

AGENDA--CITY COUNCIL -- CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
7:00 pm Closed Session 7:30 pm regular session
Tuesday, October 14, 2014

7:00 pm --Closed Session

Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711(A)—Closed Meetings, the following:

- A. Appointments to Boards and Commissions as authorized by Subsection 1.
- B. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body as authorized by Subsection 29.
- C. Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7.

7:30—Regular Session

Invocation & Pledge to the American Flag-Mayor Kim Adkins

1. Consider approval of minutes of August 26, 2014 Council meeting. (2 mins)
2. Presentation of proclamation regarding Extra Mile Day 2014. (2 mins)
3. Presentation of proclamation regarding Domestic Violence Awareness. (2 mins)
4. Consider setting a public hearing on a recommendation from the Martinsville Planning Commission for a special use permit to allow construction of a communications tower on property at 200 Sellers Street. (10 mins)
5. Consider setting a public hearing on a recommendation from the Martinsville Planning Commission for renaming of Chatham Road. (10 mins)
6. Hear an update from the Registrar Cindy Barbour regarding voter ID requirements. (5 mins)
7. Consider approval of consent agenda. (2 mins)
8. Business from the Floor
This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. In that the Council meetings are broadcast on Martinsville Government Television, the City Council is responsible for the content of the programming. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should:
 - (1) **come to the podium and state name and address;**
 - (2) **state the matter that they wish to discuss and what action they would like for Council to take;**
 - (3) **limit remarks to five minutes;**
 - (4) **refrain from making any personal references or accusations of a factually false and/or malicious nature.****Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium.**
Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.
9. Comments by members of City Council. (5 minutes)
10. Comments by City Manager. (5 minutes)



City Council Agenda Summary

Meeting Date: October 14, 2014

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes of City Council meetings August 26, 2014.

Summary: None

Attachments: August 26, 2014 minutes

Recommendations: Motion to approve minutes as presented.

August 26, 2014

The regular meeting of the Council of the City of Martinsville, Virginia, was held on August 26, 2014, in Council Chambers, Municipal Building, at 7:30 PM, with Mayor Kim Adkins presiding. Council Members present included: Mayor Kim Adkins, Vice Mayor Gene Teague, Sharon Brooks Hodge, Mark Stroud and Danny Turner. Staff present included: Leon Towarnicki, City Manager, Brenda Prillaman, Eric Monday, Linda Conover, Wayne Knox, Zach Morris, Sean Dunn, Jeff Joyce, Ted Anderson, Andy Powers, Jim Minter, and Ruth Easley.

Following the invocation by Mayor Kim Adkins and Pledge to the American Flag, the Mayor welcomed everyone to the meeting.

Minutes: On a motion by Gene Teague, seconded by Mark Stroud, with a 5-0 vote, Council approved the minutes of the June 24, 2014 and July 8, 2014 meetings.

Employee Service Awards: Mayor Adkins read the list of names and recognized employees eligible for Service Awards from July 1, 2014 through September 30, 2014:

TERRY LAYMAN	Waste Water Plant	5
STEPHAN MARQUARDT	Central Garage	10
DENNIS NAPIER	Central Garage	10
CAROL SCHMIDT	Commissioner of the Revenue	10
AMBER FULCHER	Police	10
JEREMY PURVIS	Police	10
ERNEST BARGER	Waste Water Plant	10
RUTH EASLEY	Commissioner of the Revenue	15
CHAD DODSON	Maintenance	15
RANDY MARTIN	Parks and Recreation	15
DEAN COMER	Sheriff's Department	15
RICHARD REEVES	Utility Billing	15
VICKY BELCHER	Victim Witness	15
DONNIE BROOKS	Armory	20
ROBERT FINCHER	Police	20
RANDY CRAIG	Telecommunications	25
RHONDA GREGORY	Central Garage	30
TERRY AGEE	Public Works	30
JEAN NUNN	Circuit Court Clerk's Office	35

Proclamation National Baby Safety Month: Mayor Adkins presented a proclamation to Nancy Kennett of the Martinsville Exchange Club recognizing Baby Safety Month September 2014.

