

AGENDA--CITY COUNCIL -- CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
7:30 pm regular session
Tuesday, February 9, 2016

7:30—Regular Session

Invocation & Pledge to the American Flag- Council Member Teague

1. Consider approval of minutes of the January 26, 2016 Meeting and the February 3, 2016 Special Meeting. (2 mins)
2. Hear an update regarding the Virginia Department of Veteran Services (10 mins)
3. Hear an update from Amanda Witt of the M-HC Chamber of Commerce regarding activities related to the City/C-PEG Small Business Development contract. (10 mins)
4. Hear a report from Robinson, Farmer, Cox Associates on the City's FY15 audit (10 mins)
5. Consider approval of a resolution authorizing a public hearing and approving related actions related to potential financing of the City's sewer interceptor project (10 mins)
6. Consider approval on first reading of an ordinance reciting the expediency of the issuance of up to \$10,000,000 principal amount of water and sewer revenue bonds for the City's sewer interceptor project (10 mins)
7. Hear finance report. (5 mins)
8. Consider approval of consent agenda (2 mins)
9. Comments by members of City Council. (5 minutes)
10. Comments by City Manager. (5 minutes)
11. Business from the Floor (*not televised*)
This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should:
 - (1) come to the podium and state name and address;**
 - (2) state the matter that they wish to discuss and what action they would like for Council to take;**
 - (3) limit remarks to five minutes;**
 - (4) refrain from making any personal references or accusations of a factually false and/or malicious nature.****Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium.**
Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.



City Council Agenda Summary

Meeting Date: February 9, 2016

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes from January 26, 2016 Council Meeting and February 3, 2016 Special Meeting.

Summary: None

Attachments: January 26, 2016 Meeting minutes
February 3, 2016 Special Meeting minutes

Recommendations: Motion to approve minutes as presented.

January 26, 2016

The regular meeting of the Council of the City of Martinsville, Virginia, was held on January 26, 2016, in Council Chambers, Municipal Building, at 7:30 PM, Closed Session beginning at 7:00pm, with Mayor Danny Turner presiding. Council Members present included: Danny Turner, Gene Teague, Sharon Brooks Hodge, Jennifer Bowles and Mark Stroud. Staff present included: City Manager Leon Towarnicki, Assistant City Manager Wayne Knox, Clerk of Council Karen Roberts, City Attorney Eric Monday, Finance Director Linda Conover, Community Planner Susan McCulloch, Director of Water Resources Andy Lash, Telecommunications Director Mike Scaffidi, Director of Electric Durwin Joyce and Police Chief Sean Dunn.

Mayor Turner called the meeting to order and advised Council would go into Closed Session. In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Vice Mayor Bowles, seconded by Council Member Stroud, with the following 5-0 recorded vote: Bowles, aye; Stroud, aye; Teague, aye; Turner, aye; and Hodge, aye; Council convened in Closed Session for the purpose of discussing the following matters: (A) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion, in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, as authorized by Subsection 3, and (B) Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the Session. On a motion by Bowles, seconded by Hodge, with the following 5-0 recorded vote in favor to return to Open Session: Turner, aye; Teague, aye; Bowles, aye; Hodge, aye; Stroud, aye.

Following the invocation by Vice Mayor Stroud and Pledge to the American Flag, Mayor Turner welcomed everyone to the meeting.

Consider approval of minutes from the January 12, 2016 meeting – on a motion by Teague, seconded by Hodge and with a 5-0 vote in favor, Council approved the January 12, 2016 minutes as presented.

Read a Proclamation acknowledging February, 2016 as Black History Month – Vice Mayor Bowles read the Proclamation acknowledging February 2016 as Black History Month and welcomed Naomi Hodge-Muse to the podium to accept the Proclamation. Ms. Muse thanked Council for the Proclamation.

Hear an update on FY16 Telecommunications operations – Mike Scaffidi updated Council on the City's telecommunications program. Hodge asked if the current customers

January 26, 2016

included previous customers who were on the waiting list. Mr. Scaffidi said that most of those who had been on the waiting list had been connected. City Manager Towarnicki said there is a rolling list of customers including new customers who were not on the list previously. Scaffidi confirmed that their intent is to connect to businesses only at this time and there is a fine line when customers ask for connections in residential areas for a business either in their home or on their residential property. Mr. Scaffidi detailed expenses and revenue and stated that most infrastructure construction is completed the beginning of the fiscal year. Linda Conover answered Council's questions regarding the expenses verses revenue. City Manager Towarnicki referred Council to Mr. Scaffidi's last slide detailing the FY16 Plant Expansion-Projects.

MiNet Solutions
City Council Update
 January 2016
 Michael A. Scaffidi
 Director of Telecommunications
miNet@clmnetops.liv.ea.us

CUSTOMER STATUS – JANUARY 2016

- Currently 126 customers on MiNet system
- Two Additional Medium Circuit Requests
- Five Additional Small Circuit Requests
- Construction costs are being developed along with ROI to determine financial feasibility of construction during FY16

THROUGH SEPTEMBER 30, 2015

EXPENSES		REVENUE	
• Support	289,634	• Customers	367,700
• New Cust. Build	67,270	– 32% Collected	
• Supplies, Upgrades	76,508	• Recovered Costs	163,500
• Maintenance	55,420	– 41% Collected	
• Contributions	24,251		
• Total	513,083	• Total	531,200
• Budgeted	1,260,716	• Budgeted	1,561,671
• % Budget Used	41 %	• % Received	34%

THROUGH DECEMBER 31, 2015

EXPENSES		REVENUE	
• Support	405,355	• Customer Charges	557,106
• New Cust. Build	74,743	– 48 % Collected	
• Supplies, Upgrades	126,444	• Recovered Costs	223,859
• Maintenance	62,649	– 57 % Collected	
• Reimbursed Charges	48,503		
• Total	717,694	• Total	780,965
• Budgeted	1,260,716	• Budgeted	1,561,671
• % Budget Used	57 %	• % Received	50 %

FY16 PHYSICAL PLANT EXPANSION - PROJECTS

CUSTOMER	CONSTRUCTION CHARGE	MONTHLY REVENUE	MONTHLY RECURRING CHARGE	NET MONTHLY REVENUE	NET YEARLY REVENUE	PAYBACK IN MONTHS	ACTIVE
Industrial Park 1	18,800	6,812	4,500	2,312	27,744	6	2/15/16
Industrial Park 2	6,500	1,465	375	1,090	13,080	6	11/15/16
Schools Network and Phones	6,500	28,200	3,200	25,000	481,000	0	7/15/16
Schools Internet	4,200	18,600	10,000	8,600	43,200	5	7/15/16
Martinsville Circuit 1	4,720	1,430	240	1,190	14,280	4	7/15/16
Martinsville Circuit 2	2,200	222	45	177	2,124	11	7/15/16
Martinsville Circuit 3	442	350	210	140	4,080	3	7/15/16
Martinsville Circuit 4	9,800	1,080	270	810	9,720	11	7/15/16
Martinsville Upgrade 1	0	0	0	0	0	N/A	N/A
Four Small Circuits	1,280	790	370	420	5,040	7	1/15/16
Martinsville Industrial Park 1	5,200	728	225	503	7,296	6	11/15/16
New Educational Facility	6,500	2,200	260	1,940	23,280	4	10/15/16
10 Additional Customers	11,200	1,828	587	1,241	14,892	8	1/15/16
Combined Total	74,742	68,822	18,897	49,925	589,184	6	
Longhaul, Backbone, Equipment	41,200						
Total Plant Expansion	115,942						

