CITY OF MARTINSVILLE
SHORT TERM RENTAL TAX QUARTERLY REPORT

LICENSE NO.

Under penalties of Law, the undersigned certifies that this return is true and accurate to the best of his/her knowledge and belief and is taken from the books and records of the business for which this return is filed.

QUARTER	BILL NO.

_____
Signature

_____
Title   Date

NAME
TRADE NAME
ADDRESS 1
ADDRESS 2
CITY STATE ZIP

1. Total gross receipts from rentals of 92 days or less $ _____
2. Total gross receipts from rentals for more than 92 days   _____
3. Total gross receipts from all rentals (Add Line 1 & Line 2)   _____
4. Total EXEMPT rentals   _____
5. Total Taxable Rentals (Line 3 less Line 4)   _____
6. Total Tax Due (1/2% or .005 x Line 5)   _____
7. Penalty -- 10% of the tax past due or the sum of $10, whichever is greater.
         Penalties shall be assessed on the first day following the day that
         the quarterly return is due.   _____
8. Interest -- 10% per year, on late payments of any taxes due. Interest shall
         be assessed on the first day following the day that the tax
         payment is due.   _____
9. TOTAL DUE $ _____

INSTRUCTIONS FOR FILING

This return is due on or before the 20th of each of the months of April, July, October and January, reporting the gross receipts and taxes collected during the preceding quarter. The tax collected is held in trust for the City of Martinsville until it is due and payable. State statutes and the City of Martinsville Code provide for late payment and late filing penalties. A filing will be considered timely when the gross receipts are reported and accompanied by remittance by the due date.

Make checks payable to: City of Martinsville Treasurer

Remit report and payment to: Ruth L. Easley, Commissioner of the Revenue
                              P. O. Box 1222
                              Martinsville VA 24114-1122

IF FINAL RETURN PLEASE INDICATE: BUSINESS SOLD OR DISCONTINUED ON _____
                                                                        Date