OneVirginia2021 Presentation: Matt Scoble of the Sorensen Institute at the University of Virginia co-authored an article that appeared in the June, 2014 edition of Virginia Town and City magazine titled "Redistricting – In Search of a Better Solution" outlining reasons to support reform of redistricting in Virginia and discussed potential redistricting issues that may arise after the 2020 census and the continuing growth of population in the northern Virginia area. Mr. Scoble briefed Council on the efforts of the organization he leads, OneVirginia2021: Virginians for Fair Redistricting, in regard to redistricting reform. Mr. Scoble asked that Council support the organization's efforts by considering a resolution. Vice Mayor Gene Teague who serves on VML's General Laws Committee reported that the VA Municipal League made a general statement to support a better process. Opposing views from area current legislators will be sought out for further consideration by Council.

Personal Property Tax Rate FY14: Commissioner of Revenue Ruth Easley briefed Council with following information: On December 13, 2005 city council adopted an ordinance that established a local program of personal property tax relief that requires the Martinsville City Council to annually set the relief allocation percentage that is anticipated to fully use the PPTRA relief funds provided to the City by the

August 26, 2014

Commonwealth. The commissioner of the revenue has completed the annual assessment of motor vehicles that have a Martinsville tax situs for tax year 2014. By ordinance, qualifying vehicles assessed at \$1,000, or less, receive 100% relief. Qualifying vehicles with assessed values between \$1,001 and the first \$20,000 receive a calculated annual percentage of relief based on the number of qualifying vehicles and their associated assessments. The commissioner of the revenue estimates that a percentage rate of 57.52% will fully use all state PPTRA funds allocated to the city for Tax Year 2014 and asked that Council consider adoption of a resolution setting the allocation percentage for personal property tax relief for qualifying vehicles in the City of Martinsville for tax year 2014. A motion was made by Gene Teague, seconded by Mark Stroud, with a 5-0 vote to adopt the following resolution:

RESOLUTION
SETTING THE ALLOCATION PERCENTAGE FOR PERSONAL PROPERTY
TAX RELIEF IN THE CITY OF MARTINSVILLE FOR TAX YEAR 2014

WHEREAS, on December 13, 2005 by Ordinance 2005-8 the Martinsville City Council established a local program of tax relief that serves the best interests of its citizens regarding personal property tax on qualifying use vehicles, pursuant to modifications made by the General Assembly of Virginia to the Personal Property Tax Relief Act of 1998 (PPTRA); and

WHEREAS, the city's relief program requires the city council to adopt an annual percentage of local tax relief for personal use vehicles valued between \$1,001 and the first \$20,000 that will fully exhaust the PPTRA relief funds provided to the city by the Commonwealth of Virginia; and

WHEREAS, the commissioner of the revenue has completed the annual assessment of motor vehicles with Martinsville tax situs for Tax Year 2014; and

WHEREAS, the commissioner of the revenue estimates that a percentage of relief of 57.52% applied to the first \$20,000 of assessed values for qualifying vehicles valued over \$1,000 will fully use all available state PPTRA relief allocated for tax year 2014.

NOW, THEREFORE BE IT RESOLVED by the Martinsville City Council that 57.52% shall be the percentage of relief to be applied to the first \$20,000 in value of each qualifying vehicle with an assessed value more than \$1,000 pursuant to and in accordance with provisions of Sec. 21-10 of the Martinsville City Code.

Adopted this 26th day of August 2014.



 Kim E. Adkins, Mayor

ATTEST: 

 Clerk of Council

Kim E. Adkins	VOTE
Sharon Brooks Hodge	AYE
Mark C. Stroud, Sr.	AYE
M. Gene Teague	AYE
Danny Turner	AYE

Update on Parks and Recreation activities: Zach Morris briefed Council on Parks & Recreation activities and Senior Services activities. He highlighted events at Beaver Creek Reservoir and improvements made on parks and the number of youth participants. Council commended him on the Activities Guide and asked that the guide be publicized on the city website home page so it is easy to get to. Also, he was asked to publicize all events and availability of activities brochure on MGTV so citizens would know where to go for information.

