

AGENDA--CITY COUNCIL MEETING
CITY OF MARTINSVILLE, VIRGINIA Council Chambers – Municipal Building-55 W. Church St.
7:30 p.m. – Tuesday, March 27, 2012

Invocation & Pledge to the American flag– Council Member Gene Teague

1. Consider approval of minutes of City Council meetings of February 28, 2012 and February 29, 2012. (2 mins.)
2. Presentation of Citizen of the Year Award by Police Department. (5 mins.)
3. Presentation of proclamation recognizing Sexual Assault Awareness Month. (2 mins.)
4. Presentation of proclamation recognizing Child Abuse Prevention Awareness Month. (2 mins.)
5. Presentation of proclamation recognizing March 2012 as Kindergarten Month. (2 mins.)
6. Hear staff report on FEMA Hazard-Mitigation Grant opportunities for (1) neighborhood tornado alert sirens and; (2) installation of an emergency generator for Martinsville Middle School, which is the city's designated emergency shelter. (10 mins.)
7. Hear monthly finance report. (5 mins.)
8. Hear information related to the FY13 budget review process. (20 mins.)
9. Consider approval of consent agenda-accept and appropriate budget adjustments. (2 mins.)
10. Consider VML request to submit nominations for membership on VML 2012 Policy Committees. (5 mins.)
11. Consider review of semi annual reports submitted by outside agencies. (5 mins.)
12. Hear presentation from Albert Harris students relating to littering in the community. (10 mins.)
13. Business from the Floor
This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. In that the Council meetings are broadcast on Martinsville Government Television, the City Council is responsible for the content of the programming. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should: (1) come to the podium and state their name and address; (2) state the matter that they wish to discuss and what action they would like for Council to take; (3) limit their remarks to five minutes; and (4) refrain from making any personal references or accusations of a factually false and/or malicious nature. Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium. Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.
14. Comments by City Council members. (5 mins.)
15. Comments by City Manager. (5 mins.)
16. Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711(A)—Closed Meetings, the following:
 - A. Appointments to Boards and Commissions as authorized by Subsection 1.



City Council Agenda Summary

Meeting Date: March 27, 2012

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes of City Council meetings February 28, 2012 and February 29, 2012.

Summary: None

Attachments: [February 28, 2012 minutes](#)
[February 29, 2012 minutes](#)

Recommendations: Motion to approve minutes as presented

February 28, 2012

The regular meeting of the Council of the City of Martinsville, Virginia, was held on February 28, 2012, in Council Chambers, Municipal Building, at 7:30 PM, with Mayor Kim Adkins presiding. Council Members present included: Mayor Kim Adkins, Vice Mayor Kimble Reynolds, Gene Teague, Mark Stroud and Danny Turner. Staff present included: Leon Towarnicki, Interim City Manager, Brenda Prillaman, Eric Monday, Linda Conover, Wayne Knox, Donna Odell, Bobby Phillips and Marshall Thomas.

Following the invocation by Vice Mayor Kimble Reynolds and Pledge to the American Flag, the Mayor welcomed everyone to the meeting.

Minutes: On a motion by Gene Teague, seconded by Mark Stroud, with a 5-0 vote, Council approved the minutes of the January 24, 2012 meeting, February 13, 2012 tour, and February 13, 2012 meeting.

Recognitions: City Employee Service Awards: Mayor Adkins read the following list recognizing city employees eligible for Service Awards-January 1 through March 31, 2012:

Employee Name	Years of Service	Department
Leon Towarnicki	30	Interim City Mgr
Mike Scaffidi	20	Public Works
Donald Lucado	20	Fire
William Akers	15	Fire
Robert Jones	10	Police
Cynthia Carson	10	Utility Billing
William Wilson	10	Public Works
Kim Boyd	10	Comm of Revenue
Shannon Agee	10	Public Works
Daniel Brannock	5	Sheriff's Office

Mayor Adkins then presented a proclamation to Opal R. Hall, recognizing her 50 year career with the court system.

Staff report on Uptown CDBG projects: Wayne Knox presented the following update to Council:

We are in the midst of the CDBG effort and picking up some steam. Since July of 2011, we have been able to put together the plans for several facets of the revitalization effort:

- Façade renderings for fourteen (14) of the twenty – three (23) storefronts. A second façade round for the project area will be scheduled after construction begins on the first round.
- Estimates for the proposed upgrades completed
- Plans and specs for the restoration of the Historic Henry County have been completed and bid awarded. This is a project of the Virginia Garden Club. Actual construction should commence in the month of March.
- Concepts for two pocket parks in the CDBG project, which will transform blighted lots into public spaces. Staff is working with property owners for final concept plans, and potential users of the space to gauge needs.
- Harvest Grant:
- Planning for the upgrading of the Depot Street parking lot is complete; specs for the actual construction should be ready for bidding in late March. The upgrading will include landscaping, new lighting, and a pedestrian friendly staircase with an overlook where people can talk before a show at TheatreWorks or a class at New College Institute. You have already seen the relocation of Depot Street itself. Some additional curb and gutter work is underway along Ford Street.
- Another interesting undertaking is to upgrade the rear green area of the Historic Henry County Courthouse, better known as the North Lawn. Public input has been conducted and now it is time for a design of that area, in order to be as closely coordinated with the restoration work taking place on the other three sides of the Courthouse.
- The planning for a comfort station along Depot Street, near the spur trail, is complete and actual delivery of the structure is scheduled for late April. Some exterior enhancements to the pre – fabricated structure are being finalized. These enhancements are to give it a train depot look.
- Another facet of the Uptown project is wayfinding. This endeavor is being led by the Gateway - Wayfinding Sub -Committee of the Uptown management team. Wayfinding consists of signage that points to areas of interest strategically placed at intersections and gateways within and outside of the Uptown. This will involve the purchase of poles and fabrication of actual signage directing people to the “hot spots” of our community, such as the municipal building, Visitors Center, VMNH, Studio 107, Artisans Center, FAHI, PAA, and New College Institute, just to name a few.
- The upgrading of some of the gateways into our Uptown has been moving forward, also. Due to budgetary constraints, plans for these upgrades have to be made simple, pleasant, but also welcoming to motorists and pedestrians alike. We are also looking for some semblance of uniformity in the crosswalks and landscaping. One of the first gateways under construction is the intersection of Church Street and Church Street Extension led by Activate MHC in partnership with the YMCA, City, and other organizations. Utilities have been moved and further construction will commence as weather permits. Other intersections will be addressed, such as Market and Fayette Street, Market and Church Streets, as well as Market and Starling Avenue and Starling Avenue and Memorial Boulevard.

