

AGENDA--CITY COUNCIL -- CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
7:00 pm Close Session 7:30 pm Regular Session
Tuesday, May 24, 2016

7:00 pm --Closed Session

Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711(A)—Closed Meetings, the following:

- A. Appointments to Boards and Commissions as authorized by Subsection 1.
- B. Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7.

7:30—Regular Session

Invocation & Pledge to the American Flag- Vice Mayor Bowles

1. Consider approval of minutes of the May 10, 2016 Meeting. (2 mins)
2. Recognize City Employees who are eligible for Service Awards – April 1 through June 31, 2016 (10 mins)
3. Presentation of proclamation recognizing Paint the Town Purple (10 mins)
4. Hear an update from Jennifer Doss, Director of Tourism for the Martinsville-Henry County Economic Development Corporation. (15 mins)
5. Consider approval of Resolution to participate in FY 2017 Revenue Sharing Program with VDOT (10 mins)
6. Hear an update on Martinsville Mustangs (15 mins)
7. Conduct a public hearing for consideration of citizens interested in the appointment to one 3-year term position beginning July 1, 2016 and ending June 30, 2019 to the Martinsville City School Board. (10 mins)
8. Hear finance report. (5 mins)
9. Consider approval of consent agenda (2 mins)
10. Comments by members of City Council. (5 minutes)
11. Comments by City Manager. (5 minutes)
12. Business from the Floor (*not televised*)

This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should:

- (1) come to the podium and state name and address;**
- (2) state the matter that they wish to discuss and what action they would like for Council to take;**
- (3) limit remarks to five minutes;**
- (4) refrain from making any personal references or accusations of a factually false and/or malicious nature.**

Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium.

Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.



City Council Agenda Summary

Meeting Date: May 24, 2016

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes from May 10, 2016 Council Meeting Council Meeting.

Summary: None

Attachments: May 10, 2016 Council Meeting minutes

Recommendations: Motion to approve minutes as presented.

May 10, 2016

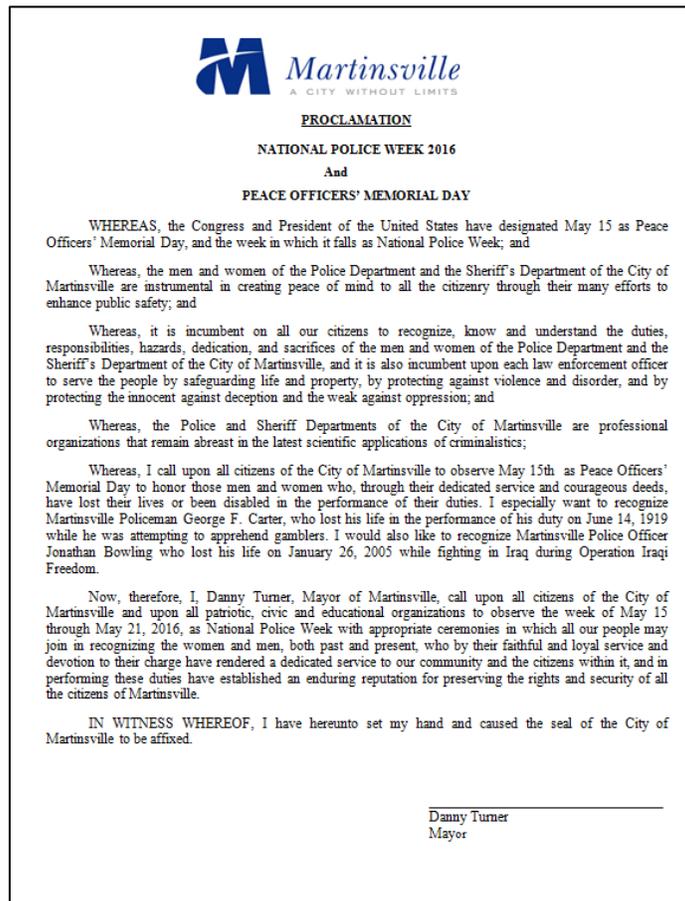
The regular meeting of the Council of the City of Martinsville, Virginia, was held on May 10, 2016, in Council Chambers, Municipal Building, at 7:30 PM with Mayor Danny Turner presiding. Council Members present included Danny Turner, Jennifer Bowles, Gene Teague, Mark Stroud and Sharon Brooks Hodge. Staff present: City Manager Leon Towarnicki, Assistant City Manager Wayne Knox, Clerk of Council Karen Roberts, Finance Director Linda Conover, Commissioner of Revenue Ruth Easley, Police Chief Sean Dunn and IT Director Esther Artis.

Mayor Turner called the meeting to order. Following the invocation by Council Member Teague and Pledge to the American Flag, Mayor Turner welcomed everyone to the meeting.

Consider providing assistance to the Henry-Martinsville Health Department in regard to implementation of several capital projects at the facility on Commonwealth Boulevard – City Manager Towarnicki explained that the Health Department had three projects that they are requesting the City's assistance including an addition to the parking area, remodeling of the lobby area and replacing aged heating and air conditioning equipment. The City contracts for the work, hires the contractors and pays the invoices then the Health Department refunds the costs. Ann Lovett was present to answer any questions. Council Member Teague made a motion to provide assistance as outlined in the addendum. Council Member Hodge seconded the motion with all Council Members voting in favor to provide assistance.

Consider approval of minutes of the April 18, 19 and 21, 2016 Work Sessions, April 25, 2016 Neighborhood Meeting and April 26, 2016 Meeting – Vice Mayor Bowles made a motion to approve all minutes as presented. Council Member Teague seconded the motion with all Council Members voting in favor to approve the minutes.

Consider presentation of a Proclamation regarding National Police Week 2016 and Peace Officers' Memorial Day – Council Member Stroud read the proclamation and presented it to Police Chief Dunn who thanked Council Members for the recognition on behalf of the Martinsville Police Department.



Consider recognizing the month of May, 2016 as GBS/CIDP (Guillian-Barre Syndrome and Chronic Inflammatory Demyelinating Polyneuropathy (CIDP) awareness month – Council Member Teague read the proclamation and Mayor Turner presented it to Rick Forney, local GBS/CIDP liaison. Mr. Forney shared his story with Council. He thanked Council for the Proclamation and allowing him to speak on the syndrome, stating there is so much about GBS/CIDB that is not known.



