

November 25, 2014

The regular meeting of the Council of the City of Martinsville, Virginia, was held on November 25, 2014, in Council Chambers, Municipal Building, at 7:30 PM, with Mayor Kim Adkins presiding. Council Members present included: Mayor Kim Adkins, Vice Mayor Gene Teague, Sharon Brooks Hodge, Mark Stroud, Danny Turner and Council Member-Elect Jennifer Bowles. Staff present included: Leon Towarnicki, City Manager, Karen Roberts, Eddie Cassidy, Wayne Knox, Durwin Joyce, and Jeff Joyce.

Closed Session: Mayor Adkins called the meeting to order and advised Council will go into Closed Session as an Addendum to the meeting. In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Danny Turner, seconded by Sharon Brooks Hodge, with the following 5-0 recorded vote: Adkins, aye; Teague, aye; Hodge, aye; Stroud, aye; and Turner, aye, Council convened in Closed Session, for the purpose of discussing the following matter: (A) Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the City of Martinsville would be adversely affected, as authorized by Subsection 6. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the Session. On a motion by Danny Turner, seconded by Mark Stroud, with the following recorded 5-0 vote: Adkins, aye; Teague, aye; Hodge, aye; Stroud, aye; and Turner, aye, Council returned to Open Session.

Following the invocation by Mayor Adkins and Pledge to the American Flag, the Mayor welcomed everyone to the meeting and noted an action item from Closed Session addendum is added to agenda for regular session.

Addendum-Action from Closed Session: On a motion by Gene Teague, seconded by Sharon Brooks Hodge, with a 4-1 vote (Turner-nay as he felt it was too much risk using taxpayer money), Council authorized the City Manager to execute the grant application by the City of Martinsville to the Tobacco Region Opportunity Fund (TROF) on behalf of the Integrative Centers for Science and Medicine and its Associated Medical School, the College of Henricopolis School of Medicine for \$3.5 million.

Minutes: On a motion by Mark Stroud, seconded by Danny Turner, with a 5-0 vote, Council approved the minutes of September 23, 2014 meeting.

City Employee Service Awards recognition: Mayor Adkins read the following list recognizing city employees for years of service for the period of October 1, 2014 through December 31, 2014:

KATHY VERNON	Human Resources	5
JENNIFER BROWN	Police	10
STEVEN JANEY	Electric	10
E. C. STONE	Police	15
ANITA SOWERS	Police	15
MARK CHAMBERS	Waste Water Plant	20
PAMELA SHOEMAKER	Commissioner of the Revenue	20
DONN SHUMATE	Police	20
RANDY GREGORY	Public Works	25
TERRY MORTON	Circuit Court Clerk's Office	35

Presentation from HD Web Studio: Beth Deatherage of HD Web Studio and Melany Stowe presented the following information for Council: A joint project submission by HD Web Studio and Melany Stowe was recently announced to be one of four national finalists in The Foundation for Excellence in Education's "My

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School Information Design Challenge” competition. The challenge is a national competition to rethink and redesign school report cards by incorporating 21st century technology. Design submissions were judged by a diverse panel representing parents, educators, and the design community. The competition opened up for public voting for favorite design components November 17 and will continue throughout Excel in Ed’s 2014 National Summit on Education Reform. All winners will be announced in early December. HD Web Studio is a graphic design, website design and web development company with two offices located in Martinsville, Virginia and Danville, Virginia. Beth Deatherage of HD Web Studio and Melany Stowe will be presenting the information.

Special use permit second reading for 200 Sellers Street: The Planning Commission conducted a public hearing on September 18, 2014 on a request from GCS Electronics & Communications to approve a special use permit to allow construction of a 100 ft. communications tower on their property at 200 Sellers Street. As per Section XIII, G, 4, of the City of Martinsville Zoning Ordinance, telecommunication equipment including towers is a use permitted by special use permit in the M-1 District. The applicant desires to install the tower in order to provide a point-to-point link to a main microwave hub in Spencer, VA. No one spoke for or against the special use permit at the public hearing. The Planning Commission voted unanimously to recommend to City Council that the special use permit be granted with the following conditions:

- a. The tower shall either maintain a galvanized steel finish, or subject to any applicable standards of the FCC or FAA, or be painted a neutral color.
- b. The tower shall not be artificially lit, unless required by the FCC or FAA. If lighting is required, City Council may review and approve the design that would cause the least disturbance to surrounding views.
- c. No advertising of any type shall be allowed on the tower.
- d. The tower must meet or exceed current standards of the FAA, the FCC, and any other agency of the federal government with authority to regulate towers
- e. The tower shall be equipped with appropriate anti – climbing devices.
- f. The owner of the tower shall ensure that it is constructed and maintained in compliance with standards contained in applicable federal, state, and local building codes and regulations.
- g. If the tower is abandoned in the future, the owner shall remove the tower within ninety (90) days of receipt of notice from the building official or city manager notifying the owner of the removal requirement.
- h. A survey must be submitted consolidating the multiple parcels and combining them into one parcel on a plat of survey. This will make the tower setbacks to code. The plat of survey must be submitted for review by the City of Martinsville and recorded with the Circuit Court Clerk. It was also noted that the proposed location of the tower is already within an area with secured fencing so there would be no need for additional fencing around the tower itself. On a motion by Danny Turner, seconded by Mark Stroud, with the following 5-0 recorded vote: Adkins, aye; Teague, aye; Hodge, aye; Stroud, aye; and Turner, aye, Council approved the special use permit for 200 Sellers Street. Council Member Hodge pointed out she had previously voted against this on first reading.