These many facets of the Uptown CDBG Project may seem like a great deal of activity to cover within the tight timelines that we have ... and you are correct. Staff and our partners, notably the Harvest Foundation, the Department of Housing and Community Development, Martinsville Uptown Revitalization Association, along with the stakeholders who make up our management team and committees, are up to the task.

February 28, 2012

DEQ Consent Order: Leon Towarnicki briefed Council on what occurred with the 2011 City Water Treatment Plant fluoride spill noting that the City moved quickly and professionally and the City Attorney has negotiated to get the fine amount lowered. Safety Officer Bobby Phillips spoke about specifics of the occurrence and future steps that will be taken. On a motion by Mark Stroud, seconded by Gene Teague, with a 5-0 vote, Council authorized the City Manager to sign the Consent Order and make payment.

<p style="text-align: center;"> COMMONWEALTH of VIRGINIA</p> <p style="text-align: center;">DEPARTMENT OF ENVIRONMENTAL QUALITY Blue Ridge Regional Office www.deq.virginia.gov</p> <p style="text-align: center;">STATE WATER CONTROL BOARD ENFORCEMENT ACTION - ORDER BY CONSENT ISSUED TO THE CITY OF MARTINSVILLE FOR THE MARTINSVILLE WATER TREATMENT PLANT Unpermitted Discharge</p> <p>SECTION A: Purpose</p> <p>This is a Consent Order issued under the authority of Va. Code § 62.1-44.15, between the State Water Control Board and the City of Martinsville, regarding the Martinsville Water Treatment Plant, for the purpose of resolving certain violations of the State Water Control Law and the applicable regulation.</p> <p>SECTION B: Definitions</p> <p>Unless the context clearly indicates otherwise, the following words and terms have the meaning assigned to them below:</p> <ol style="list-style-type: none">"305(b) report" means the report required by Section 305(b) of the Clean Water Act (33 United States Code § 1315(b)), and Va. Code § 62.1-44.19-5 for providing Congress and the public an accurate and comprehensive assessment of the quality of State surface waters."BRRO" means the Blue Ridge Regional Office of DEQ, located in Roanoke, Virginia."Board" means the State Water Control Board, a permanent citizens' board of the Commonwealth of Virginia, as described in Va. Code §§ 10.1-1184 and 62.1-44.7.	<p>Consent Order The City of Martinsville, Martinsville Water Treatment Plant, Unpermitted Discharge Page 2 of 8</p> <ol style="list-style-type: none">"Department" or "DEQ" means the Department of Environmental Quality, an agency of the Commonwealth of Virginia, as described in Va. Code § 10.1-1183."Director" means the Director of the Department of Environmental Quality, as described in Va. Code § 10.1-1185."Discharge" means discharge of a pollutant. 9 VAC 25-31-10"Discharge of a pollutant" when used with reference to the requirements of the VPDES permit program means:<ol style="list-style-type: none">Any addition of any pollutant or combination of pollutants to surface waters from any point source; orAny addition of any pollutant or combination of pollutants to the waters of the contiguous zone or the ocean from any point source other than a vessel or other floating craft which is being used as a means of transportation."Facility" or "Plant" means the Martinsville Water Treatment Plant located at 302 Cleveburn Drive, Martinsville, Virginia, which supplies drinking water for the residents and businesses of the City of Martinsville."The City" means the City of Martinsville, a political subdivision of the Commonwealth of Virginia. The City is a "person" within the meaning of Va. Code § 62.1-44.3."Notice of Violation" or "NOV" means a type of Notice of Alleged Violation under Va. Code § 62.1-44.15."O&M" means operations and maintenance."Order" means this document, also known as a "Consent Order" or "Order by Consent," a type of Special Order under the State Water Control Law."Pollutant" means dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials (except those regulated under the Atomic Energy Act of 1954, as amended (42 USC § 2011 <i>et seq.</i>)), heat, wrecked or discarded equipment, rock, sand, cellar dirt and industrial, municipal, and agricultural waste discharged into water... 9 VAC 25-31-10."Pollution" means such alteration of the physical, chemical, or biological properties of any state waters as will or is likely to create a nuisance or render such waters (a) harmful or detrimental to the public health, safety, or welfare or to the health of animals, fish, or aquatic life; (b) unsuitable with reasonable treatment for use as present or possible future sources of public water supply; or (c) unsuitable for recreational, commercial, industrial, agricultural, or other reasonable uses, provided that (i) an	<p>Consent Order The City of Martinsville, Martinsville Water Treatment Plant, Unpermitted Discharge Page 3 of 8</p> <p>alteration of the physical, chemical, or biological property of state waters or a ditch or deposit of sewage, industrial wastes or other wastes to state waters by any owner which by itself is not sufficient to cause pollution but which, in combination with such alteration of or discharge or deposit to state waters by other owners, is sufficient to pollute; (ii) the discharge of untreated sewage by any owner into state waters; and contributing to the contamination of standards of water quality duly established by the Board, are "pollution." Va. Code § 62.1-44.3.</p> <ol style="list-style-type: none">"Regulation" means the VPDES Permit Regulation 9 VAC 25-31-10 <i>et seq.</i>"State Water Control Law" means Chapter 3.1 (§ 62.1-44.2 <i>et seq.</i>) of Title 62.1 of Va. Code."State waters" means all water, on the surface and under the ground, wholly or partly within or bordering the Commonwealth or within its jurisdiction, including wetland Va. Code § 62.1-44.3."Va. Code" means the Code of Virginia (1950), as amended."VAC" means the Virginia Administrative Code."VPDES" means Virginia Pollutant Discharge Elimination System. <p>SECTION C: Findings of Fact and Conclusions of Law</p> <ol style="list-style-type: none">The City owns and operates the Plant for the purpose of treating and providing drink water to the residents and businesses of the City.Jones Creek and its tributaries are located in the Roanoke and Yadkin River Basins. Jones Creek is listed in DEQ's 2010 305(b)/303(d) Water Quality Assessment Integ Report as impaired for E, Coli.On October 16, 2011, the Facility had a release of fluoroisilic acid. The release was reported to the Department on October 17, 2011.On October 18, 2011, Department staff responded to a reported fish kill on Jones Cr in Martinsville, Virginia. Department staff observed a fish kill, estimated using American Fisheries Society methods, of 4,445 fish. The fish kill was observed originating from the storm drain outfall at the Facility, and continuing downstream to confluence of Jones Creek and Beaver Creek covering approximately 3700 meters (3 miles).The observed fish kill coincides in time and location with the October 16, 2011 relea fluoroisilic acid, which entered Jones Creek from the storm drain at the Facility.
