing whether the organization provides services for the common good of the public, with special emphasis on what benefits and services the organization provides to the residents of the city;
- (11) A statement describing why the requested property tax exemption is necessary to the local operation of the organization;
- (12) A statement describing whether a substantial part of the activities of the organization involves carrying on propaganda or otherwise attempting to influence legislation and whether the organization participates in, or intervenes in, any political campaign on behalf of any candidate for public office; and
- (13) Any other information required by Virginia Code § 58.1-3651 and any other information that may be required by the commissioner of the revenue pursuant to section 21-10.5.

(Ord. No. 2006-13, 1-9-2007)

Sec. 21-11.6. Triennial application for exemption retention; periodic review by the commissioner of the revenue.

(a) Any entity except the commonwealth, any political subdivision of the commonwealth, or the United States, that has been granted tax-exempt status for its real or personal property, either by classification or designation, shall file triennially an application with the commissioner of the revenue as a requirement for retention of the exempt status of the property. The commissioner of the revenue shall provide sixty (60) days' written notice to the entity of their filing requirement. The application shall show the ownership and usage of such property and shall be filed by November 1 of the preceding tax year for which the retention is sought.

(b) If an organization, except the commonwealth, any political subdivision of the commonwealth, or the United States, that has been granted tax-exempt status for its real or personal property, either by classification or designation, pursuant to Code of Virginia §§ 58.1-3110 and 58.1-3111, the commissioner of the revenue may require additional information from that organization from time-to-time to verify that the organization continues to operate and to use its property in accordance with the terms and conditions of the exempt classification or designation.

(Ord. No. 2006-13, 1-9-2007)

Sec. 21-11.7 Effective date.

~~This ordinance shall become effective on adoption, but all exemptions granted hereby shall become effective beginning on or after January 1, 2007, for personal property and July 1, 2007, for real property, or for the tax year effective date for which the tax exemption is granted.~~

(Ord. No. 2006-13, 1-9-2007)

Unless otherwise directed by city council, the grant of tax exemption under this section shall be effective from the date that the non-profit owner began using the property for the purposes referenced in Sec. 21-11.1 and Sec. 21-11.2. An exemption granted under this section may be deemed effective retroactively, but in any case, no earlier than July 1, 2010. Where retroactive application on or after July 1, 2010 is approved, the Commissioner of the Revenue shall adjust the land book or personal property book accordingly, and the City Treasurer shall refund any tax, including penalty and interest, paid for the period of retroactive application. Exemptions granted by designation shall become effective for the next fiscal year after the exemption is approved by city council.

Mayor Kim Adkins called on Mark Heath of the MHC EDC to give his presentation on the development of Commonwealth Crossing Business Center.

DEVELOPMENT OF THE MEGASITE GRANT PROGRAM	
Listed below is an synopsis of the timetable for the Mega Site Grant Program, offered by the Virginia Tobacco Indemnification and Community Revitalization Commission.	
<i>A Mega Site project is defined as a project with at least \$250M in capital investment and 400 new jobs</i>	
DATE	EVENT
August 2010	Announcement of a \$5 million Major Employment and Investment (MEI) Grant funded by the Virginia Tobacco Commission
August 2010	Announcement of the \$100 million Mega Site Grant Program by the Virginia Tobacco Commission
October 1, 2010	EDC applies on behalf of Henry County for the MEI Grant for grading at Commonwealth Crossing
November 1, 2010	EDC applies on behalf of Henry County for the first round of the Mega Site Grant Program, requesting \$5 million for grading costs at Commonwealth Crossing
November 5, 2010	Henry County is awarded \$1.5 million from the Major Employment and Investment Grant (must be spent within 2 years)
November 23, 2010	The Martinsville-Henry County EDC met in Richmond with representatives from the Tobacco Commission to discuss the Mega Site Grant Application Key points from this meeting: <ul style="list-style-type: none"> • Commonwealth Crossing is farther along than any other site in the state • Mega Site vs. Mega Project • Question: If you receive a \$5 million grant, can Tobacco's Funding be leveraged by local partners sufficient to finish grading to the point of being open for business?

CURRENT INVESTMENT IN COMMONWEALTH CROSSING	
The City of Martinsville and Henry County has been proactive in the acquisition, engineering and environmental due diligence at Commonwealth Crossing with over \$9 million invested and/or committed to date.	
The following lists the areas in which these funds have been secured:	
DESCRIPTION	AMOUNT
Land Acquisition (720 acres)	\$2,600,000*
Master Plan of Site	\$100,000
Engineering/Wetlands Delineation	\$500,000
Water and Sewer Extension	\$4,200,000
Mid-Atlantic Broadband (fiber to site)	\$500,000
VEDP Major Employment and Investment Grant	\$1,500,000
TOTAL	\$9.4 M

*EDC Contribution is \$100,000 annually for the City of Martinsville and \$100,000 annually for Henry County

COMMONWEALTH CROSSING: NEXT STEPS			
DATE/TIME	EVENT	AMOUNT	
November 5, 2010	Major Employment and Investment (MEI) Grant awarded to Martinsville-Henry County for grading at Commonwealth Crossing Approved	\$1,500,000	
December 9, 2010	Board Meeting: Harvest Foundation of the Piedmont Approved (contingent on other partners)	\$5,000,000	
December 14, 2010	Tobacco Commission Special Projects Meeting (Roanoke, Va.) Recommended to full Commission which meets January 11 th Approval Anticipated (contingent on local funding)	\$5,000,000	
January 3, 2011	Board of Supervisors Meeting: Henry County	\$3,333,300	
January 3, 2011	City Council Meeting: City of Martinsville	\$1,666,700	
January 11, 2011	Tobacco Commission Meeting		
January 2013	Commonwealth Crossing Business Centre Open for Business		
GRAND TOTAL		\$16.5 M	

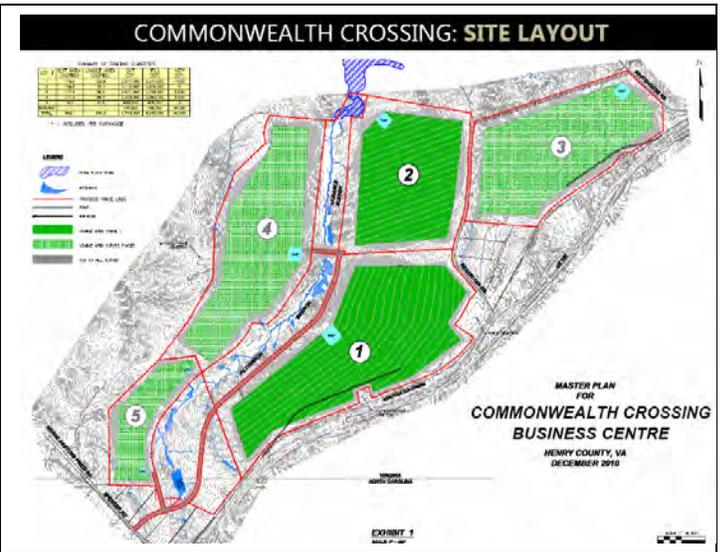


COMMONWEALTH CROSSING: ESTIMATED LOCAL TAX REVENUE

Listed below is an estimate of the local tax revenues which could result from landing a large project at Commonwealth Crossing

Estimates listed below are based on the following assumptions:
 Real Property Investment \$50,000,000
 Machinery/Tools Investment \$200,000,000
TOTAL INVESTMENT \$250,000,000

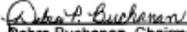
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10+
PROPERTY TAX \$0.46 per \$100 of assessed value	\$0	\$115,000	\$115,000	\$115,000	\$115,000	\$230,000	\$230,000	\$230,000	\$230,000	\$230,000
MACHINERY & TOOLS TAX \$1.19 per \$100 assessed at 71%	\$0	\$844,900	\$844,900	\$844,900	\$844,900	\$1,689,800	\$1,689,800	\$1,689,800	\$1,689,800	\$1,689,800
ELECTRIC UTILITY TAX Based on 5,000,000 kWh/month	\$191,016	\$191,016	\$191,016	\$191,016	\$191,016	\$191,016	\$191,016	\$191,016	\$191,016	\$191,016
NATURAL GAS UTILITY TAX Based on 15,000 MCF/month	\$7,082	\$7,082	\$7,082	\$7,082	\$7,082	\$7,082	\$7,082	\$7,082	\$7,082	\$7,082
COLLECTED ANNUAL TOTAL	\$198,098	\$1,137,998	\$1,137,998	\$1,137,998	\$1,137,998	\$2,117,898	\$2,117,898	\$2,117,898	\$2,117,898	\$2,117,898
2/3 TO HENRY COUNTY <i>Commonwealth Crossing Tax</i>	\$198,098	\$1,137,998	\$948,368	\$771,999	\$771,999	\$1,411,932	\$1,411,932	\$1,411,932	\$1,411,932	\$1,411,932
1/3 TO CITY OF MARTINSVILLE <i>Commonwealth Crossing Tax</i>	\$0	\$0	\$214,635	\$385,999	\$385,999	\$705,966	\$705,966	\$705,966	\$705,966	\$705,966



Mr. Heath also reported that Henry County Board of Supervisors unanimously approved the MOU (as enclosed) at their meeting today. Mayor Adkins opened the floor for public comment: Irving Groves—commented on vision and risk of past years and encouraged Council to act favorably as this is a financial opportunity that is very rare and payback is measurable in cash. Monty Ridenhour—asked Council to approve this as this \$16 million will go a long way right now and stressed that activity breeds activity. John Parkinson of Drake Extrusion—pointed out we need to differentiate ourselves to attract large businesses that require rail service and should take advantage of this once in a lifetime opportunity. Rufus Ingram—commented on potential for a University of Martinsville. Barry Dorsey of NCI—this is a great opportunity to leverage funding and commented on the direct connection with higher education and economic development. Amy Lampe, current chairperson of the EDC Board and serves on Harvest Foundation Board—encouraged Council to vote to get Commonwealth Crossing shovel ready. Ural Harris, 217 Stuart St.—voiced concerns with having to make decision tonight and thinks Harvest should fund entire amount for benefit of citizens. Hearing no further requests to comment, Mayor Adkins closed the public comment time. City Manager Clarence Monday discussed multiple options for funding the city’s contribution on this endeavor and pointed out that the staff recommendation is to participate in this. Council members had lengthy discussion as to funding and the importance of the city’s fund balance remaining strong. A motion was made by Gene Teague, seconded by Kimble Reynolds, authorizing the Mayor to sign the Memorandum of Understanding. Council Member Danny Turner made two amended motions (1)to require that the Henry County PSA keep the amount of sewage the city treats on its behalf at the current level and (2)that the city’s funding contribution to the

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EDC be based on population. Both of Mr. Turner's amended motions died for lack of a second. The vote on the original motion authorizing the Mayor to sign the following MOU was then taken with the following 4-1 vote: Adkins-aye, Teague-aye, Reynolds-aye, Stroud-aye, and Turner-nay.

