

AGENDA--CITY COUNCIL -- CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
7:00 pm Closed Session 7:30 pm regular session
Tuesday, January 12, 2016

7:00 pm --Closed Session

1. Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711(A)—Closed Meetings, the following:
 - a. Appointments to boards and commissions as authorized by Subsection 1.
 - b. Discussion or consideration of the investment of public funds where competition or bargaining is involved where, if made public initially, the financial interest of the governmental unit would be adversely affected, as authorized by Subsection 6.
 - c. Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7.

7:30—Regular Session

Invocation & Pledge to the American Flag- Vice Mayor Jennifer Bowles

1. Consider approval of minutes of the December 8, 2015 Meeting. (2 mins)
2. Consider approval of the 2016 Comprehensive Economic Development Strategies (CEDS) list. (15 mins)
3. Consider approval on first reading of an ordinance increasing the City sewer rate effective March 1, 2016. (15 mins)
4. Consider approval on second reading of an amendment to the City's Zoning Ordinance. (15 mins)
5. Consider adoption of an Asset Capitalization Policy. (15 mins)
6. Consider approval of refunds resulting from verification updates of estimated BPOL tax for 2 local businesses for tax year 2012. (10 mins)
7. Consider approval of the consent agenda (2 mins)
8. Comments by members of City Council. (5 minutes)
9. Comments by City Manager. (5 minutes)
10. Business from the Floor (*not televised*)

This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should:

 - (1) come to the podium and state name and address;**
 - (2) state the matter that they wish to discuss and what action they would like for Council to take;**
 - (3) limit remarks to five minutes;**
 - (4) refrain from making any personal references or accusations of a factually false and/or malicious nature.**

Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium.

Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.



City Council Agenda Summary

Meeting Date: January 12, 2016

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes from December 8, 2015 Council Meeting.

Summary: None

Attachments: December 8, 2015 Meeting

Recommendations: Motion to approve minutes as presented.

December 8, 2015

The regular meeting of the Council of the City of Martinsville, Virginia, was held on December 8, 2015, in Council Chambers, Municipal Building, at 7:30 PM, Closed Session beginning at 7:00pm, with Mayor Danny Turner presiding. Council Members present included: Danny Turner, Gene Teague, Sharon Brooks Hodge, Jennifer Bowles and Mark Stroud. Staff present included: City Manager Leon Towarnicki, Clerk of Council Karen Roberts, City Attorney Eric Monday, Fire Chief Kenneth Draper, Director of Utilities Dennis Bowles, Public Works Director Jeff Joyce, Fire Marshall Ted Anderson, Superintendent of Electric Operations Durwin Joyce, Finance Director Linda Conover, Community Planner Susan McCulloch, and Police Chief Sean Dunn.

Mayor Turner called the meeting to order and advised Council would go into Closed Session. In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Council Member Hodge, seconded by Vice Mayor Bowles, with the following 5-0 recorded vote: Hodge, aye; Bowles, aye; Stroud, aye; Teague, aye; and Turner, aye, Council convened in Closed Session for the purpose of discussing the following matters: (A) Appointments to boards and commissions as authorized by Subsection 1., and (B) Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the Session. On a motion by Council Member Teague, seconded by Council Member Stroud, with the following 5-0 recorded vote in favor to return to Open Session: Stroud, aye; Turner, aye; Teague, aye; Bowles, aye; and Hodge, aye.

Council Member Hodge made a motion to appoint Rev. James Hagwood to the Piedmont Regional Community Services Board; Vice Mayor Bowles seconded the motion with all council members voting in favor.

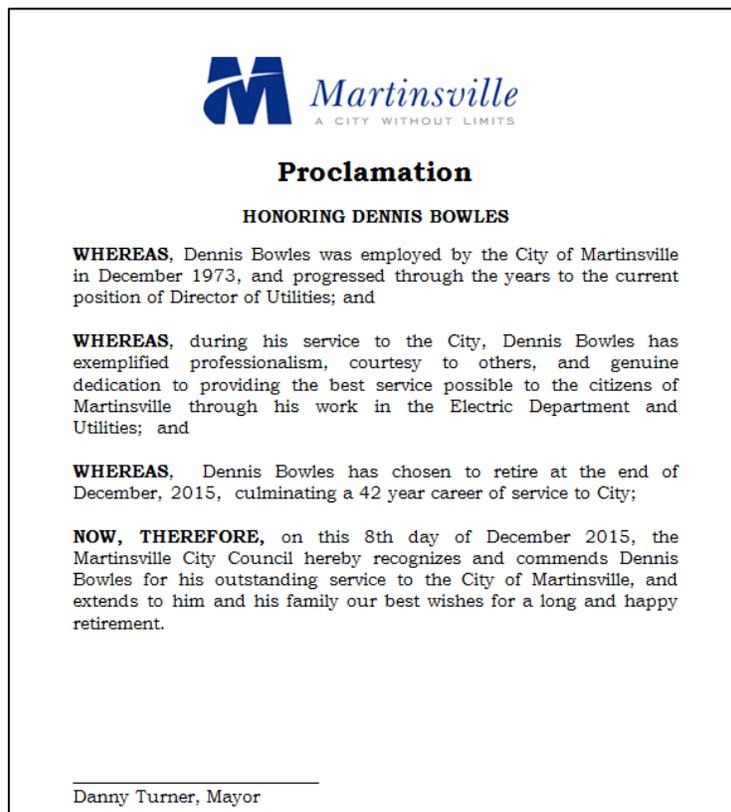
Council Member Teague made a motion to appoint Hank Daniels to the Comprehensive Services Act Community Policy and Management Team; Council Member Stroud seconded the motion with all council members voting in favor.

Following the invocation by Council Member Teague and Pledge to the American Flag, Mayor Turner welcomed everyone to the meeting.

Consider approval of minutes from the November 24, 2015 meeting – on a motion by Council Member Teague, seconded by Council Member Hodge, with a 5-0 vote, Council approved the minutes as presented.

December 8, 2015

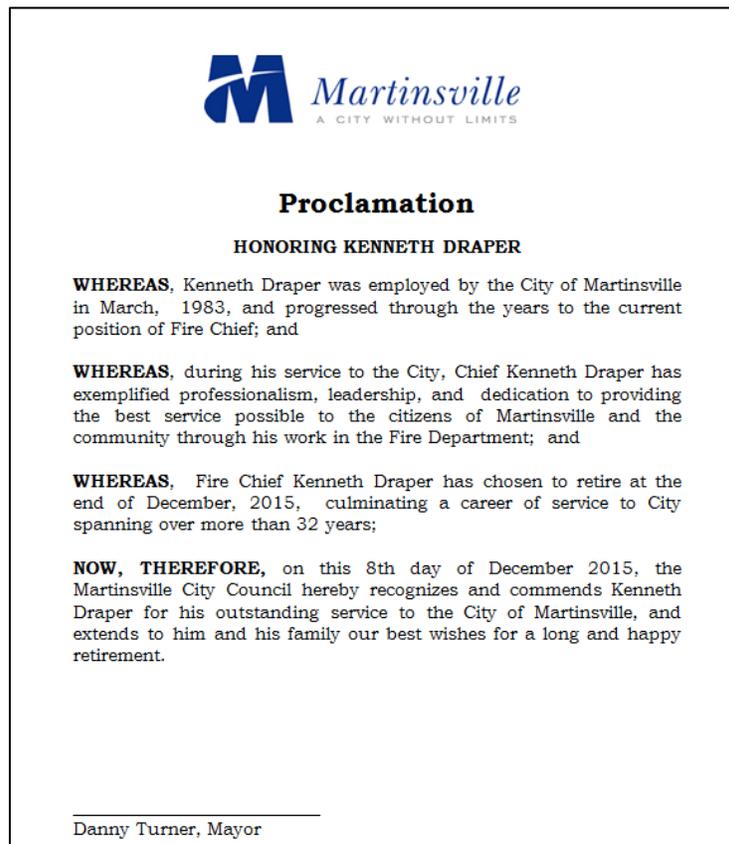
Recognize retiring Director of Utilities, Dennis Bowles – Mayor Turner read a proclamation recognizing Dennis Bowles. Council Member Teague presented Mr. Bowles the key to the City and thanked him for his service during his employment with the City. Mr. Bowles stated that the past 42 years with the City had been a pleasure and an honor. He thanked City Manager Towarnicki, recognizing him as a great leader for the City. Council Member Hodge thanked him for providing her orientation and answering all of her questions over the years. Teague recognized his professionalism and customer service. Mr. Bowles also thanked his wife for her support over the years. Stroud said he had never heard a negative word directed towards Mr. Bowles; Stroud said the residents he’s referred to the Electric Department have always been satisfied with the service provided.



Recognize retiring Fire Chief Kenneth Draper – Vice Mayor Bowles read the proclamation recognizing Kenneth Draper and presented him with the key to the City. Mr. Draper thanked Council Members, City Manager Towarnicki, City Attorney Monday, and other department heads for their support and confidence. He recognized the men and women of the Fire Department and the Inspections Department. He thanked his daughter and his sister for understanding the early mornings and special events that he missed due to his position. He stated that Ted Anderson would serve the Fire Department well. Stroud thanked Draper for his service. Hodge stated that she appreciated his emphasis on training and management of the Fire Department. Teague appreciated the past 32 years and said that public service

December 8, 2015

departments are not given enough credit for what they do and thanked him for the training and being a good leader. Turner also presented Draper with the golden ax award.



Council Member Hodge thanked City Manager Towarnicki for having a succession plan and allowing the City to promote internally for two management positions. City Manager Towarnicki introduced Ted Anderson who would succeed Fire Chief Kenneth Draper and Durwin Joyce who would succeed Dennis Bowles, both long term employees of the City.

Conduct a public hearing regarding a petition for Zoning Text Amendment from City staff due to a prior petition, now withdrawn, from McGuireWoods LLP, on behalf of BVI Martinsville, (BVI) LLC – Susan McCulloch stated BVI petitioned the City to open BidRite, a bidding fee auction facility. Electronic game rooms were originally allowed within the City but such businesses were eventually deemed illegal by the state. The Planning Commission members voted 5-0 to allow Council to make the final decision. The petition has been withdrawn but staff is requesting a change to the ordinance for future requests. Chief Dunn stated that based on previous dealings with similar businesses, he felt that this type of business would be operated illegally. His department investigated this type of business further to ensure legal operation within the City. Lt. Greg Johnston, Sgt. Andy Boitnott and Sgt. David Mena traveled to similar business operated by BVI to investigate further and videoed the operations at that facility. Monday asked if the business model that BVI planned to operate under in Martinsville was different or similar than the location that had previously been raided and closed in Henry County, Lt. Johnston confirmed that the activity at both

December 8, 2015

locations would be the same. Turner asked if the officers had reported the illegal activity that they had witnessed. Chief Dunn confirmed that the Chesapeake Narcotics Department was informed that Martinsville officers were planning to visit the business and that their video and findings were reported to the Police Department in Chesapeake. Attorney Monday said he had asked Chief Dunn to investigate the business model further because the business owner explained that the business in Martinsville would be operated the same as the one in Chesapeake; Monday said he questioned the business owner's honesty after previous discussions. Turner's argument was that it should be up to the General Assembly to make these locations illegal and that it should not be handled by the City. Sgt. Mena read VA Code section 18-2-325 Definition of Illegal Gambling regarding gambling in the state of Virginia. Teague explained the best Council could do is to modify the City's zoning ordinance. Stroud thanked the Chief and his officers for investigating the business up front and he commended the officers for their work. Teague said the video was hard to argue. Ms. McCulloch highlighted the sections of the ordinance that the Planning Commission requested be modified. Teague asked if terms could be added that would define an electronic game room, Monday said that terminology had been added. Teague suggested that amusement arcades only be granted a special use permit so that it could be evaluated. McCulloch verified that they are not addressing the legality of the business operations, only whether they can operate within the City limits. Mayor Turner opened the floor to comments. Joseph Martin, East Church Street – thanked the officers, City Attorney Monday and Ms. McCulloch for their investigation and follow up. He said he would more likely support a casino because they don't operate deceitfully like the electronic gaming rooms would. The Planning Commission's responsibility is to decide what fits the desires of the community and stated that they had unanimously voted against allowing this type business to operate in Martinsville. Rob Conley, Craig Street – thanked staff for researching on behalf of the citizens and stated that the video was very informative. As a citizen, he would like to see "penny auction" added to the definition of what a gaming room is.

December 8, 2015

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December 1, 2015

BY ELECTRONIC AND U.S. MAIL

Susan McCullough, Zoning Administrator
City of Martinsville
P.O. Box 1112
Martinsville, Virginia 24114-1112

RE: Request for Withdrawal of Petition for Initiation of Zoning Text Amendments and Conditional Use Permit Application

Dear Ms. McCullough:

On behalf of BVI Martinsville, LLC (BVI), I am writing to request that its Petition for Initiation of Zoning Text Amendments filed on August 27, 2015, and its Application for a Condition Use Permit Application, filed on or about September 24, 2015, be withdrawn. For planning purposes, BVI will not be attending the City Council meeting on December 8, 2015.

If you have any questions or need any additional information, please do not hesitate to contact me. Thank you for your courtesy in this matter.

Sincerely,



M. Ann Neil Cosby

/vej

cc: Leon E. Towarnicki, City Manager
Eric H. Monday, Esquire, City Attorney
Gardner Payne, Esquire



November 9, 2015

Mayor Danny Turner
City of Martinsville
55 W Church Street
Martinsville, VA 24112

Dear Mayor Turner,

On September 17, 2015, the Planning Commission held two duly advertised Public Hearings on BVI's various requests. These public hearings were held Thursday, October 22, 2015 at 2 PM in City Council Chambers.

The outcomes of the meeting were:

- 1) The Planning Commission voted unanimously (5-0) to add the definition of auction facility provided by BVI to the definition of Electronic Game Room in the City of Martinsville's Zoning Ordinance.
- 2) BVI's request for a special use permit was denied (4-0, 1 abstention)
- 3) The Planning Commission voted unanimously (5-0) to deny BVI's petition for Zoning Text Amendments.

Planning Commission voted to send these recommendations to City Council and hold a public hearing and ask that Council act on its recommendations.

Regards,



Joseph Martin, Acting Chair, City of Martinsville Planning Commission

55 W Church Street • Martinsville, VA 24112 • PO Box 1112 • Martinsville, VA 24114 • 276/403-5156



MEMO

DATE: August 28, 2015

TO: Whom It May Concern

FROM: Susan McCulloch, ZA, City of Martinsville

RE: Zoning Interpretation – Penny Auction/Sweepstakes Game Establishments

The City of Martinsville has been approached by several owners of Penny Auction/Sweepstakes Game Establishments regarding opening businesses within City limits.

After reading a description of the process that was provided by Blue Streak Bids, LLC, d.b.a. "RediBids," I define the establishments as "Electronic Game Rooms (internet sweepstakes/internet cafés)" under City of Martinsville Ordinance 2010-7-4, Internet Gaming.

SECTION II-DEFINITIONS

Amusement arcade - Establishments in which a principal use is the operation of video, mechanical, electronic, and/or coin operated games and/or devices for the amusement of the general public.

Amusement machine - Any video, mechanical, electronic and/or coin operated game and/or device for the amusement of patrons. This definition shall not be construed to include coin operated music players, coin operated mechanical children's rides or coin operated television.

Electronic Game Room (internet sweepstakes/internet café) – A business enterprise, whether principal or accessory, where persons utilize electronic machines, including but not limited to



computers and gaming terminals to conduct games of odds or chance, including sweepstakes, and where cash, merchandise, or other items of value are deemed or otherwise distributed, whether or not the value of such distribution is determined by electronic games played or by predetermined odds. Electronic Gaming Operations do not include operations associated with the official Virginia Lottery or amusement arcades.

This use is prohibited in all zoning districts in the City of Martinsville.

After seeking more information, I saw on the RediBid website that the auction goes hand-in-hand with the (promotional game) sweepstakes. I saw travel packets to Hawaii at \$53.55, a Bulova watch at \$19.67 and a Tiffany bracelet at \$6.67. The games were promoted second, "Hotter than Hell," "Lucky Duck peelers," and more, where winnings equaled \$43.36 in prizes using 112 game pieces.

The information I received from Gardner Payne of Blue Streak, LLC was that a facility for this use would consist of multiple stations in a room where patrons would come in and sit down at the stations and bid on the penny auctions and play games using chits. There is no auctioneer in the room with human interaction, but everyone is using Redibids software to bid on the items that the software promotes, as well as play games via the Redibids software. This process was compared to using buying a Coke and searching under the lid to find the winning code. This is done independently at one's own computer, not at a facility run by Coca-Cola with multiple users and other products to consume.

The City classified one store that sold items on e-bay as a retail store, since it had a full floor of items to be purchased at retail, and it was the business owner who listed items (usually second-hand) for sale online.



There is an auction house in part of a retail antique store in the basement of an Uptown building. Auctions are held infrequently with a licensed auctioneer arriving to hold the auction. Items are sold that day, and a group of people interact and bid on the items verbally. There are no sweepstakes games accompanying this process, nor a room full of stations.

Therefore, I find that the penny auction/sweepstakes establishment is closest related to an Electronic Game Room (Internet sweepstake/Internet café). It is a business enterprise, whether principal or accessory, where persons utilize machines. I was told they would use computers or gaming terminals. They will not only bid on auctions, but they could play "dexterity" or other games. Merchandise/other items of value are distributed via ship-to-store, mail or electronically, whether or not the value of such distribution is determined by electronic games played or by predetermined odds. This is not associated with the Virginia Lottery or amusement arcades.

In looking into the establishments more, I learned that auction bids are nonrefundable, that there is a fee to register to bid (usually \$50 or more). Instead of walking in to look at items on the floor for sale, a person is at a check-in desk to take information from the player's drivers' license to use as a log-in number. Bid packs are purchased.

The player is given a password to access a computer, and two other receipts. The player is actually directed to go first to the game screen at the same time as the auction screen, not as something to do while waiting for bids as stated by an applicant. I learned that the player plays with "points," but also has the option to go into the Crazy Overstock



site to redeem points for cash after completing a "dexterity test" and stop the clock within a certain amount of time to redeem the points for \$30 or \$59. Three chances are given to attempt the redemption value of \$59. Then the player can "cash out" his/her winnings.

From the above scenario, I find this to not only be an electronic game room, but also illegal gambling.

From www.redibids.info/

HOW IT WORKS

redibids

Welcome to Redibids! If you are new to Redibids, please take a moment to review how our auctions work. Redibids is not your standard auction site—it is a fast-paced, exciting auction model where you'll have the opportunity to buy some amazing products at unbelievable prices! Here's how it works.

1. Register With Us

Before you purchase bids or participate in any auction, you'll be asked to register and create an account with us. That's it! Now you're ready to buy bids and get started.

2. Buy Your Bids

If you buy single bids, our bids are sold for \$0.63 each. However, if you purchase a "bid pack" containing various quantities of bids, you will get a discount on the purchase price of the bids! For example, you may purchase 8 bids for \$5.00, 16 bids for \$10.00 or 32 bids for \$20.00, entitling you to a 1% discount! Purchasing and using bids does not guarantee you'll win an auction. You may purchase bids electronically when you initially register and log in or thereafter by using the "Purchase Bids" button.