Proclamation

RECOGNIZING THE MONTH OF MAY, 2016 AS GBS / CIDP AWARENESS MONTH

WHEREAS, the Month of May, has been designated as "GBS and CIDP Awareness Month" to educate the public and to focus attention on Guillian-Barre Syndrome (GBS) and Chronic Inflammatory Demyelinating Polyneuropathy (CIDP), rare, paralyzing and potentially Catastrophic disorders of the peripheral nerves; and

WHEREAS, the cause of GBS and CIDP is unknown. The length of the illness is unpredictable. It is characterized by rapid onset of weakness and often, paralysis of the legs, arms, breathing muscles and face. Usually months of hospital care are required with patients and families facing an uncertain future, not knowing if and when recovery will occur. Some may face long-term disabilities of varying degrees. GBS or CIDP can develop in any person at any age, regardless of gender or ethnic background; and

WHEREAS, in 1980, the Guillian-Barre Foundation International (now the GBS/CIDP Foundation International), was founded to provide a support network to patients and their families through the national office headquartered in Philadelphia and its 174 chapters with more than 35,000 members throughout the United States, Canada, Asia, Europe, Australia, South America, and South Africa; and

WHEREAS, Rick Forney is the Liaison for the local area chapter serving as the link between patients, physicians, nurses, and families. The Foundation provides educational materials including a comprehensive booklet, "GBS, an Overview for the Layperson," and newsletters as well as funding medical research and conducting symposia; and

WHEREAS, the Foundations Medical Advisory Board includes prominent neurologists active in GBS and CIDP research, leading physicians in rehabilitation medicine, and physicians who, themselves, have had the disorder;

NOW, THEREFORE, I Danny Turner, Mayor of the City of Martinsville, Virginia, DO HEREBY PROCLAIM the month of May as

" GBS / CIDP AWARENESS MONTH "

in the City of Martinsville and I encourage all the citizens to recognize the importance of raising awareness of GBS and CIDP.

Danny Turner, Mayor

Consider recognizing the Martinsville-Henry County chapter of National Society of Black Engineers (NSBE) – Council Member Hodge read the Proclamation and presented it to Helen Howell, founder of the local NSBE chapter and to the students in attendance. Ms. Howell thanked Council. She explained the Nascar theme chosen this year and introduced the team coaches. Lex Hairston explained the procedure and said that the participants were very successful. Bryan Rucker, Male Student of the Year was introduced and thanked Ms. Howell for her guidance.



Proclamation

HONORING THE MARTINSVILLE –HENRY COUNTY CHAPTER OF NATIONAL SOCIETY OF BLACK ENGINEERS (NSBE)

WHEREAS, the Martinsville-Henry County Chapter of National Society of Black Engineers (NSBE) has been in existence since 1999 and during that time has helped encourage hundreds of local students to succeed personally, academically, and professionally; and

WHEREAS, the mission of M-HC NSBE is *“To increase the number of culturally responsible Black engineers who excel academically, succeed professionally and positively impact the community”*; and

WHEREAS, Helen Howell founded the local chapter and has served as its Director for the past seventeen years; and

WHEREAS, during that time, the local NSBE Chapter has accumulated numerous awards and recognitions, the most recent of which is the National Chapter of the Year along with local Martinsville High School student Bryan Rucker being named Male Student of the Year;

NOW, THEREFORE, on this 10th day of May, 2016, I, Danny Turner, Mayor, and members of Martinsville City Council do hereby proclaim and acknowledge with great pride, the success and achievements of the Martinsville-Henry County Chapter of National Society of Black Engineers; offer our congratulations on the most recent achievement of being named National Chapter of the Year as well as congratulations to Bryan Rucker named as Male Student of the Year; offer our thanks and appreciation to Helen Howell for her continued guidance and leadership of M-HC NSBE, and offer our best wishes for the continued success of the Chapter as well as students who participate in this program.

Danny Turner, Mayor

Hear an update from Amanda Witt of the Martinsville-Henry County Chamber of Commerce regarding activities related to the City/C-PEG Small Business Development contract – Witt updated Council on Small Business and Entrepreneurial Incentives Strategic Marketing Priorities. She explained the contractual agreement and the strides C-PEG has made to advance the City’s desired key outcomes and the marketing plan. She described the growth of the incubator and visits made to other Incubators and Farmers Markets to see what makes those successful. They are planning Start Up Martinsville year two and continue to work with those who participated in year one including those who did not received rewards. She explained how they would measure growth using 2015-2016 as a benchmark. Council Members thanked Ms. Witt and C-PEG for their partnership and excelling in what Council has asked of them. Witt thanked City Manager Towarnicki and City Departments for their cooperation.

Consider setting public hearing for Council’s May 24, 2016 meeting for the purpose of receiving names of citizens interested in an appointment for one 3-year term on the Martinsville City School Board, beginning July 1, 2016 and ending June 30, 2019 – City Manager Towarnicki explained that a public hearing is needed at the next Council meeting. Those residents who are interested in a position on the School Board must stand and express their interest or be named during the public hearing. Council Members would then interview

May 10, 2016

those candidates. Vice Mayor Bowles made a motion to set the public hearing for May 24, 2016. Council Member Hodge seconded the motion with all Council Members voting in favor.

SCHOOL BOARD

SCHOOL BOARD – The School Board is declared a body corporate. In its corporate capacity, it is vested with all the powers and charged with all the duties, obligations, and responsibilities upon school boards by law. It may sue, be sued, contract, be contracted with, and in accordance with the provisions of this title, purchase, take, hold, lease, and convey school property both real and personal. The School Board has the following powers and duties: 1) to make rules for the governance of the schools within its jurisdiction; 2) to determine the curriculum, methods of teaching, methods of administration and governance, and the length of the school term; 3) to employ and dismiss teachers upon the recommendation of the superintendent; 4) to suspend or expel pupils when necessary; 5) to establish such schools as are necessary in the judgement of the Board to so constitute a complete and efficient system; 6) to control and manage funds made available to the Board for the purpose of conducting free public schools; 7) examine all claims for payment and authorize payment; and 8) to submit annually to City Council a budget request.

TERMS: The Board consists of five members serving **three-year** terms appointed by City Council. **School Board members can serve a maximum of three 3-year consecutive terms.**

Meetings are held on the second Monday of each month.