<p style="text-align: center;">CITY OF MARTINSVILLE AND COUNTY OF HENRY</p> <p style="text-align: center;">COMMONWEALTH CROSSING BUSINESS CENTRE INFRASTRUCTURE PROJECT</p> <p style="text-align: center;">MEMORANDUM OF UNDERSTANDING</p> <p style="text-align: center;">January 3, 2011</p> <p>The City of Martinsville and Henry County give high priority to economic development efforts aimed at creating jobs for area residents and increasing the local tax base to support expected service levels.</p> <p>Development of Commonwealth Crossing Business Centre (CCBC) is a key component of the strategy embraced by the localities and by the Martinsville-Henry County Economic Development Corporation. Part of that development is site grading, road development, stream mitigation, storm water retention, etc. To secure various grant funds and expedite infrastructure development, the parties whose signatures are affixed below agree to the following:</p> <p>Project Action Plan</p> <ol style="list-style-type: none">1. Site grading of Lots 1 and 2, road development, stream mitigation, storm water retention, etc. to serve CCBC is an estimated cost of \$16,500,000.2. Construction is scheduled to be complete within 24-30 months. <p>Funding Sources</p> <ol style="list-style-type: none">1. VEDP Major Employment and Investment Grant - \$1,500,0002. Tobacco Commission Grant - \$5,000,0003. Harvest Foundation of the Piedmont Grant - \$5,000,0004. City of Martinsville Contribution - \$1,666,7005. Henry County Contribution - \$3,333,300 <p>Obligation of Parties</p> <ol style="list-style-type: none">1. The City and County can fund their contribution over at least two fiscal years (FY '12 and '13). The contribution may be spread over a longer period based on the exact construction schedule to be determined after receipt of bids for the development.2. The City and County shall be reimbursed for each party's contribution from tax revenue generated from CCBC before any expenses are reimbursed that were incurred after the date of the MOU. The County and City shall be paid in	<p>the same proportion as outlined in the Revenue-Sharing Agreement dated September 25, 2007 and the MOU related to the water and sewer infrastructure project dated August 24, 2010.</p> <p>By affixing their signatures hereto, the Mayor of the City of Martinsville and the Chairman of the Henry County Board of Supervisors acknowledge that this MEMORANDUM OF UNDERSTANDING actively sets forth the project elements.</p> <p> _____ Kim Adkins, Mayor City of Martinsville</p> <p> _____ Debra Buchanan, Chairman Henry County Board of Supervisors</p>
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Council will consider funding options later for this endeavor.

City Attorney Eric Monday briefed Council on the two ways to grant police powers either by appointment by the Circuit Judge or by authorization of Council and the request for the Assistant to the Fire Marshal to be granted police powers. Fire Marshal Ted Anderson already has police powers and his assistant, Andy Powers, is exposed to the same occupational hazards as Mr. Anderson. Because of a discrepancy in the state administrative code, judicial appointment would require a five month law enforcement training program, while Council appointment requires a two month program which is significantly less expensive. On a motion by Danny Turner, seconded by Mark Stroud, with a 5-0 vote, council approved granting Assistant to the Fire Marshall Andy Powers the

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same police powers as a sheriff, police officer or law-enforcement officer pursuant to Code of Virginia Section 27-34.2:1.

Business from the floor: Ural Harris, 217 Stuart St., voiced concerns about electric rates, furlough days, and agreements with city and Henry County. Mayor Adkins pointed out Council will look at electric rates during the budget process. The City Manager reported that the electric fund balance is down \$325,000 and will continue to go down as budgeted.

Comments from City Council: Stroud-appreciates citizen opinion. Turner-appreciated comments from Dr. Dorsey and Rufus Ingram. Adkins-asked that City Attorney Eric Monday research legislation regarding change in street signage.

There being no further business, Mayor Adkins adjourned the meeting at 9:25 pm.

Clarence C. Monday
Clerk of Council

Kim E. Adkins
Mayor

Meeting Date: January 25, 2011
Item No: 2.
Department: City Attorney/Community Development

Issue: Conduct a public hearing and consider approval, on second reading, Graffiti Ordinance, as recommended by Planning Commission.

Summary: The Planning Commission was asked to vet a graffiti ordinance submitted by the City Attorney's office. They reviewed the ordinance at their regular scheduled meeting on November 9, 2010. Below are their recommendations:

The Planning Commission recommends the following changes and/or additions to City Council as part of the ordinance:

- **Under Sec. 13.28** – Include a provision to address repeat offenders (under the discretion of the City Attorney)
- **Under Sec. 13-28.4.a** - Change the 15-day period to a 10-day period
- **Under Sec. 13-28.5.b** - Bold text indicates addition – “The city manager **with full approval of City Council** may waive and release such liens in order to facilitate the sale of the property.”

Council approved this proposed graffiti ordinance on first reading at the December 14, 2010 meeting and a public hearing was set for January 25, 2011 before consideration of approval on second reading.

Attachments: [Proposed original Graffiti ordinance without suggested changes](#)

Recommendations: Conduct public hearing and consider approval on second reading.

ORDINANCE NO. 2010-_____

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session held on _____ and pursuant to Section 15.2-1812.2 of the Code of Virginia, that Section 13-28 of the City Code be repealed and reenacted, and that Sections 13-28.1 through 13-28.5 be enacted, as follows:

Sec. 13.28. Defacement of property prohibited; criminal penalty.

- (a) It shall be unlawful for any person to apply graffiti upon or to willfully and maliciously deface or damage in any other manner any public buildings, facilities or other property, or any private buildings, facilities or other property. In any case where the defacement is (i) more than 20 feet off the ground, (ii) on a railroad or highway overpass, or (iii) committed for the benefit of, at the direction of, or in association with any criminal street gang, as that term is defined by section 18.2-46.1 of the Virginia Code, there shall be a mandatory minimum fine of \$500.00. Any fine imposed pursuant to conviction of a minor for violations of this section shall be assessed against the minor and such minor's parents or legal guardian.
- (b) Upon a finding of guilt in a case tried before the court without a jury where the violation constitutes a first offense that results in property damage or loss, the court, without entering a judgment of guilt, upon motion of defendant, may defer further proceedings and place defendant on probation pending completion of a plan of community service work. If the defendant fails or refuses to complete the community service as ordered by the court, the court may make final disposition of the case and proceed as otherwise provided. If the community service work is completed as the court prescribes, the court may discharge the defendant and dismiss the proceedings. Such discharge and dismissal procedure under this section shall be without adjudication of guilt and operates as a conviction only for the purposes of applying this article in subsequent proceedings.
- (c) Community service work prescribed by the court under subsection (b) shall include, to the extent feasible, the repair, restoration, or replacement of any damage or defacement to property within the city, and may include clean-up, beautification, landscaping or other appropriate community service within the city.
- (d) Community service work prescribed by the court under subsection (b) shall be performed under the supervision of the city manager or his/her designee, who shall report on such work to the court imposing the community service work requirement at such times and in such manner as the court may direct.
- (e) At or before the time of sentencing under this section, the court shall receive and consider any plan for making restitution or performing community service submitted by the defendant, as well as the recommendations of the city manager or the manager's designee concerning the plan.
- (f) As provided in Code of Virginia § 15.2-908, the court may order any person convicted of unlawfully defacing property to pay full or partial restitution to the city for costs incurred by the city in removing or repairing the defacement. No person convicted of a violation of this article shall be placed on probation or have his/her sentence suspended unless such person shall make at least partial restitution for such property damage or is compelled to perform community services, or both, as is more particularly set forth in Code of Virginia, § 19.2-305.1. The court's order of restitution shall be docketed as provided in Code of Virginia § 8.01-446 when so ordered by the court upon written request of the city and may be enforced by the city in the same manner as a judgment in a civil action.

Sec. 13.28.1. Parental liability for cost of repair of damage to property.

- (a) In accordance with § 8.01-44 of the Code of Virginia the city may institute an action and recover from the parents or either of them of any minor living with such parents or either of them for damages

suffered by reason of the willful or malicious destruction of, or damage to, public property by such minor. No more than \$2,500.00 may be recovered from such parents or either of them as a result of any incident or occurrence on which such action is based.

(b) The owner of any property in the city may institute an action and recover from the parents, or either of them, of any minor living with such parents, or either of them, for damages suffered by reason of the willful or malicious destruction of, or damage to, such property by such minor. No more than \$2,500.00 may be recovered from such parents, or either of them, as a result of any incident or occurrence on which such action is based. Any recovery from the parent or parents of such minor shall not preclude full recovery from such minor except to the amount of the recovery from such parent or parents. The provisions of this section shall be in addition to, and not in lieu of, any other law imposing upon a parent liability for the acts of his minor child.

Sec. 13-28.2 Definition of "graffiti."

"Graffiti" shall mean the unauthorized application by any means of any writing, painting, drawing, etching, scratching or marking of an inscription, word, mark, figure or design of any type on any public or private building or other real or personal property owned, operated or maintained by a governmental entity or agency or instrumentality thereof or by any private person.

Sec. 13-28.3. Graffiti declared a public nuisance.

The existence of graffiti within the city limits in violation of this article is expressly declared a public nuisance, and is subject to the removal and abatement procedures specified in this article.

