

AGENDA--CITY COUNCIL -- CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
7:00 pm Closed Session 7:30 pm Regular Session
Tuesday, December 11, 2018

6:00 pm – Reception

Reception for Mayor Gene Teague

7:00 pm --Closed Session

Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711(A)—Closed Meetings, the following:

- A. Appointments to Boards and Commissions as authorized by Subsection 1.
- B. Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7.

7:30—Regular Session

Pledge to the American Flag and Invocation by Vice Mayor Martin

1. Recognition of Mayor Gene Teague (10 mins)
2. Hear a report from Robinson Farmer Cox Associates on the City's FY18 audit. (15 mins)
3. Hear an update from Martinsville-Henry County Family YMCA regarding the City/YMCA contract for services related to City parks & recreation programs. (10 mins)
4. Consider adoption of Ordinance 2018-6 establishing Martinsville Land Bank Authority on second reading. (10 mins)
5. Consider setting a public hearing regarding a Zoning Text Amendment to the Zoning Ordinance as approved and recommended by the Planning Commission (5 mins)
6. Consider approval of the 2019 Comprehensive Economic Development Strategy (CEDS) list. (5 mins)
7. Consider approval of consent agenda. (2 mins.)
8. Business from the Floor
This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should:
 - (1) **come to the podium and state name and address;**
 - (2) **state the matter that they wish to discuss and what action they would like for Council to take;**
 - (3) **limit remarks to five minutes;**
 - (4) **refrain from making any personal references or accusations of a factually false and/or malicious nature. Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium.****Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.**
9. Comments by members of City Council. (5 minutes)
10. Comments by City Manager. (5 minutes)

Date: December 11, 2018

Item No: 1.

Department: City Council

Issue: Recognition of Mayor Gene Teague

Summary: With his term on Council ending in December, the December 11 Council meeting will be the last regularly scheduled Council meeting for Mayor Teague.

Mayor Teague began his service on Council on January 11, 1994 and has served continuously with the exception of a break between 2004 – 2008. During his tenure on Council, Mayor Teague has served two terms as Mayor and his total service on Council of 21 ½ years is the longest service of any City Council member in Martinsville’s history.

Attachments: None

Recommendations: None

Date: December 11, 2018

Item No: 2.

Department: Finance

Issue: Hear a report from Robinson Farmer Cox Associates on the City's FY18 audit.

Summary: Representatives from RFC Associates will be here for the December 11 Council meeting to review the City's FY18 audit.

Attachments: None

Recommendations: Presented for information purposes. No action by Council is needed.

Meeting Date: December 11, 2018

Item No: 3.

Department: City Manager

Issue: Hear an update from Martinsville-Henry County Family YMCA regarding the City/YMCA contract for services related to City parks & recreation programs.

Summary: At Council's August 28, 2018 meeting, Council approved a memorandum of understanding between the City and Martinsville Henry County Family YMCA outlining details of a contract for services for the YMCA to begin managing City parks & recreational programming activities beginning September 1. The MOU requires no less than quarterly updates from the YMCA regarding their management activities.

YMCA staff will be attending Council's December 11 meeting to provide an update and answer questions.

Attachments: None

Recommendations: Presented for information purposes – no Council action is necessary.

Meeting Date: December 11, 2018

Item No: 4.

Department: City Council

Issue: Consider adoption of Ordinance 2018-6 establishing Martinsville Land Bank Authority on second reading.

Summary: §15.2-7501 “Creation of Land Bank Entities by Localities” of the Virginia State Code allows localities to establish a land bank for the purpose of assisting the locality to address vacant, abandoned, and tax delinquent properties. Several opportunities are coming before the City involving such properties and the creation of a land bank as a repository for such property facilitates re-use or redevelopment. Martinsville Land Bank Authority, if approved by ordinance, will be established as an entity similar to Martinsville Housing and Redevelopment Authority, with Council members also servicing as Authority members.

§15.2-7502 of the State Code requires that a public hearing be duly advertised and held regarding notice of intent to establish a land bank, prior to the adoption of an ordinance effecting the creation of such entity. A hearing was conducted at Council’s November 27, 2018 meeting and Ordinance 2018 – 6 was adopted on first reading.

Attachments: Ordinance 2018-6, establishing Martinsville Land Bank Authority.

Recommendation: Adopt Ordinance 2018-6 establishing Martinsville Land Bank Authority on second reading (roll call vote).