<p>Consent Order The City of Martinsville, Martinsville Water Treatment Plant, Unpermitted Discharge Page 4 of 8</p> <ol style="list-style-type: none">On December 6, 2011, the City submitted a document that described the incident that resulted in the unpermitted discharge. Fluoroisilic acid ("the Acid") is stored in a 6,000 gallon above ground storage tank. The tank is situated inside a containment area, as required. A transfer pump, situated inside the containment area, is used to move the Acid from the storage tank to the water purification process. Due to the extremely corrosive nature of the Acid, the transfer pump failed resulting in a release of the Acid into the containment area. The containment area contains a 2 inch valve which allows for the draining of the containment area when rain water has accumulated. Prior to October 16, 2011, the valve had been opened and inadvertently left open. Consequently, the Acid spilled onto the ground and flowed off-site and into state waters. The submittal also described the spill response initiated by the City, the remediation actions implemented to clean-up the spill, and the review and modification of the City's operations and maintenance procedures at the Facility to ensure that an unpermitted discharge does not occur in the future.Va. Code § 62.1-44.5 states that: "[E]xcept in compliance with a certificate issued by the Board, it shall be unlawful for any person to discharge into state waters sewage, industrial wastes, other wastes, or any noxious or deleterious substances; or otherwise alter the physical, chemical, or biological properties of state waters and make them detrimental to the public health, or to animal or aquatic life, or to the uses of such waters for domestic or industrial consumption, or for recreation, or for other uses." Va. Code § 62.1-44.15(e) states that a VPDES permit is a "certificate" under the statute.The Regulation, at 9 VAC 25-31-50, also states that except in compliance with a VPDES permit, or another permit issued by the Board, it is unlawful to discharge into state waters sewage, industrial wastes or other wastes, or any noxious or deleterious substances; or otherwise alter the physical, chemical, or biological properties of such state waters and make them detrimental to the public health, or to animal or aquatic life, or to the use of such waters for domestic or industrial consumption, or for recreation, or for other uses. Va. Code § 62.1-44.15(f) states that a VPDES permit is a "certificate" under the statute.The Department has issued no permits or certificates to the City of Martinsville for the Martinsville Water Treatment Plant.Jones Creek is a surface water located wholly within the Commonwealth and is a "state water" under State Water Control Law.Based on the City's report of October 17, 2011 detailing an October 16, 2011 release, the results of the October 18, 2011 fish kill investigation, and the documentation submitted on December 6, 2011, the Board concludes that the City has violated Va. Code § 62.1-44.3 and 9 VAC 25-31-50, by discharging fluoroisilic acid from the Facility into Jones Creek which resulted in a fish kill, as described in paragraph C(3) through C(6), above.The City has submitted documentation that verifies that the violation as described in paragraphs C(3) through C(6), above, has been corrected.	<p>Consent Order The City of Martinsville, Martinsville Water Treatment Plant, Unpermitted Discharge Page 5 of 8</p> <p>SECTION D: Agreement and Order</p> <p>Accordingly, by virtue of the authority granted it in Va. Code §§ 62.1-44.15, the Board orders the City of Martinsville, and the City of Martinsville agrees to:</p> <ol style="list-style-type: none">Pay a civil charge of \$13,500 within 30 days of the effective date of the Order in settlement of the violations cited in this Order;Reimburse DEQ \$2,001.21 for DEQ fish kill investigative costs within 30 days of the effective date of the Order;Reimburse DGIF \$948.50 for DGIF fish replacement costs within 30 days of the effective date of the Order. <p>Payment shall be made by separate checks, certified checks, money orders or cashier's checks payable to:</p> <ol style="list-style-type: none">the "Treasurer of Virginia" for the civil charge and for the DEQ fish kill investigative costs (one check);the "Department of Game and Inland Fisheries" for the DGIF fish replacement costs (one check) <p>and delivered to:</p> <p style="text-align: center;">Receipts Control Department of Environmental Quality Post Office Box 1104 Richmond, Virginia 23218</p> <p>The City of Martinsville shall include its Federal Employer Identification Number (FEIN) 54-6001415 with the payments and shall indicate that the payment of the civil charge is being made in accordance with the requirements of this Order for deposit into the Virginia Environmental Emergency Response Fund (VEERF); that payment of the DEQ fish kill investigative costs is for reimbursement of DEQ expenditures; and that the payment of the DGIF fish replacement costs is for the Department of Game and Inland Fisheries.</p> <p>SECTION E: Administrative Provisions</p> <ol style="list-style-type: none">The Board may modify, rewrite, or amend this Order with the consent of the City for good cause shown by the City, or on its own motion pursuant to the Administrative Process Act, Va. Code § 2.2-4009 <i>et seq.</i>, after notice and opportunity to be heard.	<p>Consent Order The City of Martinsville, Martinsville Water Treatment Plant, Unpermitted Discharge Page 6 of 8</p> <ol style="list-style-type: none">This Order addresses and resolves only those violations specifically identified in Section C of this Order. This Order shall not preclude the Board or the Director from taking any action authorized by law, including but not limited to: (1) taking any action authorized by law regarding any additional, subsequent, or subsequently discovered violations; (2) seeking subsequent remediation of the facility; or (3) taking subsequent action to enforce the Order.For purposes of this Order and subsequent actions with respect to this Order only, the City admits the jurisdictional allegations, findings of fact, and conclusions of law contained herein.The City consents to venue in the Circuit Court of the City of Martinsville for any civil action taken to enforce the terms of this Order.The City declares it has received fair and due process under the Administrative Process Act and the State Water Control Law and it waives the right to any hearing or other administrative proceeding authorized or required by law or regulation, and to any judicial review of any issue of fact or law contained herein. Nothing herein shall be construed as a waiver of the right to any administrative proceeding for, or to judicial review of, any action taken by the Board to modify, rewrite, amend, or enforce this Order.Failure by the City to comply with any of the terms of this Order shall constitute a violation of an order of the Board. Nothing herein shall waive the initiation of appropriate enforcement actions or the issuance of additional orders as appropriate by the Board or the Director as a result of such violations. Nothing herein shall affect appropriate enforcement actions by any other federal, state, or local regulatory authority.If any provision of this Order is found to be unenforceable for any reason, the remainder of the Order shall remain in full force and effect.The City shall be responsible for failure to comply with any of the terms and conditions of this Order unless compliance is made impossible by earthquakes, flood, other acts of God, war, strike, or such other unforeseeable circumstances beyond its control and not due to a lack of good faith or diligence on its part. The City shall demonstrate that such circumstances were beyond its control and not due to a lack of good faith or diligence on its part. The City shall notify the DEQ Regional Director verbally within 24 hours and in writing within three business days when circumstances are anticipated to occur, are occurring, or have occurred that may delay compliance or cause noncompliance with any requirement of the Order. Such notice shall set forth:<ol style="list-style-type: none">the reasons for the delay or noncompliance;the projected duration of any such delay or noncompliance;the measures taken and to be taken to prevent or minimize such delay or noncompliance; and