Sec. 13-28.4. Removal of graffiti.

(a) The city manager or his/her designated representative is authorized to undertake or contract for the removal or repair of the defacement of any public building, wall, fence or other structure, by the application of graffiti. Further the city manager or his/her designated representative may also undertake or contract for the removal or repair of the defacement by graffiti of any private building, wall, fence or other structure where such defacement is visible from any public right-of-way, but only in accordance with the following procedures:

(1) Prior to such removal of graffiti from private property, the city manager or his/her designated representative shall send to the property owner, by regular mail sent to the last address listed for the owner in city property assessment records, a notice stating: the street address and legal description of the property; that the property has been determined by the city to constitute a graffiti public nuisance; that the owner must take corrective action to abate the public nuisance created by such graffiti within 15 days of the date of the notice; and that if the graffiti is not removed within the 15-day period, the city will begin removal procedures. In the case of unimproved property, the notice shall also state that the cost of such corrective action shall be charged to the property owner. The notice shall further advise the owner of the right to challenge the city's determination and proposed action by requesting a meeting with a city official identified in the notice within 15 days of the date of the notice. The city shall initiate no corrective actions while a request for such a meeting or the outcome of such a meeting is pending. The determination of the designated city official following the requested meeting shall be final.

(2) If no corrective action is taken by the property owner within the 15-day period provided above and there is no request to challenge the city's determination within that period, the city manager or his/her designee shall send to the property owner by regular mail an additional notice that shall conform to the requirements of the first notice as set forth in subsection (a)(1) above and shall also state the date on which the city will commence corrective action to remove the graffiti on the property, which date shall be no earlier than 15 days from the date of mailing the second notice. Such additional notice shall also reasonably describe the corrective action contemplated to be taken by the city. Where the property owner

fails to abate the public nuisance within 15 days after issuance of the second notice, the city manager or his/her designated representative is authorized to proceed with removal efforts forthwith.

(3) Before entering upon private property for the purpose of graffiti removal, the city shall attempt to obtain the consent of the property owner, occupant or other responsible party.

(b) Where a structure defaced by graffiti is owned by a public entity other than the city, the removal of the graffiti by the city is conditioned upon securing the consent of an authorized representative of the public entity having jurisdiction over the structure.

(c) If the city manager or his/her designee determines that any graffiti is an immediate danger to public health, safety or welfare and is unable to provide notice by personal service after at least two attempts to do so, then 48 hours after the later of (1) mailing notice to the property owner or other responsible party and (2) posting notice in a conspicuous place on the property, the city may remove or cause the graffiti to be removed.

Sec. 13-28.5. Assessment of costs against property for removal of graffiti.

(a) If the city undertakes corrective action to remove graffiti from private property after complying with the notice provisions of subsection 13-28.4(a)(1), and if the property was unoccupied when such graffiti was applied, the actual cost or expenses for such removal and related repairs shall be chargeable to and paid by the property owner, and may be collected as a special assessment against the respective lot or parcel of land to which it relates in the manner in which city taxes and levies are collected.

(b) Every charge authorized by this section with which the owner of any such property has been assessed and which remains unpaid shall constitute a lien against such property with the same priority as liens for unpaid local taxes and enforceable in the same manner as such liens. The city manager may waive and release such liens in order to facilitate the sale of the property. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens shall remain a personal obligation of the owner of the property at the time the liens were imposed.

Attest:

Clarence C. Monday,
Clerk of Council

Date Adopted

Date Effective



City Council Agenda Summary

Meeting Date: January 25, 2011

Item No: 3.

Department: Public Works

Issue: Hear an update on the Martinsville Mustangs

Summary: Information will be presented at the meeting regarding status of preparations for the upcoming 2011 Martinsville Mustangs baseball season.

Attachments: None

Recommendations: None

Meeting Date: January 25, 2011
Item No: 4.
Department: Commissioner of the Revenue
Issue: Consider authorizing refunds resulting from verification update of Estimated BPOL Tax for 2 different businesses, one for Tax Year 2007 and one for Tax Year 2008.

Summary: The Commissioner of the Revenue office annually verifies and updates BPOL license fees based on federal tax return gross receipts information that is provided to the office by individual business taxpayers. Two businesses overestimated their gross receipts for the license year, for which their annual business license was based. One overestimate was for license year 2007 and the other was for license year 2008. Corrections to the assessment have been made by the Commissioner of the Revenue office and forwarded to the City Treasurer. Because the refund amounts are over \$2,500, City Council must authorize the City Treasurer to issue the refunds so that the timing of the refund does not negatively impact the city's cash flow.

City of Martinsville Ordinances address updates of estimated business licenses that were not based on a prior year's actual gross receipts. The city's ordinance §11-23(f) provides that there shall be no interest charged or refunded on an adjustment of estimated tax liability to actual liability at the conclusion of the base year. We would not have assessed interest if the taxpayer had underestimated their gross receipts and we updated the assessment based on verification of actual gross receipts. Consequently, the city ordinances provide that we do not refund interest on these types of assessments when they are based on overestimates provided by the taxpayer.

These refunds are different from other refunds that City Council has authorized in that they did not result due to an appeal or audit on a verified and adjusted actual assessment. These BPOL assessments remained estimates until they could be verified with actual gross receipts as reported on the business federal tax returns. The necessary federal returns to verify the gross receipts for both businesses were provided in late December 2010.

The Code of Virginia authorizes the City Treasurer to issue refunds up to \$2,500 without prior authorization of City Council. Because the refund amount is over this limit, City Council must authorize the City Treasurer to issue the refund. Pursuant to City Ordinance §11-23(f) there is no need to calculate interest provided the refund is made within 30 days of the adjustment to reflect actual tax liability.

Attachments: None

Recommendations: Authorize City Treasurer to issue refund of \$4,615.47 to one business for their 2007 business license and another refund of \$3,863.92 to another city business for their 2008 business license effective January 26, 2011.

Date: January 25, 2011
Item No: 5.
Department: Community Development

Issue: Consider approval of the updated City's prioritized list of projects to be included in the Year 2011 Regional Comprehensive Economic Development Strategy and authorize the City Manager to provide this information to the U. S. Department of Commerce Economic Development Administration.

Summary: The first step will be for all localities to begin planning and compiling their list of prioritized projects. A listing of the projects for the current CEDS (2010) is attached to prepare the list for next year (July 1, 2011 – June 30, 2012). Due to the potential for projects that may be eligible for several sources of funding, our list needs to be as comprehensive as possible.

Attachments: [Memo](#)
[Letter to EDA](#)
[Project List REGIONAL 2010 – 2011](#)
[Project List Community Development/MARTINSVILLE 2011- 2012](#)

Recommendations: Approve the updated project list and authorize the City Manager to provide this information to the U. S. Department of Commerce Economic Development Administration.

WEST PIEDMONT ECONOMIC DEVELOPMENT DISTRICT

P.O. Box 5268 - Martinsville, VA 24115-5268
Telephone: 276-638-3987 Fax: 276-638-8137 Email: jhullett@wppdc.org

November 22, 2010

M E M O R A N D U M

TO: County Administrators, Counties of Franklin, Henry, Patrick, and Pittsylvania
City Managers, Cities of Danville and Martinsville
Mayor, Town of Rocky Mount

FROM: Joan Hullett, Regional Economic Development Planner

RE: **Year 2011 Regional Comprehensive Economic Development Strategy**

Work on the 2011 CEDS update is getting underway. *The first step will be for all localities to begin planning and compiling their list of prioritized projects.* A listing of the projects for the current CEDS is attached, along with blank forms on which to prepare your list for next year (July 1, 2011 - June 30, 2012). If additional pages are needed, please make extra copies of the enclosed sheets.

To get the process started, we request that you and your staff review the attached current project list to see if projects need to be added or deleted. Then, we would like for you to prepare a new list of Type I, II, and III projects. To keep the CEDS development on schedule, **we need to have your completed project list, along with a letter of endorsement from your locality (sample form letter enclosed) no later than February 12, 2011 .** We realize this is some time away; however, we want to make sure that you have adequate time for planning since EDA will not consider funding projects not included on this list. Please include not only EDA-eligible projects but also CDBG, Rural Development, Appalachian Regional Commission, grants, and any other type project your jurisdiction plans to apply for funding for during the period from July 1, 2011 - June 30, 2012. We also encourage localities to work together on regional projects for inclusion on the list.

With regard to Type I priority projects, please remember, if you are invited to submit an EDA preapplication/grant proposal, you will need a Preliminary Engineering Report and detailed project information. EDA sometimes invites Type II and III projects as well as Type I projects if the project planning progresses.

If you have questions or need assistance, please let me know. ***Please remember that a project must be included on the project list to be eligible for EDA funding. If you have a grant underway at this time, be sure to include it on the list for next year in case there is a carryover to next year by EDA for some reason.*** Therefore, if you have projects in the planning stage, be sure to include them. Things can change during the year with regard to funding availability.

Attachments

*(Please return this to WPPD,
along with list of prioritized projects,
by February 12, 2011.)*

SAMPLE LETTER TO SUBMIT WITH OEDP PRIORITIZED PROJECT LIST

(Please return this letter to the West Piedmont Planning District Commission with your list of prioritized projects which your local governing body approves; the letter will be included as an attachment to the Regional Comprehensive Economic Development Strategy document. DO NOT SEND THIS DIRECTLY TO EDA.)

date

Mr. Willie C. Taylor, Regional Director
U.S. Department of Commerce
Economic Development Administration
Philadelphia Regional Office
The Curtis Center, Suite 140 South
Independence Square West
Philadelphia, PA 19106

Dear Mr. Taylor:

Whereas the local governing body of _____ *(name of locality)* supports the West Piedmont Economic Development District Designation, this is to advise that we have elected to be covered by the Year 2011 Comprehensive Economic Development Strategy for the West Piedmont Planning District in its capacity as an EDA Economic Development District. The projects included in the document's prioritized project list have been endorsed by the local governing body at its meeting on _____ *(date)* for assistance in improving the economy of our area.