Internal Savings	Non Recurring	Savings Monthly	Recurring Mo. Expense	Net Mo. Savings	Yearly Net Savings	Fund Reduction	Expected Total
24th Ave. (SDV) Line	6,400	682	0	682	8,184	20,880,000	2/15/16
Change to SIP Funding	5,000	1,588	0	1,588	20,996	20,996,000	7/15/16
Total	11,400	3,268	0	3,268	39,176		

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Consider a request for rezoning of 51 Lester Street and 49-Lot Lester Street from M-2 – Heavy Manufacturing District to C-2 – Central Business District – Susan McCulloch detailed the request for rezoning of 51 Lester Street and 49-Lot Lester Street. Sylvan Road Partners has worked successfully in Martinsville on the Martinsville Lofts complex on Rives Road. Lynwood Davis of Sylvan Road Partners provided additional information to Council on sample projects relevant to the property they are interested in developing in the City. His organization focuses primarily on historic properties for development. Their focus is on the smaller communities and their expertise is on financing properties so they can do first rate developments, specifically for sale/for rent multi-family properties in those communities. He points out that the building has been well maintained by the church but a large manufacturing company would not consider moving into this location. Sylvan Road Partners would like to put this building back into service by purchasing the property for development. Teague asked if Mr. Davis was confident that there would be a need for this type of property in the City. Mr. Davis said the next step would be a third-party market study but he is willing to spend a lot of money on this project because they are confident in the trend they see in this area. He shared before and after pictures of other projects with Council including Martinsville Lofts which he said won a National Award. The desired property is approximately 93,000 square feet and it would be a mix of 1, 2 and 3 bedroom apartments. Total development cost of this building would be around \$11-\$12 million and the project would be very “Green” and accessible to everyone. Sylvan Road Partners would be the long term owners and the building would be professionally managed. They view this as a gateway project for Martinsville and feel that it falls under the revitalization goals of the City. Council Members expressed concern that this project could eventually be used as low-income or Section-8 housing. Mr. Davis advised that would not be the case. Bowles made a motion to set the public hearing for February 23, 2016 to rezone the American warehouse, Stroud seconded the motion, all Council Members voted in favor.

MAP# 33 (03 JB /08 ACCT# 000010800 ADDRESS 51 LESTER ST

LEGAL DESCRIPTION		W/S OF LESTER ST								
CODES	Classification	15	Zoning	M-2	District	3C19	Property Use	MT15	Assessor	JCD
OWNER	Name	Address		Date	Deed Book	Consid.				
Current	FIRST UNITED METHODIST CHURCH	148 E MAIN ST MARTINSVILLE, VA 24112-2814		1/08/1998	DB 255479	275000				
Prev 1	J.R. INVESTMENT CORPORATION	C/O BRENDA LAMBERT PO BOX 40 AXTON, VA		6/01/1989	DB 150399	200000				
Prev 2	AMERICAN FURNITURE CO INC.				DB 089398					
ACTIVITY	Vst Date	H	S/D Date	PlatRef			BOE			
	9/08/2012		5/21/2010	000001			De			
REMARK	FOR SALE BARNETT									
	04/07/2014 325000 WEBSITE									
PROPERTY DESCRIPTION						BUILDING VALUATION				
Res1	C'cial	Y	2 STR WAREHOUSE	Model:	MH?	Item Description	Size	Rate	\$ Value	
						2 STR WAREHOUSE			72400	
Building Characteristics										
Split Level?	Split Foyer?	Central Heat?	Central Air?							
Stories	Rms	Bedr.	Baths	F/P.	Chim.					
Roofing	Exterior		BRICK	Cond.	FAIR					
Foundation	CONC.		Basement	NONE						
Flooring	CONCRETE		Interior	C/B		Fuel	GAS			
Property Factors										
<input checked="" type="checkbox"/> Pub Watr	<input type="checkbox"/> WatrFrm	<input type="checkbox"/> No Road	<input checked="" type="checkbox"/> Paved	Topo:						
<input checked="" type="checkbox"/> Pub Sewr	<input type="checkbox"/> Septic	<input checked="" type="checkbox"/> Crb/Gutr	<input type="checkbox"/> Gravel	Soil:						
<input type="checkbox"/> Well	<input type="checkbox"/> UG Utli	<input checked="" type="checkbox"/> Sidewlk	<input type="checkbox"/> Dirt	Loca:						
Grade	Yr Assessed	2013	Yr Built	0000	Yr Remod	Total	Grd	1.00%	Replcmnt:	
SUMMARY OF IMPROVEMENTS						LAND VALUATION				
Description	Size	Rate	Grad	Dep	Func	Econ	\$ Value			
2 STR TAXABLE:								72400		
1/2 INTEREST										
97799 SF										
VALUE = \$68,700	1	68700.00					68700			
			2013				2015			
E:		68700	-0.03%				68700	1.00		
L:		72400	+0.02%				72400	1.00		
MKT:		141100	-0.01%				141100			

Grade	Yr Assessed	2013	Yr Built	0000	Yr Remod	Total	Grd	1.00%	Replcmnt:	
SUMMARY OF IMPROVEMENTS						LAND VALUATION				
Description	Size	Rate	Grad	Dep	Func	Econ	\$ Value			
2 STR TAXABLE:								72400		
1/2 INTEREST										
97799 SF										
VALUE = \$68,700	1	68700.00					68700			
			2013				2015			
E:		68700	-0.03%				68700	1.00		
L:		72400	+0.02%				72400	1.00		
MKT:		141100	-0.01%				141100			

Grade	Yr Assessed	2013	Yr Built	0000	Yr Remod	Total	Grd	1.00%	Replcmnt:	
SUMMARY OF IMPROVEMENTS						LAND VALUATION				
Description	Size	Rate	Grad	Dep	Func	Econ	\$ Value			
2 STR TAXABLE:								72400		
1/2 INTEREST										
97799 SF										
VALUE = \$68,700	1	68700.00					68700			
			2013				2015			
E:		68700	-0.03%				68700	1.00		
L:		72400	+0.02%				72400	1.00		
MKT:		141100	-0.01%				141100			



LEGAL DESCRIPTION		WS LESTER ST, PART OF TRACT 8								
CODES	Classification	15	Zoning	M-2	District	3C19	Property Use	15	Assessor	JCD
OWNER	Name	Address		Date	Deed Book	Consid.				
Current	FIRST UNITED METHODIST CHURCH	148 E MAIN ST MARTINSVILLE, VA 24112-2814		5/17/2010	LR10/00462					
Prev 1	FIRST UNITED METHODIST CHURCH	148 E MAIN ST MARTINSVILLE, VA 24112-2814		1/09/1998	DB 255479	275000				
Prev 2										
ACTIVITY	Vst Date	H	S/D Date	PlatRef			BOE			
	9/08/2012		5/21/2010	000001			De			
REMARK										
PROPERTY DESCRIPTION						BUILDING VALUATION				
Res1	C'cial	Y		Model:	MH?	Item Description	Size	Rate	\$ Value	
						-26 FF	9831.000	0.14	1376	
Building Characteristics										
Split Level?	Split Foyer?	Central Heat?	Central Air?							
Stories	Rms	Bedr.	Baths	F/P.	Chim.					
Roofing	Exterior		Cond.							
Foundation	Basement									
Flooring	Interior				Fuel					
Property Factors										
<input type="checkbox"/> Pub Watr	<input type="checkbox"/> WatrFrm	<input type="checkbox"/> No Road	<input type="checkbox"/> Paved	Topo:						
<input type="checkbox"/> Pub Sewr	<input type="checkbox"/> Septic	<input type="checkbox"/> Crb/Gutr	<input type="checkbox"/> Gravel	Soil:						
<input type="checkbox"/> Well	<input type="checkbox"/> UG Utli	<input type="checkbox"/> Sidewlk	<input type="checkbox"/> Dirt	Loca:						
Grade	Yr Assessed	2013	Yr Built	Yr Remod	Total	Grd	1.00%	Replcmnt:		
SUMMARY OF IMPROVEMENTS						LAND VALUATION				
Description	Size	Rate	Grad	Dep	Func	Econ	\$ Value			
-26 FF							9831.000	0.14	1376	
			2013				2015			
E:		1400					1400	1.00		
L:		1400					1400	1.00		
MKT:		1400					1400			

