

AGENDA--CITY COUNCIL  
CITY OF MARTINSVILLE, VIRGINIA  
Council Chambers – Municipal Building  
7:30 p.m. – Tuesday, August 23, 2011

Invocation – Vice Mayor Kimble Reynolds  
Pledge to the American Flag

1. [Recognize City Employees eligible for Service Awards-July 1 through Sept. 30, 2011.](#) (2 minutes)
2. [Presentation of proclamation for National Payroll Week Sept. 5-9, 2011.](#) (2 minutes)
3. [Presentation of proclamation for Martinsville Exchange Club Baby Safety Month.](#) (2 minutes)
4. [Continue discussion of renovation project at Martinsville High School.](#) (30 minutes)
5. [Consider approval of resolution recognizing the efforts of the Martinsville Fire Company for purposes of the Line of Duty Act.](#) (10 minutes)
6. [Consider changing date of November 8, 2011 City Council meeting.](#) (5 minutes)
7. [Hear monthly finance report.](#) (5 minutes)
8. [Consider approval of Consent Agenda.](#) (2 minutes)
  - A. Accept & appropriate budget adjustments FY11 and FY12 .
10. Business from the Floor

**This section of the Council meeting provides citizens the opportunity to discuss matters that are not listed on the printed agenda. Since the Council meetings are broadcast on Martinsville Government Television, the City Council is responsible for the content of the programming. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should:**

  - (1) come to the podium, state name and address;
  - (2) state the matter they wish to discuss and Council action requested;
  - (3) limit remarks to five minutes;
  - (4) refrain from making any personal references or accusations of a factually false and/or malicious nature.

**Persons who violate these guidelines will be ruled out of order by the presiding officer and asked to leave the podium. Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.**
11. Comments by City Council. (5 minutes)
12. Comments by City Manager. (5 minutes)
13. Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711—Closed Meetings, the following:
  - A. Consultation with legal counsel and briefings by staff members, attorneys, or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7.

- Meeting Date:** August 23, 2011
- Item No:** 1.
- Department:** Human Resources
- Issue:** Recognize City Employees who are eligible for Service Awards – July 1 through September 30, 2011
- Summary:** The Service Award Program is designed to build individual morale and show appreciation to the long-service employee for his/her faithful service to the City of Martinsville.
- Attachment:** Listing of City Employees who are eligible for the service award for the first quarter of FY 11-12.

**TO BE READ BY MAYOR. NO ACTION NECESSARY.**

**SERVICE AWARD RECIPIENTS  
FIRST QUARTER - FISCAL YEAR 11-12  
FOR THE PERIOD OF JULY 1 THROUGH SEPTEMBER 20, 2011**

Terry Morton	30	Circuit Court Clerk's Office
Jean Nunn	30	Circuit Court Clerk's Office
David Wallace	30	Sheriff's Department
Karen Mays	30	Purchasing
Marshall Thomas	30	Police Department
Michael Mabe	30	Electric
Ashby Pritchett	25	Circuit Court Clerk's Office
Reggie Gravely	25	Police Department
William Fabinski	25	Public Works
Bernie Gray	25	Fire Department
Ercell Cowan	20	Registrar
Kenneth McFarling	20	Sheriff's Department
Roy Prillaman	20	Sheriff's Department
Jackie Dillard	20	Sheriff's Department
Pam Gill	20	Sheriff's Department
Bart Hampton	20	Sheriff's Department
Mark Stroud	20	Sheriff's Department
Mildred Spence	20	Sheriff's Department

Steve Hairston	20	Sheriff's Department
Patti Farmer	20	Circuit Court
Betty Wagoner	15	Circuit Court Clerk's Office
Erika Hamilton	15	Circuit Court Clerk's Office
Pamela Shoemaker	15	Commissioner of Revenue's Office
Cindy Dickerson	15	Treasurer's Office
Sheila Clark	15	Treasurer's Office
Gina Shelor	15	Treasurer's Office
Laura Hopkins	15	Sheriff's Department
Ruth Easley	10	Commissioner of Revenue's Office
Jody Duncan	10	Commissioner of Revenue's Office
Joan Ziglar	10	Commonwealth Attorney's Office
Sandra Gentry	10	Commonwealth Attorney's Office
Renay Hairston	10	Commonwealth Attorney's Office
Connie Marshall	10	Sheriff's Department
Mildred Montgomery	10	Sheriff's Department
Kevin Turner	10	Sheriff's Department
Ed Gower	10	Sheriff's Department
Tonija Hairston	10	Sheriff's Department
Teresa George	10	Sheriff's Department
Brenda Eggleston	10	Sheriff's Department
Lenny Noel	10	Sheriff's Department
Michael Watkins	10	Sheriff's Department
Bonnie Hammock	10	Sheriff's Department
Dean Comer	10	Sheriff's Department
Robbin Acord	10	Sheriff's Department
Michael Eggleston	10	Sheriff's Department
Doug Hardy	10	Sheriff's Department
Jonathan Barker	10	Sheriff's Department
Tim Gary	10	Sheriff's Department
Dwight Robertson	10	Sheriff's Department
James Cooper	10	Sheriff's Department
Vicky Belcher	10	Victim Witness
Keith Hudson	10	Fire Department
Robin Legus	10	Purchasing
Kris Bridges	10	Inspections
Donald Martens	10	Public Works
Carol Schmidt	5	Commissioner of Revenue's Office
Dallas Hairston	5	Commissioner of Revenue's Office
Kimberly Boyd	5	Commissioner of Revenue's Office
Wanda Jessup	5	Finance Department
Mark LaPrade	5	Fire Department
Joseph Washburn	5	Police Department
Jeff Corcoran	5	Sheriff's Department

Earl Preston	5	Sheriff's Department
Marietta Harmon	5	Sheriff's Department
Rodney Smith	5	Sheriff's Department
Trina Snead	5	Sheriff's Department
Darla Crigger	5	Sheriff's Department
Casey Wilson	5	Sheriff's Department
Joseph Haynes	5	Fire Department
Paula Bowen	5	Commonwealth Attorney's Office
Donald Goodman	5	Commonwealth Attorney's Office
Justin Taylor	5	Public Works
Jane Toler	5	Fire Department
Dale Davis	5	Fire Department
Eddie Dillard	5	Police Department
"Cricket" Hankins	5	Parks & Rec
Nancy Sherman	5	Commonwealth Attorney's Office
Mark Spencer	5	Sheriff's Department
Christopher Penn	5	Public Works



## City Council Agenda Summary

**Meeting Date:** August 23, 2011

**Item No:** 2.

**Department:** Human Resources

**Issue:** Presentation of Proclamation for National Payroll Week, September 5-9, 2011.

**Summary:**

National Payroll Week shows recognition and celebrates the contributions of the workers in Martinsville as well as the payroll professionals who report workers' earnings, collect their taxes and pay wages. Human Resources staff will be in attendance to accept the proclamation.