3. Join One or More Auctions

On the left side of the main screen, you'll see an auction that is live and in progress. You may participate in this auction or choose one or more additional auctions by selecting the "Live Auctions" button. The auctions are organized by product category. Select the auction(s) you wish to join. As you select them, a red check



mark will appear over the auction. Then, press "Start Bidding." The auction(s) that you selected are shown across the top of the main screen and you can scroll through them, left to right. You may also change the auction that is shown in full screen mode on the left side of the screen by clicking on that icon.

4. Bid on an Auction

Next, you simply bid!

Manual Bidding: you may bid manually on the auction shown in the left panel by pressing the red circular "BID" button. You may also bid manually on any of the auctions shown in the top scroll by pressing the "BID" button shown on that auction.

Automated Bidding: you may activate the automated bid function by pressing the "Auto Bid" or "Auto Bid All" buttons. Pressing the "Auto Bid" button will cause the system to automatically bid on only the auction shown in full screen mode on the left side of the screen. Pressing the "Auto Bid All" button will cause the system to automatically bid on all of your selected auction items, rotating between the auctions that you have selected in order.

Each bid that you (and each other bidder) place causes one of the grid blocks shown below the auction to turn blue. After ten (10) bids have been placed by you (or any other bidder) and the corresponding circles have turned blue, the price of the auction will be increased by \$0.01. This process repeats until the auction ends.

5. Winning an Auction or Mini-Auction

The final price for the auctioned-off product is not known until the auction ends. Some auctions will end when the final auction price is just a few pennies. Others will end when the auction price is a few dollars or more. When the auction ends, the last bidder to place a bid in that auction will win the auction. All Auctions end fifteen (15) seconds after the reserve price is met.

Each time you place a bid, you will have sixty (60) seconds (your "Window") within which to see any mini-auction price icons that may be embedded within the grid. You can then attempt to skillfully time your bids to land on the prize icons and win those mini-auctions. If the reserve price is met and the 15-second countdown timer is initiated during your Window, you will see the countdown timer. However, you will not see the 15-second countdown timer if the reserve price is not met during your 60 second Window. Being able to see the prize icons or countdown timer is not required to actually win the mini-auctions or the main auction, however.

The indicator to the left of the BID button flashes grey/red until you place a bid. Once you place a bid, the indicator turns green indicating the start of your 60 second Window. As your Window approaches its expiration, the indicator turns from green to yellow and from yellow back to the flashing grey/red indicating the end of your 60 second Window.

If you are the winner of an auction, you have the ability to purchase the product at the deeply discounted final auction price displayed.

6. If You Don't Win

If an auction ends and you're not the winner, don't worry! You still have the ability to purchase the product using our "Buy Now" option. The retail price of each product is always listed below the product description for your reference. If you use "Buy Now" to purchase the item you have bid on, you will receive a discount off the purchase price of the item (up to approximately 80% of the retail cost). In addition, you will get bids returned to you for use in another auction (up to 20% of the number of bids you placed in that auction). Those



returned bids are designated as "Free Bids". You can select the Buy It Now option by pressing the red "BUY NOW ITEMS" button located beneath the main auction screen.

7. If You Run Out of Bids

If you run out of bids, you may purchase additional bids using the green "Purchase Bids" button. You will not be permitted to purchase additional bids until you have less than fifty (50) purchased bids and no Free Bids remaining in your account.

8. Promotional Game

If you desire, you may also participate in the Redibids free promotional game. When you purchase bids, you will be given, free of charge, one free promotional game piece for each bid purchased. You may also request free promotional game pieces through the no-purchase-necessary method of entry. Please see the Promotional Game Rules to do so.

During or subsequent to your bidding, you may reveal the results of each free promotional game piece through use of the reveal button(s) located in the lower right portion of the screen. You may select a different promotional game by pressing "EXIT" on the promotional game screen and selecting another game. Please see the Promotional Game Rules for additional information.



**ORDINANCE 2015-Z-
INTERNET GAMING**

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session held on ~~December 8, 2015~~ and that ~~Appendix B of the City Code~~, the Zoning Ordinance, be amended as follows with strikethrough indicating deletion of existing text and italicized boldface type indicating new text, and that pursuant to Chapter 3, Section 2(a) of the City Charter, and by the majority vote of the Council, said amendments shall take effect immediately upon passage:

SECTION II-DEFINITIONS

Electronic Game Room (internet sweepstake/internet cafe) – A business enterprise, whether principal or accessory, where persons utilize electronic machines, including but not limited to computers and gaming terminals to conduct games of odds or chance, including sweepstakes, and where cash, merchandise, or other items of value are deemed or otherwise distributed, whether or not the value of such distribution is determined by electronic games played or by predetermined odds. **Bidding fee auctions** (aka "penny auctions" and/or "all-pay auctions") in which participants pay a non-refundable fee to place incremental bids on an item (whether done in person or via the internet, and whether free promotions are offered to bidders as an incidental use) and the highest last bid wins the item and whether or not said auction utilizes electronic promotions so long as those promotions are server based, offered on the same electronic screen simultaneously with the auction, are only available to customers that use all of their auction bids, with exceptions of one free entry, predetermined with a finite pool and do not use a community prize promotion. **Electric Game rooms are prohibited in all districts.** Electronic Gaming Operations do not include operations associated with the official Virginia Lottery or amusement arcades.

- ~~1. With respect to each such establishment existing prior to November 9, 2010:~~
 - ~~a. Alcohol is prohibited;~~
 - ~~b. Bladed weapons are prohibited;~~
 - ~~c. Establishment cannot open for business prior to 10:00 a.m. and must close by 7:00 p.m.;~~
 - ~~d. Establishment must abide by all building and zoning codes.~~

*****Above needs to be deleted, since the State banned these businesses after November 9, 2010 and they all left. ****

- ~~2. With respect to any such establishment existing after November 9, 2010:~~
 - ~~a. Alcohol is prohibited;~~
 - ~~b. Bladed weapons are prohibited;~~
 - ~~c. Establishment cannot open for business prior to 10:00 a.m. and must close by 7:00 p.m.;~~
 - ~~d. Establishment must abide by all building and zoning codes.~~
 - ~~e. Establishment must be located at least one thousand (1,000) feet from churches, schools, and playgrounds;~~
 - ~~f. Establishment is prohibited in any local historic district without regard to zoning classification.~~

****Above is Housekeeping, it was never changed in Municode, but voted on in November 9, 2010 by City Council and effective on November 9, 2010. ****

- ~~Internet cafe~~ - See Electronic game room
- ~~Internet sweepstake~~ - See Electronic game room
- ~~All-pay Auction~~ - See Electronic game room
- ~~Bid Pay Auction~~ - See Electronic game room
- ~~Penny Auction~~ - See Electronic game room

Attest:

Karen Roberts, Clerk of Council

Date Adopted

Date Effective

From: Susan McCulloch
 To: Eric Mondray; Wayne Knox
 Cc: Tonya Rumley; Ruth Easley
 Subject: Research on the Internet Cafe/Electic Game Room
 Sent: Tue 7/28/2015 4:04 PM

Message: Internet Gaming.doc

Mt. Rumley researched the City Council minutes and ordinance regarding what is actually allowed with the internet cafes. It seems that Council prohibited it everywhere, not just in historic districts. Attached is the ordinance and below is her findings from the meeting minutes.

From: Tonya Rumley
 Sent: Wednesday, July 15, 2015 3:23 PM
 To: Susan McCulloch
 Subject: Ressearch

Here is the language from the minutes. I had forgotten how crazy this was. Attached is the ordinance that was passed. I have the signed version in my records. Planning Commission supported SUP but Council said none. See below. Rather they kept the definition and put stipulations for those existing prior to Nov. 9, 2010 and conditions for those existing after Nov. 9, 2010. Shortly after they all left. Electronic game room definition was removed from each district, therefore making it not permitted.

"Council members and the City Attorney then discussed particulars of the proposed ordinance related to electronic game rooms. On a motion by Gene Teague, seconded by Kimble Reynolds, with a 5-0 vote, **Council agreed to take out the special use permit language and move it into definitions that no electronic game rooms be allowed in any zones.** There was Council discussion on hours of operation and it was recommended by Vice Mayor Reynolds to set hours from 10:00am to 7:00pm. On a motion by Kimble Reynolds, seconded by Gene Teague, Council approved with a 3-2 vote (Stroud-aye, Teague-aye, Reynolds-aye, Turner-nay, and Adkins-nay) to amend regulation on hours to 10:00 am to 7:00pm. There was Council discussion on number of gaming machines engaged in sweepstakes. Vice Mayor Reynolds made a motion that establishments cannot have more than 10 gaming machines simultaneously at any given time. The motion died for lack of a second. The City Attorney advised that the final language of the ordinance will have clarified language regarding restrictions applying to grandfathered facilities. On a motion by Gene Teague, seconded by Kimble Reynolds, with the following 4-1 recorded vote: Teague-aye, Adkins-aye, Stroud-aye, Reynolds-aye, Turner-nay, Council voted to adopt on an emergency basis and making the amendments effective today. Council Member Turner challenged whether an emergency exists. On a motion by Gene Teague, seconded by Kimble Reynolds, with the following 5-0 recorded vote, Teague-aye, Adkins-aye, Stroud-aye, Reynolds-aye, Turner-aye, Council agreed to adopt the following ordinance related to internet gaming, on second reading, as amended to take effect immediately:

Tonya D. Rumley, CZO
 Zoning Enforcement Specialist
 City of Martinsville

Hear an update from the Department of Water Resources regarding Virginia Department of Health policy revisions related to water sampling following line breaks or repairs – City Manager Towarnicki stated that revised information had been received in relation to how the City should handle water line breaks. The revised policy related to a total failure of the system, where the system loses pressure and a section of line requires replacement. Previously a hydrant would be opened until all sediment is cleared and water runs clear. With the new policy bacterial sampling must be completed and water tested clean before the water line is put back in service. Going forward, if there is a break requiring replacement, those residents affected by that outage would receive a “boil water” door knocker notice until clean samples are received. This policy is to comply with the Health Department regulations. If the break happens late at night, City employees will not be approaching homes to leave the door knockers until early the following morning and in addition, testing would not be done until the next day. Teague asked if our call center would be trained to explain the

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notices to anyone calling after hours and also asked that the information be provided on the City website. He also suggested implementing the Code Red system to inform residents in affected areas. Hodge stated that the automated system would be a better use of resources. Towarnicki confirmed that the testing would be done at hydrants and not at individual homes. Bowles asked if additional staff would be needed to detect how many homes are affected when a water line breaks. Towarnicki said that the Water Department employees are good at determining which residences would be affected so no additional staff would be needed. Turner asked about testing if the line breaks between the meter and the residence. Towarnicki stated that the City's responsibility ends at the meter; if there is a break between the meter and the residence that would be the property owner's responsibility to repair and test. Water testing would be handled at our lab locally but the test takes approximately 24 hours to complete. Towarnicki emphasized that this policy only applies when there is a rupture in the system and not situations where lines simply crack and not lose pressure, therefore the water would not need testing.



Area Drinking Water Warning

Boil Water Notice

Due to loss of water pressure in your area on _____ as a result of a water line break, repair, or system maintenance, it is recommended that customers boil water first for the types of uses listed below. When water mains lose pressure there is an increased risk of untreated water and harmful microbes entering the water system.

DO NOT DRINK WATER FROM THE PUBLIC SYSTEM WITHOUT BOILING FIRST

It is recommended that customers bring water to a rolling boil for 1 full minute, allow the water to cool before using, and store the cooled water in a clean container with a cover. Customers should use boiled water that has cooled or bottled water for uses such as:

- Drinking
- Brushing teeth
- Washing fruits and vegetables
- Preparing food and baby formula
- Making ice
- Cleaning food contact surfaces or dishes

The water will be safe to drink on _____.

For further information contact Andrew Lash, Superintendent of Water Resources at 276-403-5157.

Consider a review of the current Community Economic Development Strategies (CEDS) document – City Manager Towarnicki stated that this is an annual process that the City does with West Piedmont, essentially a wish list of projects and assists when there is grant funding available. The new document goes into effect March 31, 2016. Projects including Commonwealth Crossing, the Smith River Interceptor, Then Henry Hotel, Starling Avenue

blighted projects, Rives Rd site development grading and preparation, lots on Clearview, and Paradise Inn were discussed. Council Member Hodge requested that the priority be heightened on the Paradise Inn project and she would like to see something happen to this location. Hodge asked if the City was planning to expand to residential or if this included businesses only. City Manager Towarnicki said if money became available that could be expanded as long as it's on the list so they would need to keep that option open. Northside CDBG project and the new Brownfield Grant may be missing from the list along with the Commonwealth Bridge repair project.

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY PRIORITY PROJECTS

April 1, 2015 - March 31, 2016

PROJECT	PRIORITY TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
Metrol Gas Service Extension-- Franklin County	VI	Complete service extension from Franklin County/Rocky Mount Industrial Park	USDA-RD Local	\$3,000,000 \$3,000,000	\$12,500,000	Positive	300+
New Business Park Near Rocky Mount--Franklin County	VI	Master planning, procurement, and development of new business park near Rocky Mount	VTC USDA-RD DHCD EDA Local	\$3,000,000 \$1,700,000 \$1,900,000 \$5,000,000	\$15,000,000	Positive	900+
Franklin County/Rocky Mount Industrial Park--Franklin County/ Town of Rocky Mount	VI	Extension of industrial access, water and sewer, site improvements, and rail spur to serve development of rail Acis Evrods	EDA Local VTC	\$1,000,000 \$90,000 \$300,000	\$3,384,689	NA	250-300
Penn Hill Regional Park Site Master Plan--Franklin County	VI	Develop master plan and development budget for 266-acre Penn Hill Regional Park facility	Local DCR VTC AEP	\$80,000 \$80,000 \$80,000 \$60,000	\$300,000	---	---
Ferrum Downtown Improvements-- Franklin County	VI	Develop sidewalks, railroad pedestrian bridge, "Main Street" scale improvements	DHCD VOOT Local	\$1,387,000 \$708,000 \$394,000	\$2,379,000	Positive	20-30
Park System Improvements-- Franklin County	VI	Improvements to public park units in Franklin County per the existing Capital Improvements Program	DCR VOOT Local	\$100,000 \$400,000 \$400,000	\$3,550,000	Positive	NA
Low-Mile Broadband Expansion-- Franklin County	VI	Study and implement a low-mile solution to provide County businesses and consumers fast, accessible, and affordable telecommunications services	EDA State Local	\$500,000 \$100,000 \$200,000	\$1,800,000	Positive	100+
Play River Dam Removal Initiative--Franklin County/Town of Rocky Mount	VI	Removal of dam on Play River to permit fish migration and improve safety	USACE VTC Local	\$1,000,000 \$1,000,000 \$500,000	\$3,100,000	---	25
Smith Farm Master Planning and Development--Franklin County	VI	Development of a master plan and development schedules for Smith Farm property	DOF VTC Local	\$150,000 \$150,000 \$200,000	\$500,000	---	NA

PROJECT	PRIORITY TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
Franklin County Commerce Park Waterline/Sewer--Franklin County	VI	Extension or construction of public water and sewer service to Franklin County Commerce Park	Local DHCD	\$2,000,000 \$700,000	\$8,000,000	Positive	200+
Public Water System Development-- Phase II--Franklin County	VI	Continuing phased development of county water system infrastructure	USDA-RD Local	\$24,085,590 \$400,000	\$24,485,590	Positive	NA
Phidget Lake Recreation Area Development--Franklin County	VI	Complete development of improvements/enhancements of recreational areas at Phiget Lake	USACE VTC Local	\$110,000 \$40,000 \$40,000	\$200,000	---	---
Shell Building--Franklin County/Rocky Mount	VI	Construct shell building of 70,000 SF to attract industry	EDA Local	\$1,000,000 \$1,500,000	\$3,500,000	NA	400-600
Tourism Enhancement Program-- Franklin County	VI	Produce a research and marketing initiative to promote tourism in Franklin County with the Crooked Road, VTC, and Southside Tourism Initiative	EDA Local	\$25,000 \$20,000	\$45,000	Positive	NA
Boones Mill Park Redevelopment-- Town of Boones Mill (Franklin County)	VI	Renovation of blighted industrial buildings and sites for new mixed uses	Local CDBG (pg 0mt VOOT/WMP-21 VTC DEO	\$241,848 \$25,000 \$242,219 \$275,827 \$491,077	\$1,875,772	None	100-150
Franklin County/Rocky Mount Industrial Park--Franklin County/ Town of Rocky Mount	VI	Development of industrial sites, water and sewer site improvements, and rail spur to serve expansion of existing industrial park (to 10.1)	Local VTC	\$1,200,000 \$800,000	\$2,400,000	NA	300-500
Metrol Gas Service Extension-- Franklin County/Town of Rocky Mount	VI	Complete 12-mile service extension of Rockstar Gas to Franklin County/Rocky Mount Industrial Park to promote industrial development	VTC USDA-RD Local	\$3,000,000 \$3,000,000 \$3,000,000	\$12,500,000	Positive	300+
Play River Heritage Park Development--Franklin County/ Town of Rocky Mount and Franklin County	VI	Development of heritage trail for tourism, recreation, and quality of life enhancement in support of economic development	Private DCR Local	\$1,000,000 \$125,000 \$75,000	\$475,000	Positive	NA
Economic Restructuring Via Heritage Tourism Development-- Town of Rocky Mount	VI	Create supporting structures and events to complement the growing culture and economy surrounding the Haverhill Heritage Center and Crooked Road Heritage Trail	Local EDA	\$800,000 \$600,000	\$2,000,000	Positive	10-20
VA Regional Water Authority-- Town of Rocky Mount	VI	Construction of new 100-million-gallon-per-day water treatment plant for the Western VA Regional Water Authority line via 8 mile extension of the Town's water system	Local EDA	\$1,500,000 \$1,000,000	\$1,500,000	Positive	300
Commonwealth Crossing Business Center--Henry County City of Martinsville	VI	Establishment of new 740-acre regional industrial park and Enterprise Zone in the Route 280 South corridor. Includes office, retail, and development, skatepark, environmental measures.	VTC Local Other	\$16,500,000 \$1,500,000 \$1,000,000	\$29,000,000	NA	500-1,000