Grade	Yr Assessed	2013	Yr Built	Yr Remod	Total	Grd	1.00%	Replcmnt:		
SUMMARY OF IMPROVEMENTS						LAND VALUATION				
Description	Size	Rate	Grad	Dep	Func	Econ	\$ Value			
-26 FF							9831.000	0.14	1376	
			2013				2015			
E:		1400					1400	1.00		
L:		1400					1400	1.00		
MKT:		1400					1400			

Grade	Yr Assessed	2013	Yr Built	Yr Remod	Total	Grd	1.00%	Replcmnt:		
SUMMARY OF IMPROVEMENTS						LAND VALUATION				
Description	Size	Rate	Grad	Dep	Func	Econ	\$ Value			
-26 FF							9831.000	0.14	1376	
			2013				2015			
E:		1400					1400	1.00		
L:		1400					1400	1.00		
MKT:		1400					1400			



Hear quarterly staff update on Utilities—electric/water/sewer – Andy Lash presented a PowerPoint presentation regarding the Water and Wastewater department detailing production, revenue and expenditures, and current projects. City Manager Towarnicki stated

January 26, 2016

that the Sewer plant is operating at about 50% capacity, the Water plant is also operating well below available capacity. The water and sewer rates will need to be discussed again with the FY17 budget. As part of the Johnson Controls energy project, they are looking at additional projects including equipment that would create higher-class sludge that could be used as a fertilizer contingent on the amount of sludge coming into the plant. He commented on the Flint, Michigan issues and the possibility of those issues happening in Martinsville. Mr. Lash stated that problem could not happen in Martinsville because of the procedures and treatments in place. There is a process to continuously monitoring the quality of the water. In addition to the Reservoir and the Leatherwood station, the City also has a connection to the County PSA if necessary. Durwin Joyce presented additional PowerPoint slides detailing financial benefits of the hydroelectric generation and the landfill gas generation, revenue and expenses, and current projects. Hodge asked if they have given any more consideration to solar. Mr. Joyce said they are still considering solar and they have been given a little more time to study the option and still receive the tax credits. Towarnicki said when the landfill was closed in 2005 the requirement was that it would need to be permanently capped with gas vents, discharging the gas to the atmosphere. Depending on the atmospheric pressure the area could smell very bad. By putting in a flaring station the gas is burned off. Next step was the application to apply for the grant to install the generator. Gas studies at the landfill provided information on the gas production levels, that information showed the City was at peak production of gas. The gas levels go up and down depending on temperature and barometric pressure. Recently the levels have been going down slightly but he's not sure if this trend will continue. He feels that there is still 10-15 years of gas to be used in the Landfill. Mr. Joyce said once the landfill gas is completely gone, it's still possible to run the generator on natural gas and still come out ahead.

<p>City of Martinsville Utilities FY '16 1st & 2nd Quarter Report</p>	<p>Water/Wastewater Summary</p> <ul style="list-style-type: none">• Production:<ul style="list-style-type: none">• Average flow at the Sewage Treatment Plant was 4.871 MGD for the first half of FY'16• Water production was 1.9 MGD for the same period• Both plants operated within compliance with no foreseeable issues.
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Revenue/Expenditures

Total Water Revenue = \$1,657,192
 Total Water Expense = \$835,594
 Net Revenue = \$821,598
 Pending Capital:
 Spruce Street Ext. ~\$400,000
 Bethel Lane Tank Painting ~\$217,000
 Filter Rebuilds ~\$200,000

Total WW Revenue = \$2,069,322
 Total WW Expense = \$1,504,027
 Net Revenue = \$565,295
 Pending Capital:
 Chlorine Contact Tanks Rebuild: \$140,000

3

Current Projects:

- Asset Management – Continued work on asset management project; Finishing Document working on Main Intercepts
- Smith River Intercept: Right-of-Way clearing and engineering for next phases.
- AMI: Crews have been try to indentify and repair any possible problems associated with meter replacement.
- Visited a low temp drier that will create Class A sludge at a reasonable cost.

4

Electric Summary Mid term FY '16

- Purchased power = 83,720 MWh
- Hydroelectric Plant = 1640 MWh
- Landfill Gas Generator = 1668 MWh
- Total mid-term power needs = 87,028 MWh
- Projected mid-term needs = 91,763 MWh
- Difference between projected and actual = 4725 MWh
- Average cost of purchased power = \$77.29

5

Financial Benefits of Hydroelectric Generation

- Hydro Plant Generation = 1640 MWh
- Average cost of purchased power = \$77.29
- Total Avoided Cost - \$126,755.60
- Operating Cost = \$28,036.29

Net Avoided Energy Cost = \$98,719.31

6

Financial Benefits of LFG

- Landfill Gas Generation = 1668 MWh
- Average Cost of Purchased Power = \$77.29
- Total Avoided Cost = \$128,919.72
- Less O&M expense = \$86,048
- Less Debt Service = \$58,256
- Net Avoided Energy Cost = (-15,384.28)

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Revenue/Expenditures

Total Revenue = \$9,207,620.91
 Total Expense = \$9,497,175.31*

Net Revenue = (-\$289,554.40)

*Includes transfer to General Fund of \$1,026,651 and transfer to Capital of \$346,175.50

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Projects

- Trash Rake automation at Hydro
- Line upgrades in Northside (cont.)
- Tri-Annual substation maintenance
- Voltage Regulator replacement (cont.)
- AMI/AMR project w/ESCO (cont.)

Consider adoption of the City's 2016 Strategic Plan – City Manager Towarnicki summarized the actions taken to date relating to the Strategic Plan. He pointed out minor revisions that have been made to the plan. He stated that the Plan can be amended at any time. Teague made a motion to adopt the Strategic Plan as presented, Hodge seconded the motion, all Council Members voted in favor.



Goals and Initiatives 2015 Strategic Plan

VISION

Martinsville-Henry County is a nationally recognized success story. Once a thriving industrial center, the region has been renewed as a diverse community, but one that has never lost its small town appeal. With a vibrant "destination uptown", numerous entrepreneurial, career, cultural and recreational opportunities, a comprehensive education system, and a varied, technologically advanced economy, Martinsville, an All American City, has consistently ranked for over a decade among the top cities under 25,000 in which to live in the Southeast. Near both the Blue Ridge Mountains and the metropolitan areas of Virginia's Roanoke Valley and North Carolina's Piedmont Triad, Martinsville-Henry County offers the best of tightly knit, highly affordable, neighborly life with easy access to the amenities of the urban cities.