CITY OF MARTINSVILLE, VIRGINIA

ORDINANCE NO. 2018-6

ESTABLISHING MARTINSVILLE LAND BANK AUTHORITY

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in Regular Session held on December 11, 2018, that Chapter 2 of the City Code be, and hereby is, amended to add a new Article IX, Section 2-135, to read as follows:

2-135. Martinsville Land Bank Authority.

Having conducted a public hearing duly advertised pursuant to Code of Virginia § 15.2-7502, the City of Martinsville does hereby establish, under the authority granted by Code of Virginia § 15.2-7501, a land bank entity, created as an authority, a public body corporate and political subdivision of the Commonwealth of Virginia:

1. The name of the authority shall be the Martinsville Land Bank Authority.
2. The City of Martinsville is the sole locality creating the authority.
3. The purpose for which the authority is created shall be those set forth in Title 15.2, subtitle IV, Chapter 75 of the Code of Virginia, as hereafter amended.
4. The names, addresses and terms of office of the initial board of directors are:
 - a. Gene Teague, Chairman, 921 Hunting Ridge Road, Martinsville, Virginia 24112, for a term expiring December 31, 2018.
 - b. Chad Martin, Vice Chairman, 911 Royal Drive, Martinsville, Virginia 24112, for a term expiring December 31, 2020.
 - c. Jennifer Bowles, 1670 Roundabout Road, Martinsville, Virginia 24112, for a term expiring December 31, 2022.
 - d. Kathy Lawson, 909 Barrows Mill Road, Martinsville, Virginia 24112, for a term expiring December 31, 2020.
 - e. James Woods, 815 Clarke Road, Martinsville, Virginia 24112, for a term expiring December 31, 2020.
5. Succeeding members of the board of directors, officers of the board of directors, and their terms of office shall be the same persons, offices, and terms as those of the Martinsville Housing and Redevelopment Authority.

* * * * *

Attest:

Karen Roberts, Clerk of Council



City Council Agenda Summary

Meeting Date: December 11, 2018
Item No: 5.
Department: Community Development

Issue: Consider setting a public hearing regarding a Zoning Text Amendment to the Zoning Ordinance as approved and recommended by the Planning Commission.

Summary: During the Planning Commission's November 27 meeting, a duly advertised public hearing was held to consider input regarding a proposed Zoning Text Amendment. The amendment would add definitions for Commercial Indoor Entertainment and Commercial Indoor Sports and Recreation, permit the uses by right or by special use permit in several zoning district, and add parking requirements to accommodate the new uses in the districts.

The purpose of the amendment is to expand the Zoning Ordinance to be more business friendly by offering a wider use of commercial uses not already covered under retail or restaurant. The Community Development Office has received inquiries for zoning clearance on several business uses that will be allowed with the proposed definitions.

Planning Commission voted unanimously to approve the proposed Zoning Text Amendments and send it to City Council for its consideration.

Attachments: Proposed Amendment
Letter from Planning Commission

Recommendation: Staff recommends City Council schedule a public hearing for Council's January 8, 2019 meeting on the proposed amendment.

PROPOSED AMENDMENTS – ZONING ORDINANCE

(Strikethrough indicates deletion; ***italicized bold*** indicates addition)

II. Definitions

Commercial Indoor Entertainment

Predominantly entertainment uses conducted within an enclosed building. Typical uses include cigar bars, hookah lounges, motion picture theaters, and concert or music halls.

Commercial Indoor Sports and Recreation

Predominantly entertainment uses conducted within an enclosed building. Typical uses include bowling alleys, escape rooms, laser tag, bouncy rooms, and ice and roller skating rinks.

XII. R-T Transitional Residential District

D. Uses Permitted By Special Use Permit

11. Commercial Indoor Entertainment

12. Commercial Indoor Sports & Recreation

XIII. C-N Neighborhood Commercial District

C. Uses Permitted By Right

12. Commercial Indoor Entertainment

13. Commercial Indoor Sports & Recreation

XIV. C-UB Uptown Business District

C. Uses Permitted By Right

14. Commercial Indoor Entertainment

15. Commercial Indoor Sports & Recreation

XV. C-C Corridor Commercial District

C. Uses Permitted By Right

14. Commercial Indoor Entertainment

15. Commercial Indoor Sports & Recreation

XVI. ED-MA Economic Development Medical & Academic District

C. Uses Permitted By Right

14. Commercial Indoor Entertainment

15. Commercial Indoor Sports & Recreation

XXIII. Off-Street Parking and Loading

Minimum Off-Street Parking Requirements (Table 23.1)

Office and Personal Services

Commercial Indoor Entertainment ***1 per 300 sf***

Commercial Indoor Sports and Recreation ***1 per 300 sf***



November 28, 2018

Mayor Gene Teague
City of Martinsville
55 W Church Street
Martinsville, VA 24112

Dear Mayor Teague,

The Planning Commission, at a called meeting on November 27, 2018, conducted a duly advertised Public Hearing on a proposal to amend the Zoning Ordinance to add definitions for Commercial Indoor Entertainment and Commercial Indoor Sports and Recreation and permit those uses by right or special use permit, as well as parking requirements to accommodate the new uses.