On behalf of my community, thank you for the opportunity to participate in the Economic Development Administration's Economic Development District Program.

Sincerely yours,

(local administrator)

cc: Robert W. Dowd, WPPDC

EDA PROJECT TYPES:

Priority I Projects:

Those construction or implementation projects which are in the advanced stages of planning or "ready to go" (i.e., preliminary engineering and environmental audit available or underway, matching funding available).

Priority II Projects:

Construction or implementation projects will in formative stages of planning and which are not otherwise proceeding towards immediate implementation.

Priority III Projects:

Non-construction, non-implementation projects of a special economic development purpose which may include special issues studies, basic data collection and analysis, feasibility studies, and technical assistance projects.

January 26, 2011

Mr. Willie C. Taylor, Regional Director
U. S. Department of Commerce
Economic Development Administration
Philadelphia Regional Office
The Curtis Center, Suite 140 South
Independence Square West
Philadelphia, PA. 19106

RE: Comprehensive Economic Development Strategy – Year 2011

Dear Mr. Taylor:

Whereas, the local governing body of the City of Martinsville supports the West Piedmont Economic Development Strategy for the West Piedmont Planning District in its capacity as an EDA Economic Development District. The projects included in the document's prioritized project list have been endorsed by the local governing body at its meeting on January 25, 2011 for assistance in improving the economy of our area.

On behalf of my community, thank you for the opportunity to participate in the Economic Development Administration's Economic Development District Program.

Sincerely,

Clarence C. Monday
City Manager

Cc: Robert W. Dowd, WPPDC

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

PRIORITY PROJECTS

July 1, 2010 - June 30, 2011

<i>PROJECT</i>	<i>PRIORITY</i>	<i>DESCRIPTION</i>	<i>FUNDING SOURCE</i>	<i>AMOUNT</i>	<i>TOTAL</i>	<i>ENV MEI</i>
Regional Industrial Mega Park City of Danville & Pittsylvania County	1	Engineering, master planning, mega park certification and infrastructure development for 3,500 acre mega Park to serve Danville, Pittsylvania County, Southside VA & North Central NC. Infrastructure development includes regional and interstate water and sewer systems. Future infrastructure improvements will include land, rail, and road	USDA-RD	\$2,000,000	\$24,128,000	I
			EPA/STAG	\$5,000,000		
			EDA	\$5,000,000		
			VTC	\$5,000,000		
			Local	\$7,218,000		
Regional Industrial Mega Park City of Danville & Pittsylvania County	1	Economic Adjustment Strategy - study to develop target industry and marketing strategy for sustainable manufacturing to replace traditional manufacturing employment lost in the Regional Mega Park area of Southern VA and Northern NC	EDC	\$50,000	\$100,000	Po
			VTC	\$50,000		
Site Improvements at Cane Creek Industrial Park--City of Danville and Pittsylvania Co	1	Site improvements to include grading and sanitary sewer for Tracts 3 and 9	EDA	\$2,275,030	\$2,843,788	Po
			VTC	\$426,568		
			Local	\$142,190		
Site Improvements at Cane Creek Industrial Park--City of Danville and Pittsylvania County	1	Site improvements to include grading and sanitary sewer for Tracts 6, 7b, and 7c	EDA	\$2,800,000	\$3,500,000	Po
			VTC	\$525,000		
			Local	\$175,000		
Shell Airport Hangar Project--City of Danville	1	Construct shell hangar 130' x 80', 30' clear height opening hangar to be used for commercial purposes related to aviation industry	EDA Local	\$400,000 \$400,000	\$800,000	Po
White Mill Redevelopment--City of Danville	1	Electric transmission lines and substation to accommodate redevelopment of the White Mill, formerly served by Dan River and Appalachian Electric Power	EDA Local	\$2,500,000 \$3,500,000	\$6,000,000	Po
Smart Grid - City of Danville	1	Advanced metering infrastructure installation that will enable automated meter reading, load management, and distributed generation capabilities	EDA Local	\$7,250,000 \$7,250,000	\$14,500,000	Po
Fiber-to-the-Home--City of Danville	1	Extension of nDanville fiber to two pilot project neighborhoods enabling ultrahigh speed bandwidth connections to as many as 2,000 households to support home-based businesses	EDA Local	\$1,250,000 \$1,250,000	\$2,500,000	Po
Old Belt Building Renovations--City of Danville	1	Renovation of former Dimon Warehouse on Bridge St. Conversion to office space to attract life science and nano-related businesses	EDA VTC Local	\$2,100,000 \$935,000 \$200,000	\$3,235,000	Po

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENV ME/IMF
Shell Building at Airside Industrial Park - City of Danville	1	Development of shell building in Airside Industrial Park (preliminary drawings are complete)	EDA Local	\$1,750,000 \$1,750,000	\$3,500,000	I
Northside Wastewater Treatment Plant - Phase I Improvements - City of Danville	1	Convert one parallel train of the UNOX pure oxygen system to conventional activated sludge system with diffused aeration and modify the two existing dissolved air flotation units into high rate primary clarifiers. Preliminary engineering report has been completed for this project.	EDA Local	\$1,750,000 \$1,750,000	\$3,500,000	Po
Revitalization of Uptown Business District--City of Martinsville	1	Incentivize small businesses (interior makeover/elevator)	EDA	\$900,000	\$900,000	Po
Revitalization of Uptown Business District--City of Martinsville	1	Rental Voucher Program	EDA/HUD	\$300,000	\$300,000	I
Revitalization of Uptown Business District--City of Martinsville	1	Construct/retrofit condo units in Uptown	EDA DHCD VHDA City	\$1,000,000 \$300,000 \$500,000 \$200,000	\$2,000,000	Po
Community Development Projects - Martinsville Area & Central Business District--City of Martinsville	1	Purchase blighted properties, prepare sites for developers (Draper/Holt Building/600 W. Church Street)	Brownfield EDA City	\$400,000 \$325,000 \$100,000	\$825,000	unk
Community Development Projects - Martinsville Area & Central Business District--City of Martinsville	1	Purchase and prepare land in arena area for development on the Moss/Market Street/Church Street lot	EDA CDBG	\$1,500,000 \$500,000	\$2,000,000	Po
Community Development Projects - Martinsville Area & Central Business District--City of Martinsville	1	Rives Road - Supporting residential development of former factory	CDBG	\$300,000	\$300,000	Po
Community Development Projects - Martinsville Area & Central Business District--City of Martinsville	1	Rives Road Site Development - full site development including A&E and site grading	EDA	\$1,400,000	\$1,400,000	Po
Community Development Projects - Martinsville Area & Central Business District--City of Martinsville	1	Further develop 12-acre lot at Clearview Business Park to prepare for companies	EDA	\$750,000	\$750,000	Po

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENV MEI IMI
Clean Energy Encouragement Uptown Martinsville--City of Martinsville	1	Recruit manufacturers of Clean Energy Components to Martinsville area and Enterprise Zone	EDA	\$100,000	\$100,000	Po
Clean Energy Encouragement Uptown Martinsville--City of Martinsville	1	Retrofit City Hall and schools to accommodate energy efficient products	EDA	\$750,000	\$750,000	Po
Clean Energy Encouragement Uptown Martinsville--City of Martinsville	1	Extract methane to produce electricity - former landfill	EDA	\$600,000	\$600,000	Po
Broadband Planning Grant--City of Martinsville	1	Study feasibility of broadband planning for economic growth and add to tourism and business components of area	DHCD	\$25,000	\$25,000	Po
Natural Gas Service Extension--Franklin County	1	Complete 12-mile service extension of Roanoke Gas to Franklin County/Rocky Mount Industrial Park to promote industrial development	VTC USDA-RD Local Private	\$3,000,000 \$3,000,000 \$3,000,000 \$3,500,000	\$12,500,000	Po
Future County Regional Business Park--Franklin County	1	Acquisition of new commercial park in north county. Development, initial site grade work, roads, infrastructure 200-500 acres	USDA-RD EDA Local VTC	\$500,000 \$500,000 \$2,000,000 \$1,000,000	\$4,000,000+	Po
Franklin County/Rocky Mount Industrial Park--Franklin Co/Town of Rocky Mount	1	Development of industrial sites, water and sewer, site improvements, and rail spur to serve expansion of existing heavy industrial site (This project is ready to bid.)	Local EDA	\$1,500,000 \$600,000	\$2,100,000	I
Commerce Center Site Improvements--Franklin County	1	Grading, site development, development of package-type treatment facility	CDBG/EDA Local VTC	\$543,840 \$146,346 \$1,270,115	\$1,960,301	I
Smith Mountain Lake Regional Park Plan and Development--Franklin County	1	Development of a master plan and development schedule for a 265-acre regional/state park on Smith Mountain Lake	DCR DGIF AEP Local VTC	\$20,000 \$20,000 \$20,000 \$20,000 \$20,000	\$100,000	I
Penn Hall Regional Park Site Master Plan--Franklin County	1	Complete master plan and development budget for 265-acre Penn Hall Regional Park facility	Local DCR DGIF VTC AEP	\$20,000 \$20,000 \$20,000 \$20,000 \$20,000	\$100,000	