CONTACT: Ms. Pam Heath, Superintendent, 403-5700, P.O. Box 5548, Martinsville, VA 24115

Name & Address	Initial Appointment	Term Expires	Full Term
Rives Coleman, 603 Mulberry Rd.	6/25/13	6/30/16	1
Craig B. Dietrich, 1227 Lanier Rd. (reapptd 6/10/14)	6/14/11	6/30/17	2
Victor Correa, 1242 Sam Lions Tr.	6/10/14	6/30/17	1
Lawrence Mitchell, 700 Second St.	6/16/15	6/30/18	1
Joan Montgomery, 807 Corn Tassel Tr.	6/16/15	6/30/18	1

11/03/15

NOTE: If a Board or Commission does not specify number of terms a person can serve, then the number of terms defaults to three terms per a policy adopted by City Council December 11, 1990. (per city attorney 4/26/11) Two exceptions (1) if no one is interested (2) no one qualified has applied, then the person holding the position can serve another term if Council chooses.

Consider approval of FY17 budget on second reading – City Manager Towarnicki briefly summarized the proposed budget and the steps that had been taken to date with requested cuts and changes. Council Member Teague made a motion to adopt the budget on second reading. Vice Mayor Bowles seconded the motion. Mayor Turner asked the City Manager and City Attorney to relook at reversion. A roll call vote was held: Hodge, aye; Turner, aye, Stroud, aye; Teague, aye; and Bowles, aye.

May 10, 2016

CITY OF MARTINSVILLE, VIRGINIA
ORDINANCE No. 2016-U-
The Budget for Fiscal 2016-2017

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session assembled May 10, 2016, that the following sums of money be and hereby are appropriated – by specified Fund – for the City's fiscal year ending June 30, 2017, from the following Fund sources of estimated revenue:

SUMMARY STATEMENT OF BUDGET ESTIMATES
2016-2017

Fund	Projected Revenues	Budgeted Expenditures	Changes in Fund Balance
General	\$ 28,101,914	\$ 30,242,137	\$(2,140,223)
Meals Tax	\$ 2,068,373	\$ 2,468,373	\$ (400,000)
Capital Reserve	\$ 895,018	\$ 931,517	\$ (36,499)
Refuse	\$ 2,205,000	\$ 2,450,000	\$ (245,000)
Telecommunications	\$ 1,666,423	\$ 1,416,014	\$ 250,411
Water	\$ 3,591,000	\$ 2,764,837	\$ 826,163
Sewer	\$ 4,230,512	\$ 3,974,277	\$ 256,235
Electric	\$ 19,824,740	\$ 20,374,740	\$ (450,000)
Cafeteria*	\$ 1,464,085	\$ 1,464,085	\$ -
Schools**	\$ 22,993,538	\$ 22,993,538	\$ -
CDBG	\$ 17,080	\$ 2,550	\$ 14,530
Totals	\$ 87,147,687	\$ 82,067,088	\$ 5,080,599

*Cafeteria – As estimated by school personnel.
**Schools – As recommended by City Manager.

Tax Rates (unchanged):
Real Estate: \$1.0621 per \$100 assessed value
Personal Property: \$2.30 per \$100 assessed value
Machinery & Tools: \$1.83 per \$100 assessed value

Proposed for Electric:
Average Increase 4.97%

Proposed for Water:
\$3 per month

Proposed for Sewer:
\$3 per month

BE IT FURTHER ORDAINED by the Council that this Ordinance shall be effective on and after July 1, 2016.

Attest:

Karen Roberts, Clerk of Council

Date Adopted

Date Effective

Consider approval of consent agenda - A motion was made by Teague and seconded by Stroud to approve the consent agenda as presented, all Council Members voted in favor.

BUDGET ADDITIONS FOR 05/10/16				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY16				
General Fund:				
01100909	490137	Recovered Costs - Public Safety		8,491
01331108	501200	Sheriff/Corrections - Overtime	7,177	
01331108	502100	Sheriff/Corrections - Social Security	445	
01331108	502110	Sheriff/Corrections - Medicare	104	
01311085	501200	Police Department - Overtime	710	
01311085	502100	Police Department - Social Security	44	
01311085	502110	Police Department - Medicare	11	
		Off Duty Security reimbursements		
01100908	480406	Miscellaneous Revenues - Donations/Recreation		550
01711210	506007	Recreation - Equipment & Supplies	550	
		Team Sponsor donations		
01100909	490104	Advance/Recovered Costs		1,675
01321102	506130	Fire Dept. - Repair & Maint. -Burn Building	1,675	
		Reimbursements for training supplies		
Total General Fund:			10,716	10,716
School Operating Fund:				
18101917	404002	Categorical Other State - Other State Funds		62,500
66101100	561120	Non-remedial Summer Programs - Instructional S &'	26,248	
66101100	562100	Non-remedial Summer Programs - Social Security	1,627	
66101100	562150	Non-remedial Summer Programs - Medicare	381	
66101100	565800	Non-remedial Summer Programs - Miscellaneous	480	
66101100	564000	Non-remedial Summer Programs - Internal Services	3,300	
66101100	566000	Non-remedial Summer Programs - Materials & Supp	8,964	
66101100	566013	Non-remedial Summer Programs - Instructional Mat	21,500	
		Additional funding for non-remedial summer programs		
Total School Operating Fund:			62,500	62,500
Sewer Fund:				
13103936	407700	Indebtedness - VRA Loan Proceeds		562,921
13551326	508224	Wastewater Maintenance - SRI Project - Phys. Plan	562,921	
		VRA Reimbursement #1		
Total Sewer Fund:			562,921	562,921
Water Fund:				
12103936	407701	Indebtedness - Loan Proceeds		423,029
12543313	508223	AMI Project - Physical Plant Expansion	423,029	
		AMI Project Reimbursement Requisition #1		
Total Water Fund:			423,029	423,029
Electric Fund:				
14103936	407701	Indebtedness - Loan Proceeds		250,157
14563338	508223	AMI Project - Physical Plant Expansion	250,157	
		AMI Project Reimbursement Requisition #1		
Total Electric Fund:			250,157	250,157

Comments by members of City Council – Hodge expressed concern about decisions that were made behind closed doors, stating that although Council passed the budget unanimously, that is not how government should work and the residents should know who made the proposal. Bowles congratulated those rewarded with the Start Up Martinsville program and said she was glad the budget was approved unanimously. Turner reminded residents of the ring ceremony for the MHS basketball team and the dedication ceremony of the scoreboards on May 22, 2016 at 5:00pm.

