

November 12, 2013

The regular meeting of the Council of the City of Martinsville, Virginia, was held on November 12, 2013, in Council Chambers, Municipal Building, at 7:30 PM, Closed Session beginning at 7:00PM, with Mayor Kim Adkins presiding. Council Members present included: Mayor Kim Adkins, Vice Mayor Gene Teague, Mark Stroud, Danny Turner and Sharon Brooks Hodge. Staff present included: Leon Towarnicki, City Manager, Brenda Prillaman, Linda Conover, Eric Monday, Eddie Cassidy, and Chris Morris.

Mayor Adkins called the meeting to order and advised Council will go into Closed Session. In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Gene Teague, seconded by Mark Stroud, with the following 5-0 recorded vote: Adkins, aye; Teague, aye; Stroud, aye; and Hodge, aye, Turner, aye, Council convened in Closed Session, for the purpose of discussing the following matters: (A) A prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community as authorized by Subsection 5. (B) Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during Session. On a motion by Sharon Brooks Hodge, seconded by Mark Stroud, with the following recorded 5-0 vote: Adkins, aye; Teague, aye; Stroud, aye; and Hodge, aye; Turner, aye, Council returned to Open Session.

Action taken: A motion was made by Gene Teague, seconded by Sharon Brooks Hodge, with a 5-0 vote, to authorize the City Manager to execute the following covenant with the New College Foundation regarding the DHCD funds for development of Baldwin Block:

<p style="text-align: center;">COVENANT</p> <p>THIS INSTRUMENT is entered into on this <u>12th</u> day of <u>November</u>, 2013, by NEW COLLEGE FOUNDATION (hereinafter referred to as "Owner") and The City of Martinsville, Virginia.</p> <p style="text-align: center;">WITNESSETH:</p> <p>WHEREAS, Owner holds title to the real property known as "The Baldwin Block" located in the City of Martinsville, Virginia, and more particularly described in Attachment A appended hereto and hereinafter referred to as ("the Property"); and,</p> <p>WHEREAS, Owner desires that the Virginia Department of Housing and Community Development ("DHCD") through its Division of Community Development will provide a Community Block Grant (the "Block Grant") to further the development of the Property for the benefit of the City of Martinsville, Henry County, and surrounding areas; and,</p> <p>WHEREAS, The City of Martinsville is to be the immediate distributee of the Block Grant Funds and will serve as a conduit for the ultimate distribution of said funds to the further development of the property as aforesaid; and,</p> <p>WHEREAS, Owner desires that the DHCD through its Division of Community Development act in participation with the Appalachian Regional Commission ("ARC") whereby ARC will also provide a grant (the "ARC Grant") to Owner to further the development of the Property for the benefit of the City of Martinsville, Henry County, and surrounding areas;</p> <p>NOW, THEREFORE, for in consideration of the undertaking with DHCD to provide the two Grants set forth in the immediately preceding recital paragraphs the Owner covenants and agrees as follows:</p>	<ol style="list-style-type: none">1. The Grants to Owner shall be used for the construction of a physical plant to be used as an academic facility in furtherance of New College Institute's fundamental mission of providing quality higher education to include job skills training.2. Owner covenants that it will use the Grants for the improvement and development of the Property as such an academic facility, benefiting the Martinsville and Henry County community and surrounding area.3. Owner and its successors and assigns covenant and agree that it will notify DHCD should at any time, within a period of twenty (20) years following the distribution of the said Grant monies, more specifically the date of Administrative closeout of said Grant monies, the Property is not being used as an academic facility as set forth above.4. Should the use of the building change during the aforesaid 20-year timeframe, without approval of said change based on a justifiable reason for said change, the New College Foundation will be obligated to repay up to 100% of ARC Funds expended on said building.5. Should the use of the building change during the 20-year timeframe, without approval of said change based on a justifiable reason for said change, The City of Martinsville and the New College Foundation will be jointly and severally obligated to repay up to 100% of the Block Grant Funds expended on said building. <p>WITNESS the follow signatures</p> <p style="text-align: center;">NEW COLLEGE FOUNDATION</p> <p>By: _____</p> <p style="text-align: center;">2</p>	<p style="text-align: right;">THE CITY OF MARTINSVILLE</p> <p style="text-align: right;">By: <u>Sharon Brooks Hodge</u></p> <p>COMMONWEALTH OF VIRGINIA CITY OF MARTINSVILLE, TO WIT:</p> <p>I, _____, a Notary Public in and for the jurisdiction aforesaid, do hereby certify that _____ whose name is signed to the foregoing, has personally appeared before me in the aforesaid city and state and acknowledged the due execution of this instrument on behalf of New College Foundation.</p> <p style="text-align: right;">Notary Public</p> <p>My commission expires: Notary Registration Number:</p> <p>COMMONWEALTH OF VIRGINIA CITY OF MARTINSVILLE, TO WIT:</p> <p>I, <u>Karen G. Walker</u>, a Notary Public in and for the jurisdiction aforesaid, do hereby certify that <u>Leon Towarnicki</u>, whose name is signed to the foregoing, has personally appeared before me in the aforesaid city and state and acknowledged the due execution of this instrument on behalf of The City of Martinsville.</p> <p style="text-align: right;"><u>Karen G. Walker</u> Notary Public</p> <p>My commission expires: <u>5-31-15</u> Notary Registration Number: <u>158349</u></p> <div style="border: 1px solid black; padding: 2px; text-align: center; width: fit-content; margin: auto;"><p>KAREN G. WALKER Notary Public Commonwealth of Virginia 158349 My Commission Expires May 31, 2015</p></div> <p style="text-align: right;">3</p>
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<p style="text-align: center;">INDEMNIFICATION</p> <p>By its signature hereto Owner does agree to indemnify and hold The City of Martinsville harmless for and against any claim or liability for the repayment of the Block Grant Funds in accordance with The City of Martinsville's undertaking as set forth in Paragraph number 5 of the above covenant and further agrees to be primarily responsible for such liability together with any ancillary costs associated with such liability and sustained by The City of Martinsville, including but not limited to, reasonable attorney's fees.</p> <p style="text-align: center;">NEW COLLEGE FOUNDATION</p> <p>By: _____</p> <p>COMMONWEALTH OF VIRGINIA CITY OF MARTINSVILLE, TO WIT:</p> <p>I, _____, a Notary Public in and for the jurisdiction aforesaid, do hereby certify that _____, whose name is signed to the foregoing, has personally appeared before me in the aforesaid city and state and acknowledged the due execution of this instrument on behalf of New College Foundation.</p> <p style="text-align: center;">_____ Notary Public</p> <p>My commission expires: Notary Registration Number:</p>	<p style="text-align: center;">ATTACHMENT A</p> <p>All that certain tract or parcel of real estate located in the City of Martinsville, Virginia together with the improvements thereon and appurtenance thereto belonging known as "The Baldwin Block", being bounded by West Church Street, North Moss Street, Fayette Street and West Market Street and being shown more particularly on that certain Plat of Survey for The New College Foundation prepared by Brian E. Jones dated May 17, 2013 and recorded in the Clerk's Office of the Circuit Court of the City of Martinsville in Plat Cabinet B, Slide 102(02). Being the same property acquired from the City of Martinsville, a municipal Corporation to New College Foundation, a Virginia Non-Stock Corporation by Deed dated October 11, 2012, recorded April 15, 2013 as Instrument #LR1300458, and by Deed dated April 12, 2013 recorded April 15, 2013 as Instrument #LR 1300445.</p>
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Following the invocation by Mayor Kim Adkins and Pledge to the American Flag, the Mayor welcomed everyone to the meeting. She introduced Mr. Chris Collins from Senator Kaine's office who gave a brief update on Commonwealth Crossing noting that the Senator supports the project and wants it to move forward. Mayor Adkins also noted that a banner giving information on jobs through the VEC will be scrolling on the MGTV screen throughout the meeting.

Minutes: On a motion by Mark Stroud, seconded by Danny Turner, with a 5-0 vote, Council approved the minutes of the September 10, 2013 meeting.

City Schools update on providing emergency medical serve at school athletic events: Chairman of Martinsville City School Board, Robert Williams, reported on current EMS services at school athletic functions and noted the schools will continue to evaluate procedures for appropriate responses. Council asked that the City Manager and School Superintendent further discuss options and costs for providing emergency medical care.