<p>Consent Order The City of Martinsville, Martinsville Water Treatment Plant, Unpermitted Discharge Page 7 of 8</p> <p>d. the timetable by which such measures will be implemented and the date full compliance will be achieved.</p> <p>Failure to so notify the Regional Director verbally within 24 hours and in writing within three business days, of learning of any condition above, which the parties intend to assert will result in the impossibility of compliance, shall constitute a waiver of any claim to inability to comply with a requirement of this Order.</p> <p>9. This Order is binding on the parties hereto and any successors in interest, designees and assigns, jointly and severally.</p> <p>10. This Order shall become effective upon execution by both the Director or his designee and the City. Nevertheless, the City agrees to be bound by any compliance date which precedes the effective date of this Order.</p> <p>11. This Order shall continue in effect until:</p> <p>a. The Director or his designee terminates the Order after the City has completed all of the requirements of the Order;</p> <p>b. The City petitions the Director or his designee to terminate the Order after it has completed all of the requirements of the Order and the Director or his designee approves the termination of the Order; or</p> <p>c. the Director or Board terminates the Order in his or its sole discretion upon 30 days' written notice to the City.</p> <p>Termination of this Order, or any obligation imposed in this Order, shall not operate to relieve the City from its obligation to comply with any statute, regulation, permit condition, other order, certificate, certification, standard, or requirement otherwise applicable.</p> <p>12. Any plans, reports, schedules or specifications attached hereto or submitted by the City and approved by the Department pursuant to this Order are incorporated into this Order. Any non-compliance with such approved documents shall be considered a violation of this Order.</p> <p>13. The undersigned representative of the City certifies that he or she is a responsible official authorized to enter into the terms and conditions of this Order and to execute and legally bind the City to this document. Any documents to be submitted pursuant to this Order shall also be submitted by a responsible official of the City.</p> <p>14. This Order constitutes the entire agreement and understanding of the parties concerning settlement of the violations identified in Section C of this Order, and there are no</p>	<p>Consent Order The City of Martinsville, Martinsville Water Treatment Plant, Unpermitted Discharge Page 8 of 8</p> <p>representations, warranties, covenants, terms or conditions agreed upon between the parties other than those expressed in this Order.</p> <p>15. By its signature below, the City voluntarily agrees to the issuance of this Order.</p> <p>And it is so ORDERED this _____ day of _____, 2012.</p> <p>_____ Robert J. Weld, Regional Director Department of Environmental Quality</p> <p>The City of Martinsville voluntarily agrees to the issuance of this Order.</p> <p>Date: <u>2/2/2012</u> By: <u>Gene Teague</u>, Interim City Manager Leon Towarnicki City of Martinsville</p> <p>Commonwealth of Virginia City/County of <u>Martinsville</u></p> <p>The foregoing document was signed and acknowledged before me this <u>2nd</u> day of <u>March</u>, 2012, by Leon Towarnicki who is the Interim City Manager of the City of Martinsville on behalf of the Council.</p> <p><u>Karen G. Walker</u> Notary Public <u>158349</u> Registration No. My commission expires: <u>5-31-15</u></p> <p>Notary seal: </p>
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Consent agenda: On a motion by Gene Teague, seconded by Kimble Reynolds, with a 5-0 vote, Council approved the following consent agenda:

ORG	OBJECT	DESCRIPTION	BUDGET ADDITIONS FOR 2/28/12	DEBIT	CREDIT
FY12					
GENERAL FUND					
01100908	480410	Miscellaneous - Donations/Fire Department			100
01321102	505500	Fire Dept - Travel & Training private donation		100	
01100909	490104	Advance/Recovered Costs			375
01216076	506001	Clerk of Circuit Court - Office supplies courtroom computer replacement per Judge Greer		375	
01100909	490104	Advance/Recovered Costs			12,813
01812242	506067	Misc. Expense - RADAR Transit Program reimbursement of fuel expenses		12,813	
Total General Fund:				13,288	13,288

Business from floor: none

Council comments: Teague-reminded citizens Fast Track trade show is next week.

Interim City Manager comments: noted that former Gov. Kaine will hold a roundtable discussion at NCI for those interested.

Closed session: In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Kimble Reynolds, seconded by Mark Stroud, with the following 5-0 recorded vote: Adkins, aye; Teague, aye; Reynolds, aye; Stroud, aye; and Turner, aye, Council convened in Closed Session, for the purpose of discussing the following matters: (A) Appointments to Boards and Commissions as authorized by Subsection 1. (B) A personnel matter as authorized by Subsection 1. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during Session. On a motion by Danny Turner, seconded by Gene Teague,

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with the following recorded 5-0 vote: Adkins, aye; Reynolds, aye; Teague, aye; Stroud, aye; and Turner, aye, Council returned to Open Session.

Action taken: Board appointments: (1) Tonya Jones, 752 Stultz Rd., appointed to a 3yr. term ending 8/31/14 on the Pittsylvania County Community Action Agency Board on a motion by Reynolds, seconded by Teague, with a 5-0 vote. (2) Donna Odell, 96 Diana Ct., re-appointed to a 3 yr. term ending 4/30/15 on a motion by Adkins, seconded by Teague, with a 5-0 vote.

There being no further business, the meeting adjourned at 8:50pm.

