

October 28, 2014

The regular meeting of the Council of the City of Martinsville, Virginia, was held on October 28, 2014, in Council Chambers, Municipal Building, at 7:30 PM, with Mayor Kim Adkins presiding. Council Members present included: Mayor Kim Adkins, Vice Mayor Gene Teague, Sharon Brooks Hodge, and Danny Turner. Mark Stroud was absent. Staff present included: Leon Towarnicki, Brenda Prillaman, Wayne Knox, Linda Conover, Sean Dunn, Ruth Easley and several City police officers.

Following the invocation by Vice Mayor Teague and Pledge to the American Flag, the Mayor welcomed everyone to the meeting and announced an addendum and change in agenda order.

Finance Report: Finance Director Linda Conover presented the following information: Exclusive of School and Special Revenue funds, for the first quarter of FY15, actual revenues were \$12,297,153, 7.8% greater than anticipated, due in part to higher recovered costs and miscellaneous revenues than is expected at this point in year. Actual expenditures, including encumbrances, were \$16,815,914, 6.8% greater than anticipated for the period. This is typical for this early in the new fiscal year due mostly to annual payments, semi-annual debt service, disbursements to outside agencies as budgeted, and issuance of purchase orders for various budgeted projects. Overall Utility Funds' actual revenues exceeded anticipated amounts by \$433,241, and actual expenses, including encumbrances and semi-annual debt service, exceeded anticipated amounts by \$624,642. Budget additions approved in October will account for some of these variances, and should level out the anticipated versus actual figures in future quarterly reports. Adoption of the re-appropriations requests for incomplete projects will also adjust the variances in expenditures as listed above. The final audit process for FY14 began the week of September 29th. With a few more adjustments to be made, final figures will be presented as soon as possible after completion. On a motion by Gene Teague, seconded by Sharon Brooks Hodge, with a 4-0 vote, Council approved the finance report.

Consent Agenda: On a motion by Gene Teague, seconded by Danny Turner, with a 4-0 vote, Council approved the following consent agenda items:

BUDGET ADDITIONS FOR 10/28/2014

| ORG | OBJECT | DESCRIPTION | DEBIT | CREDIT |
|-------------------------------|---------------|---|--------------|---------------|
| FY15 | | | | |
| General Fund: | | | | |
| 01100908 | 480410 | Donations - Fire Department | | 1,000 |
| 01321102 | 506130 | Fire Dept - Repair/Maint of Burn Building | 1,000 | |
| | | Donation received | | |
| Total General Fund: | | | 1,000 | 1,000 |
| Federal Programs Fund: | | | | |
| 20102926 | 401058 | Title I | | 1,034,136 |
| 86011100 | 561120 | Instructional S&W | 459,748 | |
| 86011100 | 561151 | Instructional S&W Aides | 113,424 | |
| 86011100 | 562100 | Social Security | 43,828 | |
| 86011100 | 562210 | Retirement | 89,502 | |
| 86011100 | 562300 | Insurance | 76,110 | |
| 86011100 | 562400 | Life Insurance | 6,835 | |
| 86011100 | 562520 | Disability | 417 | |
| 86011100 | 563000 | Purchased Services | 112,450 | |
| 86011100 | 565503 | Travel | 34,054 | |
| 86011100 | 566013 | Materials & Supplies | 49,050 | |
| 86012160 | 561120 | Admin S &W | 38,674 | |
| 86012160 | 562100 | Social Security | 2,193 | |
| 86012160 | 562210 | Retirement | 4,462 | |
| 86012160 | 562300 | Insurance | 3,044 | |
| 86012160 | 562400 | Life Insurance | 324 | |
| 86012160 | 562520 | Disability | 21 | |
| 20102926 | 420175 | Title I School Improvement Grant | | 352,414 |