Resolution approval regarding Uptown Paving Project: On a motion by Gene Teague, seconded by Danny Turner, with a 4-1 vote (Hodge voting nay), Council approved the required resolution for the Uptown Paving Project-Phase 1-Revenue Sharing Agreement with VDOT FY15:

A RESOLUTION OF INTENT TO PARTICIPATE IN THE FY 2015 VDOT REVENUE SHARING PROGRAM FOR THE UPTOWN REPAVING PROJECT

WHEREAS, the City of Martinsville desires to submit an application for an allocation of funds of \$450,000 (\$225,000 state and \$225,000 city) through the Virginia Department of Transportation Fiscal Year 2014-15 Revenue Sharing Program; and,

WHEREAS, \$225,000 of these funds are requested to fund the Uptown Repaving Project (0.93 mi.); and,

THEREFORE, BE IT RESOLVED, that the City of Martinsville hereby supports this application for an allocation of \$450,000 (\$225,000 state and \$225,000 city), through the Virginia Department of Transportation Revenue Sharing Program; and,

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to execute, on the behalf of the City of Martinsville, all necessary agreements required in conjunction with said project.

Adopted this 12th day of November 2013

ATTEST:


Clerk of Council

November 12, 2013
Date

November 12, 2013

Council Member Hodge explained her nay vote was because taxpayers deserve to have their streets paved in their neighborhoods.

Adoption of VDOT Six Year Improvement Program FY15-FY20: City Manager Leon Towarnicki briefed Council on the formal list of street construction priorities required annually for inclusion on VDOT's Six-Year Improvement Program noting that previously, the City had designated repairs to the Commonwealth Boulevard Bridge as its top priority, with construction of the remaining leg of Liberty Street from Clearview Drive south to Commonwealth Boulevard as its second priority, followed by work along Fayette Street from Pine Hall Road west to the Norfolk and Western Railroad underpass. On a motion by Gene Teague, seconded by Mark Stroud, with a 5-0 vote, Council approved the following list for FY15-FY20:

- 1.Reconstruction of the Commonwealth Boulevard Bridge over the Norfolk Southern Railway, Structure #1803.
- 2.Complete the remaining leg of the Liberty Street (Route 174) improvement project consisting of improvements to Liberty Street from Clearview Drive south to Commonwealth Boulevard; Specific Projects as identified in the 2035 Rural Long-Range Transportation Plan
VA 174 from North York Street to North Longview Street
Short-term widen to five lanes. CURRENTLY UNDER CONSTRUCTION
- 3.Widen and realign the section of Fayette Street (Route 57) from Pine Hall Road west to the Norfolk and Western Railroad underpass including curb, gutter, and sidewalk. Also, as a second phase, replace the Norfolk and Western Railroad underpass and widen and realign the section of Fayette Street (Route 57) from the Norfolk and Western Railroad underpass to the corporate limits including curb, gutter, and sidewalk.
Specific Projects as identified in the 2035 Rural Long-Range Transportation Plan
Fayette Street under Norfolk Southern Railroad
Long-term widen to four lane facility and replace underpass.
Specific Project as identified in the 2020 Martinsville-Henry County Small Area Urban Transportation Plan
Fayette Street under Norfolk Southern Railroad
Long-term widen to four lane facility and replace underpass.
- 4.Endorsement for the Interstate 73 project.
Specific Projects as identified in the 2035 Rural Long-Range Transportation Plan
I-73 from North Carolina State Limit to Franklin County Limit (Henry County)
Long-term construct new facility, four lanes with median.
Priority 1-Completion of I-73 from the Patriot Centre to the North Carolina State Limit.
Priority 2- Completion of I-73 from the Patriot Centre to the Franklin County Limit.
I-73 from VA 40 to VA 635 (Franklin County)
Priority 3- Long-term construction new facility, four lanes with median.
- 5.Endorsement for completion of U.S. Route 58 westward to its intersection with Interstate 77.
Specific Projects as identified in the 2035 Rural Long-Range Transportation Plan
US 58 / US 220 at bridge over Smith River
Mid-term replace westbound direction with two lane structure.
US 58 West at VA 684 (Carver Road)
Mid-term implement access management to clearly define access points to gas station along US 58 and VA 684. Continue to monitor intersection for impact of rumble strips along westbound approach. Consider signalization, when warranted, to provide gaps for Carver Rd and Friendly Church Rd traffic. Long-term lower roadway profile of westbound approach.
US 58 from Floyd County Limit to VA 600 (Patrick County)
Long-term widen to four lanes with median.
US 58 from East US 58 Bypass to West US 58 Business (Patrick County)
Long-term widen to four lanes with median.
US 58 Business at US 58 Bypass (Jeb Stuart Bypass) (Patrick County)
Short-term relocate stop control on southbound approach of the connector road from US 58 Bypass to US 58 Business (Jeb Stuart Highway). Long-term reconstruct intersection to improve connectivity.
US 58 from West Ramps Blue Ridge Parkway to East US 58 Bypass (Patrick County)
Long-term widen to four lanes with median.