Update on Nuisance Ordinance enforcement: Fire Marshal/Building Official Ted Anderson and Deputy Fire Marshal/Property Maintenance Official Andy Powers briefed Council with the following information:

Concerns/Needs Addressed	Nuisance Ordinance Enforcement Changes
<ul style="list-style-type: none"> ▶ Time of process from complaint-abatement <ul style="list-style-type: none"> • Time cut to less than half ▶ Repeat offenders <ul style="list-style-type: none"> • Numbers have decreased ▶ Tracking of complaints <ul style="list-style-type: none"> • Andy Lash's Program very successful ▶ Landlords dumping entire home contents at street <ul style="list-style-type: none"> • Public Works posting properties by complaints & proactively ▶ Backyard enforcement <ul style="list-style-type: none"> • Focus primarily on new program. Received one complaint meeting new enforcement criteria ▶ Complaints regarding bill received and no notice mailed <ul style="list-style-type: none"> • Have received less than 6 complaints ▶ Concerns regarding confrontation with residents & dogs <ul style="list-style-type: none"> • Had one injury to an inspector from dog bite 	<ul style="list-style-type: none"> ▶ Involve additional City staff in taking complaints, inspections, and notification of owners; Training of staff to occur to ensure consistency <ul style="list-style-type: none"> • Completed ▶ Posting of property at time of inspection to provide notice and start the abatement process <ul style="list-style-type: none"> • Completed ▶ Record data in program designed to track all information associated with the complaint <ul style="list-style-type: none"> • Completed thanks to Andy Lash ▶ Notify crew to abate violation at time of reinspection <ul style="list-style-type: none"> • Completed ▶ Either internally (PW or Sheriff) or contract, with collection of fees used to provide on-going funds for the program <ul style="list-style-type: none"> • At present, Public Works has been able to handle

	<h3 style="text-align: center;">Expected /Actual Results</h3> <ul style="list-style-type: none"> ▶ Additional staff will allow for inspection within 48 hours of receipt of complaint, and reinspection within 48 hours of deadline <ul style="list-style-type: none"> ◦ All inspections have primarily been performed by three personnel within 24 hours majority of time ▶ Staff can be proactive with enforcement as they carry out daily duties <ul style="list-style-type: none"> ◦ Posting properties proactively while investigating complaints ▶ Time for mailing notices will be eliminated <ul style="list-style-type: none"> ◦ Additionally, notices are costing less than postage, envelopes, letters, and staff time to mail <p>All data can be retrieved as needed Andy Tech's program is working great</p>																		
<h2 style="text-align: center;">Old Process vs. New</h2> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #0070C0; color: white;"> <th>Year (March -August)</th> <th>Property Maintenance</th> <th>Nuisance Ordinance</th> </tr> </thead> <tbody> <tr> <td>2010</td> <td style="text-align: center;">1</td> <td style="text-align: center;">87</td> </tr> <tr> <td>2011 (with 1 additional)</td> <td style="text-align: center;">34</td> <td style="text-align: center;">233</td> </tr> <tr> <td>2012</td> <td style="text-align: center;">18</td> <td style="text-align: center;">159</td> </tr> <tr> <td>2013 (with 1 Additional)</td> <td style="text-align: center;">51</td> <td style="text-align: center;">258</td> </tr> <tr> <td>2014</td> <td style="text-align: center;">23</td> <td style="text-align: center;">324</td> </tr> </tbody> </table>	Year (March -August)	Property Maintenance	Nuisance Ordinance	2010	1	87	2011 (with 1 additional)	34	233	2012	18	159	2013 (with 1 Additional)	51	258	2014	23	324	<h3 style="text-align: center;">Inspections & Code Enforcement Division of MF & EMS</h3> <p style="text-align: center; font-size: small;">55 West Church Street Room 217 Martinsville, VA 24112 (276) 403-5365</p> <ul style="list-style-type: none"> ▶ Fire Marshal/Building - Ted Anderson <ul style="list-style-type: none"> ◦ (276) 403-5202 ◦ twanderson@ci.martinsville.va.us ▶ Deputy Building Official - Kris Bridges <ul style="list-style-type: none"> ◦ (276) 403-5171 ◦ kbridges@ci.martinsville.va.us ▶ Deputy Fire Marshal/Property Maintenance Official - Andy Powers <ul style="list-style-type: none"> ◦ (276) 403-5202 ◦ apowers@ci.martinsville.va.us ▶ Permit Technician - Tammy Davis <ul style="list-style-type: none"> ◦ (276) 403-5173 ◦ tdavis@ci.martinsville.va.us
Year (March -August)	Property Maintenance	Nuisance Ordinance																	
2010	1	87																	
2011 (with 1 additional)	34	233																	
2012	18	159																	
2013 (with 1 Additional)	51	258																	
2014	23	324																	

Council commended the inspections department personnel for strides made in improving the process.