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| | | | | |
|----------|--------|---------------------------|---------|---------|
| 86831310 | 563000 | Purchased Services | 352,414 | |
| 86111100 | 561120 | Instructional S & W | 63,943 | |
| 86111100 | 562100 | Social Security | 4,892 | |
| 86111100 | 562210 | Retirement | 6,639 | |
| 86111100 | 562400 | Life Insurance | 499 | |
| 86111100 | 563000 | Purchased Services | 40,609 | |
| 86111100 | 562300 | Health Insurance | 5,074 | |
| 20102926 | 436585 | Title III | | 10,967 |
| 86311100 | 563000 | Purchased Services | 10,967 | |
| 86311100 | 565503 | Travel | | |
| 86311100 | 566013 | Materials & Supplies | | |
| 20102926 | 435858 | Title VI Rural Ed | | 41,485 |
| 86411310 | 563000 | Purchased Services | 41,485 | |
| 20102926 | 417368 | Title VIB IDEA Pre School | | 5,722 |
| 86611100 | 561120 | Instructional S&W | 5,000 | |
| 86611100 | 562100 | Social Security | 310 | |
| 86611100 | 562150 | Medicare | 73 | |
| 86611100 | 566013 | Materials & Supplies | 339 | |
| 20102926 | 402758 | Title VIB Flow Through | | 513,895 |
| 86511100 | 561120 | Instructional S&W | 121,437 | |
| 86511100 | 561151 | Instructional S&W Aides | 210,998 | |
| 86511100 | 562100 | Social Security | 20,611 | |
| 86511100 | 562150 | Medicare | 4,820 | |
| 86511100 | 562210 | Retirement | 48,203 | |
| 86511100 | 562300 | Insurance | 55,964 | |
| 86511100 | 562400 | Life Insurance | 3,956 | |
| 86511100 | 562520 | Disability | 383 | |
| 86511100 | 562750 | retirement Credit | 3,524 | |
| 86511100 | 563140 | Purchased Services | 15,000 | |
| 86511100 | 565503 | Travel | 14,999 | |
| 86511100 | 566013 | Materials & Supplies | 14,000 | |
| 20102926 | 404858 | PERKINS | | 58,798 |
| 86721100 | 565503 | Travel | 17,531 | |
| 86721100 | 566013 | Materials | 41,268 | |

Total Federal Programs Fund:

2,139,073 2,139,073

| RE-APPROPRIATIONS FY14 TO FY15 | | | | | |
|--------------------------------|--------|--------------------------------|--------------------------------------|------------|--|
| DEPARTMENTAL REQUESTS | | | | | |
| ORG CODE | OBJECT | DEPARTMENT | ACCOUNT DESCRIPTION | DEBIT | CREDIT |
| GENERAL FUND | | | | | |
| 01103938 | 462101 | | Contribution From Fund Balance | | \$ 348,516 |
| 01217078 | 506047 | Sheriff - Courts | Project Life Saver | \$ 11,560 | rollover of prior years' appropriated donations |
| 01217078 | 506104 | Sheriff - Courts | Non-capital equipment | \$ 2,450 | funds for weapons purchase/trade-in |
| 01221082 | 506105 | Commonwealth's Attorney | State - Confiscated Assets | \$ 3,705 | forfeiture funds - carry-over |
| 01221082 | 506079 | Commonwealth's Attorney | Federal - Confiscated Assets | \$ 13,534 | forfeiture funds - carry-over |
| 01221082 | 506118 | Commonwealth's Attorney | Local - Confiscated Assets | \$ 129 | forfeiture funds - carry-over |
| 01123035 | 501300 | Commissioner of Revenue | Part-time Wages | \$ 2,425 | rollover of NCI intern funding |
| 01123035 | 502100 | Commissioner of Revenue | Social Security | \$ 151 | rollover of NCI intern funding |
| 01123035 | 502110 | Commissioner of Revenue | Medicare | \$ 35 | rollover of NCI intern funding |
| 01311085 | 501206 | Police | Overtime - DMV Grant | \$ 28,202 | grant funding |
| 01311085 | 501214 | Police | Overtime - Occupant Protection Grant | \$ 4,262 | grant funding |
| 01311085 | 506078 | Police | State - Confiscated Assets | \$ 4,751 | forfeiture funds - carry-over |
| 01311085 | 506079 | Police | Federal - Confiscated Assets | \$ 52,531 | forfeiture funds - carry-over |
| 01311085 | 506118 | Police | Local - Confiscated Assets | \$ 1,260 | forfeiture funds - carry-over |
| 01311085 | 508165 | Police | Construction - Animal Shelter | \$ 691 | donated funds |
| 01311085 | 506061 | Police | Ammunition | \$ 8,178 | incomplete project |
| 01321102 | 506110 | Fire | Fire Programs | \$ 62,921 | grant funding |
| 01321102 | 503171 | Fire | Labor for Burn building | \$ 625 | unspent reimbursements carried forward |
| 01321102 | 506130 | Fire | Maintenance for Burn Building | \$ 1,520 | unspent reimbursements carried forward |
| 01322105 | 506114 | EMS | Four for Life | \$ 25,775 | grant funding |
| 01341135 | 506300 | Inspections | Demolition | \$ 61,000 | continuing program to clean-up more properties |
| 01331108 | 506010 | Sheriff - Corrections | Radios & Weapons | \$ 4,885 | funds for weapons purchase/trade-in |
| 01413151 | 503193 | Thorofare Construction | Inspection Services/Fees | \$ 15,644 | incomplete project - Liberty St Project |
| 01413151 | 508220 | Thorofare Construction | Physical Plant Expansion | \$ 13,400 | incomplete project - Liberty St Project |
| 01812245 | 506830 | Uptown Master Plan Phase I | Supplies - Comfort Station | \$ 7,303 | grant funding |
| 01812245 | 506833 | Uptown Master Plan Phase I | Supplies - North Lawn | \$ 810 | grant funding |
| 01812246 | 503136 | Storm Water Program | Prof Serv - Consultant | \$ 13,972 | grant funding |
| 01812246 | 506010 | Storm Water Program | Supplies | \$ 373 | grant funding |
| 01816244 | 505676 | Contributions-Outside Agencies | Public Health Center | \$ 6,424 | Carry forward year-end settlement |
| MEALS TAX FUND | | | | | |
| 02103938 | 462101 | | Contribution from Fund Balance | | \$ 157,623 |
| 02160270 | 508260 | Meals Tax Adm | Maint/Improvement - High School | \$ 157,623 | incomplete project - HS renovations |
| WATER FUND | | | | | |
| 12303938 | 462101 | | Contribution From Fund Balance | | \$ 181,142 |
| 12541311 | 508220 | Water - Water plant | Physical Plant Expansion | \$ 81,142 | incomplete project - equip, valve, caustic soda tank |
| 12543313 | 508220 | Water Maintenance | Physical Plant Expansion | \$ 100,000 | on-going meter replacement program |
| REFUSE FUND | | | | | |
| 09103938 | 462101 | | Contribution From Fund Balance | | \$ 205,628 |
| 09424301 | 508205 | Collection | Motor Vehicles | \$ 115,000 | as budgeted in FY14 for garbage truck |
| 09425302 | 503310 | Landfill | Prof. Service - Repairs & Maint | \$ 10,000 | unanticipated carbon credit sales in FY14 to cover maint/gas project |
| 09425302 | 508220 | Landfill | Physical Plant Expansion | \$ 80,628 | FY14 proceeds from sale of REC's - generator project |
| MINET/FIBER OPTIC FUND | | | | | |
| 11103938 | 462101 | | Contribution From Fund Balance | | \$ 11,848 |
| 11315308 | 503136 | Minet/Fiber Optic | Prof. Service - Consultant | \$ 11,848 | incomplete project to carry forward |