**Attachments:** [Proclamation](#)

**Recommendations:** Present proclamation



## P R O C L A M A T I O N

**Whereas**, the American Payroll Association, with over 20,000 members, strives to increase awareness of the importance of payroll and the payroll professional's role in the U.S. business community. It is intended to pay tribute to the more than 156 million wage earners who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes; and

**Whereas**, payroll professionals in **Martinsville, Virginia** play a key role in maintaining the economic health of **Martinsville**, carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

**Whereas**, payroll departments contribute, collect, report, and deposit approximately \$1.7 trillion, or 64.2% of the annual revenue of the U.S. Treasury; and

**Whereas**, payroll professionals play an increasingly important role ensuring the economic security of American families by helping to identify noncustodial parents and making sure they comply with their child support mandates; and

**Whereas**, payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

**Whereas**, payroll professionals meet regularly with federal and state tax officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

**Whereas**, the week in which Labor Day falls has been proclaimed National Payroll Week, I, Kim Adkins, Mayor of the City of Martinsville, hereby give additional support to the efforts of the people who work in **Martinsville, Virginia** and of the payroll profession by proclaiming September 5 – 9, 2011 as National Payroll Week for the **City of Martinsville, Virginia**.

Kim Adkins  
Mayor  
City of Martinsville, Virginia



## City Council Agenda Summary

**Meeting Date:** August 23, 2011

**Item No:** 3.

**Department:** City Council

**Issue:** Recognition and presentation of proclamation for Martinsville Exchange Club Baby Safety Month September 2011.

**Summary:** Exchange Club representatives will be at the meeting to accept the proclamation.

**Attachments:** [Proclamation](#)

**Recommendations:**



## P R O C L A M A T I O N

**WHEREAS**, more than 3.2 million cases of Child Abuse were reported last year affecting the lives of millions of children into whose hands we will eventually entrust the future of our Nation; and

**WHEREAS**, roughly shaking a baby can cause brain damage or death, the Martinsville Exchange Club is promoting the month of **September as Baby Safety Month**, and look to educate the public about the dangers of Shaken Baby Syndrome; and

**WHEREAS**, Shaken Baby Syndrome occurs when a young child's head is snapped back and forth during violent shaking, and it occurs most frequently in infants younger than six months, yet can occur up to the age of three; and

**WHEREAS**, a child's head and neck muscles are weak and still developing, shaking a baby for only a few seconds can injure the baby for life;

Now, therefore, as **Mayor** of the City of Martinsville, Virginia, I, Kim Adkins, ask our citizens and, in particular, parents to respond to the call of preventing Child Abuse and support the Exchange Club as they make a concentrated effort to make children our number one priority;

And, further, I do hereby proclaim the month of September 2011, as **Baby Safety Month in Martinsville, VA**, to help focus public attention on this problem and to join forces with the Exchange Club of Martinsville & Henry County through both example and education to combat Child Abuse; and

Kim E. Adkins  
Mayor



## City Council Agenda Summary

**Meeting Date:** August 23, 2011

**Item No:** 4.

**Department:** City Manager and Finance

**Issue:** Continue discussion of renovation project at Martinsville High School.

**Summary:** On August 11, 2011, the Martinsville School Board and City Council held a joint meeting regarding renovations at Martinsville High School.

As follow up to that joint meeting, City Council requested more information. Attached are Five Year Capital Lists for the City of Martinsville and the City Schools.

**Attachments:** [Five year Capital List-City of Martinsville](#)  
[Five year Capital List-Martinsville City Schools](#)  
[Funding scenarios for Commonwealth Crossing](#)

**Recommendations:**

**CITY CAPITAL REQUESTS FOR FY13 - FY17**

DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>WATER FUND</b>						
Paint Water Tanks - WTP	440,000	100,000	90,000	0	130,000	120,000
Pick-Up - 1/2 T - Reservoir	25,000	25,000				
Meter Replacement/Upgrade - Maintenance	300,000	60,000	60,000	60,000	60,000	60,000
Service Truck - Maintenance	40,000	40,000				
Pick-Up - 1/2 T - WTP	20,000	20,000				
Reservoir Road Repairs	30,000	30,000				
Replace Caustic Soda Tank - WTP	30,000	30,000				
Sewer Line @ Reservoir	25,000	25,000				
Rebuild Filters	625,000		250,000	375,000		
Replace Main Valve - WTP	30,000		30,000			
Replace Finish Pump #5 - WTP	50,000		50,000			
Engineering Services for Clearview	35,000		35,000			
Air Compressor - Maint	12,000		12,000			
SCADA/Radio System Upgrades - WTP	25,000			25,000		
Hypochlorite Tank - WTP	15,000					15,000
Tapping Machine - Constr	10,000	10,000				
<b>TOTAL WATER FUND:</b>	<b>1,712,000</b>	<b>340,000</b>	<b>527,000</b>	<b>460,000</b>	<b>190,000</b>	<b>195,000</b>

DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>SEWER FUND</b>						
Sewer Jet Truck	98,000	98,000				
Air Compressor - Sludge Bldg	25,000	25,000				
Contract Sewer Replacement - Inflow Red - Maint	250,000	50,000	50,000	50,000	50,000	50,000
Manhole Replacements - Inflow Red - Maint	75,000	15,000	15,000	15,000	15,000	15,000
Rebuilt #3 Secondary Clarifier	135,000					135,000
Dismantle Old Aeration Basin - WWTP	30,000	30,000				
Sludge System Improvements - WWTP	66,389	66,389				
Lab A/C	25,000				25,000	
Lab Water - WWTP	5,500	5,500				
Sewer Relining Equipment	500,000		500,000			
ATV with dump	8,500	8,500				
Relocate Sewer - Commonwealth Blvd - Constr	120,000			120,000		