Brenda Prillaman
Clerk of Council

Kim Adkins
Mayor

February 29, 2012

A special called meeting of the City Council of the City of Martinsville, Virginia was held on February 29, 2012, in Council Chambers, Municipal Building 6:00pm to 8:00pm. Council Members present included: Mayor Kim Adkins, Vice Mayor Kimble Reynolds, Jr., Gene Teague, Mark Stroud, Sr., and Danny Turner. Mayor Adkins called the meeting to order.

In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Kimble Reynolds, seconded by Gene Teague, with the following 5-0 recorded vote: Adkins, aye; Teague, aye; Reynolds, aye; Stroud, aye; and Turner, aye, Council convened in Closed Session, for the purpose of discussing the following matters: (A) A personnel matter as authorized by Subsection 1 (B) Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during Session. On a motion by Kimble Reynolds, seconded by Mark Stroud, with the following recorded 5-0 vote: Adkins, aye; Reynolds, aye; Teague, aye; Stroud, aye; and Turner, aye, Council returned to Open Session.

Action taken: On a motion by Mark Stroud, seconded by Danny Turner, with a 5-0 vote, Council approved hiring Springsted, an executive search firm to help recruit a new city manager.

There being no further business, the meeting adjourned at 8:00pm.

Brenda Prillaman
Clerk of Council

Kim Adkins
Mayor



City Council Agenda Summary

Meeting Date: March 27, 2012

Item No: 2.

Department: Police

Issue: Presentation of Citizen of the Year Award from the Martinsville Police Department.

Summary:

Each year the Martinsville Police Department presents its “Outstanding Citizen of the year” award to a citizen for outstanding contributions to the community. Employees of the department submit nominations for the award to a Selection committee of 5 members of the department, who review the applications and then present their recommendation to the Chief of Police.

Nominees for the award must be someone of good moral character with a good attitude towards law enforcement. Also, the person must have shown support and/or concern for the police department in its efforts to better serve our citizens.

Attachments:

Recommendations: None. No formal action needed by Council.



City Council Agenda Summary

Meeting Date: March 27, 2012

Item No: 3.

Department: Clerk of Council

Issue: Presentation of proclamation recognizing Sexual Assault Awareness Month.

Summary: Ms. Sandy Dawson, Sexual Violence Case Manager, Citizens Against Family Violence, will attend the meeting to accept the proclamation.

Attachments: [Proclamation](#)

Recommendations: Presentation only.



P R O C L A M A T I O N

Sexual Assault Awareness Month

Whereas, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and has public health implications for every community member of the City of Martinsville; and

Whereas, Rape, sexual assault, and sexual harassment impact our community as seen by statistics indicating that one in five women will have experienced sexual assault by the time they complete college; and

Whereas, We must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and

Whereas, Staff and volunteers of Citizens Against Family Violence anti-violence programs in the City of Martinsville encourage every person to speak out when witnessing acts of violence however small; and

Whereas, With leadership, dedication, and encouragement, there is compelling evidence that we can be successful in reducing sexual violence in the City of Martinsville through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

Whereas, the City of Martinsville strongly supports the efforts of national and state partners, as well as our local partner Citizens Against Family Violence, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to help survivors connect with services, and how every segment of our society can work together to better address sexual violence.

NOW THEREFORE BE IT RESOLVED,

That I, Kim Adkins, along with Martinsville City Council members, join anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence. Along with the United States Government and State of Virginia, I do hereby **proclaim April as “Sexual Assault Awareness Month”**

Kim Adkins
Mayor



City Council Agenda Summary

Meeting Date: March 27, 2012

Item No: 4.

Department: Clerk of Council

Issue: Presentation of proclamation recognizing Child Abuse Prevention Awareness Month for the Exchange Club.

Summary: An Exchange Club representative will attend the meeting to accept the proclamation.

Attachments: [Proclamation](#)

Recommendations: Presentation only.



P R O C L A M A T I O N

WHEREAS, Child Abuse is a serious and growing problem, affecting more than 3.2 million of our nation's children annually; and

WHEREAS, this social malignancy called Child Abuse respects no racial, religious, class or geographic boundaries; and

WHEREAS, babies, just the word suggest warm feelings, tender moments and innocent little people who depend on parents, grandparents, siblings and other caregivers to love and care for them for as it is into their hands we will eventually entrust the future of America; and

WHEREAS, sometimes there are no warning signs, sometimes the hurt is on the inside, just because you can't see it, doesn't mean it's not there; and

WHEREAS, Child Abuse comes in many forms and takes many lives and we as a community must do something to ensure that our children grow up in a safe and healthy environment; and

WHEREAS, Exchange Club adopted Child Abuse Prevention as their National Project in 1979 and is working to address the problem through public awareness efforts; now, therefore

I, Kim Adkins, Mayor of the City of Martinsville, Virginia, do hereby proclaim that the entire month of April 2012 shall be observed as

Child Abuse Prevention Awareness Month

in the City to help focus public attention on this problem and to join forces with the Exchange Club of Martinsville & Henry County through both example and education to combat Child Abuse and ask our citizens and in particular, parents, to respond to the call of preventing Child Abuse and support the Exchange Club as they make a concentrated effort to make children our number one priority.

Kim Adkins
Mayor



City Council Agenda Summary

Meeting Date: March 27, 2012

Item No: 5.

Department: Clerk of Council

Issue: Presentation of proclamation recognizing March 2012 Kindergarten Month.

Summary: Mayor Adkins will read excerpts from the proclamation which was presented on March 14, 2012 at Albert Harris School.

Attachments: [Proclamation](#)

Recommendations: for information only.



P r o c l a m a t i o n

Recognizing the Importance of Kindergarten and Declaring March 2012 Kindergarten Month

WHEREAS, there are approximately 180 kindergartners in the City of Martinsville today;

WHEREAS, the City of Martinsville strives to celebrate and improve children's transition into kindergarten; and

WHEREAS, kindergartner teachers at Albert Harris and Patrick Henry Elementary Schools seek to make each child's education healthy and collaborative; and in a gentle, professional manner, encourage the idea that a good education requires community and parental support; and

WHEREAS, a quality kindergarten education is just one of the many Martinsville City Public Schools System's aim to improve the lives of families and new generations; and

WHEREAS, investment in kindergarten stimulates children's creativity, curiosity and all skills they will need to succeed in school and life;

WHEREAS, each year, kindergartners are offered a variety of continued excellence in school-related activities and encouraged to know and be involved in their community;

NOW, THEREFORE BE IT RESOLVED that I, Kim E. Adkins, Mayor of the City of Martinsville, Virginia, do hereby recognize the importance of kindergarten in the Martinsville Public Schools System and declare the month of March 2012 as Kindergarten Month and ask all citizens of the City of Martinsville to recognize the ongoing importance of a quality kindergarten education.