| SEWER FUND | | | | | | |
|--|--------|------------------------------|--------------------------------|----|-----------|---|
| 13103938 | 462101 | | Contribution From Fund Balance | | \$ | 138,438 |
| 13551326 | 503140 | Wastewater Maintenance | Prof. Service - Eng & Arch | \$ | 138,438 | incomplete project - inspection/Engineering for Main Intercept - 1st ha |
| ELECTRIC FUND | | | | | | |
| 14103938 | 462101 | | Contribution From Fund Balance | | \$ | 214,202 |
| 14564339 | 508205 | Electric Construction | Vehicles | \$ | 43,728 | 1st half bucket truck; 2nd half from FY15 budget |
| 14561336 | 503140 | Electric Generation | Prof. Service - Engineering | \$ | 36,500 | Hydro dam - relicensing expense |
| 14561336 | 506009 | Electric Generation | Dam Repairs | \$ | 10,975 | incomplete project - walkway replacement |
| 14561336 | 508220 | Electric Generation | Physical Plant Expansion | \$ | 18,000 | incomplete project - Dam refacing |
| 14563338 | 506007 | Electric Maintenance | Substation Maintenance | \$ | 55,000 | replacement of generator |
| 14565340 | 506900 | Electric General Expense | Disaster Recovery | \$ | 49,999 | incomplete project - Hydro Automation |
| CAPITAL RESERVE FUND | | | | | | |
| 16103938 | 462101 | | Contribution From Fund Balance | | \$ | 100,623 |
| 16575365 | 508120 | Vehicles | Senior Citizens Services | \$ | 6,946 | City's share of grant funded project - Van with ramp |
| 16576366 | 508055 | Computer Software/Hardware | Information Services | \$ | 18,099 | Leftover funds agreed to be re-appropriated during budget process |
| 16577367 | 508670 | Physical Plant Expansion | Garage/Warehouse Complex | \$ | 55,578 | incomplete project - Warehouse roof |
| 16577367 | 508140 | Physical Plant Expansion | City Hall | \$ | 20,000 | prior year funds dedicated to roof repairs in fy15 (judge donation=20K) |
| TOTAL CITY FUNDS: | | | | | \$ | 1,358,020 |
| SCHOOL FUNDS | | | | | | |
| 18100938 | 410510 | | Ops/Contrib from Fund Balance | | \$ | 41,018 |
| 81621310 | 563000 | HARVEST - ELEMENTARY | Purchased Services | \$ | 2,400 | grant funding |
| 81621310 | 563142 | HARVEST - ELEMENTARY | Professional Development | \$ | 1,800 | grant funding |
| 81621310 | 565503 | HARVEST - ELEMENTARY | Travel | \$ | 3,000 | grant funding |
| 81621310 | 565800 | HARVEST - ELEMENTARY | Miscellaneous Expense | \$ | 520 | grant funding |
| 81631310 | 563000 | HARVEST - SECONDARY | Purchased Services | \$ | 1,600 | grant funding |
| 81631310 | 563142 | HARVEST - SECONDARY | Professional Development | \$ | 1,200 | grant funding |
| 81631310 | 565503 | HARVEST - SECONDARY | Travel | \$ | 2,000 | grant funding |
| 81631310 | 565800 | HARVEST - SECONDARY | Miscellaneous Expense | \$ | 346 | grant funding |
| 73001100 | 566013 | HS - REG CLASSROOM INSTR | Instructional Materials | \$ | 1,000 | grant funding |
| 73001100 | 566056 | HS - REG CLASSROOM INSTR | Non-Capital Equipment | \$ | 3,000 | grant funding |
| 61101100 | 561620 | SEMAA - MS - SECONDARY | Supplemental S&W | \$ | 4,000 | grant funding |
| 61101100 | 562100 | SEMAA - MS - SECONDARY | Social Security | \$ | 248 | grant funding |
| 61101100 | 562150 | SEMAA - MS - SECONDARY | Medicare | \$ | 58 | grant funding |
| 61101100 | 563000 | SEMAA - MS - SECONDARY | Purchased Services | \$ | 4,000 | grant funding |
| 61101100 | 566013 | SEMAA - MS - SECONDARY | Instructional Materials | \$ | 6,387 | grant funding |
| 66501100 | 561620 | SEMAA-MS-SECONDARY-SUMMER | Supplemental S&W | \$ | 6,000 | grant funding |
| 66501100 | 562100 | SEMAA-MS-SECONDARY-SUMMER | Social Security | \$ | 372 | grant funding |
| 66501100 | 562150 | SEMAA-MS-SECONDARY-SUMMER | Medicare | \$ | 87 | grant funding |
| 66501100 | 566013 | SEMAA-MS-SECONDARY-SUMMER | Instructional Materials | \$ | 3,000 | grant funding |
| 18100938 | 410510 | | Ops/Contrib from Fund Balance | | \$ | 154,988 |
| 80003250 | 568100 | VEHICLE OPS - DIVISION-WIDE | Capital Outlay - Replacement | \$ | 78,995 | funds to purchase buses |
| 80003252 | 568100 | VEHICLE OPS-DIV-WIDE-SPEC ED | Capital Outlay - Replacement | \$ | 75,993 | funds to purchase buses |
| TOTAL SCHOOL FUNDS: | | | | | \$ | 196,006 |
| TOTAL RE-APPROPRIATIONS FROM FY14 TO FY15 | | | | | \$ | 1,554,026 |