Comments by City Manager – City Manager Towarnicki mentioned the May 14th Spring Fling uptown from 9:00-2:00 and the National Club Baseball Tournament at Hooker field the coming weekend. He said there would be a Grand Opening of the Thomas P. Dalton Idea Center on May 19, 2016 and the Big M Awards at the Martinsville High School also on May 19 at 7:00pm. He also said that the contractors would begin to take down the Bethel Lane tank on Wednesday May 11, 2016.

City Attorney Monday said Carlisle School was recognized as the Best Private School in Southwest Virginia in Virginia Living Magazine.

May 10, 2016

Business from the Floor (not televised) –

Helen Howell – would like a way to display the awards and storage of material for the National Society of Black Engineers local chapter. Mayor Turner is looking at fundraising efforts. Stroud asked how much space they would need. Howell said a classroom size area would be sufficient. This topic has been discussed and Hodge asked for a timeframe to settle that discussion. Towarnicki said they could look at the Housing Office as a possible location.

Patrick Wright – wanted to know if the City handled social security concerns for those affected by the Spruce Street Apartment fire.

There being no further business, a motion was made by Council Member Teague to adjourn the meeting, seconded by Council Member Hodge with all Council Members voting in favor. The meeting adjourned at 8:45pm.

Karen Roberts
Clerk of Council

Danny Turner
Mayor

Meeting Date: May 24, 2016

Item No: 2.

Department: Human Resources

Issue: Recognize City Employees who are eligible for Service Awards – April 1 through June 30.

Summary: The Service Award Program is designed to build individual morale and show appreciation to the long-service employee for their faithful service to the City of Martinsville.

Attachment: Listing of City Employees who are eligible for the service award for the fourth quarter of FY 15-16.

TO BE READ BY MAYOR. NO ACTION NECESSARY.

**SERVICE AWARD RECIPIENTS
FOURTH QUARTER - FISCAL YEAR 15-16
FOR THE PERIOD OF APRIL 1 – JUNE 30, 2016**

NAME		DEPARTMENT	YEARS OF SERVICE
JASON	HAIRFIELD	PUBLIC WORKS	5
ALBERTO	HERRERO	COMMONWEALTH'S ATTORNEY OFFICE	5
RICKY	HUNDLEY	WATER RESOURCES	5
ROBERT	MILLS	WASTEWATER PLANT	5
JOHN	WHITE	POLICE DEPT	5
HARVEY	YORK	WASTEWATER PLANT	10
MICHAEL	MARTIN	CITY HALL MAINTENANCE	15
CHARLES	ANDERSON	TELECOMMUNICATIONS	20
TONY	BEAL	FIRE DEPARTMENT	25
TONY	TURNER	POLICE DEPT	30
ROGER	BLANKENSHIP	TELECOMMUNICATIONS	30



City Council Agenda Summary

Meeting Date: May 24, 2016

Item No: 3.

Department: City Manager

Issue: Presentation of proclamation recognizing June 5-11, 2016 as Paint the Town Purple Week.

Summary: A representative from American Cancer Society will be present to accept the proclamation.

Attachments: Proclamation

Recommendations: No action needed



PROCLAMATION

By virtue of the authority vested in me,
I hereby proclaim the week of June 5th – June 11th, 2016, as
PAINT THE TOWN PURPLE WEEK

Whereas, cancer is widely recognized as a disease that touches the lives, both directly and indirectly, of a vast number of people in the City of Martinsville and the surrounding community; and

Whereas, cancer's prevalence is too profound to ignore; that it may strike anyone at any time, regardless of age, race, ethnicity, religion, and/or socio-economic status; and that too many new diagnosed cases and deaths are estimated for 2016; and

Whereas, all members of the community should be knowledgeable of the existence of a local American Cancer Society office in the City of Martinsville that is available to assist cancer patients and their families or caregivers by alleviating the emotional and/or financial burdens associated with treatment; and

Whereas, all citizens should become involved with Relay For Life of Martinsville and Henry County as a way to celebrate, remember, and fight back against cancer; so that, together, we can spread the message of hope and raise money to help find a cure for this dreaded disease; and

Whereas, all local restaurants, businesses, and other area organizations should participate in our "Paint the Town Purple" initiative by displaying event flyers and purple ribbons or by displaying the color purple in any way possible in or around their places of business to show their support for those people in our community currently battling cancer, for those who won their fight, and for those who were taken from us too soon

Therefore, I do hereby proclaim the week of June 5th – June 11th, 2016, as "Paint the Town Purple Week" and call upon all residents, community agencies, faith groups, medical facilities, restaurants, and businesses to participate in this initiative to show their support for cancer patients and their families, thereby bringing this community closer together for a common cause.

Now therefore, I Danny Turner, do hereby recognize June 5th – June 11th, 2016, as "Paint the Town Purple Week" in the City of Martinsville and I call this observance to the attention of all our citizens.

Mayor Danny Turner



City Council Agenda Summary

Meeting Date: May 24, 2016

Item No: 4.

Department: City Manager

Issue: Hear an update from Jennifer Doss, Director of Tourism for the Martinsville-Henry County Economic Development Corporation.

Summary: Jennifer Doss, MHC EDC Director of Tourism will present an update on activities related to the Tourism office and Visitor's Center.

Attachments: None

Recommendations: Presented for information purposes.

Meeting Date: May 24, 2016

Item No: 5.

Department: Public Works

Issue: **Uptown Paving Project – VDOT Revenue Sharing
Project Extension Addendum**

Summary: In FY 2014 VDOT began using the state-wide Programmatic Project Administration Agreement (PPAA) for Revenue Sharing projects that were funded with revenue sharing funds. This agreement was valid for three fiscal years with an option to extend this agreement for an additional three fiscal years.

The City's PPAA is expiring on June 30, 2016 (FY2016). In order to continue with the current agreement for the Revenue Sharing Project, the City must execute a Project Extension Addendum, extending the deadline until June 30, 2019. In addition, Council must adopt the Resolution assuring its continued commitment to the funding of this project. All necessary funding for this project has been approved in the adopted FY17 budget.

The Uptown Paving Project is on schedule for construction in the summer of 2017.

