CITY OF MARTINSVILLE ITEMIZED LISTING FORM
TANGIBLE PERSONAL PROPERTY & MACHINERY & TOOLS
FOR LOCAL TAXATION ONLY

OWNER(S): _____ _____
PREPARER'S NAME (PLEASE PRINT)

TRADING AS: _____ _____

MAILING ADDRESS: _____ PREPARER'S PHONE NUMBER

_____ _____
DATE PREPARED

LOCAL STREET ADDRESS: _____

Please **itemize** tangible personal property list. **DO NOT group tangible personal property or machinery and tools as VARIOUS.** If more space is needed use a separate sheet and list according to the outline below. Please return with your Tangible Personal Property and Machinery & Tools Form (green form). **Deadline for filing return is May 1st of each year.**

DESCRIPTION OF PROPERTY	QUANTITY	DATE ACQUIRED	NEW OR USED	ORIGINAL CAPITALIZED COST	DATE PROPERTY DISPOSED

(Revised 5/2004)