Martinsville VA City Council adopted 3.22.2011

Strategic Initiative	Key Outcomes	Success Indicators	SUPPORTING GOALS achievement	Performance Measure and Target	Lead Responsibility	PRIORITY
City of Martinsville, Virginia Strategic Plan 2016	1. Enhance government that is efficient, transparent, affordable, inclusive and collaborative	1.1 Improve customer satisfaction	1.1.1 3.1 1.1.1 Conduct a 30-day customer service survey. Develop action plan based on survey.	1.1.1.1 1.1.1.1 1.1.1.1	City Manager and Department Heads	Immediate
	More frequent MCVI programming. Use website and social media to announce opportunities.	1.2 Increase participation and number of citizens qualified and interested in serving on boards.	1.2.1 3.1 1.2.1.1 1.2.1.1 1.2.1.1	City Manager, City and Human Resources	Immediate	
	1. Offer incentives with reduced participation review. Use website and social media to announce opportunities.	1.3 Increase participation and number of citizens qualified and interested in serving on boards.	1.3.1 3.1 1.3.1.1 1.3.1.1 1.3.1.1	City Manager, City and Human Resources	Immediate	
	More jobs, stronger tax base.	1.4 Successfully partner with local government agencies and private groups to bring new business and other entrepreneurial opportunities to our community.	1.4.1 3.1 1.4.1.1 1.4.1.1 1.4.1.1	Council	Immediate	
	1. Independent analysis of programs, services, processes and departments has been conducted, etc.	1.5 Explore opportunities to consolidate programs, services, processes, and/or departments, etc. to create a more efficient and effective government.	1.5.1 3.1 1.5.1.1 1.5.1.1 1.5.1.1	City Manager, City and Human Resources	Immediate	
	Analysis of the implications of revision is completed.	1.6 Explore the implications of revision.	1.6.1 3.1 1.6.1.1 1.6.1.1 1.6.1.1	City Manager, City and Human Resources	Immediate	
	Public enthusiasm and support increased participation in all forms, commissions, and public meetings.	1.7 Opportunities for public participation in all forms, commissions, and public meetings.	1.7.1 3.1 1.7.1.1 1.7.1.1 1.7.1.1	City Manager, City and Human Resources	Mid range	
	Cooperative programs with Harvest, HCC, HACC, Habitat for Humanity, Memorial Hospital, Carlton, and others.	1.8 Public and private partnerships.	1.8.1 3.1 1.8.1.1 1.8.1.1 1.8.1.1	Council and Community Development	Long term	

Martinsville VA City Council adopted 3.22.2011

Strategic Initiative	Key Outcomes	Success Indicators	SUPPORTING GOALS achievement oriented	Performance Measure and Target	Lead Responsibility	PRIORITY
City of Martinsville, Virginia Strategic Plan 2016	1. Community Development: 2. Provide an attractive, safe, active and creative community with a great quality of life.	2.1 Work with citizens groups to determine needs and functions of community-centered facilities.	2.1.1 Work with citizens groups to determine design, programming, functionality, and fiscal authority.	2.1.1.1 2.1.1.1 2.1.1.1	Council	Immediate
	2.2 Clean, attractive and vibrant neighborhoods and communities.	Maintain historic integrity of existing structures.	2.2.1 Create awards program for revitalization and renovation of properties. Establish additional urban community gardens and support existing gardens.	2.2.1.1 2.2.1.1 2.2.1.1	Community Development, Parks and Recreation	Mid range
	2.3 Develop Plan for Rental Certification Zones	Plan exists	Develop plan for regular rental inspection program.	2.3.1 2.3.1 2.3.1	Community Development, Inspections	Immediate
	2.4 Expand regional transit system.	Transit program.	2.4.1 Continue to support public transit program including neighboring outside communities.	2.4.1.1 2.4.1.1 2.4.1.1	Public Works	Immediate
	2.5 An environmentally responsible community.	Program focusing on a Green society.	2.5.1 Establish Green initiative.	2.5.1.1 2.5.1.1 2.5.1.1	Public Works	Mid range
		Explore expanding recycling program.	2.5.2 New sites determined for drop off, consider outside drop-off, expand recyclables.	2.5.2.1 2.5.2.1 2.5.2.1	Public Works	Immediate
	2.6 Increased variety of retail, dining, cultural and educational opportunities.	Comprehensive transformation plan for downtown.	2.6.1 Support the evolution of downtown into a year destination of higher education.	2.6.1.1 2.6.1.1 2.6.1.1	Community Development	Immediate to long term
	2.7 Present suggested projects to The Harvest Foundation for potential funding.	Community Needs identified.	2.7.1 Work with citizens groups to determine design, programming, functionality, and fiscal authority.	2.7.1.1 2.7.1.1 2.7.1.1	Council	Immediate

Martinsville VA City Council adopted 3.22.2011

Strategic Initiative	Key Outcomes	Success Indicators	SUPPORTING GOALS achievement oriented	Performance Measure and Target	Lead Responsibility	PRIORITY
City of Martinsville, Virginia Strategic Plan 2016	3. Recreation and Culture: 3.2. Provide an attractive, safe, active and creative community with a great quality of life.	3.2.1 Offer clean and visitor participation activities.	3.2.1.1 3.2.1.1 3.2.1.1	3.2.1.1 3.2.1.1 3.2.1.1	Parks and Recreation	Immediate
	3.2.2 Offer clean and visitor participation activities.	3.2.2.1 3.2.2.1 3.2.2.1	3.2.2.1 3.2.2.1 3.2.2.1	3.2.2.1 3.2.2.1 3.2.2.1	Parks and Recreation	Immediate
	3.2.3 Offer clean and visitor participation activities.	3.2.3.1 3.2.3.1 3.2.3.1	3.2.3.1 3.2.3.1 3.2.3.1	3.2.3.1 3.2.3.1 3.2.3.1	Parks and Recreation	Immediate
	3.2.4 Offer clean and visitor participation activities.	3.2.4.1 3.2.4.1 3.2.4.1	3.2.4.1 3.2.4.1 3.2.4.1	3.2.4.1 3.2.4.1 3.2.4.1	Parks and Recreation	Immediate
	3.2.5 Offer clean and visitor participation activities.	3.2.5.1 3.2.5.1 3.2.5.1	3.2.5.1 3.2.5.1 3.2.5.1	3.2.5.1 3.2.5.1 3.2.5.1	Parks and Recreation	Immediate
	3.2.6 Offer clean and visitor participation activities.	3.2.6.1 3.2.6.1 3.2.6.1	3.2.6.1 3.2.6.1 3.2.6.1	3.2.6.1 3.2.6.1 3.2.6.1	Parks and Recreation	Immediate
	3.2.7 Offer clean and visitor participation activities.	3.2.7.1 3.2.7.1 3.2.7.1	3.2.7.1 3.2.7.1 3.2.7.1	3.2.7.1 3.2.7.1 3.2.7.1	Parks and Recreation	Immediate
	3.2.8 Offer clean and visitor participation activities.	3.2.8.1 3.2.8.1 3.2.8.1	3.2.8.1 3.2.8.1 3.2.8.1	3.2.8.1 3.2.8.1 3.2.8.1	Parks and Recreation	Immediate
	3.2.9 Offer clean and visitor participation activities.	3.2.9.1 3.2.9.1 3.2.9.1	3.2.9.1 3.2.9.1 3.2.9.1	3.2.9.1 3.2.9.1 3.2.9.1	Parks and Recreation	Immediate
	3.2.10 Offer clean and visitor participation activities.	3.2.10.1 3.2.10.1 3.2.10.1	3.2.10.1 3.2.10.1 3.2.10.1	3.2.10.1 3.2.10.1 3.2.10.1	Parks and Recreation	Immediate

Martinsville VA City Council adopted 3.22.2011

January 26, 2016

Unless there are significant changes on the revenue side, he expects this reduction to carry on into FY18. By spreading it out over two years it lessens the impact to the citizens. Staff has been kept informed on what to expect. Bowles thanked Towarnicki for being transparent and working with the departments to get the numbers as early as possible. Towarnicki shared the possibility of cutting ties with the Armory since the City does not have access to public use of that location. Teague said in his opinion the time for funding of the Armory should be over. Towarnicki said that not having public use of the building has actually removed a considerable amount of time and paperwork for staff.