Attachments: Resolution of Assurance to Commit Funding to VDOT Revenue Sharing Project for the Uptown Paving Project

Recommendations: Approve Resolution to participate in FY 2017 Revenue Sharing Program with VDOT

RESOLUTION

A RESOLUTION OF ASSURANCE TO COMMIT FUNDING TO VDOT REVENUE SHARING PROGRAM FOR THE UPTOWN REPAVING PROJECT

WHEREAS, the City of Martinsville has previously submitted applications for allocation of funds approved through the Virginia Department of Transportation Revenue Sharing Program; and,

WHEREAS, the city of Martinsville is committed to meeting its financial obligations under the Virginia Department of Transportation Revenue Sharing Program; and,

THEREFORE, BE IT RESOLVED, that the Council of the City of Martinsville hereby commits to fund its local share of the construction of the project under agreement with the Virginia Department of Transportation in accordance with the project financial documents.; and,

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to execute, on the behalf of the City of Martinsville, all necessary agreements required in conjunction with said project.

Adopted this 24th day of May, 2016

ATTEST:

Clerk of Council

Date

At a regularly scheduled meeting of the City of Martinsville Council held on May 24, 2016, on a motion by _____, seconded by _____, the above resolution was adopted by a vote of ___ to ___.

**PROGRAMMATIC PROJECT ADMINISTRATION AGREEMENT
EXTENSION ADDENDUM
Revenue Sharing Projects**

THIS ADDENDUM is made and executed in triplicate this ____ day of _____, 20__, by and between the City of Martinsville Virginia, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT.

WHEREAS, the LOCALITY and the DEPARTMENT, entered into a Programmatic Project Administration Agreement for Revenue Sharing Projects on August 13, 2013; and

WHEREAS, said agreement has an initial term of three fiscal years (each year beginning July 1st - June 30th), and will expire on June 30, 2016, and may be extended for one additional term of three fiscal years; and

WHEREAS, the parties to the agreement hereby declare their intent to extend said agreement as provided in Paragraph 1 of said agreement and further declare that such terms and provisions provided therein shall remain unchanged.

NOW THEREFORE, in consideration of the mutual premises contained therein and in this Addendum, the parties agree to extend said agreement for one additional term of three fiscal years with a new expiration date of June 30, 2019.

IN WITNESS WHEREOF, each party hereto has caused this Addendum to be executed as of the day, month, and year first herein written.

CITY OF MARTINSVILLE, VIRGINIA:

Leon E. Towarnicki
Typed or printed name of signatory

City Manager
Title

Date

Signature of Witness

Date

NOTE: The official signing for the LOCALITY must attach a certified copy of his or her authority to execute this addendum.

COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION:

Chief of Policy
Commonwealth of Virginia
Department of Transportation

Date

Signature of Witness

Date

UPTOWN PAVING PROJECT-REVISED

5/19/2016

Street	From	To	Length	Width	SY	1-1/2"	Unit Price	Total
Church	Moss	Clay	2300	35	8944	738	\$135	\$99,619
Main	Franklin	Clay	1400	35	5444	449	\$135	\$60,638
Bridge	Main	Church	300	25	833	69	\$135	\$9,281
Walnut	Main	Church	300	20	667	55	\$135	\$7,425
Lester	Main	Church	300	45	1500	124	\$135	\$16,706
Clay	Main	Church	300	35	1167	96	\$135	\$12,994
Main	Moss	Jones	700	30	2333	193	\$135	\$25,988
Ford	Depot	Main	250	25	694	57	\$135	\$7,734
Church	Clay	Starling	1400	40	6222	513	\$135	\$69,300
						2294	Tons	
Paving Subtotal								\$309,684
Milling			7250	35.0	28194		\$10.00	\$281,944
				SF	FT			
31 Crosswalks			8000		2000			
unit price			\$15.00		\$7.50			
total			\$120,000		\$15,000			
Subtotal								\$135,000
								<u>\$591,629</u>
Contingency at 10%								<u>\$59,163</u>
1.373106 miles						TOTAL		\$650,792

VDOT Funds Previously Requested	\$457,143
VDOT Funds Previously Spent	<u>-\$105,443</u>
VDOT Funds Remaining Balance	\$351,700

CITY Funds Needed 50%	\$325,396
VDOT Funds Needed 50%	\$325,396

VDOT FUNDS REQUESTED

Year	VDOT		CITY
	Amount	50%	Commitment
FY 14	\$139,286	\$69,643	\$69,643
FY 15	\$450,000	\$225,000	\$225,000
FY 16	\$325,000	\$162,500	\$162,500
FY 17	\$0	\$0	\$0
		\$914,286	\$457,143

VDOT FUNDS REIMBURSED

	Total	VDOT	City	
11/14	\$105,443	\$52,722	\$52,722	paving around NCI
10/15	\$65,321	\$30,160	\$35,161	crosswalks phase 1
Totals	\$170,764	\$82,882	\$87,883	

CITY FUNDS COMMITTED \$457,143

CITY FUNDS SPENT \$87,883

CURRENT OBLIGATION = \$369,261 = Resolution to Commit Funds amount

CURRENT ESTIMATE	\$650,792
50% SPLIT WITH VDOT	\$325,396

BUDGETED IN FY17	\$325,000	budgeted in FY17
FY17 VDOT STREET MAINT FUND	\$44,261	can come from FY 17 VDOT
(IF NEEDED)	\$369,261	maintenance funds
		if needed



City Council Agenda Summary

Meeting Date: May 24, 2016

Item No: 6.

Department: City Manager

Issue: Hear an update from Brian McConnell, General Manager of the Martinsville Mustangs regarding the upcoming 2016 season.

Summary: Brian McConnell, GM for the Mustangs will present information on the Martinsville Mustangs and the upcoming 2016 baseball season at Hooker Field.

Attachments: None

Recommendations: Presented for information purposes.

Date: May 24, 2015

Item No: 7.

Department: City Attorney

Issue: Conduct a public hearing for consideration of citizens interested in the appointment for one three-year term position beginning July 1, 2016 and ending June 30, 2019 to the Martinsville City School Board.

Summary: Pursuant to Code of Virginia section 22.1-29.1, a public hearing is necessary to introduce and consider names of persons interested in appointment to a vacancy on the Martinsville School Board and to receive the views of citizens within the school division. This state code section also states that no nominee or applicant whose name has not been considered at the public hearing shall be appointed as a school board member. Further, the actual appointment must be made at least seven days after the hearing; appointment will therefore be made at the June 14, 2016 Council meeting.

Attachments: Current Martinsville School Board members

Recommended Action: Conduct public hearing.