Ordinance first reading regarding electronic summons court assessment: Police Chief presented the following information related to e-ticketing program:

Background: The Police Department was awarded the Byrne Memorial Justice Assistance Grant in 2010 to initiate an Electronic Summons System, E-Ticketing. The purpose of E-Ticketing is to allow an officer to more quickly issue summonses in a safer manner for the officer with fewer data entry errors. The implementation of E-Ticketing, along with other new software programs, allowed the Police Department to eliminate one (1) civilian position.

It should be noted MPD was one of two test sites in VA when E-Ticketing was first introduced.

The E-Ticketing program requires support from three (3) programs, Advanced Public Safety, Interact, and DaPro, which results in a combined annual maintenance and support cost of \$25,550. It should be noted that Interact and DaPro would be needed by the PD without E-Ticketing but E-Ticketing would not function without all three (3) program packages. This does not include the cost of the wireless data transfer or paper.

Effective July 1, 2014, Virginia adopted legislation, HB 477, which allows localities to collect a maximum \$5 fee as part of the costs collected following convictions in criminal or traffic cases in district or circuit court to be used for the implementation and maintenance of electronic summons systems.

The City of Danville has adopted this fee and numerous cities throughout the state are moving toward similar fees.

Considerations: The hardware costs for E-Ticketing in one (1) vehicle is \$3,500. This cost includes the laptop, printer, mount, card reader, installation, etc. There is no budgeted funding for the replacement of the hardware. There also is no budgeted funding for expanding the current program.

Financial Impact: The total funding with the implementation of this fee would cover a large portion of the current costs associated with the E-Ticketing program, roughly \$21,000, based on CY2013 cases. Unfortunately, court fees are not always collected so we expect this fee to cover approximately half of the actual costs with the current program, roughly \$14,000. Initial revenue from E-Ticketing fees will be utilized for replacement of hardware.

Analysis and Recommendation:

A brief analysis of the current costs and funding associated with the E-Ticketing program reveals a project that is currently underfunded. It is strongly recommended that the City approve the proposal to add a \$5 fee to court costs to be used exclusively for the implementation and maintenance of the Police Department's electronic summons system.

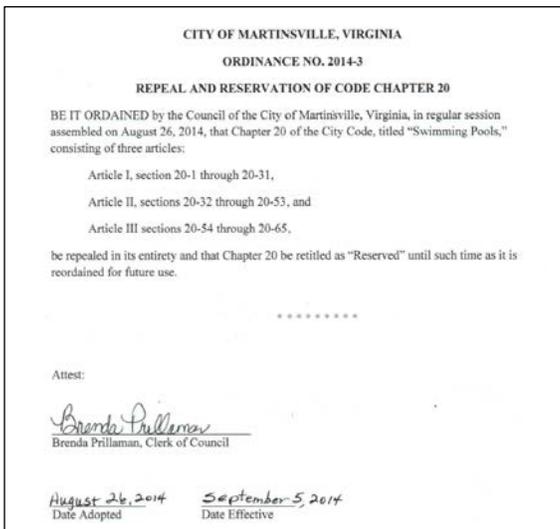
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It is also recommended that the fee be reviewed every year by staff during the start of the budget process in order to assemble as part of the overall Police budget submission.

Anticipated Revenue	Total Project Costs	Shortfall w/ no Expansion
\$14,000	- \$25,500	= -\$11,500

On a motion by Danny Turner, seconded by Sharon Brooks Hodge, with the following 5-0 recorded vote: Adkins-aye; Teague-aye; Stroud-aye; Hodge-aye; Turner-aye, Council approved the ordinance on first reading approving the electronic summons court assessment fee. The ordinance will be considered for final adoption on second reading at the September 9, 2014 meeting.