3 Chlorine Contact Renovation - WWTP	350,000			350,000		
Engineering for WWTP Upgrade	50,000					50,000
Sewer TV Inspection Camera - Maint	8,000			8,000		
2 ton Dump Truck - Constr	60,000				60,000	
Utility Truck - WWTP	40,000					40,000
<b>TOTAL SEWER FUND:</b>	<b>1,846,389</b>	<b>298,389</b>	<b>565,000</b>	<b>543,000</b>	<b>150,000</b>	<b>290,000</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>SHERIFF</b>						
vehicle replacement (cars)	325,000	65,000	65,000	65,000	65,000	65,000
Industrial Washer & Dryers	20,000	10,000			10,000	
Plumbing repairs at Annex	25,000	25,000				
Roof repairs at Annex (3 bldgs)	16,000	16,000				
Additional Jail Space	1,396,705	279,341	279,341	279,341	279,341	279,341
Repair Cell Block Doors - Jail	96,000		96,000			
SUV (4x4) on call/civil inclement weather	30,000		30,000			
<b>TOTAL SHERIFF:</b>	<b>1,908,705</b>	<b>395,341</b>	<b>470,341</b>	<b>344,341</b>	<b>354,341</b>	<b>344,341</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>UTILITY BILLING:</b>						
Fireproof file cabinets	7,000			7,000		
1/2 T compact pickup 2x4 (#6314 - Ronald)	20,000	20,000				
Radix handheld reading devices	22,000		22,000			
Customer Billing Software System	20,000	20,000				
<b>TOTAL UTILITY BILLING:</b>	<b>69,000</b>	<b>40,000</b>	<b>22,000</b>	<b>7,000</b>	<b>0</b>	<b>0</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>PARKS &amp; RECREATION:</b>						
2011 Honda ATV w/snow bl/winch/saw mt	8,700	8,700				
replace '78 JD 850 tractor/mower	16,000	16,000				
replace outdated playground equipment	60,000	20,000	20,000	20,000		
loading dock ramp @ Armory **STATE REIMB?	10,000	10,000				
replacement for '86 Chev 1/2-T pickup	18,000		18,000			
replace '99 New Holland 60" mower w/cab	27,000		27,000			
restroom facility @ Baldwin (ADA compliant)	30,000		30,000			
pave Southside parking lot (top & bottom)	70,000		70,000			

replace '72 JD 820 tractor/bush hog	19,000			19,000		
replace "0"turn mower with bagger	10,000			10,000		
restroom facility @ Hooker (ADA compliant)	45,000			45,000		
pave BB courts @ Southside & Chatham Hts	20,000			20,000		
upgrade a/c at Armory (central air)	120,000				120,000	
replace shelter picnic tables	35,000				35,000	
JD Gator for Hooker Field	7,200					7,200
replace lights at Southside ballfields	300,000					300,000
<b>TOTAL LEISURE/PARK MAINTENANCE:</b>	<b>795,900</b>	<b>54,700</b>	<b>165,000</b>	<b>114,000</b>	<b>155,000</b>	<b>307,200</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>PUBLIC WORKS/GARAGE:</b>						
replace (2) 12'x10' garage doors	12,400	12,400				
<b>TOTAL PW/GARAGE:</b>	<b>12,400</b>	<b>12,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>PUBLIC WORKS:</b>						
(2) 10' snow plows w/brackets & mounting hrdwr	11,000	11,000				
replace '90 F700 2 T dump truck	64,000	64,000				
repair/replace roof on storage shed at shop	20,000	20,000				
80 Chevrolet C70 - st cleaning	18,000	18,000				
replacement for '96 bobcat skid steer loader #6139	43,000			43,000		
replace '92 JCB Backhoe #5719	65,000		65,000			
replace '94 F600 2 T dump truck #5739	64,000			64,000		
replace '92 Chev 2 T Flatbed dump truck#5717	64,000			64,000		
replace '86 FMC sprayer #1331	16,000			16,000		
replace '96 F350 crew cab util truck/concrete crw	52,000				52,000	
replace '87 Sullair air compressor #1335	20,000				20,000	
replace '87 F800 chassis for tar distributor #6372	25,000				25,000	
replace '96 F800 2T dump truck #6141	65,000				65,000	
replace '03 Elgin Sweepter #9882	195,000				195,000	
replace '90 Michigan loader #5184	150,000					150,000
replace '99 NH tractor w/sidearm mower #6402	20,000		20,000			0
replace '88 Lee Boy paving machine #1436	85,000					85,000
<b>TOTAL PUBLIC WORKS:</b>	<b>977,000</b>	<b>113,000</b>	<b>85,000</b>	<b>187,000</b>	<b>357,000</b>	<b>235,000</b>

DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>INSPECTIONS:</b>						
Uptown Loft Apartment Survey	15,000	15,000				
Online Permitting Equipment	5,000	5,000				
<b>TOTAL INSPECTIONS:</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>COMMISSIONER OF REVENUE:</b>						
replace '04 Ford - assessors/auditors car	23,535	23,535				
(2) PC's & (2) printers	5,658	5,658				
Real Estate Assessment Program	30,000	30,000				
<b>TOTAL COMMISSIONER OF REVENUE:</b>	<b>59,193</b>	<b>59,193</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>SENIOR SERVICES:</b>						
Kitchen Renovations	5,000	5,000				
Painting of Bldg - inside & outside	8,500	8,500				
replace '06 Dodge Van with manual ramp	6,800		6,800			
replace '02 Dodge 13-pass van	8,000			8,000		
Roof Replacement	10,000				10,000	
Matching funds - replace '06 18-pass bus w/lift	10,000				10,000	
<b>TOTAL SENIOR SERVICES:</b>	<b>48,300</b>	<b>13,500</b>	<b>6,800</b>	<b>8,000</b>	<b>20,000</b>	<b>0</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>INFORMATION SERVICES:</b>						
Communications-Audio/Video equipment	50,000	50,000				
Computer Replacement Program (ongoing)	750,000	150,000	150,000	150,000	150,000	150,000
<b>TOTAL INFORMATION SERVICES:</b>	<b>800,000</b>	<b>200,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>POLICE DEPARTMENT:</b>						
Police Cars	601,400	\$ 113,295	\$ 158,443	\$ 135,353	\$ 93,107	\$ 101,202
Body Armor	28,800	\$ 3,600	\$ 3,000	\$ 1,200		\$ 21,000
Firearms	62,000	\$ 9,500	\$ 9,500	\$ 21,000	\$ 11,000	\$ 11,000