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/I	Additional expansion of regional industrial park including construction of 100,000 sq ft of new office space, stormwater management, and road construction	NEA City	\$1,500,000	\$1,500,000	NA	500-1,000
Grassy Creek Sewer Improvements Project-Henry County	1/I	Provide PCS sewer service to three wastewater lagoons along Grassy Creek and sewer to Route 98	Local	\$1,800,000	\$1,800,000	Positive	NA
Monte Vista Water Line-Henry County	1/I	Three Monte Vista System to Oak Level System. Eliminates wells.	Local	\$800,000	\$800,000	NA	NA
Virginia Avenue Transportation Enhancement Project-Henry County	1/I	Multi-phased streetscape enhancement project designed to improve the Virginia Avenue (US Route 220) corridor from the intersection of Virginia Avenue and the intersection of the Dock and Wills Mill to SR50	TEA-21 Other	\$2,100,000	\$2,100,000	NA	Indirect
Trail Project-Henry County	1/I	Trail project including the construction of a 1.5 mile trail along the extension of the Dock and Wills Mill to SR50	TEA-21 Other	\$250,000	\$250,000	NA	Indirect
Patrol Centre at Beaver Creek	1/I	Grading and infrastructure improvements	EDA	\$1,000,000	\$1,000,000	NA	500-2500
Phase II Expansion-Henry County	1/I	Lot 111 - 18	EDA	\$1,250,000	\$1,250,000	NA	500-2500
Patrol Centre Expansion to Bryant Property Phase 1 - Henry County	1/I	Grading, access road, and utility sat.	EDA	\$1,000,000	\$1,000,000	NA	500 - 2500
Phlogston Water Plant Upgrade-Henry County	1/II	Upgrade water treatment plant from 4 MGD to 8 MGD and increase source water capacity	Local	\$5,000,000	\$5,000,000	Positive	None
Shel Airport Hangar Project-Henry County	1/II	Development of a speculative hangar for aviation-related business at Blue Ridge Regional Airport	EDA	\$250,000	\$250,000	Unknown	Unknown
Utility Infrastructure to Serve Commonwealth Crossing Business Centre (water/sewer/fiber conduit) and southern Henry Co.	1/I	Infrastructure improvements (water and sewer) to serve Commonwealth Crossing Business Centre (water/sewer/fiber conduit) and southern Henry Co.	VTC SBA	\$1,720,000	\$4,240,000	Positive	2,000
Extension of Public Water Service on Route 28 West-Community Development Project, Linden Road-Henry County	1/II	Extension of water service along Route 28 West corridor to public water and adjacent residential areas and to housing rehabilitation	USDA RD	\$7,900,000	\$7,900,000	None	Unknown
Community Development Project, TRB-Henry County	1/I	Housing rehabilitation	CDBG	\$983,000	\$983,000	Positive	None
Revitalization of Updown Business District-City of Merriamville	1/II	Incentivize small businesses (retailer/manufacturer/development)	CDBG Local	\$1,000,000	\$1,500,000	Positive	None
Revitalization of Updown Business District-City of Merriamville	1/II	Construct retail center in Updown	EDA	\$900,000	\$900,000	Positive	80
Revitalization of Updown Business District-City of Merriamville	1/II	Construct retail center in Updown	EDA DHCD	\$1,000,000	\$2,000,000	Positive	15

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
Smith River Interceptor Project - City of Merriamville	1/I	Replace approximately 200 feet of 6.2 mile sanitary sewer interceptor line that extends generally along Smith River to City Wastewater Treatment Plant	EDA USDA RD DHCD	\$750,000	\$2,000,000	Positive	100/indirect
Smith River Interceptor Project - City of Merriamville	1/II	Rehabilitate remainder of 6.2 mile sanitary sewer interceptor line that extends generally along Smith River to City Wastewater Treatment Plant	EDA USDA-RD DHCD	\$1,000,000	\$25,250,000	Positive	200/indirect
Henry Hotel Rehabilitation-City of Merriamville	1/I	Rehab building for mixed use	Local	\$245,000	\$3,925,000	Positive	Indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Purchase lighted properties on Blaine Avenue and adjacent roadway	VCC/VHDA HUD/NSP	\$700,000	\$1,000,000	Positive	20/indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/IV	Purchase lighted properties, prepare site for development (Drapar - West Church Street) - City of Merriamville	Brownsfield EDA	\$400,000	\$825,000	Unknown	100/indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Rives Road Site development - full site development including A & E, site grading	EDA	\$1,400,000	\$1,400,000	Positive	400
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Further develop 20 acre site at Clewburn Business Park to prepare for comparison - Parcel 2 & 3	EDA	\$750,000	\$750,000	Positive	200+
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Adaptive reuse of historical building on Fayette Street - Parcel 10	VHDA EDA	\$900,000	\$1,500,000	Positive	100
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/IV	Recruit manufacturers of Clean Energy Components to Merriamville Area and Ensignin Zone	VTC	\$100,000	\$100,000	Positive	Indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Upgrade, widen, and resurface Beaver Street from Fayette Street to Memorial Blvd - City of Merriamville	MAP-21 VHDA	\$800,000	\$850,000	Positive	Indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Prepare City-owned site at corner of Fayette & Beaver Sts for residential, educational or commercial development - Merriamville Area and Central Business District	EDA Local	\$300,000	\$500,000	Positive	Indirect

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/I	Write arts & culture plan for Arts & Culture District	NEA City	\$25,000	\$25,000	Positive	Indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Upgrade business facilities & incentives for new businesses - Fayette Street from Market St to Memorial Blvd	CDBG Local	\$800,000	\$1,000,000	Positive	Indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/IV	Purchase lighted properties - prepare site for redevelopment (202 Cleveland Avenue) - City of Merriamville	Brownsfield EDA	\$900,000	\$1,900,000	Unknown	150 - indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/IV	Purchase lighted properties - prepare for redevelopment (800 Bay Street) - City of Merriamville	Brownsfield EDA	\$1,500,000	\$2,750,000	Unknown	150 - indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/IV	Purchase lighted properties - prepare for redevelopment (Lot - Cleveland Avenue) - City of Merriamville	Brownsfield EDA	\$200,000	\$500,000	Positive	50 - indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/IV	Purchase lighted properties - prepare for redevelopment (207 W. Market Street) - City of Merriamville	Brownsfield EDA	\$200,000	\$600,000	Positive	50 - indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Purchase lighted warehouse in Updown, complete feasibility study, adaptive reuse	IRF HTC	\$800,000	\$7,000,000	Positive	20/indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Purchase lighted building on Fayette Street in Updown, complete feasibility study, adaptive reuse	IRF HTC	\$900,000	\$5,500,000	Positive	10/indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Work with partners to develop an amphitheater on Depot Street	Private NEA AFC	\$4,300,000	\$100,000	Positive	5/indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Work with Piedmont Arts Association to develop an Arts Garden on Mulberry Street	NEA City	\$75,000	\$190,000	Positive	5/indirect

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Smith River Artisan Trail implementation & support	City	\$50,000	\$55,000	Positive	20/indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Commonwealth Corridor Enhancement & Pedestrian linkages to Updown & Fayette Street	VDOT CDBG	\$1,000,000	\$1,500,000	Positive	Indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Purchase of West Church Street property, complete feasibility study, adaptive reuse	IRF CDBG	\$500,000	\$1,000,000	Positive	20/indirect
Community Development Project - CDBG - Merriamville Area & Central Business District-City of Merriamville	1/II	Purchase of Main Street property, complete feasibility study, adaptive reuse	IRF CDBG	\$500,000	\$1,000,000	Positive	20/indirect
Miller Farm Optic Expansion-City of Merriamville	1/II	Citywide expansion of Miller Merriamville fiber optic system to reach businesses and homes	EDA	\$2,000,000	\$20,000,000	NA	NA
Integrative Centers for Science & Medicine-City of Merriamville	1/I	Renovate 20,000-SF building on Fayette Street for Shackelford Medical Education Building	VTC NSF	\$800,000	\$1,450,000	Positive	NA
Reinvestment of Investors for Hotel-Patrick County	1/II	Secure investors for construction of a 35-room hotel	Local	\$500,000	\$3,000,000	None	15
Rich Creek Community Park	1/I	Construct facility for location of multiple technology businesses	USACAP	\$500,000	\$500,000	None	75-125
Patrick County Marketing Effort-Patrick County	1/I	Produce broad spectrum marketing program to boost tourism	Local	\$34,000	\$34,000	None	---
Tourism Enhancement Program-Patrick County	1/I	Programs and projects to increase tourism revenue and jobs	Federal/State/VDOT	\$100,000	\$100,000	None	---
Restoration/Repair of Bob White Covered Bridge-Patrick County	1/I	Project to repair historic bob White Covered Bridge	VTC Local	\$15,000	\$390,000	None	---
US 58 Expansion-Patrick County	1/I	Upgrade US 58 to four lanes from Stuart to 177	State	\$300,000,000	\$300,000,000	Unknown	---
Workforce Development Certification Program-Patrick County	1/I	Comprehensive worker training and education	WIA/Board	\$400,000	\$500,000	None	Unknown

bold type; comments in red are questionable notes. He asked Council to go through the document to ensure that the information accurately reflects previous discussions. The next step would be to implement and make this a working document. Bowles asked if the strategic plan could be added to the website in the future. Towarnicki said he hopes to have it posted to the website with updates so the citizens can view what's happening and he hopes there will be more accountability and transparency. Bowles expressed that she hopes this will be revisited yearly. Hodge says she's happy with the results and believes there has been great progress.



Goals and Initiatives 2015 Strategic Plan

VISION

Martinsville-Henry County is a nationally recognized success story. Once a thriving industrial center, the region has been renewed as a diverse community, but one that has never lost its small town appeal. With a vibrant "destination uptown", numerous entrepreneurial, career, cultural and recreational opportunities, a comprehensive education system, and a varied, technologically advanced economy, Martinsville, an All American City, has consistently ranked for over a decade among the top cities under 25,000 in which to live in the Southeast. Near both the Blue Ridge Mountains and the metropolitan areas of Virginia's Roanoke Valley and North Carolina's Piedmont Triad, Martinsville-Henry County offers the best of tightly knit, highly affordable, neighborly life with easy access to the amenities of the urban cities.

Strategic Priorities	Key Outcomes	Success Indicators	Supporting Goals and Target	Performance Measures	Lead Responsibility	Priority
1. Ensure a government that is efficient, transparent, ethical, innovative and collaborative. 2. Increase citizen participation in city government. 3. Enhance the city's economic vitality and job base. 4. Increase the city's environmental sustainability and quality of life. 5. Increase the city's cultural and recreational opportunities. 6. Increase the city's educational and workforce development opportunities. 7. Increase the city's public safety and security. 8. Increase the city's infrastructure and transportation. 9. Increase the city's housing and affordable housing opportunities. 10. Increase the city's health and human services.	1.1 Engage in a government that is efficient, transparent, ethical, innovative and collaborative.	1.1.1 Increase citizen participation in city government.	1.1.1.1 Increase citizen participation in city government.	1.1.1.1.1 Increase citizen participation in city government.	City Manager	Immediate
	2. Increase citizen participation in city government.	2.1 Increase citizen participation in city government.	2.1.1 Increase citizen participation in city government.	2.1.1.1 Increase citizen participation in city government.	City Manager	Immediate
	3. Enhance the city's economic vitality and job base.	3.1 Enhance the city's economic vitality and job base.	3.1.1 Enhance the city's economic vitality and job base.	3.1.1.1 Enhance the city's economic vitality and job base.	City Manager	Immediate
	4. Increase the city's environmental sustainability and quality of life.	4.1 Increase the city's environmental sustainability and quality of life.	4.1.1 Increase the city's environmental sustainability and quality of life.	4.1.1.1 Increase the city's environmental sustainability and quality of life.	City Manager	Immediate
	5. Increase the city's cultural and recreational opportunities.	5.1 Increase the city's cultural and recreational opportunities.	5.1.1 Increase the city's cultural and recreational opportunities.	5.1.1.1 Increase the city's cultural and recreational opportunities.	City Manager	Immediate
	6. Increase the city's educational and workforce development opportunities.	6.1 Increase the city's educational and workforce development opportunities.	6.1.1 Increase the city's educational and workforce development opportunities.	6.1.1.1 Increase the city's educational and workforce development opportunities.	City Manager	Immediate
	7. Increase the city's public safety and security.	7.1 Increase the city's public safety and security.	7.1.1 Increase the city's public safety and security.	7.1.1.1 Increase the city's public safety and security.	City Manager	Immediate
	8. Increase the city's infrastructure and transportation.	8.1 Increase the city's infrastructure and transportation.	8.1.1 Increase the city's infrastructure and transportation.	8.1.1.1 Increase the city's infrastructure and transportation.	City Manager	Immediate
	9. Increase the city's housing and affordable housing opportunities.	9.1 Increase the city's housing and affordable housing opportunities.	9.1.1 Increase the city's housing and affordable housing opportunities.	9.1.1.1 Increase the city's housing and affordable housing opportunities.	City Manager	Immediate
	10. Increase the city's health and human services.	10.1 Increase the city's health and human services.	10.1.1 Increase the city's health and human services.	10.1.1.1 Increase the city's health and human services.	City Manager	Immediate

Martinsville VA City Council adopted 3.22.2011



Martinsville VA City Council adopted 3.22.2011



Goals and Initiatives 2015 Strategic Plan

VISION

Martinsville-Henry County is a nationally recognized success story. Once a thriving industrial center, the region has been renewed as a diverse community, but one that has never lost its small town appeal. With a vibrant "destination uptown", numerous entrepreneurial, career, cultural and recreational opportunities, a comprehensive education system, and a varied, technologically advanced economy, Martinsville, an All American City, has consistently ranked for over a decade among the top cities under 25,000 in which to live in the Southeast. Near both the Blue Ridge Mountains and the metropolitan areas of Virginia's Roanoke Valley and North Carolina's Piedmont Triad, Martinsville-Henry County offers the best of tightly knit, highly affordable, neighborly life with easy access to the amenities of the urban cities.

Strategic Priorities	Key Outcomes	Success Indicators	Supporting Goals and Target	Performance Measures	Lead Responsibility	Priority
1. Ensure a government that is efficient, transparent, ethical, innovative and collaborative. 2. Increase citizen participation in city government. 3. Enhance the city's economic vitality and job base. 4. Increase the city's environmental sustainability and quality of life. 5. Increase the city's cultural and recreational opportunities. 6. Increase the city's educational and workforce development opportunities. 7. Increase the city's public safety and security. 8. Increase the city's infrastructure and transportation. 9. Increase the city's housing and affordable housing opportunities. 10. Increase the city's health and human services.	1.1 Engage in a government that is efficient, transparent, ethical, innovative and collaborative.	1.1.1 Increase citizen participation in city government.	1.1.1.1 Increase citizen participation in city government.	1.1.1.1.1 Increase citizen participation in city government.	City Manager	Immediate
	2. Increase citizen participation in city government.	2.1 Increase citizen participation in city government.	2.1.1 Increase citizen participation in city government.	2.1.1.1 Increase citizen participation in city government.	City Manager	Immediate
	3. Enhance the city's economic vitality and job base.	3.1 Enhance the city's economic vitality and job base.	3.1.1 Enhance the city's economic vitality and job base.	3.1.1.1 Enhance the city's economic vitality and job base.	City Manager	Immediate
	4. Increase the city's environmental sustainability and quality of life.	4.1 Increase the city's environmental sustainability and quality of life.	4.1.1 Increase the city's environmental sustainability and quality of life.	4.1.1.1 Increase the city's environmental sustainability and quality of life.	City Manager	Immediate
	5. Increase the city's cultural and recreational opportunities.	5.1 Increase the city's cultural and recreational opportunities.	5.1.1 Increase the city's cultural and recreational opportunities.	5.1.1.1 Increase the city's cultural and recreational opportunities.	City Manager	Immediate
	6. Increase the city's educational and workforce development opportunities.	6.1 Increase the city's educational and workforce development opportunities.	6.1.1 Increase the city's educational and workforce development opportunities.	6.1.1.1 Increase the city's educational and workforce development opportunities.	City Manager	Immediate
	7. Increase the city's public safety and security.	7.1 Increase the city's public safety and security.	7.1.1 Increase the city's public safety and security.	7.1.1.1 Increase the city's public safety and security.	City Manager	Immediate
	8. Increase the city's infrastructure and transportation.	8.1 Increase the city's infrastructure and transportation.	8.1.1 Increase the city's infrastructure and transportation.	8.1.1.1 Increase the city's infrastructure and transportation.	City Manager	Immediate
	9. Increase the city's housing and affordable housing opportunities.	9.1 Increase the city's housing and affordable housing opportunities.	9.1.1 Increase the city's housing and affordable housing opportunities.	9.1.1.1 Increase the city's housing and affordable housing opportunities.	City Manager	Immediate
	10. Increase the city's health and human services.	10.1 Increase the city's health and human services.	10.1.1 Increase the city's health and human services.	10.1.1.1 Increase the city's health and human services.	City Manager	Immediate

Martinsville VA City Council adopted 3.22.2011



Martinsville VA City Council adopted 3.22.2011

Strategic Initiative	Key Outcomes	Success Indicators	SUPPORTING GOALS achievement oriented	Performance Measure and Target	Lead Responsibility	PRIORITY	
4. Create, sustain and promote high quality educational system that meets professional needs of our citizens and acts as a driver for economic development.	A.1 High quality education system that achieves Strategic Objective Planning Meetings with School Board and School Administration	Continued education and professional management of city school system	1. Continue to evaluate efficiency opportunities	School board and quality of services	Council and School Board	immediate	
	A.2 High quality education system. City Council and School Board work together on the success of the city schools and on other matters of city.	Efficient management of city school system	1. Communicate consistently through Council-School Board member partnerships.	1. School board and quality of services	Council and School Board	immediate	
		School Board Chairman to work cooperatively with county	1. Continually evaluate city and county school systems, working together for financial and operational efficiencies	School board and quality of services	Council and School Board	immediate	
		Use Rate accountability from City Council to use for and equitable funding distribution	1. Establish working relationship with City Council to determine best possible use of funds	Accountability report	Council	immediate	
		Support schools where students achieve	1. All City Schools achieve the state "A" "Truly Excellent" status of the state year and meet "Annual Measure" (grades) in the future	1. Achievement status and AIG measures reach 100%	School Board	immediate	
		A.3 State of the art facilities and leading edge technology	Facilities maintained and improvements made in near ongoing basis	1. Ensure adequate maintenance to support a premier educational environment	1. Priority of adequate facilities	School Board and other school city departments	immediate
		A.3 Opportunities for personal and professional development for all ages and ages	Availability of programs meeting public demand	1. Expand programs to reflect changing needs of society	1. Promoting in new programs	School Board/Council	immediate
		Refer educated minority students	1. Increase the percentage of minority students who attend secondary educational programs	1. Collaborate with advanced diploma and seeking job secondary study	School Board, PHCC, NCI, American National University, Workforce Investment Board	immediate	
		Refer educated minority students	1. Increase the percentage of students who attend the population they teach	1. % of teachers composed of diverse demographic percentage	School Board, PHCC, NCI, American National University	immediate	
		A.4 Prepared future leaders	City Council supportive of education at all levels and multiple programs	1. Expand youth leadership programs at all school levels	1. At least 10% of students	School Administration, Mayor, City Council	long term
4.3 Support the economic success of an activated or new institution		NO established as a success	1.4 Work with NCI staff and board to ensure NCI transition into a viable entity	1. Campus established	School Board, PHCC, NCI, American National University, City Council, City Manager	immediate	

