

AGENDA---CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
7:30 p.m. – Tuesday, May 24, 2011

Invocation – Mayor Kim Adkins
Pledge to the American Flag

1. [Consider approval of minutes of April 11, 2011 tour and April 11, 2011 Neighborhood meeting.](#) (2 minutes)
2. [Recognize City Employees who are eligible for Service Awards—April 1 through June 30, 2011.](#) (2 minutes)
3. [Conduct a public hearing for the purpose of receiving citizens interested in appointment to two 3-year terms ending 6/30/14 on the Martinsville City School Board.](#) (10 minutes)
4. [Conduct a public hearing and consider adoption, on first reading, of an ordinance establishing the City’s Budget and Tax Rates for Fiscal Year 2012.](#) (60 minutes)
5. [Consider approval on second reading on a request for a special use permit for property located at 1603 Church St. Extension \(Tax Map 35\(02\)B 01 02\).](#) (5 minutes)
6. [Consider approval of Consent Agenda.](#) (2 minutes)
 - A. Accept & appropriate budget adjustments FY11.
7. [Business from the Floor](#)

This section of the Council meeting provides citizens the opportunity to discuss matters that are not listed on the printed agenda. Since the Council meetings are broadcast on Martinsville Government Television, the City Council is responsible for the content of the programming. Thus, any person wishing to bring a matter to Council’s attention under this Section of the agenda should:

 - (1) come to the podium, state name and address;**
 - (2) state the matter they wish to discuss and Council action requested;**
 - (3) limit remarks to five minutes;**
 - (4) refrain from making any personal references or accusations of a factually false and/or malicious nature.**

Persons who violate these guidelines will be ruled out of order by the presiding officer and asked to leave the podium. Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.
8. Comments by City Council. (5 minutes)
9. Comments by City Manager. (5 minutes)
10. Items to be considered, in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711—Closed Meetings, the following: (10 minutes)
 - A. Appointments to boards and commissions as authorized by Subsection 1.

Meeting Date: May 24, 2011

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes of City Council meetings of April 11, 2011 tour and April 11, 2011 Neighborhood Meeting.

Summary: None

Attachments: [April 11, 2011 minutes-tour](#)
[April 11, 2011 minutes-neighborhood meeting](#)

Recommendations: Motion to approve minutes as presented

April 11, 2011

The City Council of the City of Martinsville, Virginia, assembled on April 11, 2011, at 5:00 P.M. to tour the Westside area neighborhoods prior to their quarterly Neighborhood Focus Meeting scheduled for April 11, 2011 at 7:30pm at Martinsville Housing Office, 605 Fourth St.

Council Members present for the tour included: Mayor Kim Adkins, Vice Mayor Kimble Reynolds, Council Member Gene Teague, Council Member Mark Stroud, and Council Member Danny Turner. Others present included: Clarence Monday, Eric Monday, Ted Anderson, and Paul Collins with the Martinsville Bulletin. One citizen, Barbara Kirk, also participated in the tour.

No other business was conducted during the tour and immediately after the tour ended, Council members disbursed.

Clarence Monday
Clerk of Council

Kim Adkins
Mayor

April 11, 2011

Martinsville City Council Neighborhood Meeting for the Westside area was held on April 11, 2011, at Martinsville Housing Office, 605 Fourth St., Martinsville, VA at 7:30 PM, with Mayor Kim Adkins presiding and Council members present: Kimble Reynolds (arrived late), Gene Teague, Mark Stroud, Sr., and Danny Turner. Staff present: Clarence Monday, Brenda Prillaman, Eric Monday, Robert Ramsey, Kenneth Draper, and Ted Anderson.

