

# City of Martinsville Adopt-a-Street Program

## Terms and Conditions

### General Conditions

1. The City of Martinsville is offering for "adoption" certain sections of City-maintained streets. Before offering these roadways, the City determines that they are safe and appropriate for adoption.
2. The local Adopt-a-Street coordinator is the Public Works Director and is the contact for adopting groups and individuals. Interested persons and groups should contact the coordinator at the Public Works office at (276) 403-5154. Information is also available by e-mailing [cmorris@ci.martinsville.va.us](mailto:cmorris@ci.martinsville.va.us).
3. Local businesses, informal groups and formal organizations, such as civic, social or school groups, may adopt streets. The City will print the names of the organization or the adopting group in block letters on the blue and white Adopt-a-Street signs. No slogans or logos are allowed.
4. Individuals 18 years old or older may adopt streets (please see the "Safety Conditions" below for rules regarding participants under 18 years old).
5. Adopting groups agree to pick up litter on both sides of the roadway at least two times a year.
6. Participants adopt for a period of three years, after which they may renew their contract, modify their contract (example: choose a different section of street), or end their contract.
7. The adopting organization's Contact Person is responsible for ensuring that ANYONE who participates in a pickup under the adopting organization's permit has first received City-supplied safety information, safety vests and trash bags.
8. The organization's Contact Person must visit the Public Works Department Superintendent, or representative, at least a week before a scheduled pickup. At that time, the City will supply the Contact Person with safety information, safety vests, and plastic trash bags for every member of the adopting group's cleanup crew.
9. On a group's original application and throughout a group's involvement with the Adopt-a-Street program, the Contact Person in the group must inform the City of the ages of ANYONE under 18 years old who will participate in any of the group's pickups. This requirement includes children of the group's members, or any other children who are allowed by the adopting group to participate in a pickup.
10. The Contact Person also is responsible for notifying the City - on the original application and throughout the group's involvement in the adoption - if any of the group's participants has a condition that might necessitate special safety precautions (example: if a pickup participant uses a wheelchair).
11. The City will provide the group with large orange "Cleanup Crew Working" signs to place under the Adopt-a-Highway sign during each pick up.
12. The City will pay for producing, installing and maintaining the blue Adopt-a-Street signs.
13. If the adopting group does not plan to dispose of the filled trash bags, the Contact Person must notify the Public Works office of the date and location of the intended pickup so that the City can schedule a work crew to dispose of the trash bags during the following week.
14. The City encourages participants to separate and recycle materials.
15. After each pickup, the Contact Person must complete a Pickup Report Card that are furnished by the City at the time of adoption, and send it to the Public Works office via U.S. mail or online at [cmorris@ci.martinsville.va.us](mailto:cmorris@ci.martinsville.va.us). When making a Pickup Report, the Contact Person should report the street of the adoption, the number of people who participated in the pickup, the number of bags of litter collected, and the number of manhours spent (manhours equals the number of hours taken to complete the pickup multiplied by the number of participants). It is vital that the Contact Person report the pickup so the adopting organization can get proper credit for keeping Virginia beautiful.

16. The City encourages Adopt-a-Street participants to schedule their pickups to coincide with the spring "Earth Day" and the fall "Day to Serve."

17. The Adopt-a-Street coordinator will monitor the program in his or her area. The City reserves the right to deny an adoption request or cancel the adoption permit of any group, individual or business, based on any of these criteria:

- A. Concern for the safety of the participants, passing motorists or City employees,
- B. Expenses to the City above the normal Adopt-a-Street program expenses, or
- C. Effectiveness of the participants' litter-control efforts.

18. The City reserves the right to limit the number of adoptions for a single group and to limit shared adoptions to areas of identified need. For shared adoptions, each group must file a separate permit and participate in four pickups annually.

## Safety Conditions

1. Before a group applies to adopt a particular street, the group's Contact Person should examine the road on the days and during the hours that the group intends to perform pickups to determine if roadside conditions during those times are appropriate for the ages and abilities of the group's members.
2. Once the group has adopted a particular roadway, if at any time it feels its adopted section of highway has become unsafe for litter pickups, the group's Contact Person must contact the City Adopt-a-Street coordinator.
3. The participants are responsible for putting up or opening the "Cleanup Crew Working" signs before each pickup, and for removing or closing the sign after they have finished that day's pickup. These signs alert passing motorists that Adopt-a-Street volunteers are on the side of the road ahead. If the signs are left open when no pickups are being conducted, motorists will begin to ignore the signs, creating a serious safety risk for Adopt-a-Street volunteers when they are on the roadside.
4. Adopt-a-Street groups must provide at least one adult supervisor for every six children under 18 years old. For example: a group of between one and six children would need one supervisor, and a group of between seven and 12 children would need two adult supervisors.