SCHOOL BOARD

SCHOOL BOARD – The School Board is declared a body corporate. In its corporate capacity, it is vested with all the powers and charged with all the duties, obligations, and responsibilities upon school boards by law. It may sue, be sued, contract, be contracted with, and in accordance with the provisions of this title, purchase, take, hold, lease, and convey school property both real and personal. The School Board has the following powers and duties: 1) to make rules for the governance of the schools within its jurisdiction; 2) to determine the curriculum, methods of teaching, methods of administration and governance, and the length of the school term; 3) to employ and dismiss teachers upon the recommendation of the superintendent; 4) to suspend or expel pupils when necessary; 5) to establish such schools as are necessary in the judgement of the Board to so constitute a complete and efficient system; 6) to control and manage funds made available to the Board for the purpose of conducting free public schools; 7) examine all claims for payment and authorize payment; and 8) to submit annually to City Council a budget request.

TERMS: The Board consists of five members serving **three-year** terms appointed by City Council. **School Board members can serve a maximum of three 3-year consecutive terms.**

Meetings are held on the second Monday of each month.

CONTACT: Ms. Pam Heath, Superintendent, 403-5700, P.O. Box 5548, Martinsville, VA 24115

Name & Address	Initial Appointment	Term Expires	Full Term
Rives Coleman, 603 Mulberry Rd.	6/25/13	6/30/16	1
Craig B. Dietrich, 1227 Lanier Rd. (reapptd 6/10/14)	6/14/11	6/30/17	2
Victor Correa, 1242 Sam Lions Tr.	6/10/14	6/30/17	1
Lawrence Mitchell, 700 Second St.	6/16/15	6/30/18	1
Joan Montgomery, 807 Corn Tassel Tr.	6/16/15	6/30/18	1

11/03/15

NOTE: If a Board or Commission does not specify number of terms a person can serve, then the number of terms defaults to three terms per a policy adopted by City Council December 11, 1990. (per city attorney 4/26/11) Two exceptions (1) if no one is interested (2) no one qualified has applied, then the person holding the position can serve another term if Council chooses.

Meeting Date: May 24, 2016

Item No: 8.

Department: Finance

Issue: Financial Report

Summary:

FY16 – As of 4/30/2016 - Revenues & Expenditures; Combined Balance Sheet; Projected Fund Balance

Exclusive of School and Special Revenue funds, actual revenues were \$67,123,029, 102.3% of the anticipated \$65,596,218 through April 30, 2016. These amounts include the loan proceeds for the AMI Project in both Water and Electric Funds. Having received nine months receipts, Local Sales & Use Taxes collected through the same time period were greater than anticipated by \$375,692, for total receipts of \$1,524,308. Overall, Utility revenues were slightly less than anticipated, having received 99.97% through April 30.

Actual expenditures were \$55,032,503, which represents 96.7% of the anticipated amount of \$56,881,254. The “actual” figures include all outstanding encumbrances of \$808,337.

As of April 30th, the total Combined Fund Balance and Utility Cash/Cash Equivalent was \$32,487,455, an increase from FY15 year-end of \$13,039,737, due to the loan proceeds on hand of \$16,590,725. The balance of loan proceeds will decrease as the projects progress towards completion.

The available cash-on-hand for all City Funds was \$12,981,190, a decrease of \$166,053 over the same time period last year.

Attachment:

Consolidated Revenues and Expenditures – 4-30-16

Combined Balance Sheet – 4-30-16

Projected Fund Balance FY16 – 5-24-16

Recommendations: Motion to approve financial report.

**City of Martinsville
Combined Balance Sheet
FY16 - 04/30/16**

FUND	TOTAL ASSETS	LIABILITIES &RESERVES	CURRENT FUND BAL & CASH & EQUIV	JUNE 30, 2015 FUND BAL & CASH EQUIV	DIFFERENCE FROM FY15
GENERAL FUND	\$ 11,010,316	\$ (6,542,918)	\$ 4,467,397	\$ 7,851,460	\$ (3,384,063)
MEALS TAX	\$ 692,130	\$ -	\$ 692,130	\$ 825,849	\$ (133,719)
SCHOOL CAFETERIA	\$ 949,515	\$ (298)	\$ 949,217	\$ 965,571	\$ (16,354)
REFUSE COLLECTION FUND	\$ 5,661,125	\$ -	\$ 5,661,125	\$ 6,705,304	\$ (1,044,179)
TELECOMMUNICATIONS	\$ (38,970)	\$ (52,764)	\$ (91,734)	\$ (355,914)	\$ 264,180
WATER FUND	\$ 3,917,686	\$ -	\$ 3,917,686	\$ 523,153	\$ 3,394,533
SEWER FUND	\$ 10,152,845	\$ -	\$ 10,152,845	\$ 333,165	\$ 9,819,680
ELECTRIC FUND	\$ 5,590,423	\$ -	\$ 5,590,423	\$ 1,981,702	\$ 3,608,721
CAPITAL RESERVE FUND	\$ 435,465	\$ -	\$ 435,465	\$ 697,465	\$ (262,000)
SCHOOL FUND	\$ 810,068	\$ (58,101)	\$ 751,967	\$ -	\$ 751,967
SCHOOL FEDERAL PROGRAMS	\$ (71,261)	\$ (71)	\$ (71,332)	\$ (80,128)	\$ 8,797
CDBG FUND	\$ 158,697	\$ (145,380)	\$ 13,318	\$ (53,031)	\$ 66,349
HOUSING CHOICE	\$ 18,945	\$ -	\$ 18,945	\$ 53,122	\$ (34,177)
TOTAL	\$ 39,286,987	\$ (6,799,532)	\$ 32,487,455	\$ 19,447,718	\$ 13,039,737

RESERVED FUNDS					
INSURANCE TRUST FUND	\$ 209,830	\$ -	\$ 209,830	\$ 266,878	\$ (57,048)
INMATE TRUST FUND	\$ 170,628	\$ -	\$ 170,628	\$ 135,469	\$ 35,159

Fiduciary Agency Funds:					
05-SVRFA	\$ 44,950	\$ (709)	\$ 44,241	\$ 8,442	\$ 35,799
06-Dan River ASAP	\$ 440,925	\$ (221,121)	\$ 219,804	\$ 247,366	\$ (27,562)
15-PRCJTA	\$ 392,393	\$ -	\$ 392,393	\$ 430,279	\$ (37,886)
30-BRRL	\$ 463,624	\$ (4)	\$ 463,620	\$ 89,923	\$ 373,697
TOTALS:	\$ 1,341,892	\$ (221,833)	\$ 1,120,058	\$ 776,010	\$ 344,048