After the invocation was given by Pastor Hairston, Mayor Adkins opened the floor for public comment. William Eggleston-1507 Roundabout Road-gangs of kids hanging out on corner Roundabout/Fayette and wants more police patrol and more lighting; Hiawatha Mitchell, 606 Fourth St.-reported the lot at 608 Fourth St. is overgrown; Jesse Goode, 907 F St-questions on demolitions especially 507 Third St. and police patrols; Norris Hampton, 505 Third St.—concerns property on Third St.; Odessa Hill, 907 F St.-concerns with patched pavement grass growing up in asphalt cracks; Willie Mae Harris-1010 D St.- concerns with 507 Third St, more police patrols, concerns with 911 dispatchers giving out information, rental property upkeep issues, vicious dogs concerns; Sarah Elberts, 602 Fourth St.-dog issues, people knocking on her back door; Dorothy Martin-1007 C St.-debris thrown on her back property; gentleman from 907 Fayette St. reported issues with rats and pigeons; Tony Jones of 612 Third St.—voiced concerns with quality of life issues in their neighborhood and gave update on Give Back Program and the need for resources; Peter Harris-1010 D St.—need stop sign at intersection of Third & F Sts and sight hazard issue at D & Third St; 507 Third St. and 500 Third St. are eyesores; asked for information on street sweeper schedule.

Ted Anderson, Building Official/Fire Marshal, gave a property maintenance update and reviewed current citizen concerns addressed during the Council tour of the northside neighborhood due to Andy Powers, Property Maintenance Inspector, being unable to attend the meeting. Mr. Anderson also briefed Council on the demolitions planned and explained how demolition properties are prioritized and criteria considered. Information on status of 507 Third St. property will be provided to Council. Robert Ramsey, Asst. Police Chief, gave an update on the City Neighborhood Watch Program through the police department and information on police patrol frequency. City Manager Clarence Monday gave information on paving policies and will have a crew look at the area mentioned on F Street.

Vice Mayor Kimble Reynolds gave an update on the Human Relations Committee advising their goal is to address how we can better relate on diversity issues and he encouraged citizens to apply.

There being no further business, Mayor Adkins adjourned the meeting at 8:55 pm.

Clarence Monday
Clerk of Council

Kim E. Adkins
Mayor

- Meeting Date:** May 24, 2011
- Item No:** 2.
- Department:** Human Resources
- Issue:** Recognize City Employees who are eligible for Service Awards – April 1 through June 30, 2011
- Summary:** The Service Award Program is designed to build individual morale and show appreciation to the long-service employee for his/her faithful service to the City of Martinsville.
- Attachment:** Listing of City Employees who are eligible for the service award for the fourth quarter of FY 10-11.

TO BE READ BY MAYOR. NO ACTION NECESSARY.

**SERVICE AWARD RECIPIENTS
FOURTH QUARTER - FISCAL YEAR 10-11
FOR THE PERIOD OF APRIL 1 THROUGH JUNE 30, 2011**

EMPLOYEE	DEPARTMENT	YEARS OF SERVICE
Robert Turner	Police	25
Roger Blankenship	Traffic Signals	25
Anthony Beal	Fire	20
Charles Anderson	Traffic Signals	15
Clarence Monday	City Manager	15
Mike Martin	Custodian	10
Homer Davis	Water	10
Harvey York	Waste Water Plant	5

Meeting Date: May 24, 2011

Item No: 3.

Department: Clerk of Council

Issue: Conduct a public hearing for the purpose of receiving/interviewing citizens interested in appointment for TWO three-year positions beginning July 1, 2011 and ending June 30, 2014 to the City's School Board.

Summary: none

Attachments: [current Martinsville School Board](#)

Recommendations: Council will interview applicants in closed session. According to State Law, only those citizens whose names were brought up during the Public Hearing can be considered for appointment, and appointments cannot be made until seven days after the Public Hearing, thus this item will be on Council's June 14, 2011 Agenda.

MARTINSVILLE SCHOOL BOARD

Three-Year Terms

<u>CURRENT MEMBERSHIP</u>	<u>ADDRESS</u>	<u>TERM EXPIRES</u>
Bill R. Manning	1118 Knollwood Place	6/30/13
James H. Johnson, Jr.	1507 White Oak Court	6/30/11
Nancy L. Baker	919 Hunting Ridge Road	6/30/11
Carolyn McCraw	1724 Meadowview Lane	6/30/12
Robert Williams	1017 Country Club Drive	6/30/12



City Council Agenda Summary

Date: May 24, 2011

Item No: 4.

Department: Clerk of Council

Issue: Conduct a public hearing and consider adoption, on first reading, of an ordinance establishing the City's budget and tax rates for FY12.

Summary: A public hearing must be conducted prior to approval of the city's budget. No increase in tax rates was recommended in the FY12 budget.