Kim Adkins
Mayor

Meeting Date: March 27, 2012

Item No: 6.

Department: Fire & EMS

Issue:

Hear staff report on FEMA Hazard-Mitigation Grant opportunities for: (1) neighborhood tornado alert sirens; and (2) the installation of an emergency generator at the Middle School, which is the City's designated emergency shelter.

Summary:

As directed at the June 28, 2011 Council meeting, staff has continued to pursue grant opportunities to improve the City's ability to alert citizens of emergency situations such as severe weather. Tropical storm Lee, and the magnitude 5.8 earthquake in Mineral, VA, both received Presidential Declarations for portions of Virginia in 2011. These disasters have resulted in significant funding of the Hazardous Mitigation Grant Program. Council's adoption of the updated Hazardous Mitigation Plan at the November 22, 2011 Council meeting has positioned the City well so that funds can be applied for under this program. A pre-application has been submitted and approved allowing the City to prepare grant applications for two projects to: (1) enhance the City's ability to notify citizens of acute emergencies, such as a tornado. This project would involve the installation of eight sirens, strategically placed for maximum coverage. The project is estimated to cost approximately \$155,000, and; (2) install a generator providing emergency backup power to the Middle School located on Cleveland Ave. This school has been identified as the City's emergency shelter, but does not have the needed backup power capability. This project would cost approximately \$225,000. Funding for each of these grants would be 75% federal and 25% state and local funds. In-kind services can be utilized to make up most, if not all, of the local match obligation.

Recommendations:

Authorize staff to proceed with the application process for the two HMGP grants described above; announce a public comment period to run through April 10, 2012 (Public Comment can be addressed to the Feedback portion of the City's Webpage or email directly to the Emergency Management Coordinator at bphillips@ci.martinsville.va.us or telephone 403-5283); and provide an opportunity at the April 10, 2012 Council meeting for public comment.

Meeting Date: March 27, 2012
Item No: 7.
Department: Finance
Issue: Hear monthly financial report
Summary:

FY12 – Revenues & Expenditures through February 2012

Exclusive of School and Special Revenue funds, actual revenues were \$36,585,943, representing 63.5% of budget. Highlights:

- Local Sales/Use Taxes (7mos) – received 58.1% of budget
 - Meals Taxes – received 67.1% of budget
 - Refuse Fund – ARRA & loan proceeds reimbursements rec'd to date inflate revenues until appropriated through consent agenda
 - Sewer Fund – sewer service surcharge revenues greater than budget
- Actual expenditures were \$37,670,262, representing 61.1% of budget.
- Refuse Fund – expenditures vs. budget inflated until appropriated through consent agenda

Attachment: [Spreadsheet Revenue & Expenditures](#)

Recommendations: Motion to approve monthly financial report

City of Martinsville
Consolidated Revenues and Expenditures
FY12 - February 29, 2012

(prepared for 3/27/12 meeting)

	<i>Budget</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Percentage Budg vs Actual</i>
General Fund				
Revenues	\$ 28,616,734	\$ 16,078,672	\$ 12,538,062	56.2%
Expenditures	<u>29,727,754</u>	<u>17,368,050</u>	<u>12,359,704</u>	58.4%
Excess (deficiency) of revenues over expenditures	<u>\$ (1,111,020)</u>	<u>\$ (1,289,378)</u>	<u>\$ 178,358</u>	
	(Fund Bal contrib)			

	<i>Budget</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Percentage Budg vs Actual</i>
Capital Funds				
Meals Tax				
Revenues-exc.loan proceeds	\$ 1,388,475	\$ 932,244	\$ 456,231	67.1%
Expenditures	<u>1,388,475</u>	<u>1,207,638</u>	<u>180,837</u>	87.0%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	<u>\$ (275,394)</u>	<u>\$ 275,394</u>	
Capital Reserve				
Revenues -exc.loan proceeds	\$ 850,612	\$ 394,017	\$ 456,595	46.3%
Expenditures	<u>909,594</u>	<u>737,137</u>	<u>172,457</u>	81.0%
Excess (deficiency) of revenues over expenditures	<u>\$ (58,982)</u>	<u>\$ (343,120)</u>	<u>\$ 284,138</u>	
TOTAL CAPITAL FUNDS:	<u>\$ (58,982)</u>	<u>\$ (618,514)</u>	<u>\$ 559,532</u>	
	(Fund Bal contrib)			

	<i>Budget</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Percentage Budg vs Actual</i>
Refuse Fund				
Revenues	\$ 2,179,583	\$ 2,129,679	\$ 49,904	97.7%
Expenditures	<u>2,619,038</u>	<u>2,516,698</u>	<u>102,340</u>	96.1%
Excess (deficiency) of revenues over expenditures	<u>\$ (439,455)</u>	<u>\$ (387,019)</u>	<u>\$ (52,436)</u>	
Water Fund				
Revenues	\$ 3,148,095	\$ 2,086,390	\$ 1,061,705	66.3%
Expenditures	<u>3,459,711</u>	<u>1,712,288</u>	<u>1,747,423</u>	49.5%
Excess (deficiency) of revenues over expenditures	<u>\$ (311,616)</u>	<u>\$ 374,102</u>	<u>\$ (685,718)</u>	
Sewer Fund				
Revenues	\$ 3,689,955	\$ 2,720,271	\$ 969,684	73.7%
Expenditures	<u>4,538,012</u>	<u>2,228,238</u>	<u>2,309,774</u>	49.1%
Excess (deficiency) of revenues over expenditures	<u>\$ (848,057)</u>	<u>\$ 492,033</u>	<u>\$ (1,340,090)</u>	
Electric Fund				
Revenues	\$ 17,731,511	\$ 12,244,671	\$ 5,486,840	69.1%
Expenditures	<u>19,003,503</u>	<u>11,900,213</u>	<u>7,103,291</u>	62.6%
Excess (deficiency) of revenues over expenditures	<u>\$ (1,271,992)</u>	<u>\$ 344,458</u>	<u>\$ (1,616,450)</u>	
TOTAL UTILITY FUNDS:	<u>\$ (2,871,120)</u>	<u>\$ 823,574</u>	<u>\$ (3,694,694)</u>	
	(Fund Bal contrib)			