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENV MEI
Public Water System Development--Franklin County/Western VA Water Authority	1	Phased construction of basic water system infrastructure (Phases I & II)	STAG	\$500,000	\$500,000	Po
Park System Improvements--Franklin County	1	Improvements to public park units in Franklin County per the existing Capital Improvements Program	DCR Local VDOT	\$150,000 \$3,000,000 \$400,000	\$3,550,000	Po
Last-Mile Broadband Expansion--Franklin County	1	Study and implement a last-mile solution to provide County businesses and consumers fast, accessible, and affordable telecommunications service	EDA Local State Private	\$500,000 \$100,000 \$200,000 \$1,000,000	\$1,800,000	Po
County Trail System--Franklin County	1	Development of trail system per adopted County Trail Plan	DCR VTC VDOT Local	\$150,000 \$100,000 \$200,000 \$100,000	\$550,000	Po
Pigg River Dam Removal Initiative--Franklin County	1	Removal of two dams on Pigg River to permit fish migration and downstream recreational use	USFWS DGIF VTC Local	\$1,000,000 \$600,000 \$1,000,000 \$500,000	\$2,100,000	
Pigg River Heritage Trail--Town of Rocky Mount and Franklin County	1	Development of Heritage Trail for tourism, recreation, and quality of life enhancement in support of economic development	TEA-21 DCR Local	\$275,000 \$125,000 \$75,000	\$475,000	Po
Agricultural Business Development Plan--Franklin County	1	Complete a business development plan to support community level producers and supporting industries in Franklin County	USDA-RD VTC Local	\$20,000 \$20,000 \$20,000	\$60,000	
Regional Industrial Park--City of Martinsville and Henry County	1	Establishment of new 740-acre regional industrial park and Enterprise Zone in the Route 220 South corridor on the ROMA property. Park to be developed by City of Martinsville and Henry County	EPA EDA Local Other	\$2,000,000 \$2,000,000 \$2,000,000 \$7,000,000	\$13,000,000	I
Grassy Creek Sewer Improvements Project--Henry County	1	Provide PSA sewer service to three wastewater lagoons along Grassy Creek and sewer to Route 58	Local	\$1,800,000	\$1,800,000	Po
Monta Vista Water Line--Henry County	1	Ties Monta Vista System to Oak Level System. Eliminates wells.	Local	\$800,000	\$800,000	I
Patriot Centre Day Care - Henry County	1	Development of a day care center for organizations in the Patriot Centre	Local DHCD Other	\$1,000,000 \$700,000 \$2,300,000	\$4,000,000	

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENV MEI IMF
Virginia Avenue Transportation Enhancement Project--Henry County	1	Multi-phased streetscape enhancement project designed to improve the Virginia Avenue (US Route 220) corridor	TEA-21 Other	\$2,030,000 \$507,000	\$2,537,000	I
County River Access Points/ Trails Project--Henry County	1	Various river access and trails projects	TEA-21 State Other	\$700,000 \$100,000 \$30,000	\$830,000	I
Dupont Building Upfit - Henry County	1	Build-out of a 70,000 SF county-owned shell building at the former Dupont Site	Local Federal	\$610,000 \$90,000	\$700,000	I
Shell Airport Hangar Project--Henry County	1	Development of a speculative hangar for aviation-related business at Blue Ridge Regional Airport	Local State EDA	\$800,000 \$150,000 \$250,000	\$1,200,000	
Utility Infrastructure to Serve Commonwealth Crossing Business Centre--Henry County	1	Infrastructure improvements (water and sewer) to serve Commonwealth Crossing Business Centre (water/sewer/ fiber conduit)	EDA VTC	\$1,720,000 \$1,720,000	\$3,440,000	Po
Utility Infrastructure to Serve Commonwealth Crossing Business Centre--Henry County	1	Water line to serve Commonwealth Crossing Business Centre	SBA	\$800,000	\$800,000	Po
Patriot Centre at Beaver Creek Expansion--Henry County	1	Grading of Lot 2; utilities already in place	EDA	\$1,000,000	\$1,000,000	I
Extension of Public Water Service on Route 58 West--Henry County	1	Extension of water service along Route 58 West corridor to Mayo River and adjacent residential areas and to Blue Ridge Airport	USDA RD	\$7,900,000	\$7,900,000	N
Philpott Lake Sewer Line--Henry County	1	Sewer line to serve Philpott Lake Corps of Engineers facility	Local	\$500,000	\$500,000	I
GIS - Patrick County	1	Creation of comprehensive Geographic Information System	PSAP Public Safety & Answering Pt.	\$150,000	\$150,000	I
Water System Extension - East of Stuart - Patrick Springs--Patrick County	1	Provide water supply and sewer service east of Stuart	USDA-RD Local VTC	\$3,543,000 \$75,000 \$1,400,000	\$5,018,000	N
Water System Extension - West of Stuart - Patrick County	1	Provide water supply for development	USDA-RD	\$260,238	\$260,238	

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENV MEI IMF
Technology Assistance Funding - Patrick County	1	Grant fund to attract high tech businesses to Patrick County	EDA	\$200,000	\$500,000	N
			USDA-RD	\$200,000		
			Local	\$100,000		
Existing Business Assistance Fund - Patrick County	1	Grant fund to assist existing business with expansions	EDA	\$200,000	\$1,000,000	N
			USDA-RD	\$200,000		
			Local	\$100,000		
			VTC	\$500,000		
Telecommunications Infrastructure Upgrades - Patrick County	1	Wireless Broadband Initiative	VTC	\$300,000	\$400,000	N
			Local	\$100,000		
Business and Industry Incubator--Patrick County	1	Acquire/construct/renovate building for incubator	EDA	\$200,000	\$400,000	N
			Local	\$200,000		
Rich Creek Corporate Park Technology Center - Patrick County	1	Construct facility for location of multiple technology businesses	USA-CAIP	\$500,000	\$500,000	N
Patrick County Marketing Effort - Patrick County	1	Produce broad spectrum marketing program to tout Patrick County	Local	\$34,000	\$34,000	N
Route 8/58 Connector Road--Patrick County	1	Construct connector road in Town of Stuart	Federal	\$5,000,000	\$6,500,000	N
			State	\$1,500,000		
Tourism Enhancement Program--Patrick County	1	Programs and projects to increase tourism revenue and jobs	State	\$100,000	\$100,000	N
Workforce Development/Certification Program--Patrick County	1	Comprehensive worker retraining and education program	WIA Board	\$400,000	\$500,000	N
			Local	\$100,000		
Workforce Development Center - Patrick County	1	Construction of Center to house worker training efforts	Federal	\$1,000,000	\$2,000,000	N
			State	\$1,000,000		
U.S. Route 58 Expansion--Patrick County	1	Upgrade Route 58 to four lanes from Stuart to I-77	State	\$300,000,000	\$300,000,000	Unk
Retail Recruitment Study--Patrick County	1	Study concerning targeting of retail businesses for local location	State	\$50,000	\$60,000	N
			Local	\$10,000		
Water System Improvements - Meadows of Dan - Patrick County	1	Provide water supply for development	USDA-RD	\$2,400,000	\$3,100,000	N
			CDBG	\$700,000		

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENV MEI
Sewer System Improvements - Meadows of Dan - Patrick County	1	Provide sewer capacity for development	USDA-RD CDBG	\$2,100,000 \$700,000	\$2,800,000	N
Patrick County Rails to Trails- Patrick County	1	Creation of a walking/bicycle trail along the former Danville & Western Rail Line	TEA-21 Local VA Rec Trails Fund Grant Kodak Grant Donation Stock	\$234,000 \$50,000 \$52,135 \$2,000 \$6,722	\$344,857	I
Commerce Center/Industrial Park, Park Development - Pittsylvania County	1	Route 58 West Industrial Park development; add 120 acres to existing Brosville Park	EDA Local VTC	\$1,500,000 \$500,000 \$1,000,000	\$3,000,000	I
Gretna Area Water System Improvement (Leesville Lake) Pittsylvania County	1	Nine mile pipeline raw water intake from Leesville Lake to Gretna Reservoir	EDA VTC Local	\$1,000,000 \$1,500,000 \$500,000	\$3,000,000	I
Extend Water Service for Brosville to Dry Fork--Pittsylvania County	1	863 to Dry Fork Commercial/Industrial area and to serve Tunstall Middle School and Tunstall High School	EDA Local VTC	\$1,000,000 \$500,000 \$600,000	\$2,100,000	Unk
Water System Improvement--Chatham--Pittsylvania County	1	1M gallon storage tank Cherrystone Park 12" water line	USDA-RD VTC Local	\$400,000 \$600,000 \$500,000	\$1,500,000	I
Commerce Center Industrial Park--Blairs--Pittsylvania Co	1	Purchase land off U.S. Route 29 & infrastructure development	EDA VTC Local	\$1,000,000 \$1,000,000 \$1,000,000	\$3,000,000	I
Key Industrial Park--Hurt--Pittsylvania County	1	Purchase additional land and infrastrucuturs to 157-acre industrial park	EDA VTC Local	\$1,000,000 \$1,500,000 \$500,000	\$3,000,000	I
Hurt Industrial Park--Hurt--Pittsylvania County	1	Develop 600-acre site of former Klopman Mills. Master Plan for property, site and access improvements	EDA USDA-RD VTC	\$1,000,000 \$1,500,000 \$500,000	\$3,000,000	I
Richmond Danville Trail Connector--City of Danville & Pittsylvania County	1	Construction of 12-ft wide natural surface multi-purpose trail to connect 6-mile Richmond-Danville Rail Trail in Pittsylvania County with Dan River Trail System (Danville's Riverwalk) to create 25-mile destination trail	EDA FHWA-DCR Local	\$700,000 \$150,000 \$100,000	\$950,000	N
Gretna Area Water Supply System--Town of Gretna/Pittsylvania County	1	Engineering and construction of a new public water supply source and distribution sytem	EDA/EPA VTC Local	\$1,340,000 \$1,300,000 \$135,000	\$2,775,000	Po