Consider approval of consent agenda – A motion was made by Teague and seconded by Stroud to approve the consent agenda as presented, all Council Members voted in favor.

BUDGET ADDITIONS FOR 1/26/16				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY16				
<u>General Fund:</u>				
01100909	490104	Advance/Recovered Costs		1,779
01331108	501300	Sheriff/Corrections - Part-time & Temporary Wages	1,340	
01331108	502100	Sheriff/Corrections - Social Security	83	
01331108	502110	Sheriff/Corrections - Medicare	20	
01331108	506008	Sheriff/Corrections - Vehicle Equipment & Maint.	268	
01331110	506200	Sheriff/Annex - Prisoner Allowance	68	
		Reimbursement from Henry County for litter pickup-December		
01101918	436418	TRIAD/S.A.L.T. Grant		2,250
01311085	506132	Police Dept. - TRIAD Grant	2,250	
		State Grant		
01100909	490801	Recovered Costs - Senior Services		2,434
01714212	501300	Senior Citizens - Part-time Wages	1,521	
01714212	502100	Senior Citizens - Social Security	94	
01714212	502110	Senior Citizens - Medicare	22	
01714212	506049	Senior Citizens - Vehicle Fuels	797	
		Transportation Grant - Oct., Nov., Dec.		
Total General Fund:			6,463	6,463

Comments by members of City Council – Council Member Stroud reminded the citizens that the Sheriff’s Department runs the Project Lifesaver program for seniors, autistic children, and residents with mental illness. Vice Mayor Bowles read a Resolution recognizing City Manager Towarnicki for receiving the Fred Herring Award. She thanked him for being an advocate for Council and the City. Hodge thanked him for putting forth enthusiasm and serving as an advocate for the small business initiative. Turner stated he knows that Towarnicki has several projects on his plate. Bowles shared that the Millennials of Martinsville and Henry County would be sending a donation to Flint, Michigan and she invited the residents to visit their Facebook page, the PayPal link, or contact an organization representative to contribute to the donation. She wanted to thank the Public Works crew for their work clearing roads during snow storm. City Attorney Monday recognized Mr. & Mrs. William Carter, lifelong residents on Parkview who passed a few years ago. In their wills they left a bequest to the City in total of \$13,500 that would be added to the Good Neighbor fund. Turner thanked Vice Mayor Bowles for her assistance in keeping Facebook pages updated and

January 26, 2016

responding to concerns during the snow storm. He thanked the Police Department, the Fire Chief and other departments for working together on the Spruce Street Apartment Complex fire.

Comments by City Manager – Leon Towarnicki stated that there would be an audit update at the February 9th meeting. David Hughes and other staff will be present for Council members to meet with and ask questions. He stated that crews working during the weather covered 12-hour shifts clearing the roads. He explained the process stating while the storm is in progress and it's actively snowing, the crews would remain on the main routes to keep those as clear as possible. The plan is always to scrape every street at least once within a 24 hour period. Unfortunately while the trucks are on the main routes, traffic continues on secondary streets packing the snow down causing the plows to ride over the ice and snow that has become bonded to the pavement. Trucks continued to work days later going back through locations to get all streets cleared. Parked cars cause issues, sometimes restricting the plows to only clear one lane of some roads. An additional problem with this storm was people digging out cars and driveways and pushing snow back out into the street. The City cannot treat every street with salt because of budget restraints. Some locations are known problem areas so crews treat those areas prior to snow storms. Towarnicki confirmed that the City does not clear driveways, only City streets. He said that crews have begun to clear snow piles from the side of roads especially Uptown. During inclement weather if there is a medical emergency, a death where visitation will be at a home or other special circumstances, he asked that residents contact Public Works and they would be happy to help. Towarnicki said his award from CPEG is an extension of the working relationship that he has with Council and the collaboration they have.

Business from the Floor (not televised) – no comments

There being no further business, a motion was made by Council Member Teague to adjourn the meeting, seconded by Council Member Stroud with all Council Members voting in favor. The meeting adjourned at 10:05pm.

Karen Roberts
Clerk of Council

Danny Turner
Mayor

February 3, 2016

A special meeting of the Council of the City of Martinsville, Virginia, was held on February 3, 2016, in Council Chambers, Municipal Building, at 8:00 A.M. with Mayor Danny Turner presiding. Council Members present included: Danny Turner, Gene Teague, Sharon Brooks Hodge, Jennifer Bowles and Mark Stroud. Staff present included: City Manager Leon Towarnicki, Assistant City Manager Wayne Knox, and Clerk of Council Karen Roberts.

Mayor Turner called the meeting to order.

Consider approval of a Joint Resolution with Henry County regarding House Bill 1384/New College Institute – City Manager Towarnicki explained House Bill 1384 which would allow New College Institute to enter into an operations and governance agreement that may include a merger between NCI and other state colleges or universities. He stated that the Henry County Board met February 2, 2016 and adopted the first part of the resolution. Towarnicki stated that Staff recommended that Council adopt the resolution. Teague said the best path to a 4-year university is to approve this resolution, opening up the possibility of a merger and allowing students more variety and opportunities. Bowles said she was definitely in support and it was great to see the City and County in support. She said she looks forward to seeing New College become the vision they had seen originally. Stroud made a motion to approve the resolution with Hodge seconding the motion, all Council Members voted in favor.

Teague made a motion to adjourn the meeting at 8:10 A.M., Hodge seconded the motion with all Council Members voting in favor.

Karen Roberts
Clerk of Council

Danny Turner
Mayor



City Council Agenda Summary

Date: February 9, 2016

Item No: 2.

Department: City Manager

Issue: Hear an update regarding the Virginia Department of Veteran Services.

Summary: Nicole Crews, Veterans Service Representative with the Virginia Department of Veterans Services will attend the meeting to briefly provide information on the mission of VDVS, homeless veterans, electronic claims filing, and the Virginia Veterans State Cemeteries.

Attachments: None

Recommendations: No action needed - presented for information purposes only.

Date: February 9, 2016

Item No: 3.

Department: City Manager

Issue: Hear an update from Amanda Witt of the M-HC Chamber of Commerce regarding activities related to the City/C-PEG Small Business Development contract.

Summary: Information will be provided regarding activities completed or currently underway related to the City/C-PEG Small Business Development contract, West Piedmont Business Development Center (incubator), and the Startup Martinsville project.

Attachments: None

Recommendations: No action needed - presented for information purposes only.



City Council Agenda Summary

Date: February 9, 2016

Item No: 4.

Department: Finance

Issue: Hear a report from Robinson, Farmer, Cox Associates on the City's FY15 audit.

Summary: Representatives from RFC Associates will be here for the February 9 Council meeting to review the City's FY15 audit.

Attachments: None

Recommendations: This is being presented for information purposes. No action by Council is needed.

Meeting Date: February 9, 2016

Item No: 5.

Department: Finance

Issue: Consider approval of a resolution authorizing a public hearing and approving related actions related to potential financing of the City's sewer interceptor project.

Summary: The City is considering financing the acquisition, construction, renovation, and equipping of repairs, replacements, and capital improvements, all for municipal purposes through the issuance of the City's water and sewer revenue bonds in the outstanding principal amount not to exceed \$10,000,000. Approval of this resolution is necessary for the City to initiate financing of the project

Attachments: Resolution

Recommendations: Motion and vote to approve the Resolution.