Shotguns	12,300	\$ 2,400	\$2,400	\$2,500	\$2,500	\$2,500
(8) Portable Radios	60,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
(2) Mobile Radios	35,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
(4) MDTs	35,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Tactical Entry Vests	13,000	\$ -	\$ -			\$ 13,000
Crime Scene Van	950,000	\$ 170,000	\$ 180,000	\$ 190,000	\$200,000	\$210,000
MDT Server	5,610	\$ 5,610		\$ -	\$ -	\$ -
In Car Cameras	110,000		\$ 110,000	\$ -		\$ -
(2) Radar Units	14,500	2,700	2,800	2,900	3,000	3,100
<b>TOTAL POLICE DEPARTMENT:</b>	<b>1,927,610</b>	<b>333,105</b>	<b>492,143</b>	<b>378,953</b>	<b>335,607</b>	<b>387,802</b>

DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>FIRE DEPARTMENT:</b>						
Engine 1 - (cap lease financing per year)	475,000	95,000	95,000	95,000	95,000	95,000
SCBA Cylinders	13,000	13,000				
Replace Windows - Station 2	6,000			6,000		
Replace Floors - Station 1	19,346	11,161	8,185			
Replacement Floors at Station 2	15,000			10,000	5,000	
Heavy technical rescue equipment	10,000	5,000	5,000			
Replace Engine Room Heaters - Station 1	5,100	5,100				
Paint Station 1 & 2	10,000					10,000
Feasibility Assessment on Fire Stations	18,000	18,000				
Trailer Shelter	10,000	10,000				
Thermal Imaging Camera	10,000		10,000			
SCBA Fill Station	40,000			40,000		
Engine 2 - (cap lease financing per year)	285,000			95,000	95,000	95,000
4x4 1 T pickup - Truck 1	36,000					36,000
New Fire Station (4M over 20 years)	0					
Renovate Existing Bldg as Fire Station	0					
Relocate CO2 (house/station style)	0					
<b>TOTAL FIRE DEPARTMENT:</b>	<b>952,446</b>	<b>157,261</b>	<b>118,185</b>	<b>246,000</b>	<b>195,000</b>	<b>236,000</b>

DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>EMS:</b>						
ECG/Defibrillators	120,000	60,000		60,000		
Replace Medic 1	210,000		210,000			
Replace Medic 3	210,000				210,000	
<b>TOTAL EMS:</b>	<b>540,000</b>	<b>60,000</b>	<b>210,000</b>	<b>60,000</b>	<b>210,000</b>	<b>0</b>

DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>SAFETY</b>						
No requests	0		0			
<b>TOTAL SAFETY FUND:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>REFUSE FUND:</b>						
replace '93 GMC front loader garbage truck	210,000	210,000				
90 1/2 T pickup #5183 - refuse collection	22,000					22,000
replace '99 International/Heil rear load #6383	150,000			150,000		
replace '93 Ford/PakMor #5746	140,000		140,000			
replace'00 Ford/PakMor F750	150,000					150,000
<b>TOTAL REFUSE FUND:</b>	<b>672,000</b>	<b>210,000</b>	<b>140,000</b>	<b>150,000</b>	<b>0</b>	<b>172,000</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>ELECTRIC FUND:</b>						
Tri-annual Substation Maintenance	225,000		110,000			115,000
Replace Substation Regulators	305,000	71,000	72,000	78,600	83,400	0
Line Replacement & New Projects	500,000	100,000	100,000	100,000	100,000	100,000
Uptown Street Lights	312,670	67,400	74,100	81,510	89,660	
replace '97 1/2 T 4x4 pickup	30,000	30,000				
Single bucket truck T-2	365,000	175,000				190,000
1400 & 1500 Mulberry (overhead to underground)	120,000		120,000			
replace '03 3/4 T pickup Chevy 4x4	47,000		47,000			
replace '97 1020 Ditch Witch (walk behind)	13,500			13,500		
tri-reel trailer	43,400			43,400		
replace '05 1/2 T pickup Ford F-150 (T-5)	36,500				36,500	
Ditchwitch & Trailer	86,000				86,000	
Replace Walkway Boards at Hydro	20,000				10,000	10,000
<b>TOTAL ELECTRIC:</b>	<b>2,104,070</b>	<b>443,400</b>	<b>523,100</b>	<b>317,010</b>	<b>405,560</b>	<b>415,000</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>TELECOM/FIBER/MINET:</b>						
87 Chevy C1500 pickup	22,000		22,000			
Minet Expenses	170,000	34,000	34,000	34,000	34,000	34,000

Fiber Optic Network	298,000	59,600	59,600	59,600	59,600	59,600
Class 5 telephone switch for dial tone	0					
<b>TOTAL TELECOM/FIBER/MINET:</b>	<b>490,000</b>	<b>93,600</b>	<b>115,600</b>	<b>93,600</b>	<b>93,600</b>	<b>93,600</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>CITY HALL PROJECTS:</b>						
No requests.						
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>TREASURER:</b>						
Computer/Printer Replacement	25,000	5,000	5,000	5,000	5,000	5,000
Formax Sealer	32,000	16,000				16,000
<b>TOTAL:</b>	<b>57,000</b>	<b>21,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>21,000</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>FINANCE:</b>						
Copier	6,000	6,000				
Formax Sealer	12,500	12,500				
<b>TOTAL:</b>	<b>18,500</b>	<b>18,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>HUMAN RESOURCES:</b>						
Copier	6,000	6,000				
<b>TOTAL:</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>PURCHASING:</b>						
Warehouse Parking Lot Paving	50,000	50,000				
Replace Windows	21,000					21,000
HVAC Upgrade for Warehouse	5,000		5,000			
Replace Upper Roof	50,000				50,000	
Pave Back Lot	40,000			40,000		
<b>TOTAL:</b>	<b>166,000</b>	<b>50,000</b>	<b>5,000</b>	<b>40,000</b>	<b>50,000</b>	<b>21,000</b>

DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>CIRCUIT COURT CLERK:</b>						
Network upgrade	7,500	7,500				
computer server	15,000	15,000				
computers/printers	6,325	1,725	1,150	1,150	1,150	1,150
hidensity mobile storage system	18,000			18,000		
<b>TOAL:</b>	<b>46,825</b>	<b>24,225</b>	<b>1,150</b>	<b>19,150</b>	<b>1,150</b>	<b>1,150</b>
DEPARTMENT:	ITEM COST	REQUESTED 2013	PLANNED 2014	PLANNED 2015	PLANNED 2016	PLANNED 2017
<b>HOUSING/COMMUNITY DEVELOPMENT:</b>						
Housing Choice system update (Elite)	20,000	20,000				
replace '93 Ford - housing inspector's vehicle	27,500	27,500				
<b>TOTAL:</b>	<b>47,500</b>	<b>47,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand totals:</b>	<b>15,276,838</b>	<b>3,011,114</b>	<b>3,601,319</b>	<b>3,123,054</b>	<b>2,672,258</b>	<b>2,869,093</b>

Martinsville City Public Schools

Capital List

Location	Project	PRIORITY	ESTIMATE	FY12	FY13	FY14	FY15	FY16	NOTES
Brown St. Gym	Gutter Replacement	Urgent	\$ 3,500	x					Water Damage & Safety
Clearview	Door Hardware	Desired	\$ 4,000	x					Safety & Security
Clearview	Paving	Necessary	\$ 15,000	x					
Clearview	Roof Repair	Necessary	\$ 6,000	x					
DW	Camera System	Desired	\$ 9,500	x					Safety & Security
DW	Hand Dryer (72)	Desired	\$ 23,600	x					Cost Reduction/Cost Avoidance
Maintenance	Buffers	Necessary	\$ 4,000	x					
MHS	Auditorium Drapery	Necessary	\$ 6,988	x					Disintegrating
MHS	Ticket Box Roof	Urgent	\$ 3,000	x					Disintegrating
MHS & MMS	Concrete Repair	Necessary	\$ 13,500	x					Safety
MMS	EMS Upgrade	Energy Audit	\$ 22,000	x					Efficiency
MMS	Fencing	Desired	\$ 7,000	x					Safety and Security
MMS	Install Safety Rail	Necessary	\$ 7,000	x					Safety
DW	PC Power Management	Energy Audit	\$ 11,451	x					Efficiency
MMS	Bathroom-Special Ed	Necessary	\$ 8,000	x					ADA
MHS	Renovation	Necessary	Acquiring	x					
MHS	Lighting Upgrade	Energy Audit	\$ 508,314	R					Efficiency
MHS	HVAC	Energy Audit	\$ 103,503	R					Efficiency
MHS	EMS Upgrade	Energy Audit	\$ 714,832	R					Efficiency
AH	Replace School Marquee	Desired	\$ 8,000		x				
AH	Sound & Screen	Desired	\$ 14,000		x				Quality
MHS	Auditorium Canopy	Desired	\$ 4,000		x				
AH	EMS Upgrade	Energy Audit	\$ 20,625		x				Efficiency
MS	EMS Upgrade	Energy Audit	\$ 55,510		x				Efficiency
AH	Transformer Replacement	Energy Audit	\$ 69,558		x				Efficiency
Maintenance	Dump Truck Replacement	Desired	\$ 25,000			x			
PH	Lighting Upgrade	Energy Audit	\$ 73,146			x			Efficiency
Vocational	Lighting Upgrade	Energy Audit	\$ 73,725			x			Efficiency
MMS	Gym Roof Replacement	Necessary	\$ 134,000			x			
PH	Roof Replacement	Necessary	\$ 211,000				x		
Central Office	Boiler Replacement	Energy Audit	\$ 85,000					x	Efficiency
MMS	Roof Replacement	Necessary	\$ 150,000					x	
MHS	G Building Roof Replacement	Necessary	\$ 143,000					FY17+	
MHS	Library Roof Replacement	Necessary	\$ 51,250					FY17+	
MHS	Kitchen/Dining/Commons Roof	Necessary	\$ 113,000					FY17+	
MHS	Auditorium Roof Replacement	Necessary	\$ 87,150					FY17+	
MMS	Transformer Replacement	Energy Audit	\$ 71,488					FY17+	Efficiency
MMS	Lighting Upgrade	Energy Audit	\$ 206,123					FY17+	Efficiency
AH	Lighting Upgrade	Energy Audit	\$ 231,217					FY17+	Efficiency
CO	Lighting Upgrade	Energy Audit	\$ 156,099					FY17+	Efficiency
Clearview	Lighting Upgrade	Energy Audit	\$ 85,075					FY17+	Efficiency
MHS	Transformer Replacement	Energy Audit	\$ 106,861					FY17+	Efficiency

\$ 3,646,015

FY12	\$ 144,539
FY13	\$ 171,693
FY14	\$ 305,871
FY15	\$ 211,000
FY16	\$ 235,000

R Renovation

# COMMONWEALTH CROSSING GRADING PROJECT

## FINANCING SCENARIOS BASED UPON \$1.7 M PARTICIPATION

<b>Funding Partners:</b>	<b>Amount of Participation:</b>
VTIC (new)	5,000,000
VTIC (previous)	1,500,000
Harvest Foundation	5,000,000
Henry County	3,300,000
Martinsville	1,700,000
<b>Total Project:</b>	<b>16,500,000</b>

### **Option #1 - \$500,000 from Fund Balance and Finance Remaining Portion**

Project Cost	1,700,000
Fund Balance Contribution	-500,000
Balance to be financed	1,200,000
3 yr term:	
Assuming 3.5% interest	65,850
<b>Total Cost:</b>	<b>1,265,850</b>
Annual payment, incl int:	421,950

Balance to be financed	1,200,000
4 yr term:	
Assuming 3.5% interest	87,706
<b>Total Cost:</b>	<b>1,287,706</b>
Annual payment, incl int:	321,926

Balance to be financed	1,200,000
5 yr term:	
Assuming 3.5% interest	109,806
<b>Total Cost:</b>	<b>1,309,806</b>
Annual payment, incl int:	261,961

### **Option #2 - Total Financing**

Amount to be financed	1,700,000
3 yr term:	
Assuming 3.5% interest	93,287
<b>Total Cost:</b>	<b>1,793,287</b>
Annual payment, incl int:	597,762