City of Martinsville
Consolidated Revenues and Expenditures
FY16 - April 30, 2016

	<i>Budget</i>	<i>Anticipated</i>	<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Ant vs. Actual</i>
General Fund					
Revenues	\$ 30,608,522	\$ 21,062,317	\$ 22,582,392	\$ 8,026,130	107.2%
Expenditures	<u>34,371,861</u>	<u>27,504,060</u>	<u>26,195,917</u>	8,175,944	95.2%
Excess (deficiency) of revenues over expenditures	<u>\$ (3,763,339)</u>	<u>\$ (6,441,743)</u>	<u>\$ (3,613,525)</u>		
	(Fund Bal contrib)				
Capital Funds					
Meals Tax					
Revenues	\$ 2,066,792	\$ 1,580,286	\$ 1,599,256	\$ 467,536	101.2%
Expenditures	<u>2,066,792</u>	<u>1,732,975</u>	<u>1,732,975</u>	333,817	100.0%
Excess (deficiency) of revenues over expenditures	<u>\$ -</u>	<u>\$ (152,689)</u>	<u>\$ (133,719)</u>		
Capital Reserve					
Revenues	\$ 1,427,214	\$ 904,395	\$ 904,395	\$ 522,819	100.0%
Expenditures	<u>2,025,417</u>	<u>1,365,900</u>	<u>1,365,900</u>	659,517	100.0%
Excess (deficiency) of revenues over expenditures	<u>\$ (598,203)</u>	<u>\$ (461,505)</u>	<u>\$ (461,505)</u>		
TOTAL CAPITAL FUNDS:	<u>\$ (598,203)</u>	<u>\$ (614,194)</u>	<u>\$ (595,224)</u>		
	(Fund Bal contrib)				
Utility Funds					
Refuse Fund					
Revenues	\$ 2,229,000	\$ 1,696,500	\$ 1,842,566	\$ 386,434	108.6%
Expenditures	<u>4,457,315</u>	<u>3,003,955</u>	<u>2,804,051</u>	1,653,264	93.3%
Excess (deficiency) of revenues over expenditures	<u>\$ (2,228,315)</u>	<u>\$ (1,307,455)</u>	<u>\$ (961,485)</u>		
MINet/Fiber Optic Fund					
Revenues	\$ 1,617,343	\$ 1,218,525	\$ 1,281,356	\$ 335,987	105.2%
Expenditures	<u>1,316,388</u>	<u>1,051,904</u>	<u>1,035,845</u>	280,543	98.5%
Excess (deficiency) of revenues over expenditures	<u>\$ 300,955</u>	<u>\$ 166,621</u>	<u>\$ 245,512</u>		
Water Fund					
(*Revenues include Loan Proceeds)					
Revenues	\$ 3,305,000	\$ 5,464,996	\$ 5,443,171	\$ (2,138,171)	99.6%
Expenditures	<u>3,755,000</u>	<u>2,085,146</u>	<u>1,898,697</u>	1,856,303	91.1%
Excess (deficiency) of revenues over expenditures	<u>\$ (450,000)</u>	<u>\$ 3,379,850</u>	<u>\$ 3,544,474</u>		
Sewer Fund					
(*Revenues include Loan Proceeds)					
Revenues	\$ 4,775,436	\$ 13,342,675	\$ 13,605,622	\$ (8,830,186)	102.0%
Expenditures	<u>5,075,436</u>	<u>3,931,450</u>	<u>3,921,748</u>	1,153,688	99.8%
Excess (deficiency) of revenues over expenditures	<u>\$ (300,000)</u>	<u>\$ 9,411,225</u>	<u>\$ 9,683,873</u>		
Electric Fund					
(*Revenues include Loan Proceeds)					
Revenues	\$ 18,808,905	\$ 20,326,524	\$ 19,864,271	\$ (1,055,366)	97.7%
Expenditures	<u>21,525,821</u>	<u>16,205,864</u>	<u>16,077,370</u>	5,448,451	99.2%
Excess (deficiency) of revenues over expenditures	<u>\$ (2,716,916)</u>	<u>\$ 4,120,660</u>	<u>\$ 3,786,901</u>		
TOTAL UTILITY FUNDS:	<u>\$ (5,695,231)</u>	<u>\$ 15,604,280</u>	<u>\$ 16,053,764</u>		
	(Fund Bal contrib)				

**Consolidated Revenues and Expenditures
FY16 - April 30, 2016**

	<i>Budget</i>		<i>Actual YTD</i>	<i>Remaining Balance</i>	<i>Difference Budg vs. Actual</i>
Cafeteria					
Revenues	\$ 1,398,383	\$	\$ 1,158,264	\$ 240,119	82.8%
Expenditures	<u>1,486,358</u>		<u>1,190,995</u>	295,363	80.1%
Excess (deficiency) of revenues over expenditures	<u><u>\$(87,975)</u></u>	\$	<u><u>\$(32,731)</u></u>		
Schools					
Revenues	\$ 23,145,703	\$	\$ 17,569,423	\$ 5,576,280	75.9%
Expenditures	<u>23,204,319</u>		<u>16,875,197</u>	6,329,122	72.7%
Excess (deficiency) of revenues over expenditures	<u><u>\$(58,616)</u></u>	\$	<u><u>\$ 694,225</u></u>		
Federal Programs					
Revenues	\$ 2,319,890	\$	\$ 1,660,958	\$ 658,932	71.6%
Expenditures	<u>2,319,890</u>		<u>1,669,896</u>	649,994	72.0%
Excess (deficiency) of revenues over expenditures	<u><u>\$ -</u></u>	\$	<u><u>\$(8,939)</u></u>		
TOTAL SCHOOL FUNDS:	<u><u>\$(146,591)</u></u>	\$	<u><u>\$ 652,555</u></u>		
	(fund bal contrib)				
Special Revenue Funds					
CDBG Fund					
Revenues	\$ 617,292		\$ 813,846	\$ (196,554)	131.8%
Expenditures	<u>1,535,864</u>		<u>747,497</u>	788,367	48.7%
Excess (deficiency) of revenues over expenditures	<u><u>\$(918,572)</u></u>		<u><u>\$ 66,348</u></u>		
Housing Choice Fund					
Revenues	\$ -		\$ 2,952	\$ (2,952)	
Expenditures	<u>5,348</u>		<u>37,129</u>	(31,781)	694.3%
Excess (deficiency) of revenues over expenditures	<u><u>\$(5,348)</u></u>		<u><u>\$(34,177)</u></u>		
TOTAL SPECIAL REVENUE FUNDS:	<u><u>\$(923,920)</u></u>		<u><u>\$ 32,171</u></u>		
GRAND TOTALS:					
<i>(excluding Schools & Special Revenues)</i>					
Revenues:	\$ 64,838,212	<i>Anticipated</i>	\$ 67,123,029	\$ (2,284,817)	102.3%
Expenditures	<u>74,594,030</u>	<u>56,881,254</u>	<u>55,032,503</u>	19,561,527	96.7%
Excess (deficiency) of revenues over expenditures	<u><u>\$(9,755,818)</u></u>	<u><u>8,714,964</u></u>	<u><u>12,090,527</u></u>		
Local Sales/Use Taxes	\$ 1,900,000	\$	\$ 1,397,070	\$ 375,692	109.1%
Meals Taxes	\$ 1,700,000	\$	\$ 1,396,890	\$ 284,930	101.3%