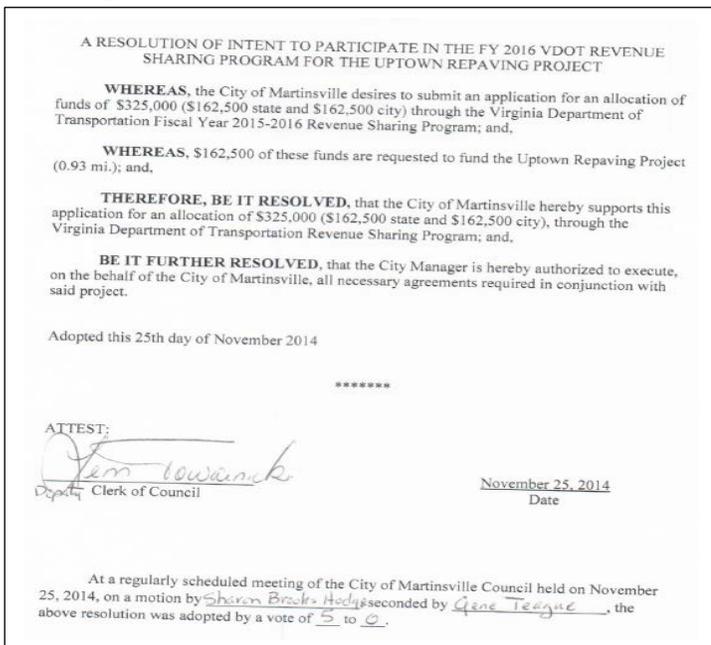
Ordinance approval second reading on renaming Chatham Road: The issue of renaming of Chatham Road has been discussed at length on several occasions in the recent past. The Planning Commission conducted a public hearing on October 7, 2014. At the meeting, several residents from the Chatham Heights area spoke on the subject of the name change and its history. The Planning Commission voted unanimously to recommend that the City Council rename the road “Chatham Heights Road”. On a motion by Gene

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Teague, seconded by Sharon Brooks Hodge, with the following 5-0 recorded vote: Adkins, aye; Teague, aye; Hodge, aye; Stroud, aye; and Turner, aye, Council approved the following ordinance renaming Chatham Road:

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session assembled on November 25, 2014, after a public hearing duly conducted according to 15.2-2206 of the Code of Virginia: That "Chatham Road," located in the City, is hereby renamed "Chatham Heights Road."

Resolution VDOT revenue sharing: It has been determined that streets in the Uptown area are in need of repair due to deteriorated pavement conditions. New crosswalks are needed at all intersections. The City can enter into a cost sharing agreement with VDOT to pay for 50% of the costs of these repairs and improvements. This is the City's third application for revenue sharing funds which will be used to enhance the \$294,643 received in the last two year's applications. With the additional funds, the City should have approximately \$457,143 in VDOT money to pair with the City's \$457,143 share, giving us a \$914,286 repaving project. The current paving project around NCI and along Fayette Street cost is \$105,443, leaving a projected balance of \$808,843 to complete the rest of the Uptown paving and installation of new crosswalks. On a motion by Sharon Brooks Hodge, seconded by Gene Teague, with a 5-0 vote, Council approved the following resolution:

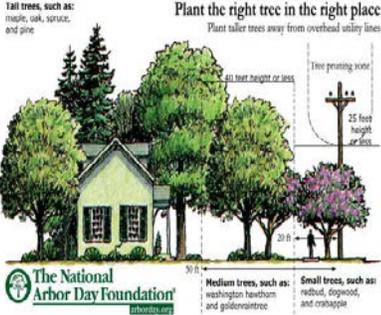
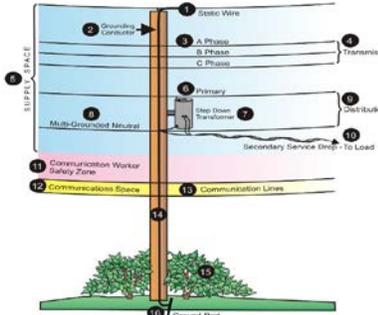


Update on MINET: Mike Scaffidi provided the update to Council:

<p>Current customer base</p> <ul style="list-style-type: none"> September 1, 2014 <ul style="list-style-type: none"> Seventy-six (76) Customers w/contracts Twenty-two (22) Companies Waiting <ul style="list-style-type: none"> Waiting for Fiber Build or Connections Includes existing companies / new circuits Three (3) Companies <ul style="list-style-type: none"> Evaluating MINet 	<p>Customer Base by FY</p> <table border="1"> <thead> <tr> <th>FY</th> <th>Customers</th> <th>Waiting</th> <th>Evaluating</th> </tr> </thead> <tbody> <tr><td>2009</td><td>7</td><td>0</td><td>0</td></tr> <tr><td>2010</td><td>13</td><td>0</td><td>0</td></tr> <tr><td>2011</td><td>29</td><td>0</td><td>0</td></tr> <tr><td>2012</td><td>51</td><td>0</td><td>0</td></tr> <tr><td>2013</td><td>54</td><td>16</td><td>5</td></tr> <tr><td>2014</td><td>65</td><td>18</td><td>8</td></tr> <tr><td>2015</td><td>76</td><td>13</td><td>3</td></tr> </tbody> </table>	FY	Customers	Waiting	Evaluating	2009	7	0	0	2010	13	0	0	2011	29	0	0	2012	51	0	0	2013	54	16	5	2014	65	18	8	2015	76	13	3	<p>Revenue from Minet Service</p> <p>January 2014 \$241,000.00 April 2014 \$255,000.00 September 2014 \$436,720.00</p> <p>January 2015 Expectations \$450,000.00 Goal (revenue is gross, not net)</p>
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<p><u>Value of Service Provided by Minet</u> City Telecommunications \$260,369 School Telecommunications \$230,976 Blue Ridge Regional Library \$4,176.00 Total Internal Contributions (cost allocated) \$495,548.00</p>	<p><u>Revenue vs Expenses</u> Contracted \$436,720.00- (November 2014) Internal Contributions-\$495,548.00 (Current) Total Telecommunications \$932,268.00 Anticipated Additional Funds For FY2016-\$476,596.00 Total Telecom FY 2016-\$1,408,864.00 Resources-\$263,000.00 Plant Expansion and Associated Services-\$320,000.00 Telephone-\$64,000.00 Internet -\$76,000.00 Maintenance Supplies-\$200,000.00 TOTAL MINet \$923,000.00</p>	<p><u>Future</u> MARKETING Work With Partners-MBC; Lumos Networks Target Tech Magazines Market Minet's capacity/speed in conjunction with industrial property and other developable sites Utilize existing partners (EDC, Chamber, etc) to better promote the system's capabilities as a marketing <u>tool</u> RESOURCES NEEDED (future) Sales Executive Technical Associate Construction Crew BACKBONE - FIBER BUILD Time Consuming and Expensive</p>
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Update on tree trimming: City Staff was requested to provide an overview of the Tree Trimming Schedule/ Policy and the Pole Replacement Program as a result of questions at the Uptown/Druid Hills Neighborhood meeting:

<p>20-25% of overhead lines trimmed annually Majority of trimming occurs October thru May Minor trimming, hot spots, and customer requests performed year round Danger trees on city ROW removed Nuisance trees may be removed at owners request, case by case basis, cost prohibitive Trees on private property are the responsibility of the owner</p>	<p>\$85,000 annual budget Contractor performs major annual tree trimming City employees perform emergency restoration tree trimming and removal, minor trimming of summertime problem spots and services Advantages of a tree maintenance program include less overtime, improved customer reliability, fewer outages and momentary interruptions, addresses public safety issues, and contractor may discover line issues allowing repairs to be made proactively</p>	<p>Directional pruning is the method recommended by International Society of Arboriculture American National Standards Institute National Arbor Day Foundation</p>
	<p>Approximately 750 poles tested annually 7% of total- 10,000 poles in the system Some poles may be treated to lengthen service life Expected life of pole in our system is 35 years In addition to testing problem poles are found during routine line patrol and customer observation 120 poles changed out by city crews in an average year</p>	<p>\$20,000 annual budget Doesn't reflect older poles included in major system upgrades, these are included in construction and plant expansion budgets Average results found when testing: No decay 60%, Serviceable 34.5%, Reject 5.5%</p>
<p>Advantages of a pole maintenance program include improved system reliability, employee and public safety, including employees of other companies attached to city owned poles. Other issues addressed during pole change-out may include conductor, service and transformer upgrades, new connections, improved lightning and overvoltage protection, wildlife protection now installed on transformer and switch poles.</p>		

Overview of November 24, 2014 City Council Southside Neighborhood meeting and tour: Mayor Adkins gave an overview of citizen concerns expressed at the recent Neighborhood meeting held at Fuller Memorial Church. It was noted details involving citizen concerns expressed at the November 24, 2014 meeting will be outlined in the minutes for that meeting.

Business from floor: Ural Harris-217 Stuart St.- comments on sewer and budget issues.

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Council comments: Turner-commended Christmas parade success; Stroud-expressed holiday wishes; Hodge-requested HR report on minority hiring and continuing ongoing log in minutes of citizen comments and resolution.

City Manager comments: Mr. Towarnicki gave update on issues with Mr. Kirby and Mr. Wright noting meetings are occurring to resolve the issues; reported technical difficulties with Council meeting videos on website and this will be resolved.

There being no further business, the meeting adjourned at 9:15 pm.

Brenda Prillaman
Clerk of Council

Kim Adkins
Mayor