At the Public Hearing it was noted these amendments are business friendly, offering a wider variety of commercial uses not already covered under retail or restaurant. There was no citizen response regarding these proposed amendments. City staff is recommending the amendments as a proactive approach to the continued development activity in and around the uptown area and community.

Following discussion of the matter, the Planning Commission voted unanimously (5-0), to forward the proposed amendments, as attached, to City Council with a favorable recommendation.

The Commission respectfully requests that Martinsville City Council consider the issue for the Zoning Text Amendment and set a public hearing. Thank you for your consideration.

Regards,

Joe Martin
Chair, City of Martinsville Planning Commission

ORDINANCE 2018-Z-__
Zoning Text Amendment – Commercial Indoor Sports and Recreation and Commercial Indoor
Entertainment

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session held on _____ that Chapters II, XII, XIII, XIV, XV, XVI, and XXIII of the Zoning Ordinance, be amended as follows:

PROPOSED AMENDMENTS – ZONING ORDINANCE

(Strikethrough indicates deletion; ***italicized bold*** indicates addition)

II. Definitions

Commercial Indoor Entertainment

Predominantly entertainment uses conducted within an enclosed building. Typical uses include cigar bars, hookah lounges, motion picture theaters, and concert or music halls.

Commercial Indoor Sports and Recreation

Predominantly entertainment uses conducted within an enclosed building. Typical uses include bowling alleys, escape rooms, laser tag, bouncy rooms, and ice and roller skating rinks.

XII. R-T Transitional Residential

D. Uses Permitted By Special Use Permit

11. Commercial Indoor Entertainment

12. Commercial Indoor Sports & Recreation

XIII. C-N Neighborhood Commercial

C. Uses Permitted By Right

12. Commercial Indoor Entertainment

13. Commercial Indoor Sports & Recreation

XIV. C-UB Uptown Business District

C. Uses Permitted By Right

14. Commercial Indoor Entertainment

15. Commercial Indoor Sports & Recreation

XV. C-C Corridor Commercial

C. Uses Permitted By Right

14. Commercial Indoor Entertainment

15. Commercial Indoor Sports & Recreation

XVI. ED-MA Economic Development Medical & Academic

C. Uses Permitted By Right

14. Commercial Indoor Entertainment

15. Commercial Indoor Sports & Recreation

XXIII. Off-Street Parking and Loading
Minimum Off-Street Parking Requirements (Table 23.1)
Office and Personal Services
Commercial Indoor Entertainment 1 per 300 sf
Commercial Indoor Sports and Recreation 1 per 300 sf

Attest:

Karen B. Roberts, Clerk of Council

Date Adopted

Date Effective

Meeting Date: December 11, 2018

Item No: 6.

Department: Community Development

Issue: Consider approval of the 2019 Comprehensive Economic Development Strategy (CEDS) list.

Summary: Each year, the City has the option of adding, modifying, or deleting projects on the CEDS list to reflect changing local needs and priorities.

As with years past, the U.S. Department of Commerce, Economic Development Administration (EDA) requires that the WPPDC Regional Comprehensive Economic Development Strategy (CEDS) annual report be submitted by March 31 to align with the PDC's planning grant. In light of this timeframe, WPPDC is requesting that each jurisdiction determine their respective project priority list in order to meet the necessary deadline for the 2019 document update.

In the 2018 CEDS document, projects specific to Martinsville are listed beginning mid-way of page A-3, ending at the top page A-6. This document has been the basis of discussions at previous Council meetings.

Attachment: Proposed 2019 CEDS document.

Recommendation: Endorse the proposed 2019 CEDS list, subject to any final changes Council desires to make.

