

AGENDA--CITY COUNCIL -- CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
7:00 pm Closed Session 7:30 pm regular session
Tuesday, April 14, 2015

7:00—Closed Session

- A. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body as authorized by Subsection 29.
- B. Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected as authorized by Subsection 6.
- C. Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7.

7:30—Regular Session

Invocation & Pledge to the American Flag-Mark Stroud

1. Consider approval of minutes January 13, 2015 and January 27, 2015 Council meetings. (2 mins)
2. Recognition of Martinsville High School Basketball team. (5 mins)
3. Hear staff update on Uptown grant. (15 mins)
4. Consider request by the Virginia Municipal League to submit nominations for 2015 VML Policy Committees. (5 mins)
5. Consider approval of consent agenda. (2 mins)
6. Business from the Floor
This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. In that the Council meetings are broadcast on Martinsville Government Television, the City Council is responsible for the content of the programming. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should:
 - (1) **come to the podium and state name and address;**
 - (2) **state the matter that they wish to discuss and what action they would like for Council to take;**
 - (3) **limit remarks to five minutes;**
 - (4) **refrain from making any personal references or accusations of a factually false and/or malicious nature.****Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium.**
Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.
7. Comments by members of City Council. (5 minutes)
8. Comments by City Manager. (5 minutes)

8:00 PM City Manager FY16 Proposed Budget presentation.



City Council Agenda Summary

Meeting Date: April 14, 2015

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes of City Council meetings January 13, 2015 and January 27, 2015.

Summary: None

Attachments: January 13, 2015
January 27, 2015

Recommendations: Motion to approve minutes as presented.

January 13, 2015

The regular meeting of the Council of the City of Martinsville, Virginia, was held on January 13, 2015, in Council Chambers, Municipal Building, at 7:30 PM, Closed Session beginning at 7:00pm, with Mayor Danny Turner presiding. Council Members present included: Mayor Danny Turner, Vice Mayor Jennifer Bowles, Gene Teague, Sharon Brooks Hodge, and Mark Stroud. Staff present included: Leon Towarnicki, City Manager, Brenda Prillaman, Eric Monday, Linda Conover, Wayne Knox, Dave Brahmstadt, E. C. Stone, Rob Fincher, and Sean Dunn.

Mayor Turner called the meeting to order and advised Council will go into Closed Session. In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Mark Stroud, seconded by Sharon Brooks Hodge, with the following 5-0 recorded vote: Turner, aye; Teague, aye; Hodge, aye; Stroud, aye; and Bowles, aye, Council convened in Closed Session, for the purpose of discussing the following matters: (A) Appointments to Boards and Commissions as authorized by Subsection 1. (B) Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body as authorized by Subsection 29. (C) Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7. Council recessed Closed Session and will continue at the end of regular session.

Following the invocation by Vice Mayor Bowles and Pledge to the American Flag, the Mayor welcomed everyone to the meeting and announced action to be taken from Closed Session.

ICSM Medical School: A motion was made by Sharon Brooks Hodge, seconded by Mark Stroud, with a 5-0 vote, to execute the performance agreement with ICSM Medical School and the Tobacco Indemnification and Community Revitalization Commission for \$800,000. Signature Page:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to become effective as of the date first written above.

TOBACCO INDEMNIFICATION AND
COMMUNITY REVITALIZATION
COMMISSION
By: Tim Pfohl
Tim Pfohl, Interim Executive Director
Date: 1.15.15

CITY OF MARTINSVILLE
By: Gene Teague
City Manager
Date: 1/14/15

INTEGRATIVE CENTERS FOR SCIENCE
AND MEDICINE & COLLEGE OF
HENRICOPOLIS SCHOOL OF MEDICINE
By: Paul J. Boag
Title: President
Date: 1/14/15

Minutes: On a motion by Gene Teague, seconded by Jennifer Bowles, with a 5-0 vote, Council approved the minutes of the October 14, 2014 and October 28, 2014 meetings.

January 13, 2015

Recognition of Magna Vista High School Football team: Mayor Turner turned meeting over to Vice Mayor Bowles to read proclamation and handle recognition of football team.

Recognition of Assistant Fire Chief Rodney Dan Howell, II: Mayor Turner turned the meeting over to Council Member Stroud to handle recognition of Dan Howell for his completion of the Executive Fire Officer Program.

Recognition of Ginny Wray and Mike Wray: Mayor Turner turned the meeting over to Council Member Gene Teague to handle recognition of Ginny Wray and Mike Wray of the Martinsville Bulletin.