After an explanation from City Manager, Leon Towarnicki, and Police Chief, Sean Dunn, Council approved the following Appropriation Request on a motion by Gene Teague, seconded by Danny Turner, with a 4-0 vote:

Body Worn Cameras - \$39,186

These funds will be used to purchase updated COBAN Body Worn Cameras for each officer. Approximately 3-4 years ago, VML donated body worn cameras for the officers of the Martinsville Police Department. These cameras are starting to have problems and some videos have been either lost or not collected due to these problems. The new COBAN cameras will work in conjunction with our in-car camera system. The Body Worn camera will download to a server that has already been purchased along with our in-car camera system. This server is also accessible by our Commonwealth's Attorney's office for court purposes. These Cameras have a flip up/flip down feature which makes it clearly visible to citizens and supervisors when the cameras are recording. The cameras also have security features which prevents officers/supervisors from making changes or deleting video. The current camera system cannot be altered or deleted by the recording officer. The system also has an automatic audio and video time/date stamp. The recorded videos will be uploaded to the server and be available to be viewed by Police Administration and Commonwealth Attorney's office for increased transparency and accountability.

Interview room renovations and additional equipment - \$20,000

Our current interview room has failed the city fire inspections for a number of years due to the design. This funding will allow us to refurbish the room to meet fire code inspections and also update interview equipment, i.e. cameras, server, mic, etc. This system will also be connected to our COBAN system and will allow interviews to be recorded on a server that will also be accessible to the Commonwealth's Attorney's office.

Introduction of Gayle Barts of Robert Hurt's office: Mayor Adkins recognized and formally introduced Ms. Barts to the audience.

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Minutes: On a motion by Sharon Brooks Hodge, seconded by Gene Teague, with a 4-0 vote, Council approved the minutes of September 9, 2014 meeting.

NCI update: Executive Director William Wampler and Dr. Leanna Blevins presented information on NCI recent and future activities and future educational plans in working with Patrick Henry Community College and K-12 students. A six minute video was shown to the audience and it was noted this was a segment of a 30 minute video being produced. Information was also provided regarding potential effect of budget cuts from the state funds.