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENV MEI IMF
Old Dominion Agricultural Complex--Pittsylvania County	1	Regional, multi-purpose agricultural complex including office space, conference facilities, educational space, livestock facilities and agricultural product marketing	USDA-RD VTC Local	\$100,000 \$2,000,000 \$3,100,000	\$5,200,000	Po
Gretna Industrial Park--Town of Gretna/Pittsylvania County	1	Construct industrial park road and lots with on-site and off-site utility improvements	EDA VTC Local	\$400,000 \$1,500,000 \$150,000	\$2,050,000	I
Uptown Economic Restructuring and Revitalization--Uptown Business District--Town of Rocky Mount	1	Remove economic blighting conditions, improved stormwater management and drainage, streetscape improvements, development of public parking, housing assistance to LMI residents of uptown business district (This project is ready to bid.)	CDBG TEA-21 Local	\$666,686 \$480,000 \$1,253,314	\$2,400,000	Po
Economic Restructuring Via Heritage Tourism Development--Town of Rocky Mount	1	Development of venue for music, arts and history to promote area and serve as tourist destination along Crooked Road Heritage Music Trail	Local EDA VTC	\$800,000 \$1,000,000 \$500,000	\$2,300,000	Po
Development of Alternative Water System--Town of Rocky Mount	1	Identify possible alternative raw water sources to protect from drought and offer expansion capabilities	Local VDH EDA	\$500,000 \$1,000,000 \$5,000,000	\$6,500,000	Po
Interconnection with Western VA Regional Water Authority--Town of Rocky Mount	1	Connect the Town of Rocky Mount's water system with the Western VA Regional Water Authority lines via a 1.4-mile extension of the Town's water system	Local EDA	\$500,000 \$1,000,000	\$1,500,000	Po
Water & Gas System Improvement - City of Danville	2	Elevated storage tank, pumping station and water and gas mains for South Danville Corridor, an unserved area	EDA Local	\$4,500,000 \$4,500,000	\$9,000,000	Po
Water Treatment Plant Phase II Improvements - City of Danville	2	Construct Phase II improvements to City's Water Treatment Plant. Improvements will include sludge removal equipment in the sedimentation basins, new turbine flocculators, particle counters, new filter consoles, etc. Preliminary engineering has been completed for this project.	EDA Local	\$750,000 \$750,000	\$1,500,000	Po
Pumpkin Creek Sewer Line--City of Danville	2	Construct 4,500 feet of 12-inch sewer line along Pumpkin Creek under the Route 29 bypass to serve industrial and commercial property on the south side of the bypass	EDA Local	\$550,000 \$550,000	\$1,100,000	Po:
Revitalization of Uptown Business District--City of Martinsville	2	Purchase and prepare land, build hotel and parking deck around proposed arena site uptown	EDA CDBG	\$7,000,000 \$2,000,000	\$9,000,000	Po

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENV MEI
Community Development Projects--City of Martinsville	2	Upgrade electrical capacity at Clearview Business Park	EDA	\$2,000,000	\$2,000,000	Po
Community Development Projects--City of Martinsville	2	Complete brownfield site--Sara Lee/American Furniture A&E, grading, make build-ready	EDA Brownfield	\$3,000,000 \$500,000	\$3,500,000	Po
Clean Energy Encouragement Uptown Martinsville--City of Martinsville	2	Complete construction of rail trail for walking/biking	ARC Local	\$50,000 \$25,000	\$75,000	Po
Teleworks Center--City of Martinsville	2	Rehabilitation of closed building once used by textile/tobacco industry to serve as multi-employer telecommunications center accommodating employees of businesses and state govt agencies based in northern and eastern VA/Sara Lee and American Furniture buildings	EDA Local CDBG	\$1,500,000 \$250,000 \$700,000	\$2,450,000	Po
Broadband Planning Grant--City of Martinsville	2	Installation of broadband	EDA	\$100,000	\$100,000	Po
Ferrum Downtown Improvements--Franklin County	2	Develop sidewalks, railroad pedestrian bridge, "Main Street" scale improvements	TEA-21 VDOT Local	\$839,501 \$200,000 \$76,835	\$1,116,336	Po
Franklin County Commerce Park Waterline/Sewer Extension--Franklin County	2	Extension of Town water and sewer service to Franklin County Commerce Park	Local EDA DHCD USDA-RD	\$300,000 \$300,000 \$200,000 \$700,000	\$1,500,000	Po
Public Water System Development--Phase III--Franklin County	2	Continuing phased development of county water system infrastructure	USDA-RD Local	\$24,085,590 \$400,000	\$24,485,590	Po
Jamison Mill Recreation Area Site Master Plan--Franklin County	2	Complete a revised master plan for development of significant improvements/enhancements at Jamison Mill Recreation Area	USACE Local VTC	\$40,000 \$20,000 \$20,000	\$80,000	
Broadband Master Plan for Martinsville-Henry County	2	Master Plan for broadband coverage throughout Martinsville-Henry County	Local	\$25,000	\$25,000	I
Energy Efficiency Public Buildings--Henry County	2	Retrofit County buildings to make them more energy efficient in utility usage	Local State	\$100,000 \$1,000,000	\$1,100,000	Po

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENV MEI IMF
Community Development Project, South Street - Henry County	2	Housing rehab, utility upgrades, road improvements, and stormwater management	CDBG	\$1,400,000	\$1,600,000	Po
			VDOT	\$100,000		
			ARC	\$100,000		
Patrick Henry Retirement Center--Henry County	2	Retirement center for elderly citizens of area	TBA	\$50,000,000	\$50,000,000	
Patriot Center at Beaver Creek - Phase III - Henry County	2	Complete Phase III infrastructure improvements	EDA	\$500,000	\$500,000	N
Cloverdale Regional Industrial Park--Pittsylvania County, Halifax County, Danville	2	Infrastructure and access to develop a regional technology park adjacent to VIR on U.S. Route 58	EDA	\$4,000,000	\$10,500,000	Unk
			VTC	\$2,000,000		
			VDOT	\$3,500,000		
			Local	\$1,000,000		
Leesville Lake Treatment Facility--Pittsylvania County	2	Water treatment plant of 6.0 MGD	USDA-RD	\$1,000,000	\$3,000,000	I
			EDA	\$1,000,000		
			Local	\$1,000,000		
Water System Improvement - Chatham-Gretna-Pittsylvania County	2	Integrate regional water system between Chatham and Gretna to provide water sources on U.S. Route 29 corridor	USDA-RD	\$1,000,000	\$3,000,000	I
			VTC	\$1,000,000		
			Local	\$1,000,000		
Housing Rehabilitation--Town of Rocky Mount	2	Redevelop historic, but aging housing originally developed as worker housing for Town industries	CDBG Local	\$700,000 \$300,000	\$1,000,000	N
North Main Street Development--Town of Rocky Mount	2	Provide public infrastructure in roads, signals, and public utilities to development sites	VDOT Local	\$500,000 \$500,000	\$1,000,000	N
Shell Building- Franklin County/Rocky Mount	2	Shell building of 100,000+ SF to attract industry	EDA	\$1,000,000	\$2,000,000	I
			CDBG	\$700,000		
			Local	\$300,000		
Community Development Projects--Martinsville Area and Central Business District--City of Martinsville	3	Forgivable loan for historic property for rehab and reuse of Orange & White Building in Central Business District	EDA	\$500,000	\$500,000	I
Tourism Enhancement Program--Franklin County	3	Produce a research and marketing initiative to promote Franklin County as a tourist destination in conjunction with the Crooked Road, VTC, and Southside Tourism Initiative	EDA	\$25,000	\$45,000	Po
			Local	\$20,000		

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENV MEI IMF
Village Development--Franklin County	3	Development of streetscape and pedestrian improvements for village centers	EDA Local DHCD	\$50,000 \$50,000 \$100,000	\$200,000	I
Multi-modal Transportation System Improvements--Franklin County	3	Complete market evaluation and study on the feasibility of mass transit options, opportunities, and transportation system improvements outside of the VDOT Six-Year Capital Improvements Plan	Local EDA VDOT	\$20,000 \$100,000 \$100,000	\$220,000	I
Philpott Reservoir Water Intake Site--Franklin County	3	Evaluate options for future public water withdrawal at Philpott Reservoir for connection with County water systems	WVWA Local USDA-RD	\$50,000 \$50,000 \$100,000	\$200,000	
South County Water Treatment System--Franklin County	3	Evaluate options for delivery of public sewer services to South US 220 business corridor	Local USDA-RD	\$50,000 \$50,000	\$100,000	
Ferrum Water System Extension--Franklin County	3	Extend water system five miles north up VA Route 40 business corridor	Local USDA-RD	\$500,000 \$1,500,000	\$2,000,000	
Community Multi-purpose Facility - Franklin County/ Rocky Mount	3	Feasibility study on need for multi-purpose facility in the community to support tourism and business development	CDBG Local	\$25,000 \$5,000	\$30,000	N
Route 58 East Water Storage Tank--Henry County	3	Construction of 1 million gallon water tank to serve eastern Henry County and northwestern Pittsylvania County	Local	\$1,250,000	\$1,250,000	Po
Master Plan for Entrepreneurial Program--Henry County	3	Study and implement plan to encourage entrepreneurial activities	ARC VTC	\$25,000 \$25,000	\$50,000	N
Upper Smith to Lower Smith Force Main - Henry County	3	Force main to connect PSA sewer lines to allow Lower Smith to treat all of County's sewer	Local	\$3,500,000	\$3,500,000	Po
Philpott Water Plant Upgrade--Henry County	3	Upgrade water treatment plant from 4 MGD to 8 MGD and increase source water capacity	Local	\$8,000,000	\$8,000,000	Po
Philpott Water Storage Tank--Henry County	3	Construction of 750,000 gallon water tank to improve water distribution	Local	\$1,000,000	\$1,000,000	Po
Water System Improvements - Woolwine - Patrick County	3	Provide water supply for development	USDA-RD	\$3,610,700	\$3,610,700	I
Sewer System Improvements - Woolwine - Patrick County	3	Provide sewer capacity for development	USDA-RD	\$6,194,820	\$6,194,820	I

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENV MEI IMF
Water System - Ararat - Patrick County	3	Provides water supply for development	USDA-RD	\$3,996,825	\$3,996,825	I
Water System - Critz - Patrick County	3	Provides water supply for development	USDA-RD	\$1,483,086	\$1,483,086	I
Public Water Upgrades - Patrick County	3	Expand capacity at public water and wastewater facilities	USDA-RD CDBG Local	\$4,000,000 \$700,000 \$3,000,000	\$5,000,000	N
Community Multi-purpose Facility--Franklin County/Rocky Mount	3	Feasibility study on need for multi-purpose facility in the community to support tourism and business development	DHCD Local	\$25,000 \$5,000	\$30,000	N
Extension of Public Water and Sewer for Commercial and Industrial Development--Town of Rocky Mount	3	Expand public utilities to meet demand and to encourage development	Local VDH	\$0 \$2,500,000	\$2,500,000	Po