Update from Goodwill Industries: Mayor Turner announced an update to be given by Goodwill Industries. Misty Adams, Donated Goods Events Coordinator, gave the update to Council.

Update regarding Animal Control: Animal Control Officer E. C. Stone updated Council on statistics regarding animal control policies and procedures.

Update regarding city diversity hiring: Human Resources Director Dave Brahmstadt presented the following information:

<h3>Activities 2014</h3> <ul style="list-style-type: none"> Diversity and Recruiting Policy began March 2014 & approved 7.1.14 <ul style="list-style-type: none"> Half (4 of 8) people hired since were women or minorities Minister and College Outreach increased, previously non-existent <ul style="list-style-type: none"> Focused outreach to PHCC and HSBCUs 5 Diversity Advantage Trainings Continued consultation with Lenora Billings-Harris who was previously recognized by SHRM as one of the top 100 Diversity Leaders. <ul style="list-style-type: none"> Plan to continue consulting relationship 2015 On-line application implemented 	<h3>Employee Census 2014</h3> <table border="1"> <thead> <tr> <th>Census-CM (City)</th> <th>2014#</th> <th>2014%</th> </tr> </thead> <tbody> <tr> <td>AA/F</td> <td>7</td> <td>3.1</td> </tr> <tr> <td>AA/M</td> <td>17</td> <td>7.6</td> </tr> <tr> <td>W/F</td> <td>30</td> <td>13.5</td> </tr> <tr> <td>W/M</td> <td>167</td> <td>75</td> </tr> <tr> <td>L/M</td> <td>1</td> <td>0.4</td> </tr> <tr> <td>NA/M</td> <td>1</td> <td>0.4</td> </tr> <tr> <td>TOTALS</td> <td>223</td> <td>100.0</td> </tr> </tbody> </table> <p>AA/F = African American Female AA/M = African American Male W/F = White Female W/M = White Male L/M = Latino Male NA/M = Native American Male</p>	Census-CM (City)	2014#	2014%	AA/F	7	3.1	AA/M	17	7.6	W/F	30	13.5	W/M	167	75	L/M	1	0.4	NA/M	1	0.4	TOTALS	223	100.0	<h3>Turnover</h3> <table border="1"> <thead> <tr> <th>Department</th> <th># In Department</th> <th>% Dept Turnover</th> </tr> </thead> <tbody> <tr> <td>ELECTRIC DEPARTMENT</td> <td>15</td> <td>26.7</td> </tr> <tr> <td>FIRE DEPARTMENT</td> <td>32</td> <td>3.1</td> </tr> <tr> <td>POLICE DEPARTMENT</td> <td>52</td> <td>1.9</td> </tr> <tr> <td>PUBLIC WORKS</td> <td>58</td> <td>6.9</td> </tr> <tr> <td>UTILITY BILLING</td> <td>8</td> <td>25.0</td> </tr> </tbody> </table>	Department	# In Department	% Dept Turnover	ELECTRIC DEPARTMENT	15	26.7	FIRE DEPARTMENT	32	3.1	POLICE DEPARTMENT	52	1.9	PUBLIC WORKS	58	6.9	UTILITY BILLING	8	25.0
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After lengthy discussion among Council members, Mr. Brahmstadt was thanked for his presentation acknowledging that the first step to get better is to have the conversation.

Approval of Northside Grant documents: Wayne Knox briefed Council on the CDBG revitalization project. A resolution authorizing the contract documents starts the clock ticking on this 24-month endeavor. The program design is probably the most important document to review as it details the process and procedures by which this project will function. The documents for executing the contract for the official start of the Northside Neighborhood Comprehensive Community Development project are included in the City Council packet. On a motion by Gene Teague, seconded by Jennifer Bowles, with a 5-0 vote, Council approved the four contract documents to authorize the City Manager to execute required contract for Northside Neighborhood Comprehensive Community Development Project-CIG#14-13.

