

August 13, 2019 Council Meeting

The regular meeting of the Council of the City of Martinsville, Virginia was held on August 13, 2019 in Council Chambers, Municipal Building, at 7:30 PM with Mayor Kathy Lawson presiding. Other Council Members present included Jennifer Bowles, Chad Martin, Jim Woods and Danny Turner. Staff present included City Manager Leon Towarnicki, Assistant City Manager/City Attorney Eric Monday, Clerk of Council Karen Roberts, and Finance Director Linda Conover.

Mayor Lawson called the meeting to order and advised Council would go into Closed Session beginning at 7:00 PM. In accordance with section 2.1-344 (A) Code of Virginia (1950, and as amended) and upon a motion by Council Member Bowles seconded by Council Member Turner with the following 5-0 recorded vote: Council Member Bowles, aye; Mayor Lawson, aye; Vice Mayor Martin, aye; Council Member Turner, aye; and Council Member Woods, aye. Council convened in Closed Session to discuss the following matters: (A) Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the A motion was made by Council Member Turner; seconded by Council Member Bowles, with the following 5-0 recorded vote in favor to return to Open Session: Vice Mayor Martin, aye; Council Member Bowles, aye; Mayor Lawson, aye; Council Member Woods, aye; and Council Member Turner, aye. No action was taken out of Closed Session.

Following the Pledge to the American Flag and invocation by Council Member Woods, Lawson welcomed everyone to the meeting.

Consider approval of the minutes for April 10, April 15, 2019 and April 17, 2019 Work Sessions, April 22, 2019 Neighborhood Meeting, April 23, 2019 Council Meeting, April 26, 2019 Work Session, May 14, 2019 Council Meeting, and the May 28, 2019 Council Meeting – Council Member Bowles made a motion to approve the minutes as presented; Vice Mayor Martin seconded the motion with all council voting in favor.

Consider setting a schedule and location for FY20 Council neighborhood meetings – City Manager Towarnicki explained the need for setting the neighborhood meetings for the upcoming year and the dates and locations of the previous year. Council agreed on the dates and locations as follows: Druid Hills/Uptown on September 23, 2019 at NCI, Westside area on October 21, 2019 at High Street Baptist, Northside/Chatham Heights area on March 23, 2020 at Chatham Heights Baptist and Southside area on April 27, 2020 at Fuller Memorial.

Consider setting a public hearing for Council's August 27, 2019 meeting for the purpose of receiving names of citizens interested in an appointment for one unexpired 3-year term ending

August 13, 2019 Council Meeting

June 30, 2021 on the Martinsville City School Board – Mayor Lawson asked that previous

applications be considered again without needing to be interviewed. City Attorney explained those names would still need to be mentioned during the public hearing. Council Member Woods made a motion to set the public hearing for August 27; Council Member Bowles seconded the motion with all council members voting in favor.

Consider adoption on first reading, Ordinance 2019-U-2 approving an updated permit fee schedule – Kris Bridges worked with other localities to set the City’s permit fee schedule in line with other localities and stated that most local contractors preferred the flat fee options. Council Member Bowles made a motion to approve Ordinance 2019-U-2 on first reading. Vice Mayor Martin seconded the motion with the following roll call vote: Mayor Lawson, aye; Vice Mayor Martin, aye; Council Member Woods, aye; Council Member Bowles, aye and Council Member Turner, aye.