**RESOLUTION AUTHORIZING PUBLIC HEARING AND APPROVING RELATED
ACTIONS RELATED TO POTENTIAL FINANCING**

WHEREAS, the City Council (**the "City Council"** of the City of Martinsville, Virginia (**the "City"**) is considering financing the acquisition, construction, renovation and equipping of sewer system repairs, replacements, and capital improvements, all for municipal purposes (**together, the "Project"**) through the issuance of the City's water and sewer revenue bonds in the outstanding principal amount not to exceed \$10,000,000 (**the "Bonds"**).

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
MARTINSVILLE, VIRGINIA:**

1. The City Manager, Finance Director, City Attorney, bond counsel to the City and all other officers, employees and agents of the City are hereby authorized and directed to take such further action deemed necessary or desirable to facilitate consideration of the proposed Bonds, including but not limited to the publication and broadcasting of notice of a public hearing as required by law.
2. All actions of the City Manager, Finance Director, City Attorney, bond counsel, financial advisor and all other officers, employees and agents of the City in furtherance of the issuance of the Bonds, including applications for one or more loans from the Virginia Clean Water Revolving Loan Fund, are hereby approved and ratified.
3. This Resolution shall take effect immediately.

CERTIFICATE

The Members of the Council voted as follows on the foregoing Resolution:

Ayes

Nays

Absent

Abstentions

Adopted this 9th day of February, 2016.

The undersigned Clerk of the City Council of the City of Martinsville, Virginia hereby certifies that the foregoing constitutes a true and correct extract from the minutes of a meeting of the City Council held on February 9, 2016, and of the whole thereof so far as applicable to the matters referred to in such extract. I hereby further certify that such meeting was a regularly called meeting and that, during the consideration of the foregoing Resolution, a quorum was present, and that such Resolution has not been repealed, revoked, rescinded or amended.

Dated this _____ day of _____, 2016.

Clerk, City Council of
City of Martinsville, Virginia

Meeting Date: February 9, 2016

Item No: 6.

Department: Finance

Issue: Consider approval on first reading of an ordinance reciting the expediency of the issuance of up to \$10,000,000 principal amount of water and sewer revenue bonds for the City's sewer interceptor project.

Summary: The City proposes to issue water and sewer revenue bonds for the purpose of assisting in the acquisition, construction, renovation, and equipping of sewer system repairs, replacements, and capital improvements, and for certain costs of issuance of the Bonds, all for municipal purposes not to exceed \$10,000,000 in principal amount. Approval of this ordinance is required for the City to initiate financing of the project.

Attachments: Copy of ordinance

Recommendations: Motion to approve the ordinance on first reading with roll call vote. Consideration of approval on second reading will occur at Council's February 23, 2016 meeting.

CITY OF MARTINSVILLE, VIRGINIA

AN ORDINANCE RECITING THE EXPEDIENCY OF THE ISSUANCE OF UP TO \$10,000,000 PRINCIPAL AMOUNT OF WATER AND SEWER REVENUE BONDS OF THE CITY OF MARTINSVILLE, VIRGINIA, AND SETTING FORTH THE PURPOSE, IN GENERAL TERMS, FOR WHICH THE BONDS ARE TO BE ISSUED, THE MAXIMUM AMOUNT OF THE BONDS TO BE ISSUED AND THE MAXIMUM LENGTH OF TIME SUCH BONDS WILL BE OUTSTANDING

Adopted on February 9, 2016 (first reading)

Be it Ordained by the Council of the City of Martinsville, Virginia:

Section 1 - Findings and Determinations

The City Council ("**City Council**") of the City of Martinsville, Virginia (**the "City"**) proposes to issue bonds for the purpose of assisting in the acquisition, construction, renovation and equipping of sewer system repairs, replacements, and capital improvements, all for municipal purposes (**together, the "Project"**) and hereby finds and determines that: (i) the City is in need of funds to be used by the City for the Project including paying for costs of issuance of the Bonds (defined below); (ii) the obtaining of such funds will be for municipal purposes of the City, for the welfare of citizens of the City for purposes which will serve the City and its citizens pursuant to the authority of the City to provide funds for the City's facilities for municipal purposes; (iii) the most effective, efficient and expedient manner in which to provide such funds to the City is through the issuance of water and sewer revenue bonds in an original principal amount not to exceed \$10,000,000 to be issued by the City as further described herein (**the "Bonds"**) to be used for the acquisition, construction, renovation and equipping of the Project and for certain costs of issuance of the Bonds; (iv) the issuance of the Bonds is within the power of the City to contract debts, borrow money and make and issue evidence of indebtedness; and, (iv) the issuance of the Bonds is in the best interests of the City and its citizens.

Section 2 - Description of the Bonds

The City Council finds that it is expedient for the City to borrow money and issue the Bonds for the Project in a maximum amount not to exceed TEN MILLION DOLLARS (\$10,000,000). The maximum length of time that the Bonds will be outstanding is thirty years. The form and details of the Bonds which are proposed to be issued will be more specifically set forth in a City Ordinance to be entitled "AN ORDINANCE AUTHORIZING THE ISSUANCE OF UP TO \$10,000,000 MAXIMUM PRINCIPAL AMOUNT OF WATER AND SEWER REVENUE BONDS OF THE CITY OF MARTINSVILLE, VIRGINIA AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF, which will be introduced before the Council and considered for final passage following a public hearing on the issuance of the Bonds, as required by law.

Section 3 - Further Actions Authorized

The City Manager, Clerk of the Council, City Treasurer, City Attorney, Sands Anderson PC as bond counsel and all other officers, employees and agents of the City are hereby authorized and directed to take any and all such further action as shall be deemed necessary or desirable to facilitate consideration of the issuance of the Bonds. All actions of the City Manager, Clerk of the Council, City Director of Finance, City Attorney, bond counsel and all other officers,

employees and agents of the City in furtherance of the issuance of the Bonds and the financing of the Project are hereby approved and ratified.

Section 4 - Invalidity of Sections

If any section, paragraph, clause or provision of this Ordinance shall be held invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining portions of this Ordinance.

Section 5 - Headings of Sections

The headings of the sections of this Ordinance shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of such sections of this Ordinance.

Section 6 - Effective Date and Filing of Ordinance

Council hereby declares in the public interest that this Ordinance shall become effective immediately upon its passage. A copy of this Ordinance, certified by the Clerk of the Council, shall be filed with the Clerk of the Circuit Court of the City of Martinsville, Virginia.

The Members of the Council voted as follows on the foregoing Ordinance:

Ayes

Nays

Absent

Abstentions

Adopted this 9th day of February, 2016 (first reading).

The undersigned Clerk of the City Council of the City of Martinsville, Virginia hereby certifies that the foregoing constitutes a true and correct extract from the minutes of a meeting of the City Council held on February 9, 2016, and of the whole thereof so far as applicable to the matters referred to in such extract. I hereby further certify that such meeting was a regularly called meeting and that, during the consideration of the foregoing Ordinance, a quorum was present.

Dated this ____ day of _____, 2016.

Clerk, City Council of
City of Martinsville, Virginia

Meeting Date: February 9, 2016

Item No: 7.

Department: Finance

Issue: Financial Report

Summary:

FY16 – As of 12/31/15 - Revenues & Expenditures; Combined Balance Sheet; Projected Fund Balance

Exclusive of School and Special Revenue funds, actual revenues were \$31,116,175, 101.8% of the anticipated \$30,579,827 through December 31, 2015. Having received five months receipts, Local Sales & Use Taxes collected through the same time period were greater than anticipated by \$64,198, for total receipts of \$796,648. Overall, Utility revenues were greater than anticipated, averaging 103.2%.

Actual expenditures at mid-year were \$33,237,571, which represents 99.2% of the anticipated amount of \$33,501,430. The “actual” figures include all outstanding encumbrances of \$817,293.