January 13, 2015

Consent Agenda: On a motion by Gene Teague, seconded by Sharon Brooks Hodge, with a 5-0 vote, Council approved the following consent agenda:

BUDGET ADDITIONS FOR 1/13/15				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY15				
General Fund:				
01102926	443403	Categorical Federal - LEMP Grant		7,500
01334122	506131	Safety Coordinator - LEMP Grant Supplies	7,500	
		Local Emergency Mgmt Performance Grant		
01101917	442402	Categorical Other State - Confiscated Assets - C Atty		1,822
01221082	506105	Comm Atty - Conf Assets State	1,822	
01101917	442401	Categorical Other State - Confiscated Assets - Police		5,263
01311085	506078	Police Dept - Conf Assets State	5,263	
		Asset Forfeiture Proceeds		
Total General Fund:			14,585	14,585
CDBG Fund:				
47102926	447061	Categorical Federal - NCI Comm. Improv. Grant		35,000
47833380	503191	NCI CIG - Prof. Services - Contractors	35,000	
		NCI pass-through funding		
Total CDBG Fund:			35,000	35,000
School Operating Fund:				
18103905	489909	Sale of Other Equipment		22,365
80004500	568100	Vehicle Services - Capital Outlay Replacement	22,365	
		Funds rec'd through GovDeals sales of surplus		
Total School Operating Fund:			22,365	22,365

Business from floor: Will Boyd-912 Carol St.—comments on fluoride in city water and why he thinks it should not be in city water. City staff will research the fluoride issue and provide information to Council; Chad Martin-gave details on Martin Luther King events and said he is going to South Africa in February for the Peace Corps.

Council comments: Stroud-looking forward to a new year; Bowles-asked if Council could have a conversation regarding legislative aide to localities; Teague-asked for Council to pass a resolution that the City Attorney will draft and send to legislators and governor's office to eliminate aid to Commonwealth by localities as a means to balance the state budget. A motion was made by Mark Stroud, seconded by Jennifer Bowles, with a 5-0 vote, to have the City Attorney send the resolution.

City Manager comments: Mr. Towarnicki reported the city website now has mobile friendly access on smartphones; The Henry is scheduled to have tenants in by June and project is moving forward; funds will be forthcoming from the USDA generator grant; Hooker Field artificial turf project looking good and the National Baseball Association have again signed tournament contracts.

Mayor Turner commented the medical school funding is a good announcement and stressed the importance of everyone to be our biggest cheerleaders. Council will now reconvene to Closed Session.

At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the Session. On a motion by Sharon Brooks Hodge, seconded by Mark Stroud, with the following recorded 5-0 vote: Turner, aye; Teague, aye; Hodge, aye; Stroud, aye; and Bowles, aye, Council returned to Open Session for following action:

Board actions taken: On a motion by Gene Teague, seconded by Mark Stroud, with 5-0 vote, Council appointed Daniel Spencer, 1215 Preston Rd. to the Transportation Safety Commission for a 4 year term

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ending 12/31/18 and with same motion appointed Smith Chaney, 55 General Longstreet, to the Transportation Commission for a 4 year term ending 12/31/18 with a 5-0 vote.

A motion was made by Sharon Brooks Hodge and seconded by Jennifer Bowles to appoint Ural Harris, 217 Stuart St. to the Planning Commission for a 4 year unexpired term ending 6/30/16. A second motion was made by Gene Teague, seconded by Mark Stroud, to appoint Jonathan Martin, 1203 Valley View Rd. to the Planning Commission for a 4 year unexpired term ending 6/30/16. The vote on the first motion carried with a 3-2 vote (Teague-nay and Stroud-nay) to appoint Mr. Ural Harris, so no vote was taken on the second motion.

On a motion by Gene Teague, seconded by Mark Stroud, with a 5-0 vote, Jennifer Bowles was appointed to serve in the Council Member spot on the West Piedmont Planning District Commission for a 4 year term coinciding with term on Council.

There being no further business, the meeting adjourned at 10:20 pm.

Brenda Prillaman
Clerk of Council

Danny Turner
Mayor

January 27, 2015

The regular meeting of the Council of the City of Martinsville, Virginia, was held on January 27, 2015, in Council Chambers, Municipal Building, at 7:30 PM, with Mayor Turner presiding. Council Members present included: Mayor Turner, Vice Mayor Jennifer Bowles, Gene Teague, and Sharon Brooks Hodge. Mark Stroud was absent and City Attorney Eric Monday was absent. Staff present included: Leon Towarnicki, City Manager, Brenda Prillaman, Wayne Knox, Linda Conover, Dennis Bowles, Greg Reeves, Andy Lash, Durwin Joyce, and Sean Dunn.

Mayor Turner called the meeting to order. Following the invocation by Council Member Teague and Pledge to the American Flag, the Mayor announced two addendums have been added to the agenda.

Addendum-Proclamation-Heart Disease Awareness Month- Mayor Turner turned the meeting over to Vice Mayor Bowles to present proclamation recognizing Heart Disease Awareness Month.