The Budgeted Revenue amounts do not include any contributions from Fund Balance.

**CITY OF MARTINSVILLE
PROJECTED FUND BALANCE YE FY16**

(5/24/16 Council meeting)

	Audited Fund Balance 06/30/15	Projected Budgeted Revenues FY16	Projected Budgeted Expenditures FY16	Budgeted Depreciation	Projected Fund Balance 06/30/16	Net (Decrease) Increase
GENERAL	7,851,460	31,016,761	33,693,461		5,174,760	(2,676,700)
MEALS TAX	825,849	2,078,373	2,066,792		837,430	11,581
CAPITAL RESERVE	697,465	1,200,649	1,742,841		155,273	(542,192)
TOTAL CAPITAL FUNDS	1,523,314	3,279,022	3,809,633		992,703	(530,611)
REFUSE	6,705,304	2,200,936	4,075,714	225,000	5,055,526	(1,649,778)
WATER	523,153	6,044,767	3,071,133	250,000	3,746,787	3,223,634
SEWER	333,165	14,095,149	4,856,227	300,000	9,872,087	9,538,922
ELECTRIC	1,981,702	23,003,879	21,605,611	450,000	3,829,970	1,848,268
TOTAL UTILITY FUNDS	9,543,324	45,344,731	33,608,685	1,225,000	22,504,370	12,961,046
*Cash & Cash Equivalent Reported for Utilities						
CAFETERIA	965,571	1,398,383	1,486,358		877,596	(87,975)
SCHOOLS	0	23,131,168	23,189,784		(58,616)	(58,616)
SCHOOL GRANTS	(80,128)	1,780,061	1,780,061		(80,128)	0
TOTAL SCHOOL FUNDS	885,443	26,309,612	26,456,203		738,852	(146,591)
TELECOMMUNICATIONS	(355,914)	1,643,871	1,220,694		67,263	423,177
CDBG	(53,031)	1,545,513	1,521,072		(28,590)	24,441
HOUSING CHOICE	53,122	3,010	37,130		19,002	(34,120)
TOTAL SP REV FUNDS	(355,823)	3,192,394	2,778,896		57,675	413,498
TOTAL ALL FUNDS	19,447,718	109,142,520	100,346,878	1,225,000	29,468,360	10,020,642

Fund Balance Summary

	Total Funds:	Total Category:
<u>Non-spendable:</u>		2,151,051
Inventory	2,145,626	
Prepaid Items - Gen Fund	5,425	
<u>Restricted:</u>		0
Capital Proj - Meals Tax Fund	0	
Capital Reserve Fund Project	0	
<u>Committed to:</u>		845,195
PART	28,725	
Housing Choice	19,002	
Cafeteria Fund	877,596	
School Grants Fund	-80,128	
<u>Assigned to:</u>		992,703
Capital Reserve Fund	155,273	
Meals Tax Fund	837,430	
<u>Unassigned:</u>		25,479,411
Non-utility Funds:	4,312,458	
Utility Funds:	21,166,953	
Totals:	29,468,360	29,468,360

Unassigned Comparison to Policy

	Recommended	Projected	Variance
Non-Utility	3,369,346	4,312,458	943,112
Utility	6,106,918	21,166,953	15,060,035
Total:	9,476,264	25,479,411	16,003,147

Meeting Date: May 24, 2016
Item No: 9.
Department: Finance
Issue: Appropriation Approvals

Summary:

The attachment amends the FY16 Budget with appropriations in the following funds:

General: \$ 12,406 – Confiscated Funds; Additional State Funds;
Reimbursement
School Operating: \$ 3,000 – Private Grant

Attachments:

Consent Agenda 5-24-16

Recommendations: Approve

BUDGET ADDITIONS FOR 05/24/16

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY16</u>				
<u>General Fund:</u>				
01100904	442401	Local Confiscated Assets - Police Dept		229
01311085	506118	Police Dept - Local Confiscated Assets	229	
01100904	442402	Local Confiscated Assets - Commonwealth's Attorney		229
01221082	506118	Commonwealth's Attorney - Local Confiscated Assets Local confiscated funds	229	
01101916	434105	Categorical Shared Exp State - Comm Atty/Office Expenses		10,000
01221082	508208	Commonwealth's Attorney - Software Additional funding for Case File Management System	10,000	
01100909	490104	Advance/Recovered Costs		1,948
01331108	501300	Sheriff/Corrections - Part-time & Temporary Wages	1,470	
01331108	502100	Sheriff/Corrections - Social Security	91	
01331108	502110	Sheriff/Corrections - Medicare	21	
01331108	506008	Sheriff/Corrections - Vehicle Equipment & Maint.	294	
01331110	506200	Sheriff/Annex - Prisoner Allowance Reimbursement from Henry County for litter pickup-April	72	
Total General Fund:			12,406	12,406
<u>School Operating Fund:</u>				
18103919	489904	Private Grants - Donations/Contributions/Gifts		3,000
81621310	561120	Support Staff - Instructional S & W Harvest Mathletes Donation	3,000	
Total School Operating Fund:			3,000	3,000