**Consolidated Revenues and Expenditures
FY12 - February 29, 2012**

	<i>Budget</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Percentage Budg vs Actual</i>
Cafeteria				
Revenues	\$ 1,319,661	\$ 681,261	\$ 638,400	51.6%
Expenditures	<u>1,319,661</u>	<u>817,230</u>	<u>502,431</u>	61.9%
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>(135,969)</u>	\$ <u>135,969</u>	
Schools				
Revenues	\$ 21,154,020	\$ 11,740,433	\$ 9,413,587	55.5%
Expenditures	<u>21,154,020</u>	<u>12,609,169</u>	<u>8,544,851</u>	59.6%
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>(868,736)</u>	\$ <u>868,736</u>	
Federal Programs				
Revenues	\$ -	\$ 1,492,932	\$ (1,492,932)	
Expenditures	<u>-</u>	<u>1,671,709</u>	<u>(1,671,709)</u>	
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>(178,777)</u>	\$ <u>(537,849)</u>	
TOTAL SCHOOL FUNDS:	\$ -	\$ (1,183,482)	\$ 466,856	

	<i>Budget</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>
Special Revenue Funds			
CDBG Fund			
Revenues	\$ 160,980	129,403	\$ 31,577
Expenditures	<u>160,980</u>	<u>90,711</u>	<u>70,269</u>
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	<u>38,693</u>	\$ <u>(38,693)</u>
Housing Choice Fund			
Revenues	\$ 2,252,130	1,345,236	\$ 906,894
Expenditures	<u>2,252,130</u>	<u>1,306,797</u>	<u>945,333</u>
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	<u>38,439</u>	\$ <u>(38,439)</u>
TOTAL SPECIAL REVENUE FUNDS:	\$ -	77,131	\$ (77,131)

	<i>Budget</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Percentage Bud vs Actual</i>
GRAND TOTALS:				
<i>(excluding Schools & Special Revenues)</i>				
Revenues:	\$ 57,604,965	36,585,943	\$ 21,019,022	63.5%
Expenditures	<u>61,646,087</u>	<u>37,670,262</u>	<u>23,975,825</u>	61.1%
Excess (deficiency) of revenues over expenditures	\$ <u>(4,041,122)</u>	<u>(1,084,318)</u>	\$ <u>(2,956,804)</u>	

Local Sales/Use Taxes	\$ 1,900,000	\$ 1,104,285	\$ 795,715	58.1%
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*represents 7 months of receipts

The Budgeted Revenue amounts do not include any contributions from Fund Balance.

Meeting Date: March 27, 2012

Item No: 8.

Department: City Manager

Issue: Hear information related to the FY13 budget review process.

Summary: In preparation for the upcoming FY13 budget review process, the Interim City Manager will brief Council on a tentative schedule. Council members are asked to bring your calendars to this meeting to tentatively set future dates for budget presentation and budget work sessions. Budget work sessions are anticipated for schools, capital needs, and city departments/constitutional offices.

- April 25th or April 26th-City Manager FY13 budget presentation to City Council.
- May 1st-May 3rd- Two budget work sessions – schools & capital (afternoon or evening)
- May 8-regular Council meeting date
- May 7th-May 11-schedule one or two budget work sessions (afternoon or evening)
- May 22th-regular Council meeting date to conduct FY13 budget public hearing and approve budget ordinance on first reading.
- June 12th-regular Council meeting date to approve FY13 budget on second reading

Attachments: none

Recommendations: None – information is being provided to Council for planning purposes for the upcoming FY13 budget process.



City Council Agenda Summary

Meeting Date: March 27, 2012
Item No: 9.
Department: Finance
Issue: Consider approval of consent agenda.

Summary:

The attachments amend the FY12 Budgets with appropriations in the following funds:

FY12:

General Fund: \$93,692 – State Grant Reimbursements; Recovered Insurance Funds

Electric Fund: \$133,928 – State Grant Reimbursement

Attachments: [Spreadsheet](#)

Recommendations: Motion to approve

BUDGET ADDITIONS FOR 3/27/12

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY12</u>				
<u>General Fund:</u>				
01100909	490104	Advance/Recovered Costs		67,528
01129290	508220	Purchasing - Physical Plant Expansion appropriation of insurance funds for replacement HVAC	67,528	
01102926	443157	Categorical Federal - Safe Routes to School		5,956
01413146	503140	Street Marking - Prof. Services - Engineering Reimbursement	5,956	
01101917	442810	Categorical Other State - Highway Projects		20,208
01413151	503140	Thoroughfare Constr - Prof. Services - Eng & Arch Liberty Street Reimbursement	20,208	
Total General Fund:			93,692	93,692
<u>Electric Fund:</u>				
14101917	442810	Categorical State - Liberty St Utility Cost		133,928
14564339	503191	Electric Construction - Prof. Serv. Labor Liberty Street Reimbursement	133,928	
Total Electric Fund:			133,928	133,928

Meeting Date: March 27, 2012

Item No: 10.

Department: City Manager

Issue: Consider request by the Virginia Municipal League to submit nominations for membership on the VML 2012 Policy Committees

Summary: City Council may nominate two individuals to a committee and at least one nominee must be a member of City Council. Nominations are requested by April 16, 2012.

Committee assignments include:
Community & Economic Development
Environmental Quality
Finance
General Laws
Human Development & Education
Transportation

Attachments: [VML memo re: nominations 2012 committees
Council memberships on VML 2011 Policy Committees](#)

Recommendations: Appoint members to VML 2012 Policy Committees

March 20, 2012

To: Key Officials of Full Member Local Governments
Council and Board Clerks of Full Member Local Governments

From: R. Michael Amyx, Executive Director

Subject: 2012 VML Policy Committee Nominations

The Virginia Municipal League is now accepting nominations for its 2012 policy committees. A description of the policy committee process is attached, along with a nomination form. **Please complete the enclosed form and return it to VML by April 16. If your community has an election in May, please return this form by the requested date even if you must revise it later.**

Please observe the following guidelines when making your policy nominations:

- Only full-member local governments may participate.
- You may nominate two individuals to a committee; if two are nominated, at least one nominee must be a governing body member.
- **Only members of a council or board of supervisors and appointed officials (i.e., employees of the local government) are eligible to serve.**
- **No individual may serve on more than one committee.**
- The chief administrative officer or mayor/board chairman must sign the nomination form.
- **Please return nomination forms by April 16.**

We will forward information about policy committee meeting times and rooms as soon as they are confirmed. Policy committee recommendations that emerge from the July meeting will be forwarded to the Legislative Committee for consideration at its September meeting.