As of December 31st, the total Combined Fund Balance and Net Position was \$14,000,916, a decrease from FY15 year-end of \$2,010,396.

The available cash-on-hand for all City Funds was \$14,556,377, an increase of \$2,866,290 over the same time period last year.

Based upon information from the Final FY15 Comprehensive Annual Financial Report (CAFR) regarding year-end balances, the current Fund Balances and Net Unrestricted Net Position is \$14,000,916, a decrease of \$2,010,396 from prior year. As explained in the past, this amount is fluid and continues to change daily.

Attachment:

Consolidated Revenues and Expenditures – 12-31-15

Combined Balance Sheet – 12-31-15

Projected Fund Balance FY16 – Year End

Recommendations: Motion to approve financial report.

**City of Martinsville
Combined Balance Sheet
FY16 - 12/31/15**

FUND	TOTAL ASSETS	LIABILITIES & RESERVES	CURRENT FUND BAL & UNRESTRICTED NET POSITION	JUNE 30, 2015 FUND BAL & UNRESTRICTED NET POSITION	DIFFERENCE FROM FY15
GENERAL FUND	\$ 13,799,911	\$ (6,953,892)	\$ 6,846,020	\$ 7,851,460	\$ (1,005,441)
MEALS TAX	\$ 556,551	\$ -	\$ 556,551	\$ 825,849	\$ (269,298)
SCHOOL CAFETERIA	\$ 839,079	\$ (330)	\$ 838,749	\$ 965,571	\$ (126,822)
REFUSE COLLECTION FUND	\$ 8,550,274	\$ (7,516,564)	\$ 1,033,710	\$ 2,979,172	\$ (1,945,462)
TELECOMMUNICATIONS	\$ (215,061)	\$ (39,098)	\$ (254,160)	\$ (355,914)	\$ 101,755
WATER FUND	\$ 6,437,361	\$ (5,520,791)	\$ 916,570	\$ 8,889	\$ 907,681
SEWER FUND	\$ 4,605,572	\$ (4,900,112)	\$ (294,540)	\$ (1,059,311)	\$ 764,771
ELECTRIC FUND	\$ 14,864,318	\$ (11,054,422)	\$ 3,809,896	\$ 4,178,168	\$ (368,272)
CAPITAL RESERVE FUND	\$ 349,584	\$ -	\$ 349,584	\$ 697,465	\$ (347,881)
SCHOOL FUND	\$ 502,814	\$ (58,104)	\$ 444,711	\$ -	\$ 444,711
SCHOOL FEDERAL PROGRAMS	\$ (264,566)	\$ (71)	\$ (264,637)	\$ (80,128)	\$ (184,509)
CDBG FUND	\$ 119,846	\$ (140,672)	\$ (20,826)	\$ (53,031)	\$ 32,205
HOUSING CHOICE	\$ 39,288	\$ -	\$ 39,288	\$ 53,122	\$ (13,834)
TOTAL	\$ 50,184,970	\$ (36,184,055)	\$ 14,000,916	\$ 16,011,312	\$ (2,010,396)

RESERVED FUNDS

INSURANCE TRUST FUND	\$ 224,717	\$ -	\$ 224,717	\$ 266,878	\$ (42,161)
INMATE TRUST FUND	\$ 158,284	\$ -	\$ 158,284	\$ 135,469	\$ 22,815

Fiduciary Agency Funds:

05-SVRFA	\$ 18,822	\$ (102)	\$ 18,720	\$ 8,442	\$ 10,278
06-Dan River ASAP	\$ 455,131	\$ (221,121)	\$ 234,010	\$ 247,366	\$ (13,356)
15-PRCJTA	\$ 506,125	\$ -	\$ 506,125	\$ 430,279	\$ 75,846
30-BRRL	\$ 258,782	\$ (4)	\$ 258,778	\$ 89,923	\$ 168,855
TOTALS:	\$ 1,238,859	\$ (221,227)	\$ 1,017,633	\$ 776,010	\$ 241,622

City of Martinsville
Consolidated Revenues and Expenditures
FY16 - December 31, 2015

	<i>Budget</i>	<i>Anticipated</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Ant vs. Actual</i>
General Fund					
Revenues	\$ 30,456,071	\$ 14,361,174	\$ 14,889,885	\$ 15,566,186	103.7%
Expenditures	<u>34,219,410</u>	<u>16,265,228</u>	<u>16,085,818</u>	18,133,592	98.9%
Excess (deficiency) of revenues over expenditures	<u>\$ (3,763,339)</u>	<u>\$ (1,904,054)</u>	<u>\$ (1,195,934)</u>		
	(Fund Bal contrib)				
Capital Funds					
Meals Tax					
Revenues	\$ 2,066,792	\$ 1,004,666	\$ 1,030,380	\$ 1,036,412	102.6%
Expenditures	<u>2,066,792</u>	<u>1,299,678</u>	<u>1,299,678</u>	767,114	100.0%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	<u>\$ (295,012)</u>	<u>\$ (269,298)</u>		
Capital Reserve					
Revenues	\$ 1,411,580	\$ 592,508	\$ 599,933	\$ 811,648	101.3%
Expenditures	<u>2,009,783</u>	<u>1,110,487</u>	<u>1,110,487</u>	899,296	100.0%
Excess (deficiency) of revenues over expenditures	<u>\$ (598,203)</u>	<u>\$ (517,979)</u>	<u>\$ (510,554)</u>		
TOTAL CAPITAL FUNDS:	<u>\$ (598,203)</u>	<u>\$ (812,991)</u>	<u>\$ (779,853)</u>		
	(Fund Bal contrib)				
Utility Funds					
Refuse Fund					
Revenues	\$ 2,229,000	\$ 869,640	\$ 880,878	\$ 1,348,122	101.3%
Expenditures	<u>4,190,743</u>	<u>1,921,911</u>	<u>1,798,681</u>	2,392,062	93.6%
Excess (deficiency) of revenues over expenditures	<u>\$ (1,961,743)</u>	<u>\$ (1,052,271)</u>	<u>\$ (917,803)</u>		
MINet/Fiber Optic Fund					
Revenues	\$ 1,561,671	\$ 687,469	\$ 780,965	\$ 780,706	113.6%
Expenditures	<u>1,260,716</u>	<u>682,544</u>	<u>717,694</u>	543,022	105.1%
Excess (deficiency) of revenues over expenditures	<u>\$ 300,955</u>	<u>\$ 4,925</u>	<u>\$ 63,271</u>		
Water Fund					
Revenues	\$ 3,305,000	\$ 1,652,440	\$ 1,657,193	\$ 1,647,808	100.3%
Expenditures	<u>3,176,910</u>	<u>970,872</u>	<u>875,412</u>	2,301,498	90.2%
Excess (deficiency) of revenues over expenditures	<u>\$ 128,090</u>	<u>\$ 681,568</u>	<u>\$ 781,781</u>		
Sewer Fund					
Revenues	\$ 4,027,512	\$ 2,013,256	\$ 2,069,322	\$ 1,958,190	102.8%
Expenditures	<u>3,993,877</u>	<u>1,583,006</u>	<u>1,686,336</u>	2,307,541	106.5%
Excess (deficiency) of revenues over expenditures	<u>\$ 33,635</u>	<u>\$ 430,250</u>	<u>\$ 382,986</u>		
Electric Fund					
Revenues	\$ 18,808,905	\$ 9,398,674	\$ 9,207,621	\$ 9,601,284	98.0%
Expenditures	<u>21,525,821</u>	<u>9,667,704</u>	<u>9,663,465</u>	11,862,356	100.0%
Excess (deficiency) of revenues over expenditures	<u>\$ (2,716,916)</u>	<u>\$ (269,030)</u>	<u>\$ (455,844)</u>		
TOTAL UTILITY FUNDS:	<u>\$ (4,516,934)</u>	<u>\$ (209,483)</u>	<u>\$ (208,880)</u>		
	(Fund Bal contrib)				