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Finance Report: Finance Director Linda Conover gave the following finance report which was approved on a motion by Gene Teague, seconded by Sharon Brooks Hodge, with a 5-0 vote:

FY13 – Year End Revenues & Expenditures; Combined Balance Sheet; Projected Fund Balance

With the final audit review about 99% complete, FY13 is all but officially closed. The attached reports reflect these figures, which are not expected to change.

Exclusive of School and Special Revenue funds, actual revenues were \$58,965,447, representing 98.3% of the receipts anticipated of \$59,957,500. Included in those receipts, Local Sales/Use Taxes received from the Commonwealth were \$1,886,892.41, which was 99.4% of what was anticipated during the FY14 budget process. Utility Fund revenue receipts averaged 97.5% of anticipated amounts for the year.

At year's end, actual expenditures were \$64,390,585, representing 93.3% of amounts anticipated during the FY14 budget process. This occurred due in part to lower fuel costs and incomplete projects. These projects should be completed with re-appropriated funds as proposed this evening.

At the end of FY13 total combined fund balance is \$21,126,274 a decrease from FY12 of \$5,646,236. The unassigned Fund Balance is \$3,939,301 for non-utility funds and \$10,467,030 for utility funds, for a total of \$14,406,331. Adjusted for proposed re-appropriations not already designated as non-spendable, restricted, committed or assigned, unassigned non-utility funds are \$3,049,036, and utility funds are \$10,354,118. All City funds in the Central Depository Account at June 30th were \$15,989,344.26.

Staff report on cash reserve policies: Finance Director Linda Conover briefed Council on the recommended Cash Reserve Policies for Electric, Water and Sewer Funds. To help ensure financial stability, timely completion of capital improvements, and enable the utilities to meet requirements for large unexpected expenditures, a minimum cash reserve policy should be established. While minimum cash reserves attempt to quantify the minimum amount of cash the utility should keep in reserve, the actual cash reserves may vary substantially above the minimum and is dependent upon several risk factors for the utility. Cash reserve policies and guidelines are established to ensure that enough cash exists for timely payment of bills; both short- and long-term financial health of the individual utilities; stable rates for customers; ability to fund unanticipated cost contingencies; and identifying the amount and timing of future bond issues. Adopting a cash reserve policy meets a significant factor for bond rating agencies. After discussion, Council asked that Cash Reserve Policies be prepared for the Refuse Fund and MINET Fund for Council consideration in order for Council to have a Comprehensive Fund Balance and Cash Reserve Policy in place going into budget preparations.

Consent Agenda: On a motion by Gene Teague, seconded by Mark Stroud, with a 5-0 vote, Council approved the FY14 Budget with re-appropriation of FY13 funds and the regular monthly FY14 consent agenda:

RE-APPROPRIATIONS FY13 TO FY14

ORG CODE	OBJECT	DEPARTMENT	ACCOUNT DESCRIPTION	DEBIT	CREDIT
GENERAL FUND					
01109938	462101		Contribution From Fund Balance	\$	651,978
01121010	501100	City Manager's Office	Full time S&W/SS/Medicare	\$ 70,967	
01122022	502815	Employment Services/Devel	Wellness Program	\$ 7,159	
01217078	506047	Sheriff - Courts	Project Life Saver	\$ 7,998	
01221082	506105	Commonwealth's Attorney	State - Confiscated Assets	\$ 5,939	
01221082	506118	Commonwealth's Attorney	Local - Confiscated Assets	\$ 57	
01311085	501206	Police	Overtime - DMV Grant	\$ 21,571	
01311085	501214	Police	Overtime - Occupant Protection Grant	\$ 4,215	
01311085	506078	Police	State - Confiscated Assets	\$ 1,439	
01311085	506079	Police	Federal - Confiscated Assets	\$ 3,720	
01311085	506118	Police	Local - Confiscated Assets	\$ 925	
01311085	508165	Police	Construction - Animal Shelter	\$ 5,353	
01311085	506061	Police	Ammunition	\$ 2,029	
01311085	506062	Police	Firearms	\$ 7,931	
01321102	506110	Fire	Fire Programs	\$ 38,777	
01322105	506114	EMS	Four for Life	\$ 20,402	
01341135	506300	Inspections	Demolition	\$ 58,282	
01331108	503400	Sheriff - Corrections	Prof. Serv. - Security System	\$ 6,241	
01331108	505540	Sheriff - Corrections	Training	\$ 6,350	
01331108	508216	Sheriff - Corrections	COPS Technology Grants Program	\$ 18,872	
01413146	503191	Street Marking	Prof Serv - Contractors	\$ 302,729	
01812245	503833	Uptown Master Plan Phase I	Prof Serv - North Lawn Planning	\$ 5,125	
01812245	506830	Uptown Master Plan Phase I	Supplies - Comfort Station	\$ 9,325	
01812245	506833	Uptown Master Plan Phase I	Supplies - North Lawn	\$ 41,192	
01816244	505666	Contributions-Outside Agencies	Regional Social Services Board	\$ 5,380	
MEALS TAX FUND					
02109938	462101		Contribution from Fund Balance	\$	1,736,047
02160270	508260	Meals Tax Adm	Maint/Improvement - High School	\$ 1,736,047	
MINET/FIBER OPTIC FUND					
11109938	462101		Contribution from Fund Balance	\$	15,858
11315308	508013	Physical Plant Expansion	Minet Expenses	\$ 15,858	
WATER FUND					
12109938	462101		Contribution From Fund Balance	\$	52,062
12543313	508220	Water Maintenance	Physical Plant Expansion	\$ 52,062	
ELECTRIC FUND					
14109938	462101		Contribution From Fund Balance	\$	60,850
14565340	506900	Electric General Expense	Disaster Recovery	\$ 60,850	
CAPITAL RESERVE FUND					
16109938	462101		Contribution From Fund Balance	\$	606,256
16575365	508075	Vehicles	Police Dept	\$ 21,519	
16575365	508080	Vehicles	Fire Dept	\$ 456,436	
16576366	508055	ADP Equipment	Information Services	\$ 18,306	
16577367	508670	Physical Plant Expansion	Garage/Warehouse Complex	\$ 5,179	
16577367	508140	Physical Plant Expansion	City Hall	\$ 104,816	
HOUSING CHOICE FUND					
49109938	462101		Contribution From Fund Balance	\$	12,000
49535280	501300	HAP Administration	Part-time & Temporary Wages	\$ 12,000	
TOTAL CITY FUNDS:				\$	3,135,051

BUDGET ADDITIONS FOR 11/12/13

FY14

General Fund:

01101918	443403	State Grants - Local Emer Mngmt Program Grant		7,500
01334122	506131	Safety - LEMP Grant Supplies	7,500	
		Local Emergency Management Program Grant		
01100908	480420	Misc. Revenue - Donations-Sr. Citizens		100
01714212	506016	Senior Citizens - Program Supplies	100	
		Donation for Holiday Tea Program		
01100909	490801	Recovered Costs - Senior Citizens		3,023
01714212	501300	Senior Citizens - Part-time Wages	1,944	
01714212	502100	Senior Citizens - Social Security	120	
01714212	502110	Senior Citizens - Medicare	28	
01714212	506049	Senior Citizens - Vehicle Fuels	931	
		Transportation Grant - July through September		
01101918	443312			4,360
01311085	506082	Police Dept - Byrne/JAG Grant Expenses	4,360	
		Grant funds		
01101917	442810	Categorical Other - State - Highway Projects		155,206
01413151	508220	Thorofare Construction - Physical Plant Expansion	155,206	

