

AGENDA--CITY COUNCIL -- CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
6:00 pm Tour 7:30 pm Regular Session
Tuesday, July 12, 2016

6:00 - Blue Ridge Regional Airport Tour

525 Airport Road Martinsville, VA

Meet at rear entrance to Municipal Building at 6:00pm

1. Council tour of the Blue Ridge Regional Airport

7:30—Regular Session

Invocation & Pledge to the American Flag- Vice Mayor Bowles

1. Consider approval of minutes of the June 28, 2016 Meeting. (2 mins)
2. Hear a presentation regarding a possible project involving changes and upgrades to the City's wastewater treatment plant (30 mins)
3. Hear an update on the City's 2016 Strategic Plan (30 mins)
4. Consider approval of consent agenda (2 mins)