Revitalization of Uptown Business District--City of Martinsville	1/III	Incentivize small businesses (interior makeover/elevator)	EDA	\$900,000	\$900,000	Positive	80
Revitalization of Uptown Business District--City of Martinsville	1/II	Construct/ retrofit condos in Uptown	EDA	\$1,000,000	\$2,000,000	Positive	15
			DHCD	\$300,000			
			VHDA	\$500,000			
			City	\$200,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/II	Purchase blighted properties on Starling Avenue and adaptively reuse	HUD/NSP	\$700,000	\$1,000,000	Positive	20/Indirect
			HTC	\$300,000			
Southside Community Park Upgrading--City of Martinsville	1/III	Upgrade existing four (4) fields to accommodate youth and collegiate softball and baseball tournaments. This would include new lighting where necessary, upgrade concession stand and new sports surfaces.	DCR	\$200,000	\$3,000,000	Positive	N/A
			EDA	\$600,000			
			ARC	\$150,000			
			VTC	\$750,000			
			Other	\$1,300,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/IV	Purchase blighted properties, prepare site for development (Draper - West Church Street) - City of Martinsville	Brownfield	\$400,000	\$825,000	Unknown	100/Indirect
			EDA	\$325,000			
			City	\$100,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Rives Road Site Development- full site development including A & E, site grading	EDA	\$1,400,000	\$1,400,000	Positive	400
Community Development Projects--City of Martinsville	1/III	Further develop lots- at Clearview Business Park to prepare for companies- Parcels 2, 4, & 5	EDA	\$750,000	\$750,000	Positive	200+
Community Development Project -	1/I	Adaptive reuse of historic building on Fayette Street-	VHDA	\$800,000	\$3,800,000	Positive	100

CDBG - Martinsville Area & Central Business District--City of Martinsville		Paradise Inn and lots surrounding it	EDA	\$1,000,000			
			CDBG	\$1,000,000			
			Grants	\$1,000,000			
Community Development Development Projects--City of Martinsville	1/V	Recruit manufacturers of Clean Energy Components to Martinsville Area and Enterprise Zone	EDA	\$100,000	\$100,000	Positive	Indirect
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Upgrade, widen, and landscape Beaver Street from Fayette Street to Memorial Blvd - City of Martinsville	MAP-21	\$800,000	\$850,000	Positive	Indirect
			VHDA	\$50,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/I	Prepare City-owned site at corner of Fayette & Beaver Sts for residential, educational or commercial development - Martinsville Area and Central Business District	EDA	\$300,000	\$3,500,000	Positive	Indirect
			Local	\$200,000			
			CDBG	\$1,000,000			
			Grants	\$2,000,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/II	Write arts & cultural plan for Arts & Cultural District	NEA	\$25,000	\$82,000	Positive	Indirect
			City	\$25,000			
			ARC	\$32,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/II	Enhance Fayette Area Business District facades/greenscape/ economic revitalization - Fayette Street from Moss Street to Memorial Blvd. Planning stipend for Citizens Design - CIRD	CDBG	\$1,000,000	\$2,045,000	Positive	Indirect
			Local	\$1,000,000			
			CIRD	\$35,000			
			Match - Ink	\$10,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/IV	Purchase blighted properties - prepare site for redevelopment (202 Cleveland Avenue) - City of Martinsville	Brownfield	\$900,000	\$1,900,000	Unknown	150 - Indirect
			EDA	\$500,000			
			City	\$500,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Work with partners to develop an amphitheater on Depot Street	NEA	\$50,000	\$100,000	Positive	5/Indirect
			ARC	\$50,000			

Martinsville

Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Acquire and redevelop properties along commercial corridor for reuse	ARC	\$250,000	\$3,250,000	Positive	50
			CDBG	\$2,000,000			
			EDA	\$1,000,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/IV	Rives Theatre renovations	IRF	\$600,000	\$1,100,000	Positive	5/indirect
			ARC	\$200,000			
			HTC	\$300,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Commonwealth Corridor Enhancement & Pedestrian linkages to Uptown & Fayette Street	VDOT	\$1,000,000	\$1,500,000	Positive	Indirect
			CDBG	\$500,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Purchase of West Church Street property, complete feasibility study, adaptive reuse	IRF	\$500,000	\$1,000,000	Positive	20/Indirect
			CDBG	\$500,000			
Community Development Project - CDBG - Martinsville Area & Central Business District--City of Martinsville	1/III	Purchase of Main Street property, complete feasibility study, adaptive reuse	IRF	\$500,000	\$1,000,000	Positive	20/Indirect
			CDBG	\$500,000			
MINet Fiber Optic Expansion-- City of Martinsville	1/III	Citywide expansion of MINet Martinsville fiber optic system to reach businesses and homes	EDA	\$2,000,000	\$20,500,000	NA	NA
			Other	\$11,000,000			
			Local	\$7,500,000			
Community Development Project - Hooker Field Upgrades-- City of Martinsville	1/III	Upgrades to the concession, seating, and restroom areas at Hooker Field - covered seating, ADA compliant restrooms expanded press box/concession/office space	ARC	\$200,000	\$1,700,000	Positive	N/A
			DRC	\$500,000			
			OTHER	\$1,000,000			