Balance to be financed	1,700,000
4 yr term:	
Assuming 3.5% interest	124,250
<b>Total Cost:</b>	<b>1,824,250</b>
Annual payment, incl int:	456,062

Balance to be financed	1,700,000
5 yr term:	
Assuming 3.5% interest	155,558
<b>Total Cost:</b>	<b>1,855,558</b>
Annual payment, incl int:	371,112

**Option #3 - \$500,000 from Fund Balance, Real Estate Tax Increase, & Financing**

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Project Cost	1,700,000
Fund Balance Contribution	-500,000
RE Tax Increase est \$0.05	-326,000
Balance to be financed	874,000

3 yr term:

Assuming 3.5% interest	47,961
Total Cost:	921,961

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Annual payment, incl int:	307,320
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Balance to be financed	874,000
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4 yr term:

Assuming 3.5% interest	63,879
Total Cost:	937,879

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Annual payment, incl int:	234,470
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Balance to be financed	874,000
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5 yr term:

Assuming 3.5% interest	79,975
Total Cost:	953,975

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Annual payment, incl int:	190,795
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**Option #4 - \$500,000 from Fund Balance, Reduction in Services, & Financing**

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Project Cost	1,700,000
Fund Balance Contribution	-500,000
Reduction in Services	-250,000
Balance to be financed	950,000

3 yr term:

Assuming 3.5% interest	52,131
Total Cost:	1,002,131

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Annual payment, incl int:	421,950
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Balance to be financed	950,000
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4 yr term:

Assuming 3.5% interest	69,434
Total Cost:	1,019,434

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Annual payment, incl int:	254,858
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Balance to be financed	950,000
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5 yr term:

Assuming 3.5% interest	86,929
Total Cost:	1,036,929

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Annual payment, incl int:	207,386
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**Meeting Date:** August 23, 2011

**Item No:** 5.

**Department:** Human Resources

**Issue:** Consider approval of resolution recognizing the efforts of the Martinsville Volunteer Fire Company.

**Summary:** A resolution is attached to recognize the efforts of the Martinsville Volunteer Fire Company as part of the safety program of the City of Martinsville, in addition to also being recognized for purposes of the line-of-duty act.

On August 23, 1949, Martinsville City Council approved the Constitution and By-Laws of the Martinsville Volunteer Fire Company, and all of the provisions and regulations set forth.

The first organizational meeting of the Volunteer Company was held September 7, 1949 between City Manager Kent Mathewson and a number of interested citizens of the City. After training, the volunteer members began answering fire calls on October 12, 1949.

Currently, there are (23) members on roll. We would like to offer our appreciation and recognition to the volunteers for their service.

**Attachments:** [Resolution](#)

**Recommendations:** Motion to approve



**A RESOLUTION OF THE CITY COUNCIL**

**WHEREAS**, those who work tirelessly by donating their time and skills to give back to their communities and perform a valuable service deserving of public recognition; and

**WHEREAS**, the Martinsville Volunteer Fire Company, which has been authorized and chartered to perform public service in the City of Martinsville is recognized as an integral part of the official safety program for the Martinsville Fire Department; and

**NOW, THEREFORE, BE IT RESOLVED** that Martinsville City Council, through the adoption of this resolution and pursuant to Code of Virginia (Section 9.1-400 et seq.); hereby recognizes the members of the Martinsville Volunteer Fire Company for their valuable service and dedication.

**Adopted in Martinsville, Virginia this 23rd day of August, 2011.**

\_\_\_\_\_  
**Kim E. Adkins**  
Mayor, City of Martinsville

\* \* \* \* \*

*Attest:*

\_\_\_\_\_  
**Clarence C. Monday**  
Clerk of Council

\_\_\_\_\_  
Date Adopted

**Meeting Date:** August 23, 2011

**Item No:** 6.

**Department:** Clerk of Council

**Issue:** Consider changing date of November 8, 2011 City Council meeting.

**Summary:** The Council meeting scheduled for Tuesday, November 8, 2011, will fall on the same day as Election Day. Due to the increased activity level and the fact that the room directly behind Council Chambers will be used by the Electoral Board, Council may want to consider changing the date of the November 8, 2011 meeting. The Monday, November 7, Council meeting will be your Neighborhood Meeting for the Southside area and is already confirmed with Wesley Memorial Methodist Church.

The Tuesday, November 8, meeting cannot be cancelled if Council is going through with the school project as the meeting will have to held due to time lines involved with the bonds. Rather than being cancelled, it is recommended that the meeting be rescheduled.

Possible dates for consideration for first regular Council meeting in November include:

Wednesday, November 9, at 7:30pm

Thursday, November 10, at 7:30pm

(Friday, Nov. 11, is Veteran's Day and building will be closed)

(Monday Nov. 14, is school board meeting in Council Chambers)

Tuesday, November 15, at 7:30pm

Wednesday, November 16, at 7:30pm

Thursday, November 17, at 7:30pm

**Attachments:**

**Recommendations:** Decide date to hold first regular meeting in November, 2011.

**Meeting Date:** August 23, 2011  
**Item No:** 7.  
**Department:** Finance  
**Issue:** Hear the monthly financial report  
**Summary:**

**FY11 – PRELIMINARY YEAR-END FINANCIAL REVIEW**

FY11 officially ended on June 30, 2011; however, all year-end transactions will not be finalized until at least the end of September in order to realize all earned revenue and incurred expenses for the fiscal year. Therefore the annual audit process will occur in mid-October. Based upon these facts, staff is hereby providing a summary of FY11 revenues and expenditures, and a combined balance sheet, reflecting the estimated fund balance. The final audit will provide an exact accounting of the fiscal year and can be expected in early 2012.

**FY11 – Revenues & Expenditures - UNAUDITED**

Upon examination of the City's Funds, exclusive of School and Special Revenue Funds, unaudited figures are provided for actual versus anticipated revenues and expenditures. These numbers only include transactions recorded through August 8, 2011. Several year-end audit adjustments and Enterprise Funds' depreciations are not included in this report. Currently, there is an excess of revenues over expenditures of \$916,411. However, depreciation expense alone is estimated at \$1,440,000, reversing the excess to a deficit of \$523,589. Again other year-end adjustments will increase and decrease both revenues and expenditures before FY11 is officially closed.