Ordinance second reading, repeal of City Code Chapter 20, Pools: City Attorney Eric Monday briefed Council on the ordinance to repeal City Code Chapter 20, Pools which was approved on first reading at the previous meeting. On a motion by Mark Stroud, seconded by Gene Teague, with the following 5-0 recorded vote: Adkins-aye; Teague-aye; Stroud-aye; Hodge-aye; Turner-aye, Council approved the ordinance on second reading to repeal City Code Chapter 20, Pools.



Consent agenda: On a motion by Gene Teague, seconded by Danny Turner, with a 5-0 vote, Council approved the following consent agenda:

BUDGET ADDITIONS FOR 8/26/2014				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY14				
CDBG Fund:				
47103919	443136	Private Grant - Phoenix Façade Grants		4,400
47823521	506325	Uptown - Phoenix Façade Program	4,400	
		Façade grant program funding from Phoenix CDC		
47102926	447061	Categorical Federal - NCI Comm. Improv. Grant		42,001
47833380	503191	NCI CIG - Prof. Services - Contractors	42,001	
		NCI pass-through funding		
Total CDBG Fund:			46,401	46,401

BUDGET ADDITIONS FOR 8/26/2014				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY15				
General Fund:				
01100909	490104	Advanced/Recovered Costs		500
01321102	506130	Fire Dept - Repair/Maint - Burn Building	500	
		Reimbursement for training		
01101917	442402	Categorical Other State - Confiscated Assets - C Atty		554
01221082	506105	Comm Atty - Conf Assets State	554	

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01101917	442401	Categorical Other State - Confiscated Assets - Police		1,600
01311085	506078	Police Dept - Conf Assets State Asset Forfeiture Proceeds	1,600	
1100909	490104	Advance/Recovered Costs		2,148
1331108	501300	Sheriff/Corrections - Part-time & Temporary Wages	1,570	
1331108	502100	Sheriff/Corrections - Social Security	97	
1331108	502110	Sheriff/Corrections - Medicare	23	
1331108	506008	Sheriff/Corrections - Vehicle Equipment & Maint.	314	
1331110	506200	Sheriff/Annex - Prisoner Allowance Reimbursement from Henry County for litter pickup for July	144	
Total General Fund:			4,802	4,802
CDBG Fund:				
47102926	447061	Categorical Federal - NCI Comm. Improv. Grant		55,999
47833380	503191	NCI CIG - Prof. Services - Contractors NCI pass-through funding	55,999	
Total CDBG Fund:			55,999	55,999

Business from floor: Ural Harris, 217 Stuart St.—comments and questions regarding power generation at the landfill and Prairie State; Mr. Harris will email the specific questions to the City Manager; Chad Martin and Chief Sean Dunn--announced the August 30 Community Cup Police Softball Fundraiser and encouraged citizen participation; Dennis Hairston, 513 Letcher St.—thanked Council for the Ban the Box efforts to assist in removing barriers for citizens to apply for jobs even though they had made some poor choices in the past.

Council comments: Turner-announced information on the Business Development Caucus on September 16 and encouraged participation of small businesses; Stroud-commended inspections department staff for streamlining complaint process and thanked Public Works for the weed killing efforts on Commonwealth Blvd. as well as on his street; Hodge-gave legislative update regarding funds that had been set aside for the Abingdon medical school that she has been in touch with Senator Bill Stanley who has reported to her that he will introduce a bill in the General Assembly special session to have some these funds redirected to Dr. Boaz's medical school here; Adkins-gave an update on the 6 year improvement plan process for transportation and that localities will have to prioritize their projects.

City Manager comments: Mr. Towarnicki reported: (1) the medical school will begin work on the physic garden within a few days (2) Henry Hotel work to begin and an event will be set up for Tuesday, September 2, to transfer the keys to the new owners.

There being no further business, the meeting adjourned at 9:35 pm.

Brenda Prillaman
Clerk of Council

Kim Adkins
Mayor



City Council Agenda Summary

Meeting Date: October 14, 2014

Item No: 2.