Attachments: [FY12 Budget ordinance](#)

Recommended Action: Conduct public hearing and adopt ordinance on first reading.

CITY OF MARTINSVILLE, VIRGINIA
ORDINANCE NO. 2011-___
The Budget for Fiscal 2011-2012

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session assembled June 14, 2011, that the following sums of money be and hereby are appropriated—by specified Fund—for the City’s fiscal year ending June 30, 2012, from the following Fund sources of estimated revenue:

Pursuant to § 15.2-2506 of the Code of Virginia notice is hereby given of a Public Hearing on the proposed budget for the City of Martinsville, Virginia, for its fiscal year ending June 30, 2012. Martinsville City Council will conduct the public hearing at City Hall, 55 West Church Street, on Tuesday May 24, 2011, beginning at 7:30 p.m., or as soon thereafter as practicable.

The amounts listed below, except for school funds, are recommendations from the City Manager. The Public Hearing is being conducted to allow citizens of the community an opportunity to comment regarding the proposed budget. Following the public hearing, City Council may take action to approve the recommended budget or modify the amounts as they deem appropriate.

SUMMARY STATEMENT OF BUDGET ESTIMATES, 2011-2012

	Projected Fund Balance	Projected Revenues	Budgeted Exp/ Transfers	Depreciation	Projected Fund Balance	Net (Decrease) Increase
	<u>06/30/11</u>	<u>FY11-12</u>			<u>06/30/12</u>	
General Fund	\$1,797,729	\$28,115,289	\$28,115,289		\$ 1,797,729	0
Electric	\$5,153,679	\$17,450,729	\$18,606,754	\$ 525,000	\$ 4,522,654	(631,025)
Water	\$ 277,607	\$ 3,148,095	\$ 3,413,095	\$ 265,000	\$ 277,607	0
Sewer	\$ (5,395)	\$ 3,963,012	\$ 4,538,012	\$ 575,000	\$ (5,395)	0
Refuse	\$1,727,345	\$ 1,684,346	\$ 1,784,346	\$ 100,000	\$ 1,727,345	0
TOTAL UTILITY FUNDS	\$7,153,236	\$26,246,182	\$28,342,207	\$1,465,000	\$ 6,522,211	(631,025)
Schools	\$1,838,113	\$21,131,386	\$ 21,131,386		\$1,838,113	0
Cafeteria	\$ 579,813	\$ 1,319,661	\$ 1,319,661		\$ 579,813	0
School Grants	\$ 27,733	0	0		\$ 27,733	0
TOTAL SCHOOL FUNDS	\$2,445,659	\$22,451,047	\$ 22,451,047		\$2,445,659	0
Capital Reserve	\$ 390,072	\$ 810,612	\$ 810,612		\$ 390,072	0
Meals Tax \$	704,186	\$1,388,475	\$1,388,475		\$ 704,186	0
TOTAL CAPITAL FUNDS	\$1,094,258	\$2,199,087	\$2,199,087		\$ 1,094,258	0
CDBG	\$(194,550)	31,110	\$ 160,314		\$ (323,754)	\$(129,204)
Housing Choice	\$ 84,467	\$2,117,364	\$2,208,730		\$ (6,899)	\$(91,366)
TOTAL SP REV FUNDS	\$(110,083)	\$2,148,474	\$2,369,044		\$ (330,653)	\$ (220,570)
TOTAL ALL FUNDS	\$12,380,799	\$81,160,079	\$83,476,674	\$1,465,000	\$11,529,204	\$ (851,595)

Tax Rates

Real Estate: \$1.01816 per \$100 assessed value
Personal Property: \$2.30 per \$100 assessed value
Machinery & Tools: \$1.85 per \$100 assessed value

Proposed Sewer Rates:

For Service Within and Outside City Limits:

First 4,000 gals of metered water usage:	\$19.87	
Next 2,999,000 gals/month		\$2.99 per 1000 gals
Next 7,000,000 gals/month		\$2.59 per 1000 gals
Over 10,000,000 gals/month		\$2.19 per 1000 gals

BE IT FURTHER ORDAINED by said Council that this Ordinance shall be effective on and after July 1, 2011.