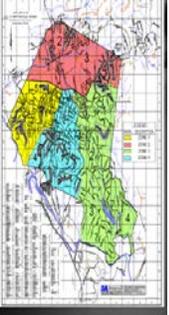
Addendum regarding refund resulting from amended bank franchise tax returns: Ruth Easley provided the following information: In August 2014, the Virginia Department of Taxation notified Virginia Commissioners of the Revenue that a local bank had amended their 2010, 2011 and 2012 Virginia Bank Franchise Tax returns and had requested a rather sizable refund based on the amended returns. The Virginia Department of Taxation audited the returns and reduced the amount of the refund. Local bank franchise tax is calculated on a percentage of the Virginia bank franchise tax. Affected localities were made aware of the amended returns and their allocated percentage of the refund. The bank had hoped to reach an agreement with all localities regarding interest calculation on the refund, but were advised by the Virginia Department of Taxation that the interest calculation from the localities would have to be agreed upon individually as each locality has differing ordinances that address the interest calculation. The Department of Taxation could not enter into an agreement on behalf of any Virginia locality. The City of Martinsville's Bank Franchise Tax does not require interest calculation on late payments of the bank franchise tax. Consequently, interest would not be paid on any refunds of this tax. The City's allocated portion of the refund for all years is \$13,090. The Code of Virginia authorizes the City Treasurer to issue refunds up to \$2,500 without prior authorization of City Council. Because the refund amount is over this limit City Council must authorize the City Treasurer to issue the refund. City Council was briefed on the refund situation in a previous closed session meeting. On a motion by Gene Teague, seconded by Danny Turner, with a 4-0 vote, Council authorized the City Manager to sign refund payment agreement and authorize City Treasurer to issue refund to the bank on or before December 31, 2014 with no calculated interest.

Addendum authorizing refund plus interest regarding a Business Personal Property Assessment: Ruth Easley provided the following information: The Commissioner of the Revenue's office recently had a business appeal the assessment of their business personal property for tax years 2011, 2012 and 2013. The business had not been providing an itemized listing for each of these years and consequently they were statutorily assessed, and the assessment was paid. The business finally questioned the assessment this past spring when the COR's office returned an incomplete itemization to them and advised they would be statutorily assessed again in the absence of a complete listing. The requested itemization had been requested multiple times in prior years and the business failed to provide one. The business eventually appealed the assessment and a walk-through audit was conducted that resulted in clean itemizations for the years in question as well as going forward. The Code of Virginia authorizes the City Treasurer to issue refunds up to \$2,500 without prior authorization of City Council. Because the refund amount is over this limit, City Council must authorize the City Treasurer to issue the refund. On a motion by Sharon Brooks Hodge, seconded by Danny Turner, with a 4-0 vote, Council authorized the City Treasurer to issue refund of \$7,129.41 plus calculated interest to a city business for overpayment of taxes for the years noted.

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and concerns, but no scientific evidence that cell phone towers are definitely linked to cancer or any other health problems. Current scientific research does not provide clear evidence that the low levels of radiofrequency (RF) radiation from cell phone towers increases the risk of cancer or other health effects. RF exposures to those living near cell phone towers are well below federal safety limits. Research is ongoing to ensure that a current safety standard for RF radiation from cell phone towers is adequately protective of public health.” Dr. Hershey also addressed questions about community preparedness regarding Ebola.

Police Department update: Police Chief gave the update along with several other police department employees. The following information was presented:

| | | |
|---|--|--|
| <p>“The most important piece of modern day policing is having a mechanism for citizens to build relationships with officers for information sharing and problem solving.” Chief Sean L. Dunn</p> | <h3>Community Policing Goals</h3> <p>Partner with the community to work through quality of life issues, including broken windows, and send a strong signal to criminal elements that the community does care. Restore sense of pride and order in neighborhoods. Ensure police are also working on Traditional Law Enforcement issues that are important to the community. Increased citizen satisfaction with the police and city government.</p>  | <h3>Broken Windows Theory</h3> <p>Simply states an abandoned building with a broken window signals a careless attitude towards property and therefore an absence of respect for the law. The “broken window” is the first step in a neighborhoods deterioration and as time goes on there will be other signs of abandonment and decay...more broken windows, more trash, more overgrown weeds and ultimately more disorder. Broken windows demonstrate to the community that no one cares and criminal elements will be more emboldened in areas they feel no one cares about.</p> |
| <h3>Recent strategies that have positioned us to move forward!</h3> <ul style="list-style-type: none">• Power Shift – Dedicated proactive officers, extra personnel between 5-10 p.m.• Ghost Vehicles – Low cost initiative that raises presence while keeping officers in the field.• Administrative Officers Deployed to the Field – i.e. Uptown, schools, etc... keeps officers in our neighborhoods.• Expanded Special Investigation Division Personnel – by 2 investigators, 1 of which is long term training assignment• Expanded Investigations Hours – Criminal Investigators and Special Investigators are working evening shift. This increases field coverage by 2 officers after 5pm. | <h3>Recent strategies that have positioned us to move forward cont.</h3> <p>Rebalancing of shifts – Taking place in January 2015 to ensure each shift has an equal amount of skills & experience. Marketing Committee – This addition has helped us increase communications with the citizens of Martinsville. Increased Police Presence in and partnership with our Schools – In addition to the School Resource Officers, other officers are seen in the schools to remind students and employees of their safety. Officers attending Neighborhood Watch and Town Hall meetings to ensure concerns are being addressed. Working Closely with all other City Departments to include but not limited to Martinsville City: Sheriff's Office, Public Works, Inspections, Engineering, and the Fire Department.</p> | <h3>Training</h3>  <p>Community Policing Training – Sworn and Civilian Staff. Crisis Intervention Training – This training helps officers work with citizens who are having emotional crisis or mental illness issues that would typically be handled in the Criminal Justice System. Enhanced Patrol Techniques – Criminal Investigations, Drug Interdiction, Officer Safety, Gang Awareness, etc. Inspections Cross Training – we are now able to assist inspections with property maintenance issues and plan on expanding this training to every member of the department in the near future.</p> |
| <p>We have established a committee which was chaired by Captain Marshall Thomas and is comprised of all ranks, including a civilian employee. They have created a community policing concept that we think is most suitable for our city. We wanted city wide coverage so every community, neighborhood, business, religious organization and agency has a single point of contact for the police department. The city has been geographically divided into 20 distinct and manageable areas. Each patrol officer was given the opportunity to select his or her area.</p>  | <h3>Implementation</h3> <p>We are planning to kick off the Community Policing effort by introducing the first Neighborhood Resource Officer (NRO) on November 3 in the community, Zone 4 Area 6, consisting of Rivermont Heights, South Memorial Blvd., Starling Ave., Forest Lake Dr. and Rives Rd. This specific area will be assigned to NRO Chris Bell, as he requested this area. November 10 NRO Ben Peters will begin introducing himself to the second area, Zone 4 Area 4, consisting of Askin St., Park St., South Memorial Blvd., DuPont Rd., Clift St., Forest St. and Smith Lake Rd. Once again, he requested this area. We will be going door to door handing out business cards with the officers cell phone number during the week. NRO Chris Bell and Ben Peters will continue to work their patrol assignment but will focus on their NRO areas when they have time. Power Shift, Criminal Investigations, Special Investigations, and other city departments will be a resource for each NRO.</p> | <h3>What citizens will experience:</h3>  <ul style="list-style-type: none">• More responsive and friendlier policing.• A familiar officer out of their vehicle in your neighborhood knocking on your door asking you about community concerns.• An officer speaking with kids and residents more frequently. |
| <p>The Implementation that we have just discussed will be the blueprint on how we move into every area of the city. During this time we will also expand partnerships with the police and other agencies. The true success of Community Policing happens when citizens and police partner together as a team. Without citizen involvement, we are back to traditional reactive policing instead of being proactive in our communities.</p> | <h3>The police department belongs to the community. We want to ensure we are doing our best to serve you!</h3>  | <h3>Stay Up to Date</h3> <p>http://www.martinsvillepolice.org/ https://www.facebook.com/MartinsvillePD https://twitter.com/PDMartinsville</p> <p>facebook.com/MartinsvillePD</p> |