**FY11 – Combined Balance Sheet – UNAUDITED**

The current total combined fund balance for FY11 is \$14,290,080, which would initially be an increase over FY10 of \$1,162,867. However, as shown on the enclosed spreadsheet, when both estimated depreciation and re-appropriation requests are factored in, the revised FY11 fund balance is \$13,392,080, representing a 2% increase over FY10's year-end fund balance. Remember, many year-end adjustments have yet to be made so this figure is still a moving target and should not be interpreted as final. Furthermore, prior commitments to special projects such as Commonwealth Crossing and the Landfill Methane Project will also reduce the anticipated fund balance before the completion of FY11.

**Attachments:** [Combined Balance Sheet](#)  
[Revenues and Expenditures](#)

**Recommendations:** Motion to approve monthly financial report

**City of Martinsville  
Combined Balance Sheet  
Operating  
Preliminary 06/30/2011 (for 08/23/11)  
FY2011**

FUND	TOTAL ASSETS*	LIABILITIES & RESERVES	CURRENT FUND BALANCE	June 30, 2010 FUND BALANCE	Reappropriations Estimated FY11	Depreciation Estimated FY11	ESTIMATED FY11 Amended FUND BALANCE	FY10 vs. FY11 DIFFERENCE + or (-)
GENERAL FUND	\$ 6,632,658	\$ (3,881,348)	\$ 2,751,309	\$ 2,244,237	\$ (485,000)		\$ 2,266,309	\$ 22,072
MEALS TAX	\$ 728,470	\$ (1,504)	\$ 726,966	\$ 658,657	\$ -		\$ 726,966	\$ 68,309
SCHOOL CAFETERIA	\$ 724,004	\$ (34,041)	\$ 689,963	\$ 654,813	\$ -		\$ 689,963	\$ 35,150
REFUSE COLLECTION FUND	\$ 7,984,126	\$ (6,277,233)	\$ 1,706,893	\$ 1,424,434	\$ (800,000)	\$ 100,000	\$ 1,006,893	\$ (417,541)
WATER FUND	\$ 879,258	\$ (315,221)	\$ 564,037	\$ 248,698	\$ (23,000)	\$ 265,000	\$ 806,037	\$ 557,339
SEWER FUND	\$ 1,082,550	\$ (726,975)	\$ 355,575	\$ 210,685	\$ -	\$ 550,000	\$ 905,575	\$ 694,890
ELECTRIC FUND	\$ 6,909,817	\$ (1,430,994)	\$ 5,478,823	\$ 5,318,732	\$ (425,000)	\$ 525,000	\$ 5,578,823	\$ 260,091
CAPITAL RESERVE FUND	\$ 577,734	\$ (121,607)	\$ 456,127	\$ 512,860	\$ (20,000)		\$ 436,127	\$ (76,733)
SCHOOL FUND	\$ 3,260,360	\$ (1,302,302)	\$ 1,958,059	\$ 2,057,347	\$ (135,000)		\$ 1,823,059	\$ (234,288)
SCHOOL FEDERAL PROGRAMS	\$ 236,184	\$ (207,870)	\$ 28,315	\$ 27,733	\$ -		\$ 28,315	\$ 582
CDBG FUND	\$ (467,216)	\$ (120,755)	\$ (587,971)	\$ (435,573)	\$ (400,000)		\$ (987,971)	\$ (552,398)
HOUSING CHOICE	\$ 170,632	\$ (8,648)	\$ 161,984	\$ 204,590	\$ (50,000)		\$ 111,984	\$ (92,606)
<b>TOTAL</b>	<b>\$ 28,718,578</b>	<b>\$ (14,428,498)</b>	<b>\$ 14,290,080</b>	<b>\$ 13,127,213</b>	<b>\$ (2,338,000)</b>	<b>\$ 1,440,000</b>	<b>\$ 13,392,080</b>	<b>\$ 264,867</b>

**RESERVED FUND**

INSURANCE HOLDING FUND      \$      542,605      \$                      -      \$      542,605      \$      336,110

\*Does not include fixed assets.

Totals may not crossfoot due to rounding.

8/18/2011 9:51

**City of Martinsville**  
**Consolidated Revenues and Expenditures**  
**FY11 - June 30, 2011 ('actual' through 8/8/11)**

(prepared for 8/23/11 meeting)

	<i>Budget</i>	<i>Anticipated</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Ant vs Actual</i>
<b>General Fund</b>					
Revenues	\$ 30,009,735	\$ 28,393,857	\$ 28,358,354	\$ 1,651,381	99.9%
Expenditures	<u>30,009,735</u>	<u>28,839,865</u>	<u>27,922,327</u>	<u>2,087,408</u>	96.8%
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>(446,008)</u>	\$ <u>436,027</u>	\$ <u>(436,027)</u>	

	<i>Budget</i>	<i>Anticipated</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Ant vs Actual</i>
<b>Capital Funds</b>					
<b>Meals Tax</b>					
Revenues	\$ 1,342,260	\$ 1,386,663	\$ 1,409,441	\$ 115,463	101.6%
Expenditures	<u>1,342,260</u>	<u>1,341,133</u>	<u>1,341,133</u>	<u>1,127</u>	100.0%
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>45,530</u>	\$ <u>68,308</u>	\$ <u>114,336</u>	
<b>Capital Reserve</b>					
Revenues	\$ 1,373,322	\$ 1,273,275	\$ 1,303,725	\$ 69,597	102.4%
Expenditures	<u>1,373,322</u>	<u>1,376,063</u>	<u>1,359,769</u>	<u>13,553</u>	98.8%
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>(102,788)</u>	\$ <u>(56,044)</u>	\$ <u>56,044</u>	
<b>TOTAL CAPITAL FUNDS:</b>	\$ -	\$ (57,258)	\$ 12,264	\$ 170,380	