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		Reimbursement-Liberty St Project		
01101918	443156	State Grants - VDEQ - Environmental Assessments		15,300
01812242	503143	Miscellaneous Expense - Environmental Evaluations	15,300	
		Brownfield Restoration - VBAF-12		
01100909	490104	Advance/Recovered Costs		7,792
01812245	506833	Uptown Master Plan - Supplies-North Lawn	7,792	
		Reinvestment of gateway refund		
1101917	442402	Categorical Other State - Confiscated Assets - C Atty		138
1221082	506105	Comm Atty - Conf Assets State	138	
1101917	442401	Categorical Other State - Confiscated Assets - Police		399
1311085	506078	Police Dept - Conf Assets State	399	
		Asset Forfeiture Proceeds		
Total General Fund:			193,818	193,818
School Federal Grants Fund:				
20102926	401038	Title I		1,047,796
86011100	561120	Instructional S&W	316,776	
86011100	561151	Instructional S&W Aides	180,900	
86011100	562100	Social Security	38,072	
86011100	562210	Retirement	63,553	
86011100	562300	Insurance	67,402	
86011100	562400	Life Insurance	5,922	
86011100	562520	Disability	592	
86011100	563000	Purchased Services	147,010	
86011100	565503	Travel	50,000	
86011100	566013	Materials & Supplies	141,384	
86012160	561120	Admin S &W	27,234	
86012160	562100	Social Security	2,083	
86012160	562210	Retirement	3,478	
86012160	562300	Insurance	3,044	
86012160	562400	Life Insurance	324	
86012160	562520	Disability	21	
20102926	436738	Title IIA		120,654
86111100	561120	Instructional S & W	43,599	
86111100	562100	Social Security	3,335	
86111100	562210	Retirement	5,568	
86111100	562400	Life Insurance	519	
86111100	563000	Purchased Services	62,560	
86111100	562300	Health Insurance	5,074	
20102926	436583	Title III		10,349
86311100	563000	Purchased Services	800	
86311100	565503	Travel	1,298	
86311100	566013	Materials & Supplies	8,251	
20102926	435838	Title VI Rural Ed		40,027
86411310	561120	Instructional S & W	20,000	
86411310	562150	Social Security	1,586	
86411310	563000	Purchased Services	18,441	
20102926	417338	Title VIB IDEA Pre School		5,702
86611100	561120	Instructional S&W	5,000	
86611100	562100	Social Security	310	
86611100	562150	Medicare	73	
86611100	566013	Materials & Supplies	319	
20102926	402738	Title VIB Flow Through		500,131
86511100	561120	Instructional S&W	147,307	
86511100	561151	Instructional S&W Aides	209,176	
86511100	562100	Social Security	22,102	
86511100	562150	Medicare	5,169	
86511100	562210	Retirement	41,566	
86511100	562300	Insurance	40,592	
86511100	562400	Life Insurance	4,242	
86511100	562520	Disability	452	
86511100	562750	retirement Credit	3,957	
86511100	563140	Purchased Services	19,000	
86511100	565503	Travel	1,000	
86511100	566013	Materials & Supplies	5,568	
20102926	428738	21st Century Community Learning		160,000
86901100	563000	Purchased Services	130,880	
86901100	565503	Travel	10,580	
86901100	565240	Communications	1,200	
86901100	566000	Supplies	17,340	
Total School Federal Grants Fund:			1,884,659	1,884,659
School Fund:				
18102926	404838	Perkins Voc Ed		54,180
73101100	563000	Purchased Services	1,000	

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73101100	565503	Travel	11,000	
73101100	566000	Materials	42,180	
Total School Fund:			54,180	54,180

Discussion of 2014 Legislative Agenda: Council reviewed the previous year's City Legislative Agenda and discussed additions and deletions. City Attorney Eric Monday will prepare a draft with Council's suggestions from tonight's meeting for final approval at the November 26, 2013 Council meeting.

Business from the Floor: Ronnie Durand, 106 Sherwood Place, expressed concerns about billing procedures in Commission of Revenue's office regarding property he owns. Chad Martin thanked Council for their follow up on the concerns with Mrs. White's issues.

Council comments: Teague-condolences to Brock family; Stroud-reported he served on committee for VA Department of Emergency Services.

City Manager comments: Mr. Towarnicki commended the Fire Department Honor Guard for their professionalism during services for the late Chief Jerry Brock

There being no further business, the meeting adjourned at 9:10 pm.

Brenda Prillaman
Clerk of Council

Kim Adkins
Mayor