Strategic Initiative	Key Outcomes	Success Indicators	SUPPORTING GOALS achievement oriented	Performance Measure and Target	Lead Responsibility	PRIORITY	
Economic Development	5.0 Support holistic approach of EDC in growing our economic base. This would include retention, recruitment, entrepreneurship, small business dev. and tourism. Create and present a list of expenditures from City Council to EDC before annual funding decision can be made.	Increased number of businesses and jobs	5.0 Business recruited, retained, grown, started and supported. Amount of economic revenues generated	5.0 Business recruited, retained, grown, started and supported. Amount of economic revenues generated	% of businesses and # of jobs created. Tourism revenues generated	MCLEDC and Council	immediate
	5.1 Vibrant Lorton with increased residential opportunities.	Available apartments and condos, and increased number of retail shops and restaurants.	5.1 EDC opportunities that increase the number of people living, shopping, and dining in the Lorton area.	% vacancy of residential properties, # of retail shops, increased traffic volume	Community Development, MURA, MCLEDC, Chamber of Commerce and CPEO	immediate	
	5.2 Cooperative regional partnerships for job creation. Be Proactive vs. reactive in aggressive job creation. Prepare for and advocate for Route 70 project completion. Market the City of Martinsville aggressively as business-friendly.	Increased occupancy in all City owned and revenue sharing sites.	5.2 Explore potential new ventures for job creation (such as bio-medical information technology, research, floor space, bio-lab, biotech, etc.)	5.2 Explore potential new ventures for job creation (such as bio-medical information technology, research, floor space, bio-lab, biotech, etc.)	# jobs created, reduction in electric rates, growth of tax base, reduction in unemployment rate and health spending fees.	Council and MCLEDC, Chamber of Commerce and CPEO.	immediate
	5.3 A quality and available area workforce	Increased number of jobs & available educational opportunities	5.4 Expand educational opportunities to educate workforce for new job creation	5.4 Expand educational opportunities to educate workforce for new job creation	# jobs created.	Council, MCLEDC, Chamber of Commerce and CPEO.	immediate
	5.4 Increased business and entrepreneurial opportunities	Increased number of jobs & available educational opportunities	5.5 Targeted development for specific portions of the City including promotion of commercial activity	5.5 Business incentive programs created. Redevelopment of commercial properties.	# jobs created.	Council, MCLEDC, Chamber of Commerce and CPEO.	immediate
	5.5 Targeted development for specific portions of the City including promotion of commercial activity	Increased number of jobs & available educational opportunities	5.6 Environment rich in entrepreneurship and innovation including a Business Incubator Program, Skilled Trades Incubator Program, Business Coaching Program.	5.6 Business created	# jobs created.	Council and MCLEDC, Chamber of Commerce and CPEO.	immediate
	5.6 Environment rich in entrepreneurship and innovation including a Business Incubator Program, Skilled Trades Incubator Program, Business Coaching Program.	Increased number of jobs & available educational opportunities					

Strategic Initiative	Key Outcomes	Success Indicators	SUPPORTING GOALS achievement oriented	Performance Measure and Target	Lead Responsibility	PRIORITY	
Self Image	6.1 Strong community spirit and pride	Establish plan, develop and execute and budget improvements	6.1 Develop and execute a plan for interior and exterior improvements to municipal buildings	Completed plan	Public Works	immediate	
	6.2 Diverse and energetic community with multiple volunteer oriented activities	Opportunities promoted and increased spirit of volunteerism	6.2 Provide community volunteer opportunities utilizing MOUTV and other viable means.	Increased number of willing and qualified volunteers	City Manager, Department Heads, Committee Members, Council	immediate	
	6.3 Positive and optimistic community	Increased pride and self image of community	6.3 Create and implement a community pride initiative that aims to improve the area's self image	Completed initiative	Council	immediate	
	6.4 Establish an employee suggestion committee.	Committee Established	6.4 Suggestions being reviewed and committee meeting to determine their implementation	Suggestions implemented	City Manager, Department Heads, Committee Members, Council	immediate	
	6.5 Improve Employee morale	Clear, open and transparent communication and communication	6.5 Use employee suggestion committee to determine best communication modalities.	Suggestions implemented.	City Manager, Department Heads, Committee Members, Council	immediate	
	6.6 Establish employee awards and recognition opportunities including some public.	6.6 Awards and recognition opportunities created	6.6 Awards and recognition opportunities created	Awards and recognition opportunities given.	Council and City Manager	immediate	
	6.7 New programs including outside community interest and youth activities and events	6.7 Develop opportunities for youth by expanding MOUTV to include options for outside youth and community programming to reflect the community.	6.7 Develop opportunities for youth by expanding MOUTV to include options for outside youth and community programming to reflect the community.	Expanded MOUTV programming	Council and City Manager	immediate	

Strategic Initiative	Key Outcomes	Success Indicators	SUPPORTING GOALS achievement oriented	Performance Measure and Target	Lead Responsibility	PRIORITY
Budget and Finance	7.1 Balanced budget	Regular reports submitted by staff on efforts to save revenues and reduce expenses.	7.1 Balanced budget	100% year the City Council and Manager create and adopt a balanced budget	City Manager and Council	immediate
	7.2 Priority based budgeting	Each year the Council and City Manager needs to determine the Council's top priority for the year. A budget item developed around these priorities.	7.2 Priorities determined	Budget created.	Council and City Manager	immediate
	7.3 Maintain strong financial rating	City maintains strong rating through continued conservative fiscal management and low rate loads.	7.3 Balanced budget created with reserve constraints	A+ rating maintained.	Council and City Manager	immediate
	7.4 Update 5 year expense and revenue projections.	7.4 Projections present to Council	7.4 Projections present to Council	Projections present to Council	Council and City Manager	immediate
	7.5 20 year capital replacement plan created	7.5 20 year capital replacement plan created	7.5 20 year capital replacement plan created	Plan present to Council	Council and City Manager	immediate
	7.6 Working group to seek to accomplish	Working group has met. Balanced budget created.	7.6 Working group to seek to accomplish	Working group has met. Balanced budget created.	Council, City Manager, Department, School Board.	immediate
	7.7 Create a transparent process by which the City and School administrators jointly develop a school budget	7.7 Create a transparent process by which the City and School administrators jointly develop a school budget	7.7 Create a transparent process by which the City and School administrators jointly develop a school budget	7.7 Create a transparent process by which the City and School administrators jointly develop a school budget	Council and City Manager	immediate
	7.8 Continuous review process with the working group meeting periodically throughout the year to review the budget and compare it to actuals	7.8 Continuous review process with the working group meeting periodically throughout the year to review the budget and compare it to actuals	7.8 Continuous review process with the working group meeting periodically throughout the year to review the budget and compare it to actuals	7.8 Continuous review process with the working group meeting periodically throughout the year to review the budget and compare it to actuals	Council and City Manager	immediate
	7.9 Explore the possibility of using a funding formula.	7.9 Explore the possibility of using a funding formula.	7.9 Explore the possibility of using a funding formula.	7.9 Explore the possibility of using a funding formula.	Council and City Manager	immediate
	7.10 Explore the possibility of using a funding formula.	7.10 Explore the possibility of using a funding formula.	7.10 Explore the possibility of using a funding formula.	7.10 Explore the possibility of using a funding formula.	Council and City Manager	immediate

Strategic Initiative	Key Outcomes	Success Indicators	SUPPORTING GOALS achievement oriented	Performance Measure and Target	Lead Responsibility	PRIORITY	
Public Safety	8.1 Violent crime prevention	Designation as crime prevention city	8.1 Develop a violent crime prevention city	Number of crime	Police Department	mid-range	
	8.2 Reduce crime levels by neighborhood	Identify crime levels by neighborhood	8.2 Develop neighborhood safety and crime metrics system	Works in progress	Police Department	mid-range	
	8.3 Program accommodations	1.1111111111111111	8.3111111111111111	8.3111111111111111	8.3111111111111111	Police and Fire Departments	mid-range
	8.4 Active neighborhood watch groups	1.1111111111111111	8.4111111111111111	8.4111111111111111	8.4111111111111111	Police Department	mid-range
	8.5 Neighborhood watch groups and other	1.1111111111111111	8.5111111111111111	8.5111111111111111	8.5111111111111111	Police Department	mid-range
	8.6 Increase request training and services to citizens	1.1111111111111111	8.6111111111111111	8.6111111111111111	8.6111111111111111	Police and Fire Departments	immediate
	8.7 Ensure adequate staffing levels per professional designations and budgets for police and the department	1.1111111111111111	8.7111111111111111	8.7111111111111111	8.7111111111111111	Police and Fire Departments	immediate
	8.8 Ensure adequate staffing levels per professional designations and budgets for police and the department	1.1111111111111111	8.8111111111111111	8.8111111111111111	8.8111111111111111	Police and Fire Departments	immediate
	8.9 Ensure adequate staffing levels per professional designations and budgets for police and the department	1.1111111111111111	8.9111111111111111	8.9111111111111111	8.9111111111111111	Police and Fire Departments	immediate
	8.10 Ensure adequate staffing levels per professional designations and budgets for police and the department	1.1111111111111111	8.1011111111111111	8.1011111111111111	8.1011111111111111	Police and Fire Departments	immediate

Hear finance report – Linda Conover reviewed the finance report and explained several changes to the spreadsheets from what Council had received previously. Teague asked that the spreadsheets reflect totals figured the same as previously so that the information would not be misleading when compared to previous reports.

City of Martinsville Combined Balance Sheet FY15 - 6/30/15					
FUND	TOTAL ASSETS*	LIABILITIES & RESERVES	CURRENT FUND BAL & NET POSITION	JUNE 30, 2014 FUND BAL & NET POSITION	DIFFERENCE FROM FY14
GENERAL	\$ 12,270,045	\$ (4,418,584)	\$ 7,851,460	\$ 7,798,221	\$ 53,239
MEALS TAX	\$ 825,849	\$ -	\$ 825,849	\$ 992,056	\$ (166,207)
SCHOOL CAFETERIA	\$ 1,026,835	\$ (61,264)	\$ 965,571	\$ 799,593	\$ 165,978
REFUSE	\$ 9,481,703	\$ (4,774,814)	\$ 4,706,889	\$ 4,217,127	\$ 489,762
TELECOMMUNICATIONS	\$ (301,138)	\$ (54,776)	\$ (355,914)	\$ (166,760)	\$ (189,154)
WATER	\$ 5,729,829	\$ (198,638)	\$ 5,531,191	\$ 5,246,554	\$ 284,637
SEWER	\$ 4,003,132	\$ (277,078)	\$ 3,726,054	\$ 3,736,106	\$ (10,052)
ELECTRIC	\$ 15,334,313	\$ (557,185)	\$ 14,777,128	\$ 14,184,190	\$ 592,938
CAPITAL RESERVE	\$ 741,457	\$ (43,993)	\$ 697,465	\$ 459,838	\$ 237,627
SCHOOL OPERATIONS	\$ 2,010,012	\$ (2,010,012)	\$ (0)	\$ -	\$ (0)
SCHOOL FEDERAL PROGRAMS	\$ 41,438	\$ (121,566)	\$ (80,128)	\$ (8,454)	\$ (71,674)
CDBG	\$ 97,719	\$ (150,749)	\$ (53,031)	\$ (23,767)	\$ (29,264)
HOUSING CHOICE	\$ 53,448	\$ (325)	\$ 53,122	\$ 395,408	\$ (342,286)
TOTAL	\$ 51,314,642	\$ (12,668,986)	\$ 38,645,655	\$ 37,630,112	\$ 1,015,543
RESERVED FUNDS					
INSURANCE TRUST	\$ 266,878	\$ -	\$ 266,878	\$ 448,745	\$ (181,867)
INMATE TRUST	\$ 135,469	\$ -	\$ 135,469	\$ 97,089	\$ 38,380
Fiduciary Agency Funds:					
05-SVRFA	\$ 19,100	\$ (10,658)	\$ 8,442	\$ 53,951	\$ (45,509)
06-Dan River ASAP	\$ 470,734	\$ (223,368)	\$ 247,366	\$ 236,601	\$ 10,765
15-PRCJTA	\$ 438,660	\$ (8,381)	\$ 430,279	\$ 493,591	\$ (63,312)
30-BRRL	\$ 236,731	\$ (28,936)	\$ 207,795	\$ 199,255	\$ 8,540
TOTALS:	\$ 1,165,224	\$ (271,343)	\$ 893,881	\$ 983,398	\$ (89,517)

City of Martinsville Consolidated Revenues and Expenditures FY15 - June 30, 2015					
	Budget	Anticipated	Actual YTD	Remaining Balance	Difference Amt vs. Actual
General Fund					
Revenues	\$ 29,341,561	\$ 29,365,372	\$ 29,969,680	\$ (528,119)	101.7%
Expenditures	\$ 31,237,879	\$ 31,237,879	\$ 29,816,441	\$ 1,481,438	95.3%
Excess (deficiency) of revenues over expenditures	\$ (1,956,318)	\$ (1,932,507)	\$ 53,239		
(Fund Bal contrib)					
Capital Funds					
Revenues	\$ 2,066,732	\$ 2,066,865	\$ 2,031,887	\$ 34,905	98.3%
Expenditures	\$ 2,224,416	\$ 2,224,415	\$ 2,198,094	\$ 26,321	98.8%
Excess (deficiency) of revenues over expenditures	\$ (157,623)	\$ (157,550)	\$ (166,207)		
Capital Reserve					
Revenues	\$ 2,090,023	\$ 2,090,088	\$ 2,090,088	\$ (59)	100.0%
Expenditures	\$ 2,230,652	\$ 2,230,652	\$ 1,852,461	\$ 378,191	83.0%
Excess (deficiency) of revenues over expenditures	\$ (140,623)	\$ (140,564)	\$ 237,627		
TOTAL CAPITAL FUNDS:	\$ (238,246)	\$ (238,114)	\$ 71,420		
(Fund Bal contrib)					
Refuse Fund					
Revenues	\$ 2,154,507	\$ 2,154,507	\$ 2,193,089	\$ (44,582)	102.1%
Expenditures	\$ 2,560,135	\$ 2,560,135	\$ 1,736,623	\$ 823,512	67.8%
Excess (deficiency) of revenues over expenditures	\$ (405,628)	\$ (405,628)	\$ 462,466		
Telecommunications Fund					
Revenues	\$ 859,960	\$ 859,960	\$ 771,016	\$ 88,944	89.7%
Expenditures	\$ 871,808	\$ 871,808	\$ 960,170	\$ (88,362)	110.1%
Excess (deficiency) of revenues over expenditures	\$ (11,848)	\$ (11,848)	\$ (189,154)		
Water Fund					
Revenues	\$ 3,353,130	\$ 3,353,130	\$ 3,301,837	\$ 51,293	98.3%
Expenditures	\$ 4,090,272	\$ 4,090,272	\$ 3,123,171	\$ 967,101	76.4%
Excess (deficiency) of revenues over expenditures	\$ (737,142)	\$ (737,142)	\$ 178,666		
Sewer Fund					
Revenues	\$ 4,010,012	\$ 4,010,012	\$ 3,953,123	\$ 56,889	98.6%
Expenditures	\$ 4,448,450	\$ 4,448,450	\$ 3,990,471	\$ 457,979	89.7%
Excess (deficiency) of revenues over expenditures	\$ (438,438)	\$ (438,438)	\$ (37,349)		
Electric Fund					
Revenues	\$ 18,288,308	\$ 18,288,564	\$ 17,630,862	\$ 657,446	96.4%
Expenditures	\$ 19,682,510	\$ 19,682,510	\$ 17,198,485	\$ 2,484,025	87.4%
Excess (deficiency) of revenues over expenditures	\$ (1,414,202)	\$ (1,395,946)	\$ 432,377		
TOTAL UTILITY FUNDS:	\$ (2,969,410)	\$ (2,971,154)	\$ 1,036,161		

Consolidated Revenues and Expenditures FY15 - June 30, 2015					
	Budget	Actual YTD	Remaining Balance	Difference	Body vs. Actual
Cafeteria					
Revenues	\$ 1,506,882	\$ 1,615,983	\$ (109,101)		107.2%
Expenditures	\$ 1,526,882	\$ 1,450,006	\$ 76,876		95.0%
Excess (deficiency) of revenues over expenditures	\$ (20,000)	\$ 165,977			
Schools					
Revenues	\$ 22,703,598	\$ 22,354,849	\$ 348,750		98.5%
Expenditures	\$ 22,859,604	\$ 22,354,849	\$ 544,756		97.6%
Excess (deficiency) of revenues over expenditures	\$ (156,006)	\$ -			
Federal Programs					
Revenues	\$ 3,457,998	\$ 2,469,311	\$ 988,687		71.4%
Expenditures	\$ 3,457,998	\$ 2,540,986	\$ 917,012		73.5%
Excess (deficiency) of revenues over expenditures	\$ -	\$ (71,675)			
TOTAL SCHOOL FUNDS:	\$ (216,006)	\$ -	\$ 94,302		
(fund bal contrib)					
Special Revenue Funds					
CDBG Fund					
Revenues (includes new Nonhsid)	\$ 1,165,168	\$ 169,009	\$ 996,159		14.5%
Expenditures	\$ 1,138,402	\$ 1,138,402	\$ 940,130		17.4%
Excess (deficiency) of revenues over expenditures	\$ 26,766	\$ (23,263)			
Housing Choice Fund					
Revenues	\$ 1,344,525	\$ 1,327,307	\$ 617,218		68.3%
Expenditures	\$ 1,344,450	\$ 1,669,592	\$ 274,858		85.9%
Excess (deficiency) of revenues over expenditures	\$ 75	\$ (342,285)			
TOTAL SPECIAL REVENUE FL	\$ 26,841	\$ (371,548)			
GRAND TOTALS:					
(excluding Schools & Special Revenues)					
Revenues	\$ 62,150,299	\$ 62,192,498	\$ 61,847,581	\$ 302,718	99.4%
Expenditures	\$ 67,406,121	\$ 67,406,121	\$ 60,875,915	\$ 6,530,206	90.3%
Excess (deficiency) of revenues over	\$ (5,255,822)	\$ (5,213,623)	\$ 971,666		
Local Sales/Use Taxes	\$ 1,900,000	\$ 1,900,000	\$ 1,921,102	\$ (21,102)	101.1%

The Budgeted Revenue amounts do not include any contributions from Fund Balance.