	<i>Budget</i>	<i>Anticipated</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Ant vs Actual</i>
<b>Refuse Fund</b>					
Revenues	\$ 2,831,497	\$ 2,372,894	\$ 2,374,917	\$ 456,580	100.1%
Expenditures	<u>2,831,497</u>	<u>1,971,199</u>	<u>2,077,825</u>	<u>753,672</u>	105.4%
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>401,695</u>	\$ <u>297,092</u>	\$ <u>(297,092)</u>	
<b>Water Fund</b>					
Revenues	\$ 3,526,967	\$ 3,123,341	\$ 3,130,510	\$ 396,457	100.2%
Expenditures	<u>3,526,967</u>	<u>3,359,599</u>	<u>2,828,787</u>	<u>698,180</u>	84.2%
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>(236,258)</u>	\$ <u>301,723</u>	\$ <u>(301,723)</u>	
<b>Sewer Fund</b>					
Revenues	\$ 4,372,619	\$ 3,775,473	\$ 3,804,559	\$ 568,060	100.8%
Expenditures	<u>4,372,619</u>	<u>4,533,318</u>	<u>3,659,669</u>	<u>712,950</u>	80.7%
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>(757,845)</u>	\$ <u>144,890</u>	\$ <u>(144,890)</u>	
<b>Electric Fund</b>					
Revenues	\$ 18,378,647	\$ 17,448,957	\$ 17,814,702	\$ 563,945	102.1%
Expenditures	<u>18,378,647</u>	<u>18,122,305</u>	<u>18,090,288</u>	<u>288,359</u>	99.8%
Excess (deficiency) of revenues over expenditures	\$ <u>-</u>	\$ <u>(673,348)</u>	\$ <u>(275,586)</u>	\$ <u>275,586</u>	
<b>TOTAL UTILITY FUNDS:</b>	\$ -	\$ (1,265,756)	\$ 468,120	\$ (468,120)	

**Consolidated Revenues and Expenditures  
FY11 - June 30, 2011**

	<i>Budget</i>		<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Budg vs Actual</i>
<b>Cafeteria</b>					
Revenues	\$ 1,297,806	\$	\$ 1,401,811	\$ (104,005)	108.0%
Expenditures	<u>1,297,806</u>		<u>1,366,662</u>	<u>(68,856)</u>	105.3%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	\$	<u>\$ 35,150</u>	<u>\$ (35,150)</u>	
<b>Schools</b>					
Revenues	\$ 21,356,042	\$	\$ 20,333,908	\$ 1,022,134	95.2%
Expenditures	<u>21,356,042</u>		<u>20,431,901</u>	<u>924,141</u>	95.7%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	\$	<u>\$ (97,993)</u>	<u>\$ 97,993</u>	
<b>Federal Programs</b>					
Revenues	\$ 2,058,871	\$	\$ 2,384,431	\$ (325,560)	115.8%
Expenditures	<u>2,058,871</u>		<u>2,459,544</u>	<u>(400,673)</u>	119.5%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	\$	<u>\$ (75,112)</u>	<u>\$ (537,849)</u>	
<b>TOTAL SCHOOL FUNDS:</b>	\$ -	\$	\$ (137,956)	\$ (475,006)	

	<i>Budget</i>		<i>Actual YTD</i>	<i>Remaining Balance</i>	
<b>Special Revenue Funds</b>					
<b>CDBG Fund</b>					
Revenues	\$ 476,707		\$ 41,137	\$ 435,570	
Expenditures	<u>476,707</u>		<u>192,815</u>	<u>283,892</u>	
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>		<u>\$ (151,678)</u>	<u>\$ 151,678</u>	
<b>Housing Choice Fund</b>					
Revenues	\$ 2,274,997		\$ 2,108,856	\$ 166,141	
Expenditures	<u>2,274,997</u>		<u>2,151,462</u>	<u>123,535</u>	
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>		<u>\$ (42,607)</u>	<u>\$ 42,607</u>	
<b>TOTAL SPECIAL REVENUE FUNDS:</b>	\$ -		\$ (194,285)	\$ 194,285	

	<i>Budget</i>	<i>Anticipated</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Ant vs Actual</i>
<b>GRAND TOTALS:</b>					
<i>(excluding Schools &amp; Special Revenues)</i>					
<b>Revenues:</b>	\$ 61,835,047	57,774,460	\$ 58,196,208	\$ 3,638,839	100.7%
<b>Expenditures</b>	<u>61,835,047</u>	<u>59,543,482</u>	<u>57,279,798</u>	<u>4,555,249</u>	96.2%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	<u>(1,769,022)</u>	<u>\$ 916,411</u>	<u>\$ (916,411)</u>	

<b>Local Sales/Use Taxes</b>	\$ 1,900,000	\$	2,000,000	\$	2,011,213	\$	(111,213)	100.6%
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**SUMMARY: FY11 actual overall revenues were \$916,411 greater than actual overall expenditures, exclusive of the School Funds and Special Revenue Funds, depreciation, re-appropriations and closing audit adjustments. Actual revenues were greater than anticipated, and actual expenditures were less than anticipated as recorded through August 8. Many more adjustments will be made before the official close of FY11.**

Notes: The Budget amount includes the Contribution from Fund Balance, which is required in order to balance the budget; however the Revenue amount does not reflect any actual Fund Balance contribution.



## City Council Agenda Summary

**Meeting Date:** August 23, 2011  
**Item No:** 8.  
**Department:** Finance  
**Issue:** Appropriation Approval

**Summary:** Consider approval of Consent Agenda.

The attachments amend the FY11 and FY12 Budgets with appropriations in the following funds:

**FY11:**  
General Fund: \$288 – Federal Asset Forfeitures

**FY12:**  
General Fund: \$2,872 – Reimbursement  
Capital Reserve Fund: \$5,000 – Court Renovations

**Attachments:** [Spreadsheet](#)

**Recommendations:** Motion to approve

BUDGET ADDITIONS FOR 8/23/11

<u>ORG</u>	<u>OBJECT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
<b><u>FY11</u></b>				
<b><u>GENERAL FUND</u></b>				
01102926	436401	Categorical Federal - Confiscated Assets		288
01311085	506079	Police Dept - Federal Asset Forfeitures appropriate fed asset forfeitures rec'd 6/10/11	288	
<b>Total General Fund:</b>			288	288

BUDGET ADDITIONS FOR 8/23/11

<u>ORG</u>	<u>OBJECT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
<b><u>FY12</u></b>				
<b><u>GENERAL FUND</u></b>				
01100908	482901	Misc. Unclassified Revenue		2,872
01122022	505502	HR - Employee Relations appropriate reimbursement	2,872	
<b>Total General Fund:</b>			2,872	2,872

**CAPITAL RESERVE FUND**

16100908	432316	Misc. - Court Rpt/Judge		5,000
16577367	508140	Plant Expansion - City Hall appropriate Court funds	5,000	
<b>Total General Fund:</b>			5,000	5,000