ABBREVIATIONS:

ARC = Appalachian Regional Commission	TBD = to be determined	USDA-RD = U.S. Dept of Agriculture, Rural Development
CDBG = Community Development Block Grant	TEA-21 = VDOT Transportation Enhancement Act Program	USCAIP = US Community Adjustment & Investment Program
CIT = Center for Innovative Technology	for the 21st Century	VASBI = Virginia Shell Building Initiative
CORD = Center on Rural Development	VDBA = VA Department of Business Assistance	VA-DOA = Virginia Dept of Aviation
EDA = Economic Development Administration	WIA = Workforce Investment Act	VDOT = VA Department of Transportation
EPA STAG = Environmental Protection Agency State & Tribal Assistance Grant	VTC = Virginia Tobacco Indemnification and Community Revitalization Commission	VDH = VA Department of Health
DCR = Dept of Conservation & Recreation	SERCAP = Southeast Rural Community Assistance Project, Inc.	VHDA = Virginia Housing Development Authority
FAA = Federal Aviation Administration	USACE = US Army Corps of Engineers	VHPF = Virginia Housing Partnership Fund
FHWA = Federal Highway Administration	ISDF = Industrial Site Development Fund (VDHCD)	VRA = Virginia Resources Authority
GO Bonds = General Obligation Bonds	LWCF = Land & Water Conservation Fund	VTC = Virginia Tobacco Commission
RBEG = Rural Business Enterprise Grant	SWCB = State Water Control Board	VWP = Virginia Water Projects
RD = Rural Development	WVWA = Western VA Water Authority	WQIF = Water Quality Improvement Funds (VA)
		HUD = Housing and Urban Development

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

PRIORITY PROJECTS

July 1, 2011 to June 30, 2012

PROJECT	PRIORITY	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL
Revitalization of Uptown Business District in Martinsville, VA					
	1	Incentivize small businesses (interior makeover/elevator)	EDA	\$900,000	\$900,000
	1	Rental Voucher Program	EDA/HUD	\$300,000	\$300,000
	1	Construct/Retrofit Condo Units in Uptown	EDA	\$1,000,000	\$2,000,000
			DHCD	\$300,000	
			Tobacco	\$500,000	
			City	\$200,000	
		Harvest Foundation Grant -			
	1	Uptown/Corridors/Trail/Wayfinding/Assessments	Harvest	\$654,957	\$654,957
	1	CDBG for Fayette/Courthouse Area	CDBG	\$691,325	\$893,620
		Inkind - Property Owners/Matching	Inkind	\$202,295	
	1	Rehab building to become central transit/storage/parking facility, purchase lots adjacent to it.	Appropriation	\$750,000	\$1,000,000
			EDA	\$250,000	
	1	LPDA recommendation: soften corridors around gateways into City - Public Works \$10K/yr for 2 years.	EDA	\$20,000	\$20,000
	1	Rehab former Social Svc - Church St. to retail again	EDA	\$100,000	\$20,000
			Tobacco	\$100,000	
	1	"Green In" Walnut Street to provide a public space for NCI Students, workers, etc.	EDA	\$250,000	\$500,000
			Tobacco	\$250,000	
Community Development Projects - Martinsville Area & CBDG					
	1	Purchase blighted properties, prepare sites for developers (Draper/614 W Church St.)	Brownfield	\$400,000	\$825,000
			EDA	\$325,000	
			City	\$100,000	
	3	Forgivable loan for historic property to rehab and reuse for the Orange & White Building	EDA	\$500,000	\$500,000
	1	Rehab building Uptown - for mix use	Tobacco	\$200,000	\$200,000
	1	Rives Road Site Development - full site dev. Including A&E site grading.	EDA	\$1,400,000	\$1,400,000
	1	Further dev. 20-acre lots at Clearview Business Park to prepare for companies - Parcel number 2 & Parcel number 5	EDA	\$750,000	\$750,000
	2	Upgrade electrical capacity at Clearview	EDA	\$100,000	\$100,000
	2	Complete brownfield sites - Sara Lee/American Furniture, A&E grading, make build ready.	EDA	\$300,000	\$3,500,000
			Brownfield	\$500,000	\$100,000
	1	Adaptive Reuse of historic building on Fayette Street Paradise Inn	VHDA	\$500,000	\$1,500,000
			EDA	\$800,000	
			Tobacco	\$200,000	
Clean Energy Encouragement Uptown Martinsville					
	1	Recruit manufacturers of Clean Energy Components to Martinsville area and enterprise zone	EDA	\$100,000	\$100K
	1	Retrofit city hall and schools in Martinsville to accommodate energy efficient products --Phase 2	EDA	\$2,000,000	\$2,000,000

**City of Martinsville -
Teleworks Center**

2	Rehabilitation of closed building once used by textile/ tobacco industry to serve as multi-employer telecommuni- cations center accommodating employees of businesses and state government agencies based in northern and eastern Virginia - Sara Lee and American Furniture buildings	EDA City CDBG	\$1,500,000 \$250,000 \$700,000	\$2,450,000
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Broadband Planning Grant

1	Installation of broadband	EDA	\$500,000	\$500,000
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Meeting Date: January 25, 2011
Item No: 6.
Department: Finance
Issue: Hear the monthly financial report

Summary:

Revenues & Expenditures

Through the end of December, first half of the Fiscal Year 2011, total revenues are \$39,054,755 representing 44.3% of the budget, and are 6.6% greater than anticipated at this point in the fiscal year. This difference is due in part to some unexpected revenues and a tax collection rate higher than the same time in the previous year. Due December 5th, taxes were collected at the following rates of budgeted amounts: Real Estate - 96.95%; Personal Property - 84.9%; Machinery & Tools - 101.1%; Business Equipment - 96.5%. The Local Sales & Use taxes collected through Dec. 31 were \$764,638, approximately 40% of the annual budgeted amount, representing only five months of collections. Meals Taxes collected through Dec. 31 were \$699,162, which is 52.1% of the FY11 budget.

The total expenditures through December are \$39,654,474, reflecting 45% of the budget, which is typical at this point in the fiscal year. Excluding the Special Revenue and School Funds, the excess of expenditures over revenues is \$42,402, which is mainly attributable to timing of debt service payments in the Meals Tax Fund, and the timing of purchasing power and billing for same, and the payment for the new bucket truck in the Electric Fund.

Combined Balance Sheet

As of December 31, the combined fund balance for FY11 is \$12,293,544.

Forecast

At the half-way point for this fiscal year, based on current revenues and expenditures, and barring all unforeseen emergencies and actions by the current General Assembly, staff feels our projection of a FY11 year-end fund balance of \$10.5 million to be accurate.

Attachments: [Revenues & Expenditures](#)
 [Combined Balance Sheet](#)
 [Projected Fund Balance](#)

Recommendations: Motion to approve monthly financial report

City of Martinsville
Consolidated Revenues and Expenditures
FY11 - December 31, 2010

(prepared for 1/25/11 meeting)

	<i>Budget</i>	<i>Anticipated</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Ant vs Actual</i>
General Fund					
Revenues	\$ 29,145,672	\$ 12,396,339	\$ 13,334,054	\$ 15,811,618	107.6%
Expenditures	<u>29,145,672</u>	<u>10,093,310</u>	<u>13,228,976</u>	<u>15,916,696</u>	131.1%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	<u>\$ 2,303,029</u>	<u>\$ 105,078</u>	<u>\$ (105,078)</u>	

	<i>Budget</i>	<i>Anticipated</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Ant vs Actual</i>
Capital Funds					
Meals Tax					
Revenues	\$ 1,342,260	\$ 637,574	\$ 699,162	\$ 115,463	109.7%
Expenditures	<u>1,342,260</u>	<u>889,945</u>	<u>889,945</u>	<u>452,315</u>	100.0%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	<u>\$ (252,371)</u>	<u>\$ (190,782)</u>	<u>\$ (336,853)</u>	
Capital Reserve					
Revenues	\$ 1,331,472	\$ 876,236	\$ 741,236	\$ 590,236	84.6%
Expenditures	<u>1,331,472</u>	<u>419,471</u>	<u>472,998</u>	<u>858,474</u>	112.8%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	<u>\$ 456,765</u>	<u>\$ 268,238</u>	<u>\$ (268,238)</u>	
TOTAL CAPITAL FUNDS:	<u>\$ -</u>	<u>\$ 204,394</u>	<u>\$ 77,456</u>	<u>\$ (605,091)</u>	

	<i>Budget</i>	<i>Anticipated</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Ant vs Actual</i>
Refuse Fund					
Revenues	\$ 2,831,497	\$ 1,485,000	\$ 1,432,598	\$ 1,398,899	96.5%
Expenditures	<u>2,831,497</u>	<u>1,131,332</u>	<u>1,055,780</u>	<u>1,775,717</u>	93.3%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	<u>\$ 353,668</u>	<u>\$ 376,819</u>	<u>\$ (376,819)</u>	
Water Fund					
Revenues	\$ 3,526,967	\$ 1,560,208	\$ 1,458,441	\$ 2,068,526	93.5%
Expenditures	<u>3,526,967</u>	<u>1,248,578</u>	<u>1,345,549</u>	<u>2,181,418</u>	107.8%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	<u>\$ 311,630</u>	<u>\$ 112,892</u>	<u>\$ (112,892)</u>	
Sewer Fund					
Revenues	\$ 4,372,619	\$ 1,789,006	\$ 1,883,005	\$ 2,489,614	105.3%
Expenditures	<u>4,372,619</u>	<u>1,500,464</u>	<u>1,781,443</u>	<u>2,591,176</u>	118.7%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	<u>\$ 288,542</u>	<u>\$ 101,562</u>	<u>\$ (101,562)</u>	
Electric Fund					
Revenues	\$ 18,378,647	\$ 8,781,816	\$ 8,180,080	\$ 10,198,567	93.1%
Expenditures	<u>18,378,647</u>	<u>7,371,087</u>	<u>9,187,072</u>	<u>9,191,575</u>	124.6%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	<u>\$ 1,410,729</u>	<u>\$ (1,006,991)</u>	<u>\$ 1,006,991</u>	
TOTAL UTILITY FUNDS:	<u>\$ -</u>	<u>\$ 2,364,569</u>	<u>\$ (415,718)</u>	<u>\$ 415,718</u>	