Please call Janet Areson at 804/523-8522 if you have any questions about the appointment process.

VML 2012 Policy Committee Nominations

Please return this form by **April 16** to Joni Terry at VML, P.O. Box 12164, Richmond, VA 23241; Fax 804/343-3758; email: jterry@vml.org

Community & Economic Development

Name & Title: _____

Name & Title: _____

Environmental Quality

Name & Title: _____

Name & Title: _____

Finance

Name & Title: _____

Name & Title: _____

General Laws

Name & Title: _____

Name & Title: _____

Human Development & Education

Name & Title: _____

Name & Title: _____

Transportation

Name & Title: _____

Name & Title: _____

Signed: _____ **Locality:** _____
(Mayor/Chair, or Manager/Administrator)

Understanding VML's Legislative and Policy Committee Process

Each year the Virginia Municipal League develops two separate documents -- a legislative program and a compilation of policy statements -- through a process that involves the Legislative Committee and six separate policy committees. The Legislative Committee is responsible for developing the legislative program, but it may also rely on input from the policy committees to do so. The policy committees develop broad policy statements, in addition to submitting specific legislative recommendations for consideration by the Legislative Committee.

Legislative Committee

What is the role of the Legislative Committee?

The Legislative Committee is responsible for considering and reporting on existing or proposed state and federal legislation or regulations, and urging the enactment or amendment of, or opposition to, such legislation or regulations.

How is the Legislative Committee appointed?

VML's Constitution spells out the composition of the Legislative Committee. The committee consists of 24 people holding elective or appointed positions, all appointed by VML's President. Of the 24 members, 12 must be representatives of cities and urban counties with populations in excess of 35,000, 6 must be representatives of cities and urban counties with populations of 35,000 or less, and 6 must represent towns.

What is included in VML's Legislative Program?

The legislative program adopted by the Legislative Committee reflects specific legislative objectives that VML hopes to achieve during the upcoming legislative session. It is subject to the approval of VML's membership at the annual conference.

What is the relationship between the legislative committee and VML's policy committees?

The Legislative Committee meets prior to the steering and policy committees to identify issues that it would like the committees to consider for potential inclusion in the league's legislative program. It meets again after the policy committees have met to consider their recommendations.

Policy Committees

What is the role of the policy committees?

Policy committees receive briefings on statewide issues identified by the steering committee, consider possible changes to the policy statement, and develop legislative recommendations for the Legislative Committee to consider.

How are policy committees appointed?

Policy committee membership consists of elected and appointed officials of full-member local governments. Nomination letters are sent in the spring to each locality, and each local government determines which of its officials will be nominated for each of the six policy committees. Each local government may nominate up to two people per policy committee, at least one of whom must be an elected official.

What are the benefits of serving on a policy committee?

VML policy committees offer members an opportunity to learn about current and emerging statewide issues that affect local governments, to develop through policy statements the broad philosophical framework that guides the league, and to network with local officials with similar policy interests.

How many policy committees are there?

There are six policy committees: community and economic development, environmental quality, finance, general laws, human development and education, and transportation.

What issues does each policy committee cover?

- **Community & Economic Development:** Authority, administration, and funding of local governments to manage a full range of community and economic development issues, including business development and retention, international competitiveness, infrastructure development and investment, planning, land use and zoning, blight, enterprise zones, housing, workforce development and historic preservation.
- **Environmental Quality:** Natural resources and the authority of local governments to manage the environment, including water resources and quality, solid and hazardous waste management, air quality and the Chesapeake Bay.
- **Finance:** Powers, organization and administration of local government financing, including taxing authority, debt financing, state aid to local governments and federal policies affecting local finance issues.
- **General Laws:** Powers, duties, responsibilities, organization and administration of local governments, including state-local and interlocal relations, conflicts-of-interest, freedom-of-information, information management and personnel, telecommunications, utilities and law enforcement, jails and courts issues.
- **Human Development and Education:** Management and funding of social services, education, health, mental health, juvenile justice, recreation, rehabilitation and programs for the aging.
- **Transportation:** Development, maintenance and funding of a comprehensive land, sea and air transportation system for the Commonwealth, and federal, state and local roles in the provision and regulation of transportation.

What is a policy statement?

Each policy committee develops a policy statement that covers issues in its respective area. The policy statement expresses the agreement of VML's membership on matters of interest to local governments. The statement addresses broad, long-term, philosophical positions, as opposed to positions that address immediate, short-term issues. The VML membership approves the policy statements at its annual meeting.

How do policy statements differ from VML's legislative program?

Policy statements are general in nature. They reflect local governments' positions on a range of issues. The Legislative Program is more specific and immediate. It is limited to legislative positions that VML expects to lobby on during the upcoming legislative session.

March 22, 2011

Council discussed the Virginia Municipal League's request to submit nominations for the membership on the 2011 Policy Committees. Council agreed to submit the following for membership on the VML 2011 Policy Committees and will be forwarded to VML:

Community & Economic Development-Mayor Kim Adkins

Environmental Quality-Eric Monday, City Attorney

Finance-Clarence Monday, City Manager

General Laws-Gene Teague, Council Member

Human Development & Education-Mark Stroud, Sr., Council Member

Transportation-Vice Mayor Kimble Reynolds



City Council Agenda Summary

Meeting Date: March 27, 2012

Item No: 11.

Department: City Council

Issue: Consider review of outside agency semi-annual reports.

Summary: Copies of semi-annual reports submitted from outside agencies that received FY12 funding are included in your packets for review. Agency representatives will not be present at the March 27, 2012 meeting, however, if you have questions for a specific agency, they can be invited to attend your April 10, 2012 meeting.

Attachments:

Recommendations: None. Presented for information purposes.



City Council Agenda Summary

Meeting Date: March 27, 2012

Item No: 12.

Department: City Manager

Issue: Hear presentation from students relating to littering in community.

Summary: Students from Mr. Greg Hackenberg's class at Albert Harris will present information to Council.

Attachments:

Recommendations: Presentation only.