**Consolidated Revenues and Expenditures
FY16 - December 31, 2015**

	<i>Budget</i>		<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Budg vs. Actual</i>
Cafeteria					
Revenues	\$ 1,398,383	\$	\$ 593,978	\$ 804,405	42.5%
Expenditures	<u>1,486,358</u>		<u>720,799</u>	765,559	48.5%
Excess (deficiency) of revenues over expenditures	<u>\$ (87,975)</u>	\$	<u>\$ (126,822)</u>		
Schools					
Revenues	\$ 23,131,168	\$	\$ 10,018,910	\$ 13,112,258	43.3%
Expenditures	<u>23,189,784</u>		<u>9,640,545</u>	13,549,239	41.6%
Excess (deficiency) of revenues over expenditures	<u>\$ (58,616)</u>	\$	<u>\$ 378,365</u>		
Federal Programs					
Revenues	\$ 1,780,061	\$	\$ 800,767	\$ 979,294	45.0%
Expenditures	<u>1,780,061</u>		<u>980,523</u>	799,538	55.1%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	\$	<u>\$ (179,756)</u>		
TOTAL SCHOOL FUNDS:	<u>\$ (146,591)</u>	\$	<u>\$ 71,787</u>		
	(fund bal contrib)				
Special Revenue Funds					
CDBG Fund					
Revenues	\$ 617,292		\$ 695,205	\$ (77,913)	112.6%
Expenditures	<u>1,535,864</u>		<u>663,000</u>	872,864	43.2%
Excess (deficiency) of revenues over expenditures	<u>\$ (918,572)</u>		<u>\$ 32,204</u>		
Housing Choice Fund					
Revenues	\$ -		\$ 104	\$ (104)	
Expenditures	<u>5,348</u>		<u>13,939</u>	(8,591)	260.6%
Excess (deficiency) of revenues over expenditures	<u>\$ (5,348)</u>		<u>\$ (13,835)</u>		
TOTAL SPECIAL REVENUE FUNDS:	<u>\$ (923,920)</u>		<u>\$ 18,370</u>		
GRAND TOTALS:					
<i>(excluding Schools & Special Revenues)</i>					
Revenues:	\$ 63,866,531	<u>30,579,827</u>	\$ 31,116,175	\$ 32,750,356	101.8%
Expenditures	<u>72,444,052</u>	<u>33,501,430</u>	<u>33,237,571</u>	39,206,481	99.2%
Excess (deficiency) of revenues over expenditures	<u>\$ (8,577,521)</u>	<u>(2,921,603)</u>	<u>\$ (2,121,396)</u>		
Local Sales/Use Taxes	\$ 1,900,000	\$ 732,450	\$ 796,648	\$ 1,103,352	108.8%
Meals Taxes	\$ 1,700,000	\$ 821,270	\$ 846,194	\$ 853,806	103.0%

The Budgeted Revenue amounts do not include any contributions from Fund Balance.

**CITY OF MARTINSVILLE
FUND BALANCE 12/31/2015**

	Audited Fund Balance & Net Position 06/30/15	Adopted Budgeted Revenues FY16	Adopted Budgeted Expenditures FY16	Budgeted Depreciation	Projected Fund Balance & Net Position 06/30/16	Net (Decrease) Increase
GENERAL	7,851,460	30,264,677	33,431,377		4,684,760	(3,166,700)
MEALS TAX	825,849	2,066,792	2,066,792		825,849	0
CAPITAL RESERVE	697,465	1,411,580	1,661,580		447,465	(250,000)
TOTAL CAPITAL FUNDS	1,523,314	3,478,372	3,728,372		1,273,314	(250,000)
REFUSE	2,979,172	2,229,000	4,121,743	225,000	1,311,429	(1,667,743)
WATER	8,889	3,303,500	2,975,410	250,000	586,979	578,090
SEWER	(1,059,311)	4,027,512	3,993,877	300,000	(725,676)	333,635
ELECTRIC	4,178,168	18,800,095	21,117,761	450,000	2,310,502	(1,867,666)
TOTAL UTILITY FUNDS	6,106,918	28,360,107	32,208,791	1,225,000	3,483,234	(2,623,684)
CAFETERIA	965,571	1,398,383	1,486,358		877,596	(87,975)
SCHOOLS	0	23,131,168	23,189,784		(58,616)	(58,616)
SCHOOL GRANTS	(80,128)	1,780,061	1,780,061		(80,128)	0
TOTAL SCHOOL FUNDS	885,443	26,309,612	26,456,203		738,852	(146,591)
TELECOMMUNICATIONS	(355,914)	1,561,671	1,260,716		(54,959)	300,955
CDBG	(53,031)	17,292	17,292		(53,031)	0
HOUSING CHOICE	53,122	5,348	5,348		53,122	0
TOTAL SP REV FUNDS	(355,823)	1,584,311	1,283,356		(54,868)	300,955
TOTAL ALL FUNDS	16,011,312	89,997,079	97,108,099	1,225,000	10,125,292	(5,886,020)

Fund Balance Summary		
	Total Funds:	Total Category:
<u>Non-spendable:</u>		2,151,051
Inventory	2,145,626	
Prepaid Items - Gen Fund	5,425	
<u>Restricted:</u>		0
Capital Proj - Meals Tax Fund	0	
Capital Reserve Fund Project	0	
<u>Committed to:</u>		879,315
PART	28,725	
Housing Choice	53,122	
Cafeteria Fund	877,596	
School Grants Fund	-80,128	
<u>Assigned to:</u>		1,273,314
Capital Reserve Fund	447,465	
Meals Tax Fund	825,849	
<u>Unassigned:</u>		5,821,612
Non-utility Funds:	3,675,795	
Utility Funds:	2,145,817	
Totals:	10,125,292	10,125,292

Unassigned Comparison to Policy			
	Recommended	Projected	Variance
Non-Utility	3,343,138	3,675,795	332,658
Utility	6,106,918	2,145,817	-3,961,101
Total:	9,450,056	5,821,612	-3,628,443



City Council Agenda Summary

Meeting Date: February 9, 2016
Item No: 8.
Department: Finance
Issue: Appropriation Approvals

Summary:

The attachment amends the FY16 Budget with appropriations in the following funds:

<u>General:</u>	\$	19,056 – Federal Grants
<u>Capital Reserve:</u>	\$	8,209 - Donation

Attachments:

Consent Agenda 2-9-16

Recommendations: Approve

BUDGET ADDITIONS FOR 2/9/16

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY16</u>				
<u>General Fund:</u>				
01102925	436103	Byrne/JAG Grant - Police Department		8,914
01311085	506082	Police Department - Byrne/JAG Grant Program Federal grant award	8,914	
01102926	436102	Byrne Grant - Sheriff Department		9,500
01331108	506010	Sheriff Corrections - Radios & Weapons Federal grant award	9,500	
01102926	436430	Categorical Federal - SCAAP Grant		642
01331108	505540	Sheriff Corrections - Training Federal grant award	642	
Total General Fund:			19,056	19,056
<u>Capital Reserve Fund:</u>				
16100908	480410	Misc Revenue - Donations/Fire Dept		8,209
16572362	508080	Tools/Equipment - EMS Thermal Imaging Camera	8,209	
Total Capital Reserve Fund:			8,209	8,209