Department: City Council

Issue: Presentation of proclamation regarding Extra Mile Day 2014.

Summary: The Mayor will read the proclamation which will then be mailed to the Extra Mile Foundation.

Attachments: Proclamation

Recommendations: Presentation only



Extra Mile Day Proclamation November 1, 2014

WHEREAS, Martinsville, Virginia is a community that acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, Martinsville, Virginia is a community that encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Martinsville, Virginia is a community that chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, Martinsville, Virginia acknowledges the mission of the Extra Mile America Foundation to create 400 Extra Mile cities and states in America and is proud to support “Extra Mile Day” on November 1, 2014;

NOW THEREFORE, I, Kim Adkins, Mayor, and City Council of Martinsville, Virginia, do hereby proclaim November 1, 2014 to be Extra Mile Day and urge each individual in our community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those around who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

Kim Adkins
Mayor



City Council Agenda Summary

Meeting Date: October 14, 2014

Item No: 3.

Department: City Council

Issue: Presentation of proclamation regarding Domestic Violence Awareness Month October 2014.

Summary: A representative from Citizens Against Violence will be present to accept the proclamation.

Attachments: Proclamation

Recommendations: Presentation only



DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION

WHEREAS, domestic violence is a critical issue that is distressing the citizens of Martinsville on a daily basis. Domestic violence is not confined to any group of people but occurs across all socioeconomic and racial boundaries; and

WHEREAS, domestic violence violates an individual's privacy, dignity, security, and humanity, due to systematic use of physical, emotional, psychological, and economic abuse; and

WHEREAS, one out of four American women will experience domestic violence at some point in her life, and

WHEREAS, children from violent homes are more likely to be involved in violent criminal activity in the future than their non-abused peers; and

WHEREAS, the celebration of October as domestic violence awareness month, enables survivors to share their stories of triumph over adversity. Citizens Against Family Violence will provide presentations, awareness activities and trainings in the community throughout the month of October. On October 18th, Citizens Against Family Violence will partner with NSBE for the 1st Teaming Up Against Domestic Violence community basketball game.

NOW, THEREFORE, in recognition of the important work done by Citizens Against Family Violence, Inc. and for the empowerment of domestic violence survivors everywhere,

BE IT RESOLVED, that I, Kim Adkins, Mayor of the City of Martinsville, designate the month of **October 2014** as Domestic Violence Awareness Month in the City of Martinsville.

Kim Adkins
Mayor

Meeting Date: October 14, 2014
Item No: 4.
Department: Community Development

Issue: Consider setting a public hearing on a recommendation from the Martinsville Planning Commission for a special use permit to allow construction of a communications tower on property located at 200 Sellers Street.

Summary: The Planning Commission conducted a public hearing on September 18, 2014 on a request from GCS Electronics & Communications to approve a special use permit to allow construction of a 100 ft. communications tower on their property at 200 Sellers Street. As per Section XIII, G, 4, of the City of Martinsville Zoning Ordinance, telecommunication equipment including towers is a use permitted by special use permit in the M-1 District. The applicant desires to install the tower in order to provide a point-to-point link to a main microwave hub in Spencer, VA. No one spoke for or against the special use permit at the public hearing. The Planning Commission voted unanimously to recommend to City Council that the special use permit be granted with the following conditions:

- a. The tower shall either maintain a galvanized steel finish, or subject to any applicable standards of the FCC or FAA, or be painted a neutral color.
- b. The tower shall not be artificially lit, unless required by the FCC or FAA. If lighting is required, City Council may review and approve the design that would cause the least disturbance to surrounding views.
- c. No advertising of any type shall be allowed on the tower.
- d. The tower must meet or exceed current standards of the FAA, the FCC, and any other agency of the federal government with authority to regulate towers
- e. The tower shall be equipped with appropriate anti – climbing devices.
- f. The owner of the tower shall ensure that it is constructed and maintained in compliance with standards contained in applicable federal, state, and local building codes and regulations.
- g. If the tower is abandoned in the future, the owner shall remove the tower within ninety (90) days of receipt of notice from the building official or city manager notifying the owner of the removal requirement.
- h. A survey must be submitted consolidating the multiple parcels and combining them into one parcel on a plat of survey. This will make the tower setbacks to code. The plat of survey must be submitted for review by the City of Martinsville and recorded with the Circuit Court Clerk.