Addendum-CEDS list addition: Wayne Knox briefed Council. The report on the engineering study of the 6.2 mile section of sanitary sewer interceptor line that extends generally along the Smith River to the City's Wastewater Treatment Plant has made it necessary to add this item to the annual CEDS listing. The addition of this project will make it eligible for possible funding should the opportunity present itself. This new additional item will then be submitted to the West Piedmont Planning District Commission for inclusion in their overall plan. On a motion by Gene Teague, seconded by Jennifer Bowles, with a 4-0 vote, Council approved the amended CEDS list with the requested addition.

Minutes: On a motion by Sharon Brooks Hodge, seconded by Gene Teague, with a 4-0 vote, Council approved the minutes of the November 11, 2014 and November 20, 2014 meetings.

Fluoridation update: Dr. Mark Crabtree reported information from the American Dental Association which recommends that public water supplies be fluoridated and he presented a fact sheet which showed that fluoride is safe and helps prevent tooth decay and dental diseases. He stated that for more than 65 years, the best available scientific evidence consistently indicates that fluoride in water is safe, even though some researchers have presented findings to the contrary. Dr. Crabtree reported that fluoridated drinking water is the single most effective public health measure in preventing tooth decay and 75 percent of the nation's public water supplies are fluoridated. During Council member discussion about the cost for the city to fluoridate the water, Council Member Hodge noted that the city is spending \$15,000, which is about five times as much on fluoridating water as the MHC Economic Development Corporation spends to promote small business. She questioned whether this is the right message to communicate as far as expenditures matching city priorities and clarified she is not questioning the benefits of fluoridating water.

1st reading preliminary ordinance for sewer intercept funding: Finance Director Linda Conover briefed Council. The City is considering financing the acquisition, construction and equipping of sewer system repairs, replacements and capital improvements for municipal purposes, referred to as the Smith River Sewer Intercept Project, through the issuance of sewer bonds in the outstanding principal amount not to exceed \$3,800,000. This ordinance also establishes the maximum length of time that the bonds would be outstanding. Approval of this ordinance is required for the City to begin the borrowing process and allows for maximum flexibility as the City is looking at a number of potential long-range financing and payment options, including VRA, USDA/Rural Development, and other possible grants. As the process progresses, a more specific schedule of events, including sending an RFP to banks, notice of hearing, and the holding of hearing, will be determined. On a motion by Gene Teague, seconded by Sharon Brooks Hodge, with the following 4-0 recorded vote: Turner, aye; Teague, aye; Hodge, aye; and Bowles, aye; (Stroud-absent), Council approved the

January 27, 2015

preliminary ordinance on first reading the reciting the expedience of the issuance of up to \$3,800,000 principal amount of general obligation bonds.

Resolution related to potential issuance of sewer bonds: Finance Director Linda Conover briefed Council. The City is considering financing the acquisition, construction and equipping of sewer system repairs, replacements and capital improvements for municipal purposes, referred to as the Smith River Sewer Intercept Project, through the issuance of sewer bonds in the outstanding principal amount not to exceed \$3,800,000. Approval of this resolution is necessary for the City to move ahead with the project, and to recover costs associated with engineering, design and planning. This allows for maximum flexibility as the City is looking at a number of potential long-range financing and payment options, including VRA, USDA/Rural Development, and other possible grants. On a motion by Jennifer Bowles, seconded by Sharon Brooks Hodge, with a 4-0 vote, Council approved the following resolution:

RESOLUTION REGARDING REIMBURSEMENT FROM FINANCING PROCEEDS, AUTHORIZING PUBLIC HEARING AND APPROVING RELATED ACTIONS RELATED TO POTENTIAL ISSUANCE OF SEWER BONDS

WHEREAS, the City Council (the "City Council" of the City of Martinsville, Virginia (the "City") is considering financing the acquisition, construction and equipping of sewer system repairs, replacements and capital improvements for municipal purposes (the "Sewer Project") through the issuance of one of sewer bonds in the outstanding principal amount not to exceed \$3,800,000 (the "Bonds").