* * * * *

Attest:

Clarence C. Monday, Clerk of Council

Date Adopted

Date Effective

Meeting Date: May 24, 2011
Item No: 5.
Department: Community Development

Issue: Consider approval on second reading of a recommendation from the Martinsville Planning Commission regarding a request for a special use permit for property located at 1603 Church Street Extension, also known on the City's Tax Map as 35(02)B 01 02.

Summary: The Planning Commission conducted a public hearing on March 17, 2011 on a request from Piedmont Community Services to approve a special use permit for construction of an Intermediate Care Facility. The Planning Commission voted to recommend to City Council that the special use permit be granted. City Council held a public hearing on May 10, 2011 and approved the special use permit on first reading.

Attachments: [Letter of Recommendation from the Planning Commission.](#)

Recommendations: Consider a motion to approve the special use permit, on second reading.



April 5, 2011

The Honorable Mayor and City Council
City of Martinsville
Martinsville, Virginia

Dear Council Members:

The Planning Commission, at its regular meeting of March 17, 2011, conducted a duly advertised Public Hearing on a request by Piedmont Community Services, for a special use permit for property located at 1603 Church Street Extension, known on the City's Tax Map as 35(02)B 01 02, and located in the R-9 Residential District.

At the Public Hearing it was noted that Piedmont Community Services is proposing to construct an Intermediate Care Facility that would be the home to eight adults with intellectual disabilities. This type use is allowed only by special use permit in the R-9 Residential District. Several people attended the public hearing and spoke in favor of the project. There were no objections expressed from adjacent property owners.

In order to assure compliance with Virginia Code 15.2-2200, it is stated that the public purpose for which these Resolutions are initiated is to promote the public health, safety or general welfare of its citizens and to plan for the future development of the community.

Following evidence heard at the public hearing, the Planning Commission voted unanimously (4-0) to recommend to City Council the special use permit be granted with the following conditions:

1. A complete site plan and landscaping plan shall be submitted for approval by the Community Development staff.
2. Any plans for signage shall be submitted for approval by the Community Development staff.
3. A storm management plan shall be submitted for approval by the Engineering staff.
4. Any plans for earth disturbance shall be approved by the Engineering staff.
5. Any plans for construction of any structures on the site shall be submitted for approval by the Building Official and his staff.
6. A parking plan must be submitted for approval by Community Development staff. This plan should address delivery of goods to the facility.

April 5, 2011
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The Planning Commission respectfully submits the above recommendation for Council's further consideration.

Sincerely,

James A. Crigger, Secretary


Wayne D. P. Knox
Community Development Director

WDPK/tr

cc: Timothy Martin, Chairperson
James A. Crigger, Sr., Secretary
Jim Tobin, Piedmont Community Services



City Council Agenda Summary

Meeting Date: May 24, 2011
Item No: 6.
Department: Finance
Issue: Consider approval of consent agenda

Summary:

The attachments amend the FY11 Budget with appropriations in the following funds:

FY11:

General Fund: \$14,995 – donations and recovered costs

Attachments: [Spreadsheet](#)

Recommendations: Motion to approve

BUDGET ADDITIONS FOR 5/24/11

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY11</u>				
<u>GENERAL FUND</u>				
01101917	490110	Categorical Other State - Nat'l Guard Armory		2,389
01715213	506007	Armory - Repairs & Maintenance (100 % reimbursement on stone for motor pool parking)	2,389	
01101916	434703	Categorical Shared Exp State - Clerk Circuit Ct - Add'l Allow		10,539
01216076	503320	Clerk of Circuit Court - Maint. Service Contracts	7,539	
01913250	503305	General Expense - Document Imaging Additional Allowance from Comp Board	3,000	
01101917	442401	Categorical Other State - Confiscated Assets - Police		1,313
01311085	506078	Police Dept - State Asset Forfeitures Forfeited Asset Proceeds	1,313	
01101917	442402	Categorical Other State - Confiscated Assets - Com Atty		455
01221082	506105	Commonwealth's Attorney - State Asset Forfeitures Forfeited Asset Proceeds	455	
01100908	480410	Donations/Fire Department		300
01322105	506049	EMS - Vehicle Fuels appropriation of donation	300	
Total General Fund:			14,995	14,995