City of Martinsville, Virginia		
Ordinance No. 2019-U-2 (uncodified)		
Amending the FY 2019-2020 City Budget		
<p>BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in Regular Session held on August 27, 2019, that the Fiscal 2019-2020 Budget for the City of Martinsville, be, and hereby is, amended to repeal and reenact certain permit fees as follows:</p>		
<p>City of Martinsville Permit Fee Schedule</p>		
<p>Permit fee schedule</p>		
Building fees	Fee Rate	Minimum Charge
New Residential Construction	\$.06 per square foot	\$40.00
New Commercial	\$.06 psf	\$40.00
New Retail	\$.06 psf	\$40.00
New Manufacturing Warehouse	\$.06 psf	\$40.00
Alteration/Renovations	\$.06 psf	\$40.00
Demolitions	\$.06 psf	\$40.00
Moving of Buildings or Structures		
1. Not on public street or right-of-way		\$76.00
2. On public street or right-of-way		\$152.00
Electrical fees	Fee Rate	Minimum Charge
Issuance of permit (all permits)	\$40.00	\$40.00
100 amp single phase new service	\$10.00	\$10.00
200 amp single phase new service	\$20.00	\$20.40
300 amp three phase new service	\$25.00	\$25.50
400 amp single phase new service	\$40.00	\$40.00
400 amp three phase new service	\$50.00	\$51.00
600 amp single phase new service	\$75.00	\$76.50
Over 600 amp new service	\$125.00	\$127.50
Rewiring or additional wiring	\$40.00	\$40.00
<i>Service upgrades/charges are at the fee of the new fee listed above</i>		
Sign Inspection if New Service	\$40.00	\$40.00 Billboards, etc.
Mechanical Fees	Fee Rate	Minimum Charge
Issuance of permit (all permits)	\$40.00	\$40.00
Installation of new repair or replacement	\$2.00 per \$1,000 of job cost	\$10.00 <small>(N/A for Gas, Boilers, Heat Exch)</small>
Boilers 22,000 to 165,000 BHP	\$5.00	\$5.10
Boilers 165,001 to 330,000 BHP	\$10.00	\$10.20
Boilers 330,001 to 1,165,000 BHP	\$15.00	\$15.30
Boilers 1,165,000 to 3,300,000 BHP	\$25.00	\$25.50
Boilers Over 3,300,000 BHP	\$25.00	\$25.70
Plumbing fees	Fee Rate	Minimum Charge
Issuance of permit (all permits)	\$40.00	\$40.00
Fittings	\$4.00 per fitting	\$4.08 <small>(includes gas, drain, water, vent)</small>
Water/sewer lines (new) exterior	\$2.00 per line	\$2.04
Water/sewer lines (replace/repair) (interior)	\$2.00 per line	\$2.04
Vacuum breakers/backflow devices	\$1.00 per device	\$1.02
Fire Protection/Sprinkler Systems	Fee Rate	Minimum Charge
Issuance of permit (all permits)	\$40.00	\$40.00
Installation of new repair or replacement	\$2.00 per \$1,000.00 of job cost	\$10.00
Sign Installation Fees	Fee Rate	Minimum Charge
Ground	\$50.00	\$51.00 <small>(Building permit also required)</small>
Wall	\$25.00	\$25.50
Other	\$25.00	\$25.50
Re-inspection and Misc Fees	Fee Rate	Minimum Charge
Each re-inspection	\$25.00	\$25.00
Working without a permit	\$50.00	\$50.00
Temporary/Permanent Certificate of Occupancy	\$25.00	\$25.00

August 13, 2019 Council Meeting

City of Martinsville Permit Fee Schedule			BE IT FURTHER ORDAINED by said Council that this Ordinance shall be effective on and after October 1, 2019.
Permit fee schedule – (add state levy of 2%)			
Building	Fee	with levy	
Residential:			
o New single family or duplex	\$400.00(includes all trade permits)	\$432.00	
o New addition, remodel or alteration	\$200.00(includes all trade permits)	\$216.00	
o New or replace deck	\$50.00	\$51.00	
o Building only	\$40.00 + \$0.08 per square foot over 500 square feet	\$40.80	
New Commercial (includes alterations/renovations)	\$40.00 + \$0.08 per square foot over 500 square feet	\$40.80	
Other			
o Demolition	\$50.00	\$51.00	
o Moving structures	\$100.00	\$102.00	
Electrical			
New electrical fixtures/components	\$50.00	\$51.00	
New or upgrade service (up to 600 amps)	\$50.00	\$51.00	
New or upgrade service (over 600 amps)	\$100.00	\$102.00	
New or rewiring not associated with other work	\$50.00	\$51.00	
Mechanical			
New mechanical system (includes alterations/renovations)	\$40.00 + \$2 per \$1000 over \$20,000	\$40.80	
Gas piping	\$40.00	\$40.80	
Plumbing			
New plumbing system (includes alterations/renovations)	\$40.00 + \$4 per fixture over 10	\$40.80	
Water/sewer line (new, repair or replace over ½)	\$40.00	\$40.80	
Pool (includes barrier)	\$50.00	\$51.00	
Fire protection			
New sprinkler system (includes alterations/renovations)	\$50.00 + \$2 per \$1000 over \$20,000	\$51.00	
New exhaust hood with suppression	\$50.00	\$51.00	
New alarm system (includes alterations/renovations)	\$50.00	\$51.00	
Sign			
Ground	\$50.00	\$51.00	
Wall	\$50.00 + \$25 per location over 2	\$51.00	
Temporary	\$25.00	\$25.50	
Inspection fees			
Re-inspection	\$50.00	N/A	
Working without a permit	\$100.00	N/A	
Certificate of Occupancy	\$25.00	N/A	
Fire Prevention (through Fire Marshal's Office)			
Tank removal	\$50.00	N/A	
Tent (over 500 square feet)	\$50.00	N/A	
Open burn	\$50.00	N/A	
Fireworks	\$50.00	N/A	
Dance Hall (through City Manager's office)			
Per location	\$50.00	N/A	

BE IT FURTHER ORDAINED by said Council that this Ordinance shall be effective on and after
October 1, 2019.