It was also noted that the proposed location of the tower is already within an area with secured fencing so there would be no need for additional fencing around the tower itself.

Attachments: Recommendation letter from the Planning Commission

Recommendations: Set a public hearing for consideration of this request.



October 2, 2014

The Honorable Mayor and City Council
City of Martinsville
Martinsville, Virginia

Dear Council Members:

The Planning Commission, at its regular meeting of September 18, 2014, conducted a duly advertised Public Hearing on a request by GCS Electronics & Communications, for a special use permit for property located at 200 Sellers Street located in the M-1 Light Manufacturing District.

At the Public Hearing, it was noted that GCS Electronics & Communications is applying for a special use permit to construct a 100 ft. communications tower to connect to a main microwave hub in Spencer, VA. The proposed tower is to be located next to an existing 40,000 sq. ft. building owned by the applicant. As per Section XIII, G, 4, of the City of Martinsville Zoning Ordinance, telecommunication equipment including towers is a use permitted by special use permit in the M-1 District.

There were no objections expressed from adjacent property owners on the proposed special use for the communications tower. Following evidence heard at the public hearing, the Planning Commission voted unanimously (5-0) to recommend to City Council the special use permit be granted with the following conditions:

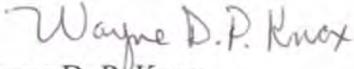
- a. The tower shall either maintain a galvanized steel finish, or subject to any applicable standards of the FCC or FAA, or be painted a neutral color.
- b. The tower shall not be artificially lit, unless required by the FCC or FAA. If lighting is required, City Council may review and approve the design that would cause the least disturbance to surrounding views.
- c. No advertising of any type shall be allowed on the tower.
- d. The tower must meet or exceed current standards of the FAA, the FCC, and any other agency of the federal government with authority to regulate towers
- e. The tower shall be equipped with appropriate anti-climbing devices.
- f. The owner of the tower shall ensure that it is constructed and maintained in compliance with standards contained in applicable federal, state, and local building codes and regulations.

- g. If the tower is abandoned in the future, the owner shall remove the tower within ninety (90) days of receipt of notice from the building official or city manager notifying the owner of the removal requirement.
- h. A survey must be submitted consolidating the multiple parcels and combining them into one parcel on a plat of survey. This will make the tower setbacks to code. The plat of survey must be submitted for review by the City of Martinsville and recorded with the Circuit Court Clerk.

The Planning Commission respectfully submits the above recommendation for Council's consideration.

Sincerely,

John Hale, Secretary



Wayne D. P. Knox
Community Development Director

WDPK/tr

cc: Timothy Martin, Chairperson
John Hale, Secretary

Meeting Date: October 14, 2014
Item No: 5.
Department: Community Development

Issue: Consider setting a public hearing on a recommendation from the Planning Commission regarding renaming of Chatham Road.

Summary: The issue of renaming of Chatham Road has been discussed at length on several occasions in the recent past. The Planning Commission conducted a public hearing on October 7, 2014. At the meeting, several residents from the Chatham Heights area spoke on the subject of the name change and its history. The Planning Commission voted unanimously to recommend that the City Council rename the road “Chatham Heights Road”.

Attachments: Recommendation letter from the Planning Commission

Recommendations: Set a public hearing to consider the recommendation.



October 8, 2014

The Honorable Mayor and City Council

City of Martinsville

Martinsville, Virginia

Dear Council Members:

The Planning Commission, at its regular meeting of October 7, 2014, conducted a duly advertised Public Hearing regarding the possible name change of Chatham Road, here in the City of Martinsville.

At the Public hearing, it was noted that 137 property owners were surveyed as to the preference of the name change. They were given the choices of Chatham Road, Old Chatham Road, Chatham Heights Road or other. Of the 91 respondents, 77 favored renaming the road Chatham Heights Road. The second most popular name was Old Chatham Road.

There were several members from the Chatham Heights area who spoke, giving the commission members a vivid historical view of that area of the City.