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Authorization expenditures for assessment software: Mr. Towarnicki reported the following information: Replacement/upgrade of the real estate assessment program (software & hardware) was funded at approximately half of the full cost in the FY15 budget, with plans to fund the remaining amount in FY16. Timing on purchase and implementation is intended to occur in such a manner so as to best fit with the COR's office work schedule and to allow funds from both FY15 and FY16 to cover the full cost when invoiced, as follows: Commissioner of the Revenue/Real Estate Assessment Program– Capital Reserve Fund – FY15 budget: \$55,000; FY16 will require a match of approximately \$55,000, with firm costs determined for the FY16 budget. The current CAMA (Computer Assisted Mass Appraisal) system has been in use since 1995 and due to technology advances since that time, the program is no longer efficient nor does it allow for hardware upgrades since the system is not compatible with new operating systems in newer generation computers. Henry County currently uses the same CAMA system as the City, and recently issued an RFP for replacing their system. The RFP included language that allowed “piggybacking” on their RFP. The County selected a vendor and has started their conversion to a new system and after evaluating various options and products, the City COR's office plans on using the same vendor and system for the City, and desires to move forward with that project now. Given that purchase will require partial funding from a not-yet-approved FY16 budget, the City's auditing firm has suggested that approval be with the understanding of the required commitment of funds by Council in FY16. A motion was made by Gene Teague, seconded by Danny Turner, with a 4-0 vote; to grant approval to staff to proceed with the understanding the balance of funds required will be included in the FY16 budget.

Staff report on zoning ordinance update: Wayne Knox briefed Council with the following information: The update of our existing zoning ordinance is well underway. You may recall, this effort is being done and funded in consecutive fiscal years. The progress thus far includes the following:

Phase #1

- Stormwater management regulations
- Rewrite of residential, business and manufacturing district regulations
- Update districts and boundaries (I), Updated definitions section (II), Site development standards & regulations (IV), General dimensions (V), Nonconformity (VI), Special use procedures (VII), Changes and amendments (XX), other miscellaneous sections.

Material has been reviewed by staff and still needs to be presented to the Planning Commission.

Phase #2

- Update comprehensive zoning map, official map, and overlay districts
- Streetscape and transportation design guidelines
- Residential neighborhood design guidelines
- Business and commercial neighborhood design guidelines

Updating of Subdivision ordinance still to be done in next fiscal year.

City Legislative Agenda 2015: Eric Monday briefed Council on the Legislative Agenda and suggested changes. Council members gave feedback on additions for 2015 Legislative Agenda and Mr. Monday will draft a revised copy for Council approval at next meeting.

Business from Floor: Ural Harris, 217 Stuart St.—concerns regarding electric questions needing response, revenue sharing with the Patriot Centre and pointed out EDC analysis of revenue sharing should be

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reported in January. Wayne Knox reported the CEDS list was distributed to Council for review and further action will be taken at November 11 Council meeting.

Council comments: Turner-reported ribbon cutting to be held at Snows Sandwich Shop and a Memorial Tree to be planted for Harry Oakes family. Hodge-reported she has received emails regarding the cell tower issue and she had spoken with Dr. Hershey at the Health Department and feels we should give weight to the public health official's opinion. She also encouraged all to vote on Tuesday. Teague-reported Council Member Stroud is home from hospital and expressed condolences to Cooper family in their loss.

City Manager comments: reported the Veteran of the Year Award to be presented Sunday, November 9; City Council will be held as scheduled on Tuesday, November 11, 2014, which is Veterans Day; General Dennis Via will be in the area on November 10 for an event at PHCC on Tuesday morning.

There being no further business, the meeting adjourned at 10:05 pm.

Brenda Prillaman
Clerk of Council

Kim Adkins
Mayor