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARTINSVILLE, VIRGINIA:

1. The City Manager, Finance Director, City Attorney, bond counsel to the City, the City's financial advisor and all other officers, employees and agents of the City are hereby authorized and directed to take such further action deemed necessary or desirable to facilitate consideration of the issuance of the proposed Bonds, including but not limited to the publication and broadcasting of notice of a public hearing to be held prior to final authorization by the City Council of the issuance of the Bonds. All actions of the City Manager, Finance Director, City Attorney, bond counsel and all other officers, employees and agents of the City in furtherance of the issuance of the Bonds are hereby approved and ratified.
2. The same officers, employees, agents and representatives of the City are authorized to issue a request for proposals to financial institutions for purchase of the Bonds by such financial institutions.
3. The City Council hereby declares, in accordance with U.S. Treasury Regulation Section 1.150-2, the City's intent to reimburse the City from the proceeds of the Bonds for expenditures with respect to the Sewer Project. The City reasonably expects that it will reimburse the expenditures with the proceeds of the Bonds. The maximum principal amount of obligations outstanding expected to be issued for the Sewer Project is \$3,800,000.
4. All actions of the City Manager, Finance Director, City Attorney, bond counsel and all other officers, employees and agents of the City in furtherance of the issuance of the Bonds are hereby approved and ratified.
5. This Resolution shall take effect immediately.

Utilities update: the information was provided by Dennis Bowles and Andy Lash for the Utilities FY15 second quarter report for Water/Wastewater and Electric:

<p>City of Martinsville Utilities FY '15 2nd Quarter Report</p>	<p>Water/Wastewater Summary</p> <ul style="list-style-type: none"> • Production: <ul style="list-style-type: none"> • Average flow at the Sewage Treatment Plant was 3.994 MGD for the first half of FY'15 • Water production was 1,740 MGD for the same period • Both plants operated within compliance with no foreseeable issues. 	<p>Revenue/Expenditures</p> <p>Total Water Revenue = \$1,704,108 Total Water Expense = \$1,433,674 Net Revenue = \$270,434</p> <p>Total WW Revenue = \$2,072,018 Total WW Expense = \$1,706,326 Net Revenue = \$365,692</p>
<ul style="list-style-type: none"> • Asset Management - Continued work on asset management project; finished Water Plant and larger facilities. • Smith River Intercept has taken many hours • Met with Johnson Controls, and visited all the large water meter locations and toured Sewer Plant. • Tested Schwing Bioset Screw Press - evaluated performance - enhanced cake solids. 	<p>Electric Summary Mid term FY '15</p> <ul style="list-style-type: none"> • Purchased power = 86,177 MWh • Hydroelectric Plant = 722 MWh • Landfill Gas Generator = 2466 MWh • Total mid-term power needs = 89,365 MWh • Projected mid-term needs = 89,207 MWh • Difference between projected and actual = 158 MWh • Average cost of purchased power = \$78.63 	<p>Financial Benefits of Hydroelectric Generation</p> <ul style="list-style-type: none"> • Hydro Plant Generation = 722 MWh • Average cost of purchased power = \$78.63 • Total Avoided Cost = \$56,770.86 • Operating Cost = \$25,981.19 <p>Net Avoided Energy Cost = \$30,789.67</p>

Financial Benefits of LFG	Revenue/Expenditures	Projects
<ul style="list-style-type: none"> • Landfill Gas Generation = 2466 MWh • Average Cost of Purchased Power = \$78.63 • Total Avoided Cost = \$193,901.58 • Less O&M expense = \$120,109 • Less Debt Service = \$49,987 • Net Avoided Energy Cost = \$23,805.58 	<p>Total Revenue = \$8,777,327 Total Expense = \$9,017,697*</p> <p>Net Revenue = (-\$240,370)</p> <p>*Includes transfer to General Fund of \$709,292 and transfer to Capital of \$40,422.</p>	<ul style="list-style-type: none"> • Hydro Automation (cont.) • Liberty Fair Mall (cont.) • Siren installations for FD • Line upgrades in Forest Park and Northside (cont.) • CBD lighting upgrade and pole relocation on Fayette St. • CBD lighting upgrade on Main St. • AMI/AMR project w/ESCO

After Council discussion, Council thanked Mr. Bowles and Mr. Lash for the information.

Finance Report: Finance Director, Linda Conover, presented the following information: Exclusive of School and Special Revenue funds, actual revenues were \$63,313,877, which is \$1,993,067 greater than the year-end projection of \$61,989,980 as presented during the FY15 budget process. Local Sales/Use Taxes collected through June 30 were \$2,017,806. Utility revenues overall were less than projected by \$846,259, an average 97.4% of projections. Actual expenditures at year end were \$65,282,269, which was also less than the projected amount by \$955,827. Utility fund expenditures were \$1,709,357 less than projected due to the calculation of depreciation and capitalization of assets, which cannot be fully determined until all expenditures and capital purchases are processed, and is not complete until late September or early October. As of June 30th, the total combined Fund Balance and Net Position was \$19,631,227, a decrease from FY13 year-end of \$1,495,050. The unassigned fund balance for non-utility funds is \$4,544,853, an increase of \$605,551 from prior year, and represents 14.38% of total General Fund budgeted expenditures of \$31,603,923. Per our Fund Balance Policy, the City’s goal is to maintain a minimum of 10% of total General Fund budgeted expenditures for the fiscal year. For FY14, the unassigned net position for utility funds was \$9,385,093, a decrease of \$1,081,937 from June 30, 2013. Available cash-on-hand June 30 for City Funds was \$16,338,270.75, representing an increase of \$348,926.49 from year-end FY13.

Consent Agenda: On a motion by Gene Teague, seconded by Jennifer Bowles, with a 4-0 vote, Council approved the following consent agenda:

BUDGET ADDITIONS FOR 1/27/15				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY15				
General Fund:				
01100909	490104	Advance/Recovered Costs		1,741
01331108	501300	Sheriff/Corrections - Part-time & Temporary Wages	1,270	
01331108	502100	Sheriff/Corrections - Social Security	79	
01331108	502110	Sheriff/Corrections - Medicare	18	
01331108	506008	Sheriff/Corrections - Vehicle Equipment & Maint.	254	
01331110	506200	Sheriff/Annex - Prisoner Allowance	120	
		Reimbursement from Henry County for litter pickup for December		
01100909	490801	Recovered Costs - Senior Services		3,169
01714212	501300	Senior Citizens - Part-time Wages	2,062	
01714212	502100	Senior Citizens - Social Security	128	
01714212	502110	Senior Citizens - Medicare	30	
01714212	506049	Senior Citizens - Vehicle Fuels	949	
		Transportation grant - Oct., Nov., Dec		
01100909	490104	Advance/Recovered Costs		219,088
01720420	508240	Hooker Field - Renovations - Turf Project	219,088	
		Infield renovations at Hooker Field		
Total General Fund:			223,998	223,998

City Attorney report regarding landlord/tenant issues: This report will be delayed to another meeting.

Business from floor: Ural Harris-217 Stuart St.-comments on city residence requirement of city department heads and outside employment of department heads; Wayne Knox-reported information on

January 27, 2015

information meetings to be held regarding change in Housing services operations and numerous ways it is to be advertised.

Council comments: Turner-announced tree dedication for Vern Berry; congratulations to Wendell Scott and MHS Bulldogs; thanked police for speeding enforcement.

City Manager comments: Mr. Towarnicki briefly reviewed upcoming strategic planning session and advised Council members will be contacted by David Dickerson for input on developing the agenda and determining dates.

There being no further business, the meeting adjourned at 9:10 pm.

Brenda Prillaman
Clerk of Council

Danny Turner
Mayor



City Council Agenda Summary

Meeting Date: April 14, 2015

Item No: 2.

Department: Mayor

Issue: Recognition of Martinsville High School Basketball team.

Summary: Mayor Turner will recognize the team for the 2014/15 season accomplishments and winning the VHSL State 2A Championship.

Attachments: none

Recommendations: For information.



City Council Agenda Summary

Meeting Date: April 14, 2015

Item No: 3.

Department: Community Development

Issue: Hear staff update on the recently completed Uptown Revitalization grant-funded project.

Summary: Susan McCulloch will provide this update.

Attachments: none

Recommendations: For information.

Meeting Date: April 14, 2015

Item No: 4.

Department: City Manager

Issue: Consider request by the Virginia Municipal League to submit nominations for membership on the VML 2015 Policy Committees

Summary: City Council may nominate two individuals to a committee and at least one nominee must be a member of City Council.

2015 Committee assignments include:

- Community & Economic Development
- Environmental Quality
- Finance
- General Laws
- Human Development & Education
- Transportation

VML 2014 Policy Committee membership:

Community & Economic Development-Kim Adkins, Mayor

Environmental Quality-Eric Monday, City Attorney

Finance-Leon Towarnicki, City Manager

General Laws-Gene Teague, Vice Mayor

Human Development & Education-Mark Stroud, Council Member

Transportation-Sharon Brooks Hodge, Council Member

Attachments: VML memo re: nominations 2015 committees

Recommendations: Motion to appoint members to VML 2015 Policy Committees



OFFICERS

PRESIDENT

WILLIAM D. EUILLE
ALEXANDRIA MAYOR

PRESIDENT-ELECT

RON RORDAM
BLACKSBURG MAYOR

VICE PRESIDENT

ROBERT K. COINER
GORDONSVILLE MAYOR

IMMEDIATE PAST PRESIDENT

DAVID P. HELMS
MARION MAYOR

EXECUTIVE DIRECTOR

KIMBERLY A. WINN

MAGAZINE

VIRGINIA TOWN & CITY

March 9, 2015

To: Key Officials of Full Member Local Governments
Council and Board Clerks of Full Member Local Governments

From: Kim Winn, Executive Director

Subject: 2015 VML Policy Committee Nominations

The Virginia Municipal League is now accepting nominations for its 2015 policy committees. Accompanying this document is a description of the policy committee process, along with a nomination form. Please complete the nominations form and return it to VML by April 17. If your community has an election in May, please return this form by the requested date even if you must revise it later.

Please observe the following guidelines when making your policy nominations:

- Only full-member local governments may participate.
- You may nominate two individuals to a committee; if two are nominated, at least one nominee must be a governing body member.
- Only members of a council or board of supervisors and appointed officials (i.e., employees of the local government) are eligible to serve.
- Individuals may serve on only one committee a year.
- The chief administrative officer or mayor/board chairman must sign the nomination form.
- Please return nomination forms by April 17.

We will forward information about policy committee meeting times and location as soon as they are confirmed. Policy committee recommendations that emerge from the July meeting will be forwarded to the Legislative Committee for consideration at its September meeting.

Please call/email Janet Areson (804/523-8522, jareson@vml.org) if you have any questions about the appointment process

P.O. Box 12164
RICHMOND, VIRGINIA 23241

13 EAST FRANKLIN STREET
RICHMOND, VIRGINIA 23219

804/649-8471
FAX 804/343-3758
e-mail@vml.org
www.vml.org

VML 2015 Policy Committee Nominations

Please return this form by **April 17** to Joni Terry at VML, P.O. Box 12164, Richmond, VA 23241; Fax 804/343-3758; email: jterry@vml.org

Community & Economic Development

Name & Title: _____

Name & Title: _____

Environmental Quality

Name & Title: _____

Name & Title: _____

Finance

Name & Title: _____

Name & Title: _____

General Laws

Name & Title: _____

Name & Title: _____

Human Development & Education

Name & Title: _____

Name & Title: _____

Transportation

Name & Title: _____

Name & Title: _____

Signed: _____ **Locality:** _____
(Mayor/Chair, or Manager/Administrator)

VML's Legislative and Policy Committee Process

Each year the Virginia Municipal League develops two separate documents -- a legislative program and a compilation of policy statements -- through a process that involves the Legislative Committee and six separate policy committees. The Legislative Committee is responsible for developing the legislative program, but it may also rely on input from the policy committees to do so. The policy committees develop broad policy statements, in addition to submitting specific legislative recommendations for consideration by the Legislative Committee.

Legislative Committee

What is the role of the Legislative Committee?

The Legislative Committee is responsible for considering and developing positions on existing or proposed state and federal legislation or regulations, and urging the enactment or amendment of, or opposition to, such legislation or regulations.

How is the Legislative Committee appointed?

VML's Constitution spells out the composition of the Legislative Committee. The committee consists of 24 individuals holding local elective or appointed positions, all appointed by VML's President. Of the 24 members, 12 must be representatives of cities and urban counties with populations in excess of 35,000, six must be representatives of cities and urban counties with populations of 35,000 or less, and six must represent towns.

What is included in VML's Legislative Program?

The legislative program adopted by the Legislative Committee reflects specific legislative objectives that VML hopes to achieve during the upcoming legislative session. It is subject to the approval of VML's membership at the annual conference.

What is the relationship between the legislative committee and VML's policy committees?

The Legislative Committee meets prior to the policy committees to identify issues that it would like the committees to consider for potential inclusion in the league's legislative program. It meets again after the policy committees have met to consider their recommendations.

Policy Committees

What is the role of the policy committees?

Policy committees receive briefings on select statewide issues, consider possible changes to the policy statement, and develop legislative recommendations for the Legislative Committee to consider.

How are policy committees appointed?

Policy committee membership consists of elected and appointed officials of full-member local governments. Nomination information is sent in the spring to each locality, and each local government determines which of its officials will be nominated for each of the six policy committees. Each local government may nominate up to two people per policy committee, at least one of whom must be an elected official.

What are the benefits of serving on a policy committee?

VML policy committees offer members an opportunity to learn about current and emerging statewide issues that affect local governments, to develop through policy statements the broad philosophical framework that guides the league, and to network with local officials with similar policy interests.

How many policy committees are there?

There are six policy committees: community and economic development, environmental quality, finance, general laws, human development and education, and transportation.

What issues does each policy committee cover?

- **Community & Economic Development:** Authority, administration, and funding of local governments to manage a full range of community and economic development issues, including business development and retention, international competitiveness, infrastructure development and investment, planning, land use and zoning, blight, enterprise zones, housing, workforce development and historic preservation.
- **Environmental Quality:** Natural resources and the authority of local governments to manage the environment, including water resources and quality, solid and hazardous waste management, air quality and the Chesapeake Bay.
- **Finance:** Powers, organization and administration of local government financing, including taxing authority, debt financing, state aid to local governments and federal policies affecting local finance issues.
- **General Laws:** Powers, duties, responsibilities, organization and administration of local governments, including state-local and inter-local relations, conflicts-of-interest, freedom-of-information, information management and personnel, telecommunications, utilities and law enforcement, jails and courts issues.
- **Human Development and Education:** Management and funding of social services, prek-12 education, health, behavioral health, juvenile justice, recreation, rehabilitation and aging.
- **Transportation:** Development, maintenance, and funding of a comprehensive land, sea and air transportation system for the Commonwealth, and federal, state and local roles in the provision and regulation of transportation.

What is a policy statement?

Each policy committee develops a policy statement that covers issues in its respective area. The policy statement expresses the agreement of VML's membership on matters of interest to local governments. The statement generally addresses broad, long-term, philosophical positions. The VML membership approves the policy statements at its annual meeting.

How do policy statements differ from VML's legislative program?

Policy statements are general in nature. They reflect local governments' positions on a range of issues. The Legislative Program is more specific and immediate. It is limited to legislative positions that VML expects to lobby on during the upcoming legislative session.



City Council Agenda Summary

Meeting Date: April 14, 2015
Item No: 5.
Department: Finance
Issue: Consider approval of consent agenda.

Summary:

The attachment amends the FY15 Budget with appropriations in the following funds:

General Fund: \$ 32,517 – Grants, Reimbursements, & Donations
Capital Reserve Fund: \$ 5,597 – Grant
Telecom Fund: \$ 10,154 – Recovered Costs

Attachments: Consent Agenda 4-14-15 spreadsheet

Recommendations: Motion to approve.

BUDGET ADDITIONS FOR 4/14/15

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY15				
General Fund:				
01102926	436410	Categorical Federal - Bulletproof Vest Grant		2,230
01217078	506011	Sheriff - Courts - Uniforms & Apparel Grant funding from Dept. of Justice	2,230	
01100909	490104	Advance/Recovered Costs		375
01321102	506130	Fire Dept. - Repair & Maint.-Burn Building Reimbursements for training	375	
01100908	480406	Miscellaneous Revenues - Donations/Recreation		300
01711210	506007	Recreation - Equipment & Supplies Team Sponsor donations	300	
01100909	490104	Advance/Recovered Costs		26,735
01812242	506067	Misc. Exp. - RADAR Transit Program Reimbursements for fuel	26,735	
01100909	490104	Advance/Recovered Costs		1,000
01814243	501300	Planning/Zoning - Part-time & Temporary Wages Reimbursement from NCI for intern	1,000	
01100908	480420	Misc Revenues - Donations/Senior Services		850
01100909	490801	Recovered Costs - Senior Services		785
01714212	506016	Senior Citizens - Program Supplies	850	
01714212	501300	Senior Citizens - Part-time Wages	488	
01714212	502100	Senior Citizens - Social Security	30	
01714212	502110	Senior Citizens - Medicare	7	
01714212	506049	Senior Citizens - Vehicle Fuels Health Fair & Sr. Party donations; Transportation Grant Jan. & Feb.	260	
01100908	480410	Donations - Fire Department		242
01321102	506130	Fire Dept - Travel & Training	150	
01322105	506004	EMS - Emergency Medical Supplies Donations received	92	
Total General Fund:			32,517	32,517
Capital Reserve Fund:				
16102926	416508	Categorical Federal - VDEM Hazard Mitigation Grant		5,597
16577367	508107	Physical Plant Expansion - Safety VDEM Grant for Siren Project	5,597	
Total Capital Reserve Fund:			5,597	5,597
Telecommunications Fund:				
11100909	490104	Advance/Recovered Costs		10,154
11315308	505233	Telecom-Outside Customers Recovered cost of services	10,154	
Total Capital Reserve Fund:			10,154	10,154