Attest:

Karen Roberts, Clerk of Council

August 27, 2019

October 1, 2019

Date Adopted

Date Effective

Hear an update on several ongoing projects – City Manager Towarnicki updated Council on the Housing Summit from July 31, which was jointly sponsored by Harvest Foundation, Henry County, Martinsville and the EDC. The meeting was well attended by developers, real estate agents and professionals, finance people, contractors and others involved in housing opportunities in the state. Industry leaders concerned about the lack of housing for employees as businesses expand prompted the meeting. Attendees at the meeting discussed apartment and hotel availability in the area. A presentation was given about possible development sites within the City and Henry County. There was a lot of interest in the Chief Tassel building for development for housing. There will be a follow up meeting within the week. A Housing Coordinator was recently hired at the EDC. Towarnicki updated Council on an additional project related to childcare needs in the community. The City applied for a \$50,000 planning grant, which was approved. There will be public information meetings Thursday at NCI to research what is specifically needed within the City and County. The Weldon Cooper Center will be engaged with this project as well.

Consider approval of consent agenda – Council Member Bowles made a motion to approve the consent agenda as presented; Vice Mayor Martin seconded the motion with all members voting in favor.

BUDGET ADDITIONS FOR 8/13/19				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
BUDGET ADDITIONS				
FY2019				
General Fund:				
01101917	442401	Categorical Other State - Confiscated Assets - PD		2,041
01311085	506078	Police Dept - State Asset Forfeitures	2,041	
		Forfeited assets from Commonwealth		
01100909	490801	Recovered Costs - Senior Services		3,270
01714212	501300	Senior Services - Part-time Wages	2,271	
01714212	502100	Senior Services - Social Security	141	
01714212	502110	Senior Services - Medicare	33	
01714212	506049	Senior Services - Vehicle Fuels	825	
		Transportation Grant - April, May, & June		
01100908	480420	Miscellaneous - Donations/Sr. Citizens		735
01714212	506016	Senior Services - Program Supplies	735	
		Donation for Sr. Health Fair		
Total General Fund:			6,046	6,046
FY20				
General Fund:				
01100909	490104	Adv/Recovered Cost		575
01430160	506010	Uptown Maint - Tree Replacement	575	
		Shared cost to replace trees - Fayette St		
Total General Fund:			575	575
Capital Fund:				
16100909	490104	Adv/Recovered Cost		21,181
16575365	508075	Vehicles - Police Dept	21,181	
		Insurance payment for damaged vehicle		
Total Capital Fund:			21,181	21,181
Telecom Fund:				
11100909	490104	Adv/Recovered Cost		2,733
11315308	506008	Telecom/Vehicle Equipment & Maintenance	2,733	
		Insurance payment for damaged vehicle		
Total Telecom Fund:			2,733	2,733

Business from the Floor – Sophia Esdaile explained this is her last meeting before leaving for college. She has attended most every Council meeting for the past two years. Esdaile thanked Council Member Bowles for taking her under her wing and showing her what City Council is about. She has learned so much from all of the Council members. .

Comments by Members of City Council – City Council Bowles said that it has been a pleasure getting to know Esdaile and her family. Bowles asked for an update on the Pine Hall Block grant. City Manager Towarnicki confirmed that they would reapply in September. Council Member Turner asked for an update on the \$600,000 from a FEMA grant, stating that the local newspaper description made it appear that the total has not been received in full. Towarnicki said the City had received most of the funds totaling around \$580,000. Vice Mayor Martin also congratulated Esdaile and wished her luck. Martin recommended residents visit the Civil Rights Exhibit in Danville. Martin invited residents to NCI for an opioid discussion. Mayor Lawson received a letter from Congressman Morgan Griffith congratulating the City on being a Tree City.

August 13, 2019 Council Meeting

Lawson also received a letter from the University of Virginia Basketball team thanking Council for the proclamation on their behalf.

Comments by City Manager and City Attorney – City Manager Towarnicki said there would be a meeting on Thursday at Drewry Mason regarding the I73 project.

There being no further business, Council Member Bowles made a motion to adjourn the meeting; the motion was seconded by Vice Mayor Martin with all Council Members voting in favor. The meeting adjourned at 8:15pm.

Karen Roberts
Clerk of Council

Kathy Lawson
Mayor