Virginia Museum of Natural History-- City of Martinsville	1/II	Construct Outdoor Education Pavilion in rear of VMNH, to include exhibits interpreting eastern North American forest ecology	EDA	\$50,000	\$150,000	Positive	NA
			DCR	\$50,000			
			Local	\$50,000			
Wilson Park Upgrading-- City of Martinsville	1/IV	Connection of outdoor education pavilion in rear of VMNH with a bridge, crossing over Oakdale Avenue, along with a 1,000 foot canopy loop into the grand old trees in the park.	EDA	\$600,000	\$2,000,000	Positive	NA
			ARC	\$800,000			
			Other	\$600,000			
Community Parks Upgrading-- City of Martinsville	1/IV	Upgrade nine (9) existing parks (Baldwin, Beaver Creek, Jackson Street, West End, J. Russel Mason, Chatham Heights, Cole & Carol St, Victor A. Lester, Spruce St.) to improve accessibility and safety. This would include new lighting where necessary, concession stands, age-appropriate playground equipment and new playing surfaces.	DCR	\$200,000	\$1,500,000	Positive	NA
			ARC	\$200,000			
			EDA	\$300,000			
			Local	\$800,000			

Meeting Date: December 11, 2018

Item No: 7.

Department: Finance

Issue: Consent Agenda

Summary:

Item #1:

The attachment amends the FY19 Budget with appropriations in the following funds:

General Fund:	\$	1,100	– Donations, Reimbursements
Sewer Fund:	\$	526,597	– Grant
School Operating Fund:	\$	216,033	– Grants

Attachments:

Consent Agenda 12-11-18

Recommendations: Approve

BUDGET ADDITIONS FOR 12/11/18

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>BUDGET ADDITIONS</u>				
<u>General Fund:</u>				
01100908	480401	Miscellaneous - Donations/Police		200
01311085	506070	Police Department - Pound Supplies	200	
		Donations for Dog Pound Expenses		
01101916	434103	Categorical Shared - Comm Atty - Additional Allowance		900
01913250	503150	General Expense - Prof. Services - Legal	900	
		Compensation Board Reimbursement		
Total General Fund:			1,100	1,100
<u>Sewer Fund:</u>				
13102927	415705	Federal Grant - EDA		526,597
13551326	508224	W/W Maint - SRI Project - Physical Plant Exp	526,597	
		EDA Grant - Requests #1 - #4		
Total Sewer Fund:			526,597	526,597
<u>School Fund:</u>				
18101917	404002	Other State Funds		34,323
71001300	561520	VTSS/PBIS Grant - Substitute S&W	4,950	
71001300	562100	VTSS/PBIS Grant - Social Security	306	
71001300	562150	VTSS/PBIS Grant - Medicare	72	
71001300	563000	VTSS/PBIS Grant - Purchased Services	22,202	
71001300	565503	VTSS/PBIS Grant - Travel	5,099	
71001300	566000	VTSS/PBIS Grant - Materials & Supplies	1,694	
18101917	404002	Other State Funds		1,000
71001100	561120	STEM Recr/Ret Inc Award	1,000	
18101918	402032	ISAEP		870
72201100	561120	ISAEP Grant Increase - Instructional S&W	808	
72201100	562100	ISAEP Grant Increase - Social Security	50	
72201100	562150	ISAEP Grant Increase - Medicare	12	
		Additional grant funding received for FY19		
18103919	489904	Donations/Contributions/Grants		33,660
85001009	561300	Healthnet - Part Time S&W	27,088	
85001009	562100	Healthnet - Social Security	1,679	
85001009	562150	Healthnet - Medicare FICA	393	
85001009	563000	Healthnet - Purchased Services	4,500	
		UVA Telemedicine Grant		
18103919	489904	Private Grants - Donations,Contributions,Gifts		146,180
81621310	561520	Substitute S&W	9,388	
81621310	562100	Social Security Payments	582	
81621310	562150	Medicare Fica	136	
81621310	563000	Purchased Services	31,979	
81621310	563142	Professional Development	5,820	
81621310	565503	Travel	39,803	
81631310	561520	Substitute S&W	6,259	
81631310	562100	Social Security Payments	388	
81631310	562150	Medicare Fica	91	
81631310	563000	Purchased Services	21,319	
81631310	563142	Professional Development	3,880	
81631310	565503	Travel	26,535	
		Harvest Foundation grant		
Total School Fund:			216,033	216,033