Following the public hearing, the Planning Commission voted unanimously (6 – 0) to recommend that the Martinsville City Council rename the road "Chatham Heights Road". The Planning Commission respectfully submits the above recommendation for City Council's consideration.

Sincerely,

John Hale, Secretary

Wayne D. P. Knox

Community Development Director

Cc: Timothy Martin, Chairperson

John Hale, Secretary



City Council Agenda Summary

Meeting Date: October 14, 2014

Item No: 6.

Department: City Council

Issue: Hear an update from the Registrar Cindy Barbour regarding voter ID requirements.

Summary: Registrar Cindy Barbour will give this update and answer any questions.

Attachments: None

Recommendations: For information only. No action required.



City Council Agenda Summary

Meeting Date: October 14, 2014
Item No: 7.
Department: Finance
Issue: Consider approval of consent agenda.

Summary:

Item #1 –

The attachment amends the FY15 Budget with appropriations in the following funds:

General Fund: \$124,777 – reimbursements, additional funding
MiNet/Fiber Optic Fund: \$ 5,438 – recovered costs
School Operating Fund: \$ 57,661 – additional funding

Item #2 –

Refund – 2014 Business License - \$3,212.69

Attachments: Spreadsheet

Recommendations: Motion to approve.

BUDGET ADDITIONS FOR 10/14/2014

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY15</u>				
<u>General Fund:</u>				
01101917	442701	Categorical Other State - Fire Programs Funds		7,358
01321102	506110	Fire Dept. - State Grant/Fire Programs Additional funds received in excess of budget	7,358	
01101917	442401	Categorical Other State - Confiscated Assets - PD		250
01311085	506078	Police - State Asset Forfeitures Additional funds	250	
01101917	442801	Categorical Other State - Street Maintenance		32,354
01103938	462103	Contrib from Reserve for Thorofare Construction		25,000
01413151	508220	Thorofare Construction - Physical Plant Expansion Funding for Uptown paving project - city share	57,354	
01102926	436401	Categorical - Federal - Confiscated Assets - Police		10,879
01311085	506079	Police - Federal Asset Forfeitures Receipts - July & August	10,879	
01100909	490139	Recovered Costs - CIT Program		21,750
01311085	501215	Police - O/T CIT Program	2,694	
01311085	502100	Police - Social Security	167	
01311085	502110	Police - Medicare	39	
01331108	501215	Sheriff Corrections - O/T CIT Program	13,133	
01331108	502100	Sheriff Corrections - Social Security	814	
01331108	502110	Sheriff Corrections - Medicare	190	
01217078	501215	Sheriff - Courts - O/T CIT Program	4,378	
01217078	502100	Sheriff - Courts - Social Security	271	
01217078	502110	Sheriff - Courts - Medicare Reimbursements from CIT Program	64	
01100909	490137	Recovered Costs - Public Safety		27,186
01311085	501200	Police Dept - Overtime	9,868	
01311085	502100	Police Dept - Social Security	612	
01311085	502110	Police Dept - Medicare	143	
01331108	501200	Sheriff Corrections - Overtime	7,559	
01331108	502100	Sheriff Corrections - Social Security	469	
01331108	502110	Sheriff Corrections - Medicare	109	
01217078	501200	Sheriff - Courts - Overtime	2,519	
01217078	502100	Sheriff - Courts - Social Security	156	
01217078	502110	Sheriff - Courts - Medicare	37	
01321102	501200	Fire Dept - Overtime	5,308	
01321102	502100	Fire Dept - Social Security	329	
01321102	502110	Fire Dept - Medicare Reimbursements for Public Safety Coverage	77	
Total General Fund:			124,777	124,777
<u>Minet/Fiber Optic Fund:</u>				
11100909	490104	Advance/Recovered Costs		5,438
11315308	505233	Telecom - Outside Customers Recovered costs from customers	5,438	
Total Minet/Fiber Optic Fund:			5,438	5,438
<u>School Fund:</u>				
18101918	404074	State Grant - School Security Equipment		57,661
80004600	566056	Security - Non-Capital Equipment Additional Funding	57,661	
Total School Fund:			57,661	57,661