**Consolidated Revenues and Expenditures
FY11 - December 31, 2010**

	<i>Budget</i>	<i>Anticipated</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Ant vs Actual</i>
Cafeteria					
Revenues	\$ 1,297,806	\$	\$ 391,602	\$ 906,204	
Expenditures	<u>1,297,806</u>		<u>669,996</u>	<u>627,810</u>	
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$	\$ <u>(278,394)</u>	\$ <u>278,394</u>	
Schools					
Revenues	\$ 21,143,082	\$ 9,129,583	\$ 9,108,261	\$ 12,034,821	99.8%
Expenditures	<u>21,143,082</u>	<u>9,639,131</u>	<u>8,886,342</u>	<u>12,256,740</u>	92.2%
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>(509,548)</u>	\$ <u>221,919</u>	\$ <u>(221,919)</u>	
Federal Programs					
Revenues	\$ 2,058,871	\$	\$ 746,495	\$ 1,312,376	
Expenditures	<u>2,058,871</u>		<u>983,600</u>	<u>1,075,271</u>	
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$	\$ <u>(237,105)</u>	\$ <u>(537,849)</u>	
TOTAL SCHOOL FUNDS:	\$ -	\$ (509,548)	\$ (293,579)	\$ (481,374)	

	<i>Budget</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>
Special Revenue Funds			
CDBG Fund			
Revenues	\$ 476,707	\$ 16,276	\$ 460,431
Expenditures	<u>476,707</u>	<u>98,489</u>	<u>378,218</u>
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>(82,213)</u>	\$ <u>82,213</u>
Housing Choice Fund			
Revenues	\$ 2,274,997	\$ 1,063,542	\$ 1,211,455
Expenditures	<u>2,274,997</u>	<u>1,054,286</u>	<u>1,220,711</u>
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>9,256</u>	\$ <u>(9,256)</u>
TOTAL SPECIAL REVENUE FUNDS:	\$ -	\$ (72,956)	\$ 72,956

	<i>Budget</i>	<i>Anticipated</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Ant vs Actual</i>
GRAND TOTALS:					
Revenues:	\$ 88,180,597	36,655,762	\$ 39,054,755	\$ 49,125,842	106.5%
Expenditures	<u>88,180,597</u>	<u>32,293,318</u>	<u>39,654,474</u>	<u>48,526,123</u>	122.8%
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>4,362,444</u>	\$ <u>(599,720)</u>	\$ <u>599,720</u>	

Local Sales/Use Taxes	\$ 1,900,000	\$ 741,000	\$ 764,638	\$ 1,135,362	103.2%
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**SUMMARY: As of the 2nd quarter, actual revenues and expenditures were almost identical.
Both anticipated revenues and expenditures were lower than actual.**

Notes: The Budget amount includes the Contribution from Fund Balance, which is required in order to balance the budget; however the Revenue amount does not reflect any actual Fund Balance contribution.

**City of Martinsville
Combined Balance Sheet
Operating
12/31/2010 (for 01/25/11)
FY2011**

FUND	TOTAL ASSETS*	LIABILITIES & RESERVES	CURRENT FUND BALANCE	June 30, 2010 FUND BALANCE	DIFFERENCE FROM FY10 FB	Reappropriations from FY10	FY10 Amended FUND BALANCE	DIFFERENCE + or (-)
GENERAL FUND	\$ 8,633,989	\$ (6,075,528)	\$ 2,558,461	\$ 2,244,237	\$ 314,224	\$ (451,626)	\$ 1,792,611	\$ 765,850
MEALS TAX	\$ 467,876	\$ -	\$ 467,876	\$ 658,657	\$ (190,781)	\$ -	\$ 658,657	\$ (190,781)
SCHOOL CAFETERIA	\$ 376,420	\$ -	\$ 376,420	\$ 654,813	\$ (278,393)	\$ -	\$ 654,813	\$ (278,393)
REFUSE COLLECTION FUND	\$ 7,920,002	\$ (6,110,980)	\$ 1,809,022	\$ 1,424,434	\$ 384,588	\$ (728,054)	\$ 696,380	\$ 1,112,642
WATER FUND	\$ 603,312	\$ (230,091)	\$ 373,221	\$ 248,698	\$ 124,523	\$ (18,000)	\$ 230,698	\$ 142,523
SEWER FUND	\$ 942,344	\$ (522,406)	\$ 419,938	\$ 210,685	\$ 209,253	\$ (29,611)	\$ 181,074	\$ 238,864
ELECTRIC FUND	\$ 4,977,944	\$ (1,375,813)	\$ 3,602,130	\$ 5,318,732	\$ (1,716,602)	\$ (321,416)	\$ 4,997,316	\$ (1,395,186)
CAPITAL RESERVE FUND	\$ 881,620	\$ (4,403)	\$ 877,217	\$ 512,860	\$ 364,357	\$ (74,000)	\$ 438,860	\$ 438,357
SCHOOL FUND	\$ 2,511,226	\$ (192,931)	\$ 2,318,295	\$ 2,057,347	\$ 260,948	\$ (160,840)	\$ 1,896,507	\$ 421,788
SCHOOL FEDERAL PROGRAMS	\$ (207,320)	\$ (71)	\$ (207,391)	\$ 27,733	\$ (235,124)	\$ -	\$ 27,733	\$ (235,124)
CDBG FUND	\$ (411,031)	\$ (106,755)	\$ (517,786)	\$ (435,573)	\$ (82,213)	\$ (388,884)	\$ (824,457)	\$ 306,671
HOUSING CHOICE	\$ 215,442	\$ 697	\$ 216,140	\$ 204,590	\$ 11,550	\$ (29,203)	\$ 175,387	\$ 40,753
TOTAL	\$ 26,911,825	\$ (14,618,280)	\$ 12,293,544	\$ 13,127,213	\$ (833,669)	\$ (2,201,634)	\$ 10,925,579	\$ 1,367,965

RESERVED FUND

INSURANCE HOLDING FUND	\$ 363,563	\$ -	\$ 363,563	\$ 336,110	\$ 27,453
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*Does not include fixed assets.

Totals may not crossfoot due to rounding.

CITY OF MARTINSVILLE

PROJECTED FUND BALANCE 06/30/2011

(for 1/25/11)

	<u>Audited Fund Balance 06/30/10</u>	<u>Projected Revenues FY11</u>	<u>Projected Expenditures FY11</u>	<u>Projected Depreciation</u>	<u>Projected Fund Balance 06/30/11</u>	<u>Net (Decrease) Increase</u>
GENERAL	2,244,237	27,934,692	29,175,672		1,003,257	(1,240,980)
MEALS TAX	658,657	1,342,260	1,342,260		658,657	0
CAPITAL RESERVE	512,860	1,257,472	1,331,472		438,860	(74,000)
TOTAL CAPITAL FUNDS	1,171,517	2,599,732	2,673,732		1,097,517	(74,000)
REFUSE	1,424,434	2,002,000	2,831,497	100,000	694,937	(729,497)
WATER	248,698	3,121,495	3,526,967	265,000	108,226	(140,472)
SEWER	210,685	3,804,512	4,372,619	530,000	172,578	(38,107)
ELECTRIC	5,318,732	17,527,693	18,378,647	525,000	4,992,778	(325,954)
TOTAL UTILITY FUNDS	7,202,549	26,455,700	29,109,730	1,420,000	5,968,519	(1,234,030)
CAFETERIA	654,813	1,297,806	1,297,806		654,813	0
SCHOOLS	2,057,347	20,190,378	20,190,378		2,057,347	0
SCHOOL GRANTS	27,733	2,058,871	2,058,871		27,733	0
TOTAL SCHOOL FUNDS*	2,739,893	23,547,055	23,547,055		2,739,893	0
CDBG	(435,573)	87,823	87,823		(435,573)	0
HOUSING CHOICE	204,590	2,245,794	2,261,349		189,035	(15,555)
TOTAL SP REV FUNDS	(230,983)	2,333,617	2,349,172		(246,538)	(15,555)
TOTAL ALL FUNDS	13,127,213	82,870,796	86,855,361	1,420,000	10,562,648	(2,564,565)

Notes

(1) Revenues and Expenditures do not contain contributions to or from Fund Balance

(2) Expenses in Enterprise Funds contain Capitalized Expenses and Depreciation

* Information provided by School Personnel

1/20/2011 10:39



City Council Agenda Summary

Meeting Date: January 25, 2011
Item No: 7.
Department: Finance
Issue: Consider approval of consent agenda.

Summary:

The attachments amend the FY11 Budget with appropriations in the following funds:

FY11:

General Fund: \$655,212 – recovered costs, donations, Harvest Grant
School Fund: \$500 – recovered cost

Attachments: [Spreadsheet](#)

Recommendations: Motion to approve

BUDGET ADDITIONS FOR 1/25/11

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY11</u>				
<u>GENERAL FUND</u>				
01100908	480401	Miscellaneous Revenues - Donations/Police		55
01311085	506062	Police Department - Firearms Supplies appropriate donation - M.R.	55	
01100909	490104	Advance/Recovered Costs		100
01331108	501200	Sheriff - Corrections - Overtime	93	
01331108	502100	Sheriff - Corrections - Social Security	6	
01331108	502110	Sheriff - Corrections - Medicare Christmas Parade security	1	
01103919	443130	Private Grants - Harvest Foundation		654,957
01812245	503140	Uptown Master Plan Phase I - Prof Services - Engineering Harvest Foundation Grant	654,957	
01100909	490134	Recovered Costs - Parks & Recreation		100
01711210	506010	Parks & Recreation - Special Events Costs recovered from MHC Coalition	100	
Total General Fund:			655,212	655,212
<u>SCHOOL FUND</u>				
18103909	489912	Miscellaneous		500
11001100	561620	Supplemental S&W	375	
51001100	561620	Supplemental S&W	125	
Total School Fund:			500	500