CITY OF MARTINSVILLE FUND BALANCE 06/30/2015						
	Audited Fund Balance & Net Position 06/30/14	Actual Revenues FY15	Actual Expenditures FY15	Included in exp Budgeted Depreciation	Audited Fund Balance & Net Position 06/30/15	Net (Decrease) Increase
GENERAL	7,798,221	29,869,680	29,816,441		7,851,460	53,239
MEALS TAX	992,056	2,031,887	2,198,094		825,849	(166,207)
CAPITAL RESERVE	459,838	2,090,088	1,852,461		697,465	237,627
TOTAL CAPITAL FUNDS	1,451,894	4,121,975	4,050,555		1,523,314	71,420
REFUSE	4,217,127	2,199,089	1,709,327	0	4,706,889	489,762
WATER	5,246,554	3,301,837	3,017,200	0	5,531,191	284,637
SEWER	3,736,106	3,953,123	3,963,175	0	3,726,054	(10,052)
ELECTRIC	14,184,190	17,630,862	17,037,924	0	14,777,128	592,938
TOTAL UTILITY FUNDS	27,383,977	27,084,911	25,727,626	0	28,741,262	1,357,285
*Total net position - not just unassigned (Exhibit 6, CAFR)						
CAFETERIA	799,593	1,615,983	1,450,006		965,570	165,977
SCHOOLS	0	22,354,002	22,354,002		(0)	(0)
SCHOOL GRANTS	(8,454)	2,469,311	2,540,986		(80,129)	(71,675)
TOTAL SCHOOL FUNDS	791,139	26,439,296	26,344,994		885,441	94,302
TELECOMMUNICATIONS	(166,760)	771,016	960,170		(355,914)	(189,154)
CDBG	(23,767)	169,009	198,272		(53,030)	(29,263)
HOUSING CHOICE	395,408	1,327,307	1,669,592		53,123	(342,285)
TOTAL SP REV FUNDS	204,881	2,267,332	2,828,034		(355,821)	(560,702)
TOTAL ALL FUNDS	37,630,112	89,783,194	88,767,650	0	38,645,656	1,015,544

Fund Balance Summary		
	Total Funds:	Total Category:
Non-spendable:		2,097,365
Inventory	2,091,940	
Prepaid Items - Gen Fund	5,425	
Restricted:		18,933,157
Capital Proj - Meals Tax Fund	0	
Capital Reserve Fund Project	0	
Utility Net Invest in Cap Assets	18,933,157	
Committed to:		2,633,989
CCRC:	1,666,700	
PART	28,725	
Housing Choice	53,123	
Cafeteria Fund	965,570	
School Grants Fund	-80,129	
Assigned to:		1,523,314
Capital Reserve Fund	697,465	
Meals Tax Fund	825,849	
Unassigned:		13,457,831
Non-utility Funds:	3,649,726	
Utility Funds:	9,808,105	
Totals:	38,645,656	38,645,656
Additional Committed in FY16		
Re-appropriations (approved):		
Non-utility:		
General Fund:	596,639	
Capital Reserve Fund:	378,203	
CDBG Fund:	918,572	
School Operating Fund:	58,616	
	1,952,030	
Utility:		
Refuse Fund:	69,000	
Water Fund:	200,000	
Electric Fund:	399,250	
	668,250	

Unassigned Comparison to Policy		
	Fund balance Recommended 10% of bud	Variance to Policy
Non Utility Fund:	3,088,955	560,771
Utility Funds:	2,996,282	6,811,823
Total	6,085,237	7,372,594

Unassigned Comparison to Policy - after Re-approp		
	Recommended	Variance
Non-Utility Fund:	3,088,955	-35,868
Utility Funds:	2,996,282	6,143,573
Total	6,085,237	6,107,705

Consider approval of consent agenda – A motion was made by Council Member Teague, seconded by Bowles to approve the consent agenda as presented, all council members voted in favor.

BUDGET ADDITIONS FOR 12/08/15				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY16				
General Fund:				
01100909	490104	Advance/Recovered Costs		2,747
01331108	501300	Sheriff/Corrections - Part-time & Temporary Wages	2,030	
01331108	502100	Sheriff/Corrections - Social Security	126	
01331108	502110	Sheriff/Corrections - Medicare	29	
01331108	506008	Sheriff/Corrections - Vehicle Equipment & Maint.	406	
01331110	506200	Sheriff/Annex - Prisoner Allowance	156	
		Reimbursement from Henry County for litter pickup-September & October		
Total General Fund:			2,747	2,747
School Fund:				
18103919	489904	Harvest Donations/Contributions/Gifts		124,380
81621310	563000	Purchased Services	12,000	
81621310	563142	Professional Development	4,500	
81621310	565503	Travel	44,100	
81621310	565800	Miscellaneous Expense	600	
81621310	566013	Instructional Materials and Supplies	1,200	
81621310	566000	Materials and Supplies	828	
81631310	563000	Purchased Services	22,000	
81631310	563142	Professional Development	3,000	
81631310	565503	Travel	34,400	
81631310	565800	Miscellaneous Expense	400	
81631310	566013	Instructional Materials and Supplies	800	
81631310	566000	Materials and Supplies	552	
Total School Fund			124,380	124,380
Water Fund:				
12100905	412209	Sale of Surplus/Salvage		1,500
12543313	508205	Water Maintenance-Vehicles/Equipment	1,500	
		Proceeds from sale of old equipment		
Total Water Fund			1,500	1,500
CDBG Fund:				
47102926	447064	Categorical Federal - Industrial Revitalization Fund-Henry		600,000
47811522	503191	IRF-Henry - Prof. Services Contractors	600,000	
		Pass-through of proceeds for Henry Hotel renovations		

Total CDBG Fund		600,000	600,000
Federal Programs (Schools) Funds:			
20102926	401068	Title I	1,035,215
86011100	561120	Instructional S&W	633,895
86011100	562100	Social Security	48,493
86011100	562210	Retirement	69,010
86011100	562300	Insurance	43,618
86011100	562400	Life Insurance	5,594
86011100	562520	Disability	296
86011100	563000	Purchased Services	88,021
86011100	565503	Travel	11,790
86011100	566013	Materials & Supplies	95,356
86012160	561120	Admin S & W	29,104
86012160	562100	Social Security	2,226
86012160	562210	Retirement	4,401
86012160	562300	Insurance	3,045
86012160	562400	Life Insurance	346
86012160	562520	Disability	21
20102926	436768	Title IIA	121,114
86111100	561120	Instructional S & W	30,000
86111100	562100	Social Security	6,273
86111100	562210	Retirement	6,010
86111100	563000	Purchased Services	78,831
20102926	435868	Title VI Rural Ed	41,358
86411310	561120	Instructional S & W	28,585
86411310	562150	Social Security	547
86411310	563000	Purchased Services	12,226
20102926	417368	Title VIB IDEA Pre School	5,713
86611100	561120	Instructional S&W	5,000
86611100	562100	Social Security	383
86611100	566013	Materials & Supplies	330
20102926	402768	Title VIB Flow Through	518,344
86511100	561120	Instructional S&W	121,437
86511100	561151	Instructional S&W Aides	210,998
86511100	562100	Social Security	20,611
86511100	562150	Medicare	4,820
86511100	562210	Retirement	48,203
86511100	562300	Insurance	55,964
86511100	562400	Life Insurance	3,956
86511100	562520	Disability	383
86511100	562750	retirement Credit	3,524
86511100	563140	Purchased Services	15,000
86511100	565503	Travel	14,999
86511100	566013	Materials & Supplies	18,449
20102926	404868	PERKINS	58,317
86721100	563000	Purchased Services	7,025
86721100	565503	Travel	14,021
86721100	566013	Materials	37,271
Total Federal Programs (Schools) Fund		1,780,060	1,780,060

Comments by members of City Council – Council Member Stroud discussed Pearl Harbor Day and asked that everyone please remember those who made the ultimate sacrifice. He stated that we should be vigilant, diligent and on guard considering what's going on in the

December 8, 2015

world. Vice Mayor Bowles said on August 21st a letter was sent from Council to former president Jimmy Carter who has made a miraculous recovery from cancer. Mayor Turner reminded residents there would be no other Council meetings until after the first of the year due to the holidays. He mentioned Big Bird's annual toy run on Saturday December 12, 2015 and thanked Richard (Big Bird) Holcomb for everything he's done for the community. Magna Vista Warriors will be playing again in the State Championship and there will be a campaign to nominate Clay Earles to the Nascar Hall of Fame, Turner suggested drafting some letters from Council. Council Member Teague suggested passing a resolution of support for Mr. Earles nomination and thanked council members for taking part in economic announcements, C-Peg, Chamber of Commerce, etc.

Comments by City Manager – City Manager Towarnicki said meter project kick off meetings will be scheduled in the coming weeks, mostly after the first of the year. Phase 1 of the sewer project has begun. He stated there would be discussions on the loan and a list of questions that would need response. In January, there will be discussion on rate increases to finance the sewer project with possible February 1, 2016 effective date. The temporary bypass line is in place after some delays but can be up running within an hour if necessary.

Business from the Floor (not televised) – Joseph Martin, Church Street – questioned the reasoning why Business from the Floor is not televised, saying that the statement read previously protected Council from any liability. He would like to see this section televised again.

There being no further business, a motion was made by Council Member Teague to adjourn the meeting, seconded by Council Member Hodge with all council members in favor. The meeting adjourned at 9:48pm.

Karen Roberts
Clerk of Council

Danny Turner
Mayor

Meeting Date: January 12, 2016

Item No: 2.

Department: Community Development

Issue: Consider approval of the 2016 Comprehensive Economic Development Strategies (CEDS) list.

Summary: Each year, the City has the option of adding, modifying, or deleting projects on the CEDS list to reflect changing local needs and priorities.

As with years past, the U.S. Department of Commerce, Economic Development Administration (EDA) requires that the WPPDC Regional Comprehensive Economic Development Strategy (CEDS) annual report be submitted by March 31, (2016), to align with the PDC's planning grant. In light of this timeframe, the WPPDC is requesting that each jurisdiction determine their respective project priority list in order to meet the necessary deadline for the 2016 document update.

As such, the WPPDC has begun the update process for the 2016 Regional CEDS list. Attached is the draft CEDS document and projects specific to Martinsville are listed beginning at the bottom of page A-3, ending on page A-6. Staff has modified the document to reflect comments from the December 8, 2015 Council meeting.

Attachments:

Proposed CEDS document

Recommendations: Approval of the Martinsville projects on the CEDS list.

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

PRIORITY PROJECTS

April 1, 2015 - March 31, 2016

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON-MENTAL IMPACT	NO. OF JOBS
Natural Gas Service Extension-- Franklin County	1/I	Complete service extension of Roanoke Gas to Franklin County/Rocky Mount Industrial Park	VTC	\$3,000,000	\$12,500,000	Positive	300+
			USDA-RD	\$3,000,000			
			Local	\$3,000,000			
New Business Park Near Rocky Mount--Franklin County	1/I	Master planning, procurement, and development of new business park near Rocky Mount	VTC	\$3,000,000	\$15,000,000	Positive	900+
			USDA-RD	\$1,800,000			
			DHCD	\$700,000			
			EDA	\$1,500,000			
Franklin County/Rocky Mount Industrial Park--Franklin County/ Town of Rocky Mount	1/I	Extension of industrial access, water and sewer, site improvements, completion of loop access road, and rail spur to serve development of heavy industrial site	Local	\$1,000,000	\$3,394,656	NA	250-300
			Local	\$1,282,156			
			Rail Acc Funds	\$300,000			
			VTC	\$812,500			
Penn Hall Regional Park Site Master Plan--Franklin County	1/II	Develop master plan and development budget for 265-acre Penn Hall Regional Park facility	Local	\$60,000	\$300,000	---	---
			DCR	\$60,000			
			DGIF	\$60,000			
			VTC	\$60,000			
			AEP	\$60,000			
Ferrum Downtown Improvements-- Franklin County	1/I	Develop sidewalks, railroad pedestrian bridge, "Main Street" scale improvements	DHCD	\$1,387,000	\$2,379,000	Positive	20-30
			VDOT	\$708,000			
			Local	\$284,000			
Park System Improvements-- Franklin County	1/II	Improvements to public park units in Franklin County per the existing Capital Improvements Program	DCR	\$150,000	\$3,550,000	Positive	NA
			Local	\$3,000,000			
			VDOT	\$400,000			
Last-Mile Broadband Expansion-- Franklin County	1/II	Study and implement a last-mile solution to provide County businesses and consumers fast, accessible, and affordable telecommunications service	EDA	\$500,000	\$1,800,000	Positive	100+
			Local	\$100,000			
			State	\$200,000			
			Private	\$1,000,000			
Pigg River Dam Removal Initiative--Franklin County/Town of Rocky Mount	1/I	Removal of dam on Pigg River to permit fish migration and improve safety	USFWS	\$1,000,000	\$3,100,000	---	25
			DGIF	\$600,000			
			VTC	\$1,000,000			
			Local	\$500,000			
Smith Farm Master Planning and Development--Franklin County	1/I	Development of a master plan and development schedule for Smith Farm property	DGIF	\$150,000	\$500,000	---	NA
			VTC	\$150,000			
			Local	\$200,000			
Franklin County Commerce Park Waterline/Sewer--Franklin County	1/I	Extension or construction of public water and sewer service to Franklin County Commerce Park	Local	\$2,000,000	\$8,000,000	Positive	200+
			EDA	\$2,000,000			

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
			DHCD	\$700,000			
			USDA-RD	\$3,300,000			
Public Water System Development- Phase III--Franklin County	1/II	Continuing phased development of county water system infrastructure	USDA-RD	\$24,085,590	\$24,485,590	Positive	NA
			Local	\$400,000			
Philpott Lake Recreation Area Development--Franklin County	1/I	Complete development of improvements/enhancements of recreational areas at Philpott Lake	USACE	\$110,000	\$200,000	---	---
			Local	\$50,000			
			VTC	\$40,000			
Shell Building--Franklin County/Rocky Mount	1/I	Construct shell building of 70,000+ SF to attract industry	EDA	\$1,000,000	\$3,500,000	NA	400-600
			VTC	\$1,000,000			
			Local	\$1,500,000			
Tourism Enhancement Program-- Franklin County	1/I	Produce a research and marketing initiative to promote Franklin County as a tourist destination in conjunction with the Crooked Road, VTC, and Southside Tourism Initiative	EDA	\$25,000	\$45,000	Positive	NA
			Local	\$20,000			
Boones Mill Park Redevelopment-- Town of Boones Mill (Franklin County)	1/II	Renovation of blighted industrial buildings and sites for new mixed uses	Local	\$241,649	\$1,875,772	None	100-150
			CDBG Plg Grnt	\$25,000			
			IRF	\$600,000			
			VDOT/MAP-21	\$242,219			
			VTC	\$275,827			
			DEQ	\$491,077			
Franklin County/Rocky Mount Industrial Park--Franklin County/ Town of Rocky Mount	1/I	Development of industrial sites, water and sewer, site improvements, and rail spur to serve expansion of existing heavy industrial site (This project is ready to bid.)	Local	\$1,200,000	\$2,400,000	NA	300-500
			EDA	\$600,000			
			VTC	\$600,000			
Natural Gas Service Extension-- Franklin County/Town of Rocky Mount	1/III	Complete 12-mile service extension of Roanoke Gas to Franklin County/Rocky Mount Industrial Park to promote industrial development	VTC	\$3,000,000	\$12,500,000	Positive	300+
			USDA-RD	\$3,000,000			
			Local	\$3,000,000			
			Private	\$3,500,000			
Pigg River Heritage Trail-- Town of Rocky Mount and Franklin County	1/I	Development of Heritage Trail for tourism, recreation, and quality of life enhancement in support of economic development	VDOT	\$275,000	\$475,000	Positive	NA
			DCR	\$125,000			
			Local	\$75,000			
Economic Restructuring Via Heritage Tourism Development-- Town of Rocky Mount	1/II	Create supporting structures and events to complement the growing culture and economy surrounding the Harvester Performance Center and Crooked Road Heritage Music Trail	Local	\$800,000	\$2,000,000	Positive	10-20
			EDA	\$600,000			
			VTC	\$600,000			
Interconnection with Western VA Regional Water Authority-- Town of Rocky Mount	1/II	Connect the Town of Rocky Mount's water system with the Western VA Regional Water Authority lines via a 1.4-mile extension of the Town's water system	Local	\$500,000	\$1,500,000	Positive	300
			EDA	\$1,000,000			
Commonwealth Crossing Business Centre--Henry County/ City of Martinsville	1/I	Establishment of new 740-acre regional industrial park and Enterprise Zone in the Route 220 South corridor. Grading of Lots #1 & #4; entrance; road development; stormwater, environmental measures.	VTC	\$16,500,000	\$29,000,000	NA	500-1,000
			Local	\$11,500,000			
			Other	\$1,000,000			
Commonwealth Crossing Business Centre Phase II--Henry County/City of Martinsville	1/I	Additional expansion of regional industrial park including environmental measures, grading, utility installation of stormwater management, and road construction	VTC	\$9,000,000	\$15,000,000	NA	500-1,000
			Local	\$4,500,000			
			Other	\$1,500,000			
Grassy Creek Sewer Improvements	1/I	Provide PSA sewer service to three wastewater	Local	\$1,800,000	\$1,800,000	Positive	NA

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRONMENTAL IMPACT	NO. OF JOBS
Project--Henry County		lagoons along Grassy Creek and sewer to Route 58					
Monta Vista Water Line--Henry County	1/I	Ties Monta Vista System to Oak Level System. Eliminates wells.	Local	\$800,000	\$800,000	NA	NA
Virginia Avenue Transportation Enhancement Project--Henry County	1/I	Multi-phased streetscape enhancement project designed to improve the Virginia Avenue (US Route 220) corridor	TEA-21 Other	\$2,030,000 \$507,000	\$2,537,000	NA	Indirect
County River Access Points/ Trails Project--Henry County	1/I	Various river access and trails projects including extension of the Dick and Willie Trail to SRSC	TEA-21 State Other	\$750,000 \$250,000 \$500,000	\$1,500,000	NA	Indirect
Patriot Centre at Beaver Creek Phase III Expansion--Henry County	1/I	Grading and infrastructure improvements Lot 11 - 18	EDA State VDOT Other	\$1,000,000 \$1,250,000 \$750,000 \$2,000,000	\$5,000,000	NA	500-2500
Patriot Centre Expansion to Bryant Property Phase 1--Henry County	1/I	Grading, access road, and utility ext.	EDA State VDOT Other	\$1,000,000 \$2,250,000 \$750,000 \$4,000,000	\$8,000,000	NA	500 - 2500
Philpott Water Plant Upgrade--Henry County	1/III	Upgrade water treatment plant from 4 MGD to 8 MGD and increase source water capacity	Local	\$8,000,000	\$8,000,000	Positive	None
Shell Airport Hangar Project--Henry County	1/III	Development of a speculative hangar for aviation-related business at Blue Ridge Regional Airport	Local State EDA	\$800,000 \$150,000 \$250,000	\$1,200,000	---	Unknown
Utility Infrastructure to Serve Commonwealth Crossing Business Centre--Henry County	1/I	Infrastructure improvements (water and sewer) to serve Commonwealth Crossing Business Centre (water/sewer/ fiber conduit) and southern Henry Co.	VTC SBA Local	\$1,720,000 \$800,000 \$1,720,000	\$4,240,000	Positive	2,500
Extension of Public Water Service on Route 58 West--Henry County	1/II	Extension of water service along Route 58 West corridor to Mayo River and adjacent residential areas and to Blue Ridge Airport	USDA RD	\$7,900,000	\$7,900,000	None	Unknown
Community Development Project, Linden Road--Henry County	1/I	Housing rehabilitation	CDBG	\$993,000	\$993,000	Positive	None
Community Development Project, TBD--Henry County	1/I	Housing rehabilitation	CDBG Local	\$1,000,000 \$500,000	\$1,500,000	Positive	None
Revitalization of Uptown Business District--City of Martinsville	1/III	Incentivize small businesses (interior makeover/elevator)	EDA	\$900,000	\$900,000	Positive	80
Revitalization of Uptown Business District--City of Martinsville	1/II	Construct/ retrofit condos in Uptown	EDA DHCD VHDA City	\$1,000,000 \$300,000 \$500,000 \$200,000	\$2,000,000	Positive	15
Smith River Interceptor Project--City of Martinsville	1/I	Replace approximately 200-feet of 6.2 mile sanitary sewer interceptor line that extends generally along Smith River to City Wastewater Treatment Plant	EDA USDA-RD DHCD Local	\$750,000 \$750,000 \$750,000 \$350,000	\$2,600,000	Positive	100/Indirect
Smith River Interceptor Project--City of Martinsville	1/II	Replace/repair remainder of 6.2 mile sanitary sewer interceptor line that extends generally along Smith River to	EDA USDA-RD	\$1,000,000 \$1,000,000	\$25,250,000	Positive	200/Indirect

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
		City Wastewater Treatment Plant	DHCD Local	\$750,000 \$22,500,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/II	Purchase blighted properties on Starling Avenue and adaptively reuse	HUD/NSP HTC	\$700,000 \$300,000	\$1,000,000	Positive	20/Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/IV	Purchase blighted properties, prepare site for development (Draper - West Church Street) - City of Martinsville	Brownfield EDA City	\$400,000 \$325,000 \$100,000	\$825,000	Unknown	100/Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Rives Road Site Development- full site development including A & E, site grading	EDA	\$1,400,000	\$1,400,000	Positive	400
Community Development Projects--City of Martinsville	1/III	Further develop 20 acre lots- at Clearview Business Park to prepare for companies- Parcels 2 & 5	EDA	\$750,000	\$750,000	Positive	200+
Community Development Project - CDBG - Martinsville Area Business District--City of Martinsville	1/I	Adaptive reuse of historic building on Fayette Street- Paradise Inn and lots surrounding it	VHDA EDA CDBG Grants	\$800,000 \$1,000,000 \$1,000,000 \$1,000,000	\$3,800,000	Positive	100
Community Development Development Projects--City of Martinsville	1/V	Recruit manufacturers of Clean Energy Components to Martinsville Area and Enterprise Zone	EDA	\$100,000	\$100,000	Positive	Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Upgrade, widen, and landscape Beaver Street from Fayette Street to Memorial Blvd - City of Martinsville	MAP-21 VHDA	\$800,000 \$50,000	\$850,000	Positive	Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/I	Prepare City-owned site at corner of Fayette & Beaver Sts for residential, educational or commercial development - Martinsville Area and Central Business District	EDA Local CDBG Grants	\$300,000 \$200,000 \$1,000,000 \$2,000,000	\$3,500,000	Positive	Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/II	Write arts & cultural plan for Arts & Cultural District	NEA City ARC	\$25,000 \$25,000 \$32,000	\$82,000	Positive	Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/II	Enhance Fayette Area Business District facades/greenscape/economic revitaliation - Fayette Street from Moss Street to Memorial Blvd Planning stipend for Citizens Design - CIRD	CDBG Local CIRD Match - Ink	\$1,000,000 \$1,000,000 \$35,000 \$10,000	\$2,045,000	Positive	Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/IV	Purchase blighted properties - prepare site for redevelopment (202 Cleveland Avenue) - City of Martinsville	Brownfield EDA	\$900,000 \$500,000	\$1,900,000	Unknown	150 - Indirect

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
Business District--City of Martinsville			City	\$500,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/IV	Purchase blighted properties - prepare for redevelopment (820 Roy Street) - City of Martinsville	Brownfield EDA City	\$1,500,000 \$750,000 \$500,000	\$2,750,000	Unknown	150 - Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/IV	Purchase blighted properties - prepare for redevelopment (Lot - Cleveland Avenue)- City of Martinsville	Brownfield EDA City	\$200,000 \$200,000 \$100,000	\$500,000	Positive	50 - indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/IV	Purchase blighted properties - prepare for redevelopment (307 W. Market Street)- City of Martinsville	Brownfield EDA City	\$300,000 \$200,000 \$100,000	\$600,000	Positive	50 - indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/I	Support adaptive reuse project of blighted vacant warehouse in Uptown Martinsville	LIHTC HTC EZ Private	\$500,000 \$1,000,000 \$250,000 \$5,150,000	\$6,900,000	Positive	20/Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Purchase blighted building on Fayette Street in Uptown, complete feasibility study, adaptive reuse	IRF HTC EZ Private	\$600,000 \$500,000 \$100,000 \$4,300,000	\$5,500,000	Positive	10/Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Work with partners to develop an amphitheater on Depot Street	NEA ARC	\$50,000 \$50,000	\$100,000	Positive	5/Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/I	Northside Neighborhood Revitalization Project	CDBG City	\$943,904 \$233,000	\$1,176,904	Positive	5/Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/IV	Rives Theatre renovations	IRF ARC HTC	\$600,000 \$200,000 \$300,000	\$1,100,000	Positive	5/indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Commonwealth Corridor Enhancement & Pedestrian linkages to Uptown & Fayette Street	VDOT CDBG	\$1,000,000 \$500,000	\$1,500,000	Positive	Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Purchase of West Church Street property, complete feasibility study, adaptive reuse	IRF CDBG	\$500,000 \$500,000	\$1,000,000	Positive	20/Indirect
Community Development Project -	1/III	Purchase of Main Street property, complete feasibility study,	IRF	\$500,000	\$1,000,000	Positive	20/Indirect

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
CDBG - Martinsville Area & Central Business District--City of Martinsville		adaptive reuse	CDBG	\$500,000			
MINet Fiber Optic Expansion--City of Martinsville	1/III	Citywide expansion of MINet Martinsville fiber optic system to reach businesses and homes	EDA Other Local	\$2,000,000 \$11,000,000 \$7,500,000	\$20,500,000	NA	NA
Integrative Centers for Science & Medicine--City of Martinsville	1/I	Renovate 20,000-SF building on Fayette Street for Shackelford Medical Education Building	VTC NSF Local Other	\$800,000 \$50,000 \$15,000 \$585,000	\$1,450,000	Positive	NA
Recruitment of Investors for Hotel--Patrick County	1/II	Secure investors for construction of a 32-room hotel	Local	\$3,000,000	\$3,000,000	None	15
Rich Creek Corporate Park Technology Center--Patrick County	1/I	Construct facility for location of multiple technology businesses	USACAIP	\$500,000	\$500,000	None	75-125
Patrick County Marketing Effort--Patrick County	1/I	Produce broad spectrum marketing program to tout Patrick County	Local	\$34,000	\$34,000	None	---
Tourism Enhancement Program--Patrick County	1/I	Programs and projects to increase tourism revenue and jobs	Federal/State/ VDOT	\$100,000	\$100,000	None	---
Restoration/Repair of Bob White Covered Bridge--Patrick County	1/I	Project to repair Historic Bob White Covered Bridge	VDOT VTC Local Match	\$312,000 \$15,000 \$63,000	\$390,000	None	---
US 58 Expansion--Patrick County	1/I	Upgrade US 58 to four lanes from Stuart to I-77	State	\$300,000,000	\$300,000,000	Unknown	---
Workforce Development Certification Program--Patrick County	1/I	Comprehensive worker retraining and education	WIA Board Local	\$400,000 \$100,000	\$500,000	None	Unknown
Telecommunications Infrastructure Upgrades--Patrick County	1/I	Wireless Broadband Initiative	VTC Local	\$300,000 \$100,000	\$400,000	None	---
Southern Virginia Regional Alliance--Patrick County	1/I	Grant fund to attract high-tech businesses to the five county/city region (Patrick, Henry, Martinsville, Pittsylvania, Danville)	VTC VEDP 5 localities	\$200,000 \$200,000 \$200,000	\$600,000	Positive	---
Dan River Park Trail Phase II--Patrick County	1/I	Creation of Phase II of the walking/bike trail from Blue Ridge Elementary School to Dan River Park	VDOT TEA-21 Local Match	\$105,238 \$26,310	\$131,548	Positive	---
Patrick County Rails to Trails - Phase 11--Patrick County	1/I	Creation of a walking/bicycle trail along former Danville & Western Rail Line	VDOT TEA-21 Local Match	\$563,313 \$60,929	\$624,242	Positive	---
Retail Recruitment Study--Patrick County	1/V	Study concerning targeting of Retail Businesses for local location	State Local	\$50,000 \$10,000	\$60,000	None	---
Existing Business Assistance Fund--Patrick County	1/V	Grant Fund to assist existing businesses with expansion	EDA USDA-RD	\$200,000 \$200,000	\$1,000,000	None	100-150

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRONMENTAL IMPACT	NO. OF JOBS
			Local	\$100,000			
			VTC	\$500,000			
Regional Industrial Mega Park Economic Adjustment Strategy--City of Danville & Pittsylvania County	1/I	Engineering, master planning, mega park certification, and infrastructure development for 3,500 acre mega park to serve Danville, Pittsylvania County, Southside VA & North Central NC. Infrastructure development includes regional and interstate water and sewer systems. Future infrastructure improvements will include land, rail, and road	USDA-RD EPA/STAG EDA VTC Local	\$2,000,000 \$5,000,000 \$5,000,000 \$5,000,000 \$7,218,000	\$24,218,000	N/A	2,000
Regional Industrial Mega Park Economic Adjustment Strategy--City of Danville & Pittsylvania County	1/II	Economic Adjustment Strategy - study to develop target industry and marketing strategy for sustainable manufacturing to replace traditional manufacturing employment lost in the Regional Mega Park area of Southern VA and Northern NC	EDC VTC	\$50,000 \$50,000	\$100,000	Positive	Indirect
Site Improvements at Cane Creek Industrial Park--City of Danville and Pittsylvania County (Lots 6, 7b,7c, 10)	1/II	Site improvements to include grading and sanitary sewer for Tracts 6, 7b, 7c, and Lot 10	EDA VTC Local	\$3,000,000 \$1,500,000 \$400,000	\$4,900,000	Positive	500
Gretna Area Water Supply System--Town of Gretna/Pittsylvania County	1/I	Engineering and construction of a new public water supply source and distribution system	EDA/EPA VTC Local	\$1,340,000 \$1,300,000 \$135,000	\$2,775,000	Positive	NA
Olde Dominion Agricultural Complex--Pittsylvania County	1/I	Regional, multi-purpose agricultural complex including office space, conference facilities, educational space, livestock facilities and ag. related commercial sites	USDA-RD VTC Local	\$100,000 \$2,000,000 \$3,100,000	\$5,200,000	Positive	25 onsite Indirect offsite
Gretna Industrial Park--Town of Gretna/Pittsylvania County	1/I	Construct industrial park road and lots with on-site and off-site utility improvements	EDA VTC Local	\$400,000 \$1,500,000 \$150,000	\$2,050,000	N/A	200
Graded Industrial Park Pad Sites--Pittsylvania County	1/I	Create graded pad sites at existing Industrial Park sites. Ringgold, Brosville, Gretna, Hurt	EDA VTC Local	\$700,000 \$2,000,000 \$300,000	\$3,000,000	N/A	200
Energy Efficiency Improvements Public Buildings--Pittsylvania County	1/I	Retrofit existing County buildings to make them more energy efficient	State DOE Local	\$450,000 \$450,000 \$100,000	\$1,000,000	Positive	Indirect
Regional Industrial Mega Park--Danville & Pittsylvania County	1/II	Extension of electric service to the Mega Park through AEP. Relocation of an existing 69kV line on Lot 4 and grade pad. Conduct a routing analysis, acquire permit and ROW for new electric service to the park.	EDA Local VTC MEI City County	\$1,462,800 \$186,400 \$1,279,800 \$371,000 \$500,000 \$500,000	\$4,300,000	---	---
Regional Industrial Mega Park--Danville & Pittsylvania County	1/II	Natural gas engineering and infrastructure development	EDA Local VTC	\$3,000,000 \$2,000,000 \$1,000,000	\$6,000,000	---	---
Regional Industrial Mega Park Industrial Connector Road--	1/II	Construct an industrial access road and make interchange modifications to improve traffic flow to Regional Industrial	FHWA VDOT	\$10,000,000 \$10,000,000	\$35,000,000	None	5,000

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
City of Danville and Pittsylvania County		Mega Park	EDA	\$1,000,000			
			Local	\$13,000,000			
			VTC	\$1,000,000			
Commerce Center/Industrial Park, Park Development--Pittsylvania County	1/II	Route 58 West Industrial Park development add 120 acres to existing Brosville Park	EDA	\$1,500,000	\$3,000,000	N/A	250-300
			Local	\$500,000			
			VTC	\$1,000,000			
Extend Water Service for Brosville to Dry Fork--Pittsylvania County	1/II	863 to Dry Fork Commercial/Industrial area and to serve Tunstall Middle School and Tunstall High School	EDA	\$1,000,000	\$2,100,000	Unknown	Unknown
			Local	\$500,000			
			VTC	\$600,000			
Key Industrial Park - Hurt--Pittsylvania County	1/II	Purchase additional land and infrastructure to 157-acre industrial park	EDA	\$1,000,000	\$3,000,000	N/A	150-200
			VTC	\$1,500,000			
			Local	\$500,000			
Hurt Industrial Park - Hurt--Pittsylvania County	1/II	Develop 600-acre site of former Klopman Mills. Master Plan for property, site and access improvements	EDA	\$1,000,000	\$3,000,000	N/A	150-200
			USDA-RD	\$1,500,000			
			VTC	\$500,000			
Richmond Danville Trail Connector--City of Danville & Pittsylvania County	1/II	Construction of 12-ft wide natural surface multi-purpose trail to connect 6-mile Richmond-Danville Rail Trail in Pittsylvania County with Dan River Trail System (Danville's Riverwalk) to create 25-mile destination trail	EDA	\$700,000	\$950,000	None	Indirect
			FHWA-DCR	\$150,000			
			Local	\$100,000			
Revolving Loan Fund--Pittsylvania County	1/II	Establish revolving loan fund to help create and recruit new economic development projects	EDA	\$500,000	\$1,000,000	N/A	Indirect
			VTC	\$250,000			
			USDA	\$200,000			
			IDA	\$50,000			
Industrial Site Assessments--Pittsylvania County	1/III	Engineering site assessments for new local and regional industrial park projects	EDA	\$50,000	\$100,000	N/A	N/A
			Local	\$50,000			
Gretna Area Water System Improvement (Leesville Lake)--Pittsylvania County	1/III	Nine mile pipeline raw water intake from Leesville Lake to Gretna Reservoir	EDA	\$1,000,000	\$3,000,000	NA	Unknown
			VTC	\$1,500,000			
			Local	\$500,000			
Water and Sewer System Improvements - Chatham--Pittsylvania County	1/III	1M gallon storage tank Cherrystone Park 12" water line Upgrade water and wastewater plant - gravity sewer	Local	\$3,900,000	\$8,900,000	NA	300-500
			EDA	\$2,000,000			
			VTC	\$2,000,000			
			Local	\$1,000,000			
Commerce Center Industrial Park - Blairs--Pittsylvania County	1/III	Purchase land off U.S. Route 29 & infrastructure development	Local	\$500,000	\$3,500,000	NA	300-400
			EDA	\$1,000,000			
			VTC	\$1,000,000			
			Local	\$1,000,000			
Pumpkin Creek Sewer Line--City of Danville	1/I	Construct 4,500 feet of 12-inch sewer line along Pumpkin Creek under the Route 29 Bypass to serve industrial and commercial property on the southside of the bypass	EDA	\$550,000	\$1,100,000	Positive	300
			Local	\$550,000			
Riverview Industrial Park--City of Danville	1/I	Grade a 25+/- acre pad on Lot FF in Riverview Industrial Park for industrial project recruitment	Local	\$250,000	\$500,000	---	---
			EDA	\$250,000			

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
Regional Industrial Mega Park-- City of Danville and Pittsylvania County	1/I	Engineering, master planning, and infrastructure development for 3,500-acre mega park to serve Danville, Pittsylvania County, Southside VA, and North Central NC. Infrastructure development includes regional and interstate water and sewer systems. Future infrastructure improvements will include land, rail, and road.	USDA-RD EPA/STAG EDA VTC Local	\$2,000,000 \$5,000,000 \$5,000,000 \$5,000,000 \$7,218,000	\$24,218,000	None	2,000
Craghead/N Union Streetscape and Utility Improvements-- City of Danville	1/I	Streetscape improvements consistent with the River District development program.	EDA Local	\$1,150,000 \$1,150,000	\$2,300,000	---	---
Schoolfield Infrastructure Improvements--Danville City	1/I	Water, Sewer, and Site Improvements	EDA Local	\$2,500,000 \$2,500,000	\$5,000,000	None	200
Regional Industrial Mega Park Industrial Connector Road--City of Danville and Pittsylvania County	1/II	Construct an industrial access road to improve traffic flow to Regional Industrial Mega Park	FHWA VDOT EDA Local VTC	\$5,000,000 \$5,000,000 \$1,000,000 \$13,000,000 \$1,000,000	\$25,000,000	None	5,000
Regional Industrial Mega Park--City of Danville and Pittsylvania County	1/II	Extension of electric service to the Mega Park through AEP. Relocation of an existing 69kV line on Lot 4 in order to grade the first pad in the Mega Park. To conduct a routing analysis, acquire permits, and ROW acquisition for new electric service to the park	EDA Local MEI TIC City County	\$1,462,800 \$186,400 \$371,000 \$1,279,800 \$500,000 \$500,000	\$4,300,000	---	---
Regional Industrial Mega Park--City of Danville and Pittsylvania County	1/II	Natural gas engineering and infrastructure development	EDA Local VTC	\$3,000,000 \$2,000,000 \$1,000,000	\$6,000,000	---	---
Site Improvements at the Coleman Industrial Site-- City of Danville	1/II	Site improvements to include grading and sanitary sewer, electrical service and misc. infrastructure development	EDA Local	\$4,700,000 \$6,495,182	\$11,195,182	Positive	200
Site Improvements at Cane Creek Centre Industrial Park--City of Danville & Pittsylvania County - Lot 10	1/II	Site improvements to include access road, grading, and sanitary sewer for tract 10	EDA Tobacco Local	\$3,000,000 \$1,500,000 \$400,000	\$4,900,000	Positive	300
Shell Airport Hanger Project-- City of Danville	1/II	Construct shell hanger 130' x 80' x 30' clear height opening hangar to be used for commercial purposes related to aviation industry	EDA Local	\$2,000,000 \$2,000,000	\$4,000,000	Positive	15-20
Redevelopment of Durham Hosiery Building--City of Danville	1/II	Convert a former textile manufacturing facility into a manufacturing facility that will house one or more manufacturing start-up companies.	EDA Local	\$500,000 \$500,000	\$1,000,000	---	---
County Trail System--Franklin County	2/II	Development of trail system per adopted County Trail Plan (Phase 1)	DCR VTC VDOT Local	\$300,000 \$200,000 \$800,000 \$800,000	\$2,100,000	Positive	NA

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRONMENTAL IMPACT	NO. OF JOBS
Pigg River Heritage Trail--Town of Rocky Mount - Franklin County	2/III	Development of Heritage Trail for tourism, recreation, and quality of life enhancement in support of economic development	TEA-21 DCR Local	\$275,000 \$100,000 \$75,000	\$450,000	Positive	NA
Village Development--Franklin County	2/II	Development of streetscape and pedestrian improvements for village centers	EDA Local DHCD	\$50,000 \$50,000 \$100,000	\$200,000	NA	50+
North Main Street Development--Town of Rocky Mount	2/III	Provide public infrastructure in roads, signals, and public utilities to development sites	VDOT Local CDBG	\$500,000 \$500,000 \$500,000	\$1,500,000	None	250-300
Shell Building--Franklin County/Rocky Mount	2/III	Shell building of 100,000+ SF to attract industry	EDA CDBG Local	\$1,000,000 \$700,000 \$300,000	\$2,000,000	NA	400-600
North Main Park Development--Town of Rocky Mount	2/III	Development of a youth/teen oriented park in the North Main corridor	Local VDCR	\$100,000 \$300,000	\$400,000	NA	NA
Energy Efficiency Public Buildings--Henry County	2/I	Continue to retrofit County buildings to make them more efficient in utility usage	Local State	\$100,000 \$1,000,000	\$1,100,000	Positive	Indirect
Philpott Lake Marina--Henry County	2/II	Expansion of marina facility, including additional slips, construction of trail access bridge, sewer pump station, fountains, and rental program	Local VDH Other	\$600,000 \$75,000 \$525,000	\$1,200,000	NA	12-15
Community Development Project, Small Towns Collaborative--Henry County	2/III	Develop trails, recreational activities, cultural opportunities, and curb appeal along Smith River corridor in Bassett/Fieldale	CDBG VDOT ARC Other	\$1,400,000 \$75,000 \$100,000 \$1,425,000	\$3,000,000	Positive	Unknown
Neighborhood Revitalization Project Northside Neighborhood--City of Martinsville	2/IV	Housing rehab; creation of community space	CDBG Local	\$1,000,000 \$250,000	\$1,250,000	Positive	Indirect
Community Development Project--City of Martinsville	2/IV	Upgrade electrical capacity at Clearview Business Park	EDA	\$100,000	\$100,000	Positive	25
Cloverdale Regional Industrial Park--Pittsylvania County, Halifax County, Danville	2/III	Infrastructure and access to develop a regional technology park adjacent to VIR on U.S. Route 58	EDA VTC VDOT Local	\$4,000,000 \$2,000,000 \$3,500,000 \$1,000,000	\$10,500,000	Unknown	1,500
Leesville Lake Treatment Facility--Pittsylvania County	2/III	Water treatment plant of 6.0 MGD	USDA-RD EDA Local	\$1,000,000 \$1,000,000 \$1,000,000	\$3,000,000	N/A	NA
Water System Integration - Hurt-Chatham-Gretna--Pittsylvania County	2/III	Integrate regional water system between the towns of Hurt, Chatham, and Gretna to provide water sources along U.S. Route 29 corridor	USDA-RD VTC Local	\$1,000,000 \$1,000,000 \$1,000,000	\$3,000,000	N/A	400-600
Agricultural Development Plan--Pittsylvania County	2/III	Develop a comprehensive agricultural development and marketing plan with implementation strategy	VADACS USDA Local	\$100,000 \$50,000 \$50,000	\$200,000	N/A	Indirect
Economic Development Plan--Pittsylvania County	2/III	Develop a comprehensive economic plan with marketing and implementation strategy	EDA VTC	\$50,000 \$130,000	\$200,000	N/A	Indirect

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
			Local	\$20,000			
Career Development Center Workforce Training--Pittsylvania County	2/III	Create a center to promote and facilitate career development, including higher education and workforce skills training	EDA	\$1,000,000	\$3,000,000	N/A	Indirect
			VTC	\$1,600,000			
			USDA-RD	\$100,000			
			Local	\$300,000			
Regional Industrial Mega Park, New On and Off-Site Rail Construction--Danville and Pittsylvania County	2/III	New on-site rail construction and off-site improvements for Regional Industrial Mega Park	VA-RPT	\$5,000,000	\$20,000,000	None	5,000
			Norfolk-Southern	\$5,000,000			
			VTC	\$1,000,000			
			EDA	\$1,000,000			
			Local	\$8,000,000			
White Mill Redevelopment--City of Danville	2/I	Electric transmission lines and substation to accommodate redevelopment of the White Mill, formerly served by Dan River and AEP	EDA	\$2,500,000	\$6,000,000	Positive	400
			Local	\$3,500,000			
Revolving Loan Fund--City of Danville	2/I	Augment existing program given increased demand	EDA	\$150,000	\$249,000	N/A	---
			IDA	\$99,000			
Water & Gas System Improvements--City of Danville	2/I	Elevated water storage tank and pumping station and water and gas mains for South Danville Corridor, an unserved area	EDA	\$4,500,000	\$9,000,000	Positive	Indirect
			Local	\$4,500,000			
Water Treatment Plant Phase II Improvements--City of Danville	2/II	Construct Phase II Improvements to the City's Water Treatment Plant. Improvements will include sludge removal equipment in the sedimentation basins, new turbine flocculators, particle counters, new filter consoles, etc. Preliminary Engineering report has not been completed for this project.	EDA	\$750,000	\$1,500,000	Positive	N/A
			Local	\$750,000			
River Front Park--City of Danville	2/II	Development of a park area adjacent to the Martin Luther King, Jr. bridge in accordance with the River District development program.	Local	\$1,500,000	\$2,500,000	---	---
			EDA	\$1,000,000			
Regional Industrial Mega Park on an off-site Rail Construction--City of Danville & Pittsylvania County	2/III	New on-site rail construction and off-site improvements for Regional Industrial Mega Park	VA-DRPT	\$5,000,000	\$20,000,000	None	5,000
			Norfolk-Southern	\$5,000,000			
			VTC	\$1,000,000			
			EDA	\$1,000,000			
			Local	\$8,000,000			
Northside Wastewater Treatment Plant--City of Danville	2/III	Phase III Improvements, City of Danville Dual Grit Removal	EDA	\$1,000,000	\$2,000,000	---	---
			Local	\$1,000,000			
Northside Wastewater Treatment Plant--City of Danville	2/III	Expand Existing SCADA System	EDA	\$100,000	\$200,000	---	---
			Local	\$100,000			
Multi-modal Transportation System Improvements--Franklin County	3/III	Complete market evaluation and study on the feasibility of mass transit options, opportunities, and transportation system improvements outside of the VDOT Six-Year Capital Improvements Plan	Local	\$20,000	\$220,000	NA	NA
			EDA	\$100,000			
			VDOT	\$100,000			
Philpott Reservoir Water Intake Site--Franklin County	3/III	Evaluate options for future public water withdrawal at Philpott Reservoir for connection with County water systems	WVWA	\$50,000	\$200,000	---	---
			Local	\$50,000			
			USDA-RD	\$100,000			
South County Water Treatment System--Franklin County	3/III	Evaluate options for delivery of public sewer services to South US 220 business corridor	Local	\$50,000	\$100,000	---	---
			USDA-RD	\$50,000			

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
Ferrum Water System Extension-- Franklin County	3/II	Extend water system five miles north up VA Route 40 business corridor	Local USDA-RD	\$500,000 \$1,500,000	\$2,000,000	---	---
Route 40 Bypass in Rocky Mount-- Town of Rocky Mount	3/III	Feasibility study for the establishment of a Route 40 bypass in the Town of Rocky Mount	Local VDOT	\$10,000 \$90,000	\$100,000	Positive	Unknown
Realignment of Franklin and Pell--Town of Rocky Mount	3/III	Feasibility study and preliminary engineering to realign Franklin and Pell in Rocky Mount	Local VDOT	\$10,000 \$90,000	\$100,000	Positive	Unknown
Housing Stock Survey and Redevelopment--Rocky Mount	3/III	Inventory housing stock in Rocky Mount to determine new areas for funded housing programs and initiate programs	Local DHCD	\$300,000 \$700,000	\$1,000,000	NA	NA
Technology Assistance Funding-- Patrick County	3-III	Grant fund to attract high-tech businesses to Patrick County	EDA USDA-RD Local	\$200,000 \$200,000 \$100,000	\$500,000	None	150-200
Public Utility Upgrades-- Patrick County	3/IV	Expand Capacity at public water and wastewater facilities	USDA-RD CDBG Local	\$4,000,000 \$700,000 \$300,000	\$5,000,000	None	---
Natural Gas Pipeline Phase I Distribution Step-down Station-- Patrick County	3/IV	Provide Natural Gas to be ready for usage by new and existing businesses in Patrick County	VTC/TIC USDA-RD CDBG EDA Local	\$3,000,000 \$500,000 \$500,000 \$200,000 \$300,000	\$4,500,000	Negative	---
Beaches to Bluegrass Trail-- Patrick County	3/IV	Creation of a trail that traverses southern VA from the western borders in Appalachia to the Atlantic Coast	VDOT	TBD	TBD	Positive	---
Sewer System Improvements - Meadows of Dan--Patrick County	3/V	Provide sewer capacity for development	USDA-RD CDBG	\$2,100,000 \$700,000	\$2,800,000	Positive	---
Water System Improvements - Woolwine--Patrick County	3/V	Provide water supply for development	USDA-RD	\$3,610,700	\$3,610,700	Positive	---
Sewer System Improvements - Woolwine--Patrick County	3/V	Provide sewer capacity for development	USDA-RD	\$6,194,820	\$6,194,820	Positive	---
Water System - Ararat--Patrick	3/V	Provide water supply for development	USDA-RD	\$3,996,825	\$3,996,825	Positive	---
Water System - Critz--Patrick	3/V	Provide water supply for development	USDA-RD	\$1,483,086	\$1,483,086	Positive	---
Water System Improvements - Meadows of Dan--Patrick County	3/V	Provide water supply for development	USDA-RD CDBG	\$2,400,000 \$700,000	\$3,100,000	Positive	---

ABBREVIATIONS:

ARC = Appalachian Regional Commission
CDBG = Community Development Block Grant
CIT = Center for Innovative Technology
CORD = Center on Rural Development
EDA = Economic Development Administration
EPA STAG = Environmental Protection Agency State & Tribal Assistance Grant
DCR = Dept of Conservation & Recreation
FAA = Federal Aviation Administration

TBD = to be determined
TEA-21 = VDOT Transportation Enhancement Act Program for the 21st Century (Replaced with MAP 21 Program)
VDBA = VA Department of Business Assistance
WIA = Workforce Investment Act
VTC/TICR = Virginia Tobacco Indemnification and Community Revitalization Commission
SERCAP = Southeast Rural Community Assistance Project, Inc.
USACE = US Army Corps of Engineers

USDA-RD = U.S. Dept of Agriculture, Rural Development
VDA = Virginia Department of Aviation
VASBI = Virginia Shell Building Initiative
VA-DOA = Virginia Dept of Aviation
VDOT = VA Department of Transportation
VDH = VA Department of Health
VHDA = Virginia Housing Development Authority
VHPF = Virginia Housing Partnership Fund
VRA = Virginia Resources Authority

PROJECT TYPES:

Type I - Shovel Ready
Type II - Final Planning Stage
Type III - Early Planning Stage
Type IV - Other Projects (USDA, CDBG, VDOT, etc.)
Type V - Technical Assistance/ Studies

<i>PROJECT</i>	<i>PRIORITY /TYPE</i>	<i>DESCRIPTION</i>	<i>FUNDING SOURCE</i>	<i>AMOUNT</i>	<i>TOTAL</i>	<i>ENVIRON- MENTAL IMPACT</i>	<i>NO. OF JOBS</i>
FHWA = Federal Highway Administration		ISDF = Industrial Site Development Fund (VDHCD)					
GO Bonds = General Obligation Bonds		LWCF = Land & Water Conservation Fund					
RBEG = Rural Business Enterprise Grant		SWCB = State Water Control Board					
RD = Rural Development		WVWA = Western VA Water Authority					
USCAIP = US Community Adjustment & Investment Program		MEI = Major Employment Investment (VEDP/VTC)					
PRVT = Private Investment		NSF = National Science Foundation					
DHCD = VA Dept of Housing & Community Development		HTC = Historic Tax Credits					
			VATC = Virginia Tourism Corporation				
			VWP = Virginia Water Projects				
			WQIF = Water Quality Improvement Funds (VA)				
			HUD/NSP = Housing and Urban Development/Neighborhood Stabilization Program				
			VA-RPT = Virginia Department of Rail & Public Transit				
			VCC = Virginia Community Capital				
			VADACS = Virginia Department of Agriculture and Consumer Services				

Meeting Date: January 12, 2016

Item No: 3.

Department: City Manager

Issue: Consider approval on first reading of an ordinance increasing the City sewer rate effective March 1, 2016.

Summary: At several recent Council meetings, information has been presented regarding the City sewer interceptor repair project and estimated costs. Additionally, information has been presented on financing options related to the estimated \$22 million project for Phases I and II. At the July 14, 2015 Council meeting, information was presented regarding an opportunity to apply to the Virginia Department of Environmental Quality for a Virginia Clean Water Revolving Loan, at potentially 0% interest and a 30-year term.

The proposed rate increase is the first component of a multi-year schedule to adjust sewer rates to a level necessary to sustain funding for debt service.

Attachments: Ordinance increasing the City's base sewer rate by \$3/month, from \$20.64 to \$23.64 effective March 1, 2016.

Recommendations: Adoption of the ordinance on first reading. Second reading and final approval will occur on January 26, subject to Council approval. Roll call vote is required.

City of Martinsville, Virginia

Ordinance No. 2016-U-1 (uncodified) Amending the FY 2015-2016 City Budget

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in Regular Session held on January 26, 2016, that Ordinance Number 2015-U-1, being the Fiscal 2015-2016 Budget for the City of Martinsville, be, and hereby is, amended to establish water and sewer rates as follows:

Water Rates:

For Service Within City Limits:

First 4,000 gals/month:	
3/4" meter	\$22.31
1" meter	\$34.87
1 1/2" meter	\$70.35
2" meter	\$120.14
3" meter	\$262.48
4" meter	\$461.55
6" meter	\$1,030.58
8" meter	\$1,827.21
10" meter	\$2,851.45
12" meter	\$4,103.30
Next 2,000 gals/month	\$3.19 per 1000 gals
Next 100,000 gals/month	\$2.94 per 1000 gals
Next 100,000 gals/month	\$2.43 per 1000 gals
Over 206,000 gals/month	\$2.10 per 1000 gals

For Service Outside City Limits:

First 4,000 gals/month:	
3/4" meter	\$28.50
1" meter	\$44.98
1 1/2" meter	\$91.52
2" meter	\$156.85
3" meter	\$343.60
4" meter	\$604.79
6" meter	\$1,351.36
8" meter	\$2,396.56
10" meter	\$3,740.38
12" meter	\$5,382.83
Next 2,000 gals/month	\$4.18 per 1000 gals
Next 100,000 gals/month	\$3.86 per 1000 gals
Next 100,000 gals/month	\$3.19 per 1000 gals
Over 206,000 gals/month	\$2.75 per 1000 gals

Sewer Rates:

For Service Within and Outside City Limits:

First 4,000 gals of metered water usage:	\$23.64
Next 2,999,000 gals/month	\$2.73 per 1,000 gals
Next 7,000,000 gals/month	\$2.36 per 1,000 gals
Over 10,000,000 gals/month	\$2.00 per 1,000 gals

BE IT FURTHER ORDAINED by said Council that this Ordinance shall be effective on and after March 1, 2016.

* * * * *

Attest:

Karen Roberts, Clerk of Council

January 26, 2016
Date Adopted

March 1, 2016
Date Effective

Meeting Date: January 12, 2016
Item No: 4.
Department: Community Development

Issue: Consider approval on second reading of an amendment to the City's Zoning Ordinance expanding the definition of Electronic Game Rooms.

Summary: A business model was recently proposed referred to as "bidding fee auctions" (aka "penny auctions" and/or "all-pay auctions"). Rather than defining it as retail or auction facilities, a Zoning Text Amendment is recommended to add this model formally under the definition of Electronic Game Room.

The business model includes an incentive for using the bidding fee auction facility, which would be to offer free promotions to win merchandise or cash. In a previous application, an applicant proposed installing 50 computer terminals in a building in Uptown Martinsville. Craziestock.com, Bidrite, Redibids, and BVI also use bidding fee auction software. In the application recently considered, two of the business owners involved in the current matter previously owned electronic game rooms referred to as "internet sweepstakes" businesses in Martinsville before they were deemed illegal by the state of Virginia. From a prior consideration of similar issues, Council voted in 2010 to prohibit electronic game rooms in all districts.

After review, the City's Zoning Administrator classified their proposed business as an "Electronic Game Room" in the current Zoning Ordinance because it is the most closely related definition to the use described and researched.

Attachments:

Ordinance/Minutes from City Council regarding Electronic Game Rooms
ZA Zoning Interpretation
Proposed Definition from City Staff

Recommendations: Council considered this matter at the December 8, 2015 meeting and voted to approve the ordinance on first reading. Staff recommends finalizing this matter by approval of the ordinance on second reading. A roll call vote is required.

From: Susan McCulloch
Sent: Tuesday, July 28, 2015 4:04 PM
To: Eric Monday; Wayne Knox
Cc: Tonya Rumley; Ruth Easley
Subject: Research on the Internet Cafe/Electric Game Room
Attachments: Internet Gaming.doc

Ms. Rumley researched the City Council minutes and ordinance regarding what is actually allowed with the internet cafés. It seems that Council prohibited it everywhere, not just in historic districts. Attached is the ordinance and below is her findings from the meeting minutes.

From: Tonya Rumley
Sent: Wednesday, July 15, 2015 3:23 PM
To: Susan McCulloch
Subject: Research

Here is the language from the minutes. I had forgotten how crazy this was. Attached is the ordinance that was passed. I have the signed version in my records. Planning Commission supported SUP but Council said none. See below. Rather they kept the definition and put stipulations for those existing prior to Nov. 9, 2010 and conditions for those existing after Nov. 9, 2010. Shortly after they all left. Electronic game room definition was removed from each district, therefore making it not permitted.

“Council members and the City Attorney then discussed particulars of the proposed ordinance related to electronic game rooms. On a motion by Gene Teague, seconded by Kimble Reynolds, with a 5-0 vote, Council agreed to take out the special use permit language and move it into definitions that no electronic game rooms be allowed in any zones. There was Council discussion on hours of operation and it was recommended by Vice Mayor Reynolds to set hours from 10:00am to 7:00pm. On a motion by Kimble Reynolds, seconded by Gene Teague, Council approved with a 3-2 vote (Stroud-aye, Teague-aye, Reynolds-aye, Turner-nay, and Adkins-nay) to amend regulation on hours to 10:00 am to 7:00pm. There was Council discussion on number of gaming machines engaged in sweepstakes. Vice Mayor Reynolds made a motion that establishments cannot have more than 10 gaming machines simultaneously at any given time. The motion died for lack of a second. The City Attorney advised that the final language of the ordinance will have clarified language regarding restrictions applying to grandfathered facilities. On a motion by Gene Teague, seconded by Kimble Reynolds, with the following 4-1 recorded vote: Teague-aye, Adkins-aye, Stroud-aye, Reynolds-aye, Turner-nay, Council voted to adopt on an emergency basis and making the amendments effective today. Council Member Turner challenged whether an emergency exists. On a motion by Gene Teague, seconded by Kimble Reynolds, with the following 5-0 recorded vote, Teague-aye, Adkins-aye, Stroud-aye, Reynolds-aye, Turner-aye, Council agreed to adopt the following ordinance related to internet gaming, on second reading, as amended to take effect immediately:

Tonya D. Rumley, CZO
Zoning Enforcement Specialist
City of Martinsville



ORDINANCE 2015-Z-__ INTERNET GAMING

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session held on December 8, 2015 and that Appendix B of the City Code, the Zoning Ordinance, be amended as follows with strikethrough indicating deletion of existing text and italicized boldface type indicating new text, and that pursuant to Chapter 3, Section 2(a) of the City Charter, and by the majority vote of the Council, said amendments shall take effect immediately upon passage:

SECTION II-DEFINITIONS

Electronic Game Room (internet sweepstake/internet café) – A business enterprise, whether principal or accessory, where persons utilize electronic machines, including but not limited to computers and gaming terminals to conduct games of odds or chance, including sweepstakes, and where cash, merchandise, or other items of value are deemed or otherwise distributed, whether or not the value of such distribution is determined by electronic games played or by predetermined odds. **Bidding fee auctions" (aka "penny auctions" and/or "all-pay auctions") in which participants pay a non-refundable fee to place incremental bids on an item (whether done in person or via the internet, and whether free promotions are offered to bidders as an incidental use) and the highest last bid wins the item and whether or not said auction utilizes electronic promotions so long as those promotions are server based, offered on the same electronic screen simultaneously with the auction, are only available to customers that use all of their auction bids, with exceptions of one free entry, predetermined with a finite pool and do not use a community prize promotion. Electric Game rooms are prohibited in all districts.** Electronic Gaming Operations do not include operations associated with the official Virginia Lottery or amusement arcades.

- ~~I. With respect to each such establishment existing prior to November 9, 2010:~~
- ~~a. Alcohol is prohibited;~~
 - ~~b. Bladed weapons are prohibited;~~
 - ~~c. Establishment cannot open for business prior to 10:00 a.m. and must close by 7:00 p.m.;~~
 - ~~d. Establishment must abide by all building and zoning codes.~~

*****Above needs to be deleted, since the State banned these businesses after November 9, 2010 and they all left. ****

2. ~~With respect to any such establishment existing after November 9, 2010:~~
- a. ~~Alcohol is prohibited;~~
 - b. ~~Bladed weapons are prohibited;~~
 - c. ~~Establishment cannot open for business prior to 10:00 a.m. and must close by 7:00 p.m.;~~
 - d. ~~Establishment must abide by all building and zoning codes.~~
 - e. ~~Establishment must be located at least one thousand (1,000) feet from churches, schools, and playgrounds;~~
 - f. ~~Establishment is prohibited in any local historic district without regard to zoning classification.~~

****Above is Housekeeping, it was never changed in Municode, but voted on in November 9, 2010 by City Council and effective on November 9, 2010. ****

Internet café- See Electronic game room

Internet sweepstake- See Electronic game room

All-pay Auction – *See Electronic game room*

Bid Pay Auction – *See Electronic game room*

Penny Auction – *See Electronic game room*

* * * * *

Attest:

Karen Roberts, Clerk of Council

Date Adopted

Date Effective



ORDINANCE 2016-Z-__
INTERNET GAMING

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session held on January 12, 2016 and that Appendix B of the City Code, the Zoning Ordinance, be amended as follows with strikethrough indicating deletion of existing text and italicized boldface type indicating new text, and that pursuant to Chapter 3, Section 2(a) of the City Charter, and by the majority vote of the Council, said amendments shall take effect immediately upon passage:

SECTION II-DEFINITIONS

Electronic Game Room (internet sweepstake/internet café) – A business enterprise, whether principal or accessory, where persons utilize electronic machines, including but not limited to computers and gaming terminals to conduct games of odds or chance, including sweepstakes, and where cash, merchandise, or other items of value are deemed or otherwise distributed, whether or not the value of such distribution is determined by electronic games played or by predetermined odds. **Bidding fee auctions" (aka "penny auctions" and/or "all-pay auctions") in which participants pay a non-refundable fee to place incremental bids on an item (whether done in person or via the internet, and whether free promotions are offered to bidders as an incidental use) and the highest last bid wins the item and whether or not said auction utilizes electronic promotions so long as those promotions are server based, offered on the same electronic screen simultaneously with the auction, are only available to customers that use all of their auction bids, with exceptions of one free entry, predetermined with a finite pool and do not use a community prize promotion. Electric Game rooms are prohibited in all districts.** Electronic Gaming Operations do not include operations associated with the official Virginia Lottery or amusement arcades.

All-pay Auction – *See Electronic game room*

Bid Pay Auction – *See Electronic game room*

Penny Auction – *See Electronic game room*

* * * * *

Attest:

Karen Roberts, Clerk of Council

Date Adopted

Date Effective



ORDINANCE 2016-Z-__ INTERNET GAMING

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- ~~I. With respect to each such establishment existing prior to November 9, 2010:~~
- ~~a. Alcohol is prohibited;~~
 - ~~b. Bladed weapons are prohibited;~~
 - ~~c. Establishment cannot open for business prior to 10:00 a.m. and must close by 7:00 p.m.;~~
 - ~~d. Establishment must abide by all building and zoning codes.~~

*****Above needs to be deleted, since the State banned these businesses after November 9, 2010 and they all left. ****

2. ~~With respect to any such establishment existing after November 9, 2010:~~
- a. ~~Alcohol is prohibited;~~
 - b. ~~Bladed weapons are prohibited;~~
 - c. ~~Establishment cannot open for business prior to 10:00 a.m. and must close by 7:00 p.m.;~~
 - d. ~~Establishment must abide by all building and zoning codes.~~
 - e. ~~Establishment must be located at least one thousand (1,000) feet from churches, schools, and playgrounds;~~
 - f. ~~Establishment is prohibited in any local historic district without regard to zoning classification.~~

****Above is Housekeeping, it was never changed in Municode, but voted on in November 9, 2010 by City Council and effective on November 9, 2010. ****

Internet café- See Electronic game room

Internet sweepstake- See Electronic game room

All-pay Auction – *See Electronic game room*

Bid Pay Auction – *See Electronic game room*

Penny Auction – *See Electronic game room*

* * * * *

Attest:

Karen Roberts, Clerk of Council

Date Adopted

Date Effective

City Council Agenda Summary



Meeting Date: January 12, 2016
Item No: 5.
Department: Finance
Issue: Consider adoption of an Asset Capitalization Policy

Summary:

This Asset Capitalization Policy establishes guidelines for determining which expenditures should be capitalized as a capital asset and which expenditures should be expensed, how to value capital assets that are reported, and the estimated useful lives of capital assets. The City has been following a policy as established many years ago, occasionally updated as needed, and is briefly reported in our annual CAFR. This policy does not change our current practices. It simply spells them out and presents a uniform procedure for departmental use.

As part of the City's continuing efforts to adopt standard policies and procedures, and in order to meet significant factors for bond rating agencies and grant criteria, staff presents this policy for adoption by Council.

Attachments:
Asset Capitalization Policy 12-10-15 Final

Recommendations: Adoption of Policy

CITY OF MARTINSVILLE ASSET CAPITALIZATION POLICY

1. Scope of Policy

This Asset Capitalization Policy applies to the capitalization of capital assets in all funds of the City of Martinsville and any existing or new grant funds providing financing for capital projects.

2. General Objectives

This Asset Capitalization policy establishes guidelines for determining:

- which expenditures should be capitalized as a capital asset and which expenditures should be expensed
- how to value capital assets that are reported
- the estimated useful lives of capital assets

3. Capital Asset Types

Capital assets are divided between assets that are not subject to depreciation and assets that are subject to depreciation.

Assets that are not subject to depreciation include:

- **Land:** The amount that should be capitalized for land should include the cost of the land itself; professional fees used to acquire the land (legal, engineering, appraisal, survey fees); costs for excavation, fill, grading, or drainage; demolition of any existing buildings or other improvements; and any other costs that are incurred to acquire the land and make the land suitable for use by the City of Martinsville. Land is characterized as having an unlimited life and is therefore not depreciated. Land that is acquired through donation is valued at the fair market value at the date of acquisition.
- **Construction in Progress:** The costs of assets that the City is constructing, where expenses are incurred over more than one fiscal year, are accumulated as construction in progress until the asset is placed in service. At that time, the total costs are then transferred to the appropriate asset type and depreciated.

Assets that are subject to depreciation include:

- **Land Improvements:** Land improvements are those improvements, other than ordinary and regular site preparation, which ready the land for its intended use. Such improvements can include parking lots, athletic fields, fencing, paths and trails, and landscaping.
- **Buildings and Building Improvements:** Buildings are permanent structures that are intended for shelter of persons, materials or equipment. Building improvements are capital events that extend the useful life of a building, increase the value of a building, expand the area, increase safety, improve climate control, or improve mobility within the building. Repairs that simply maintain the existing life or restore a building to its original condition do not constitute an improvement. All costs incurred, from excavation to completion of the building or improvement are considered part of the cost of the building and will be included in the value for depreciation.

- Furniture, Fixtures, and Equipment: Furniture, fixtures, and equipment are items of tangible, nonexpendable personal property with a useful life of more than one year, and include machinery and vehicles. These items are not permanently attached to land, buildings, or building improvements and remain movable.
- Leased Furniture, Fixtures, and Equipment: In accordance with FASB Statement No. 13, any non-cancelable lease agreement which meets one or more of the following criteria should be capitalized:
 - The lease transfers ownership of the property to the City at the end of the term of the lease.
 - The lease contains a bargain purchase option. A bargain exists where the cost of acquisition is less than market value.
 - The lease term is equal to 75% or more of the estimated economic life of the leased asset.
 - The present value of the minimum lease payments equals or exceeds 90% of the fair value of the leased asset.

When none of the criteria for a capital lease are met, the leases in an operating lease, and if material, should be included in the notes to the financial statements.

- Infrastructure: Infrastructure assets are long-lived capital assets that are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Such assets can include streets and roadways, bridges, sidewalks, water mains and distribution lines, sewer mains and collection lines, treatment plants, electric generation plants, and distribution lines.
- Collections (historical artifacts) meet the definition of capital assets and ordinarily would be reported in the financial statements. However, the requirement for capitalization of these assets is waived if the collection is held for reasons other than financial gain; the collection is protected, kept unencumbered, cared for, and preserved. (The City does not currently hold any collections.)

4. Expenditure Types

Repairs are the costs necessary for the upkeep of the property that neither add to the permanent value of the property nor appreciably prolong its intended life, but keep it in an efficient operating condition. These costs should not be capitalized.

Inventories of supplies and materials to be consumed in the normal course of the City of Martinsville's operations are not Capital Assets. If material in amount, they should be included in the City's statement of net assets but are not accounted for nor depreciated.

5. Capital Asset Valuation

Capital assets should be reported at their historical cost. Sources of historical cost data can include: invoices, purchase orders, cancelled checks, vouchers, contracts, board and or Council minutes, real estate closing documents, tax assessment records, grant records, vendors, and appraisals. In the absence of historical cost information, the assets estimated historical cost may be used. Assets donated by parties outside the municipality should be reported at their fair value on the date the donation is made. If capital assets are moved from one fund or activity to another, the recipient fund or activity should continue to report those assets at their historical cost as of the date they were originally acquired.

The historical cost of a capital asset should include ancillary charges necessary to place the asset in its intended location (freight charges, for example); ancillary charges necessary to place

the asset in its intended condition for use (installation or site preparation charges, for example); and capitalized interest (only for those assets that are utilized in enterprise funds and internal service funds that are reported as a part of business-type activities).

6. Capitalization Thresholds

By definition, any asset that benefits more than one fiscal period potentially could be classified as a capital asset. As a practical matter, however, governments capitalize only their higher cost assets. Capitalization thresholds are established to determine which assets are capitalized and which assets are expensed when purchased.

The City must maintain adequate control over all assets, including lower-cost capital assets. Capitalization is designed to focus on the City of Martinsville's financial reporting needs, and is not designed for or particularly suited for the purposes of ensuring control over lower-cost assets. Capitalizing numerous small cost items will actually overburden the overall capital asset management system. Capitalization thresholds are established based on financial reporting needs and other policies will determine how the City controls lower-cost assets.

The City of Martinsville establishes the Capitalization Thresholds as land, buildings, road registered vehicles, and equipment with an initial individual cost of more than \$5,000 and an estimated useful life in excess of two years.

7. Depreciation

Assets that are capitalized will be depreciated over their estimated useful lives. Depreciation will be calculated on the straight-line basis, using estimated useful lives as follows:

Buildings	40 – 50 years
Building improvements	20 – 40 years
Furniture, Vehicles, Office & Computer Equipment	4 – 10 years
Buses	12 years
Utility plant in service	40 – 50 years
Infrastructure	30 years

Because depreciation is intended to allocate the cost of a capital asset over its entire useful life, it normally is not appropriate to report assets still in service as fully depreciated. Instead, the annual amounts of depreciation expense should be reduced prospectively as soon as it becomes clear that an asset's useful life will be longer than originally estimated.

8. Responsibility

The responsibility for accounting policies and procedures of the City's capital asset record rests on the Finance Director. Each department is charged with the responsibility of reporting any changes in assets including disposals by sale, transfer, or scrap to the Finance Director. The Finance Department is responsible for making any and all changes that occur throughout the year, as well as depreciation calculations. Depreciation will be reported for financial statement preparation under Generally Accepted Accounting Principles (GAAP).

9. Physical Inventory of Capital Assets: A periodic physical inventory of capital assets is necessary for accountability and control. Each department will be responsible for inventorying their own assets in written format. This list should be compared to prior years for accuracy in safeguarding City's property. Any discrepancies should be reported immediately to the Finance Director.

Meeting Date: January 12, 2016
Item No: 6.
Department: Commissioner of the Revenue, City Treasurer
Issue: Consider approval of refunds resulting from verification updates of estimated BPOL tax for 2 local businesses for tax year 2012

Summary: The Commissioner of the Revenue office annually verifies and updates BPOL license fees based on federal tax return gross receipts information that is provided to the office by individual business taxpayers. Until the gross receipts can be verified by the federal tax return gross receipts, the reported receipts are considered an estimate. One local business overestimated their gross receipts for the 2012 license year and the other business was only in the city for part of the 2012 license year. Business licenses based on gross receipts may be prorated upon the request of a business that ceases operations during a license year and documentation of annual gross receipts attributable to the Martinsville business location.

The city's business license is based on the actual gross receipts that a business had for the prior tax year, or the current year for first year businesses. Corrections to the assessments have been made by the Commissioner of the Revenue office and forwarded to the City Treasurer. Because the refund amount is over \$2,500, City Council must authorize the City Treasurer to issue the refunds so that the timing of the refund does not negatively impact the city's cash flow.

City of Martinsville Ordinances address updates of estimated business licenses that were not based on a prior year's actual gross receipts. The city's ordinance §11-23(f) provides that there shall be no interest charged or refunded on an adjustment of estimated tax liability to actual liability at the conclusion of the base year. We would not have assessed interest if the taxpayer had underestimated their gross receipts and we updated the assessment based on verification of actual gross receipts. Consequently, the city ordinances provide that we do not refund interest on these types of estimated assessments when they are overestimated.

These refunds are different from other refunds that City Council has authorized in that they did not result due to an appeal or audit on a verified and adjusted actual assessment. The BPOL assessments remained an estimate until they could be verified with actual gross receipts as reported on the businesses' federal tax returns. The necessary federal returns to verify the gross receipts for the businesses were provided in late December 2015.

The Code of Virginia authorizes the City Treasurer to issue refunds up to \$2,500 without prior authorization of City Council. Because the refund amount is over this limit, City Council must authorize the City Treasurer to issue the refund. Pursuant to City Ordinance §11-23(f) there is no need to calculate interest provided the refund is made within 30 days of the adjustment to reflect actual tax liability.

Attachments: Sample motions authorizing refunds

Recommendations: Authorize City Treasurer to issue two refunds: (1) for \$5,042.52 to a city business for their overestimated 2012 business license and (2) for \$9,674 to a prior city business for their prorated 2012 business license. The effective date for both refunds should be prior to January 31, 2016 to avoid any interest calculation.

SAMPLE MOTION #1

I move to authorize the City Treasurer to issue a refund of \$5,042.52 in overpaid 2012 business license fees prior to January 31, 2016 to a local business identified in abatement #42516 of the Commissioner of the Revenue Bill Adjustment Report dated December 31, 2015

SAMPLE MOTION #2

I move to authorize the City Treasurer to issue a refund of \$9,674 in overpaid 2012 business license fees prior to January 31, 2016 to a local business identified in abatement #42476 of the Commissioner of the Revenue Bill Adjustment Report dated December 31, 2015.



City Council Agenda Summary

Meeting Date: January 12, 2016

Item No: 7.

Department: Finance

Issue: Appropriation Approvals

Summary:

The attachment amends the FY16 Budget with appropriations in the following funds:

<u>General:</u>	\$	6,686 – Donations, Recovered Costs, Sale of Surplus
<u>Telecommunications:</u>	\$	33,600 – Additional Services
<u>Capital Reserve:</u>	\$	7,425 – State Grant
<u>School Federal Programs:</u>	\$	539,829 – Various Programs

Attachments:

Consent Agenda 1-12-16

Recommendations: Approve

BUDGET ADDITIONS FOR 1/12/16

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY16</u>				
<u>General Fund:</u>				
01100908	480406	Miscellaneous Revenues - Donations/Recreation		300
01711210	506007	Recreation - Equipment & Supplies Team Sponsor donations	300	
01100909	490104	Advance/Recovered Costs		1,886
01331108	501300	Sheriff/Corrections - Part-time & Temporary Wages	1,400	
01331108	502100	Sheriff/Corrections - Social Security	87	
01331108	502110	Sheriff/Corrections - Medicare	20	
01331108	506008	Sheriff/Corrections - Vehicle Equipment & Maint.	280	
01331110	506200	Sheriff/Annex - Prisoner Allowance Reimbursement from Henry County for litter pickup-November	99	
01100905	450209	Use of Money/Property - Sale of Salvage/Surplus		4,500
01413149	506104	Street Construction - Non-capital Equipment Funds for purchase of trailer from sale of motorgrader	4,500	
Total General Fund:			6,686	6,686
<u>Telecommunications Fund:</u>				
11100906	461713	Services - Phone System Management		28,800
11100906	461710	Services - Local Haul Non-Taxable		4,800
11315308	505230	Telecommunications Additional agreement for Local Loop/Phone System	33,600	
Total Telecommunications Fund:			33,600	33,600
<u>Capital Reserve Fund:</u>				
16101918	416506	State Grant - Rescue Squad Assistance Fund		7,425
16572362	508081	Tools/Equipment - EMS Ambulance Cot	7,425	
Total Capital Reserve Fund:			7,425	7,425
<u>Federal Programs (Schools) Fund:</u>				
20102926	436586	Title III		11,338
86311100	561120	Instructional S & W	1,800	
86311100	563000	Purchased Services	1,662	
86311100	565503	Travel	1,000	
86311100	566013	Materials & Supplies	6,876	
20102926	420175	Title 1 School Improvement Grant		528,491
86831310	561120	Instructional S & W	15,945	
86831310	562100	Social Security	1,261	
86831310	563000	Purchased Services	511,285	
Total Federal Programs (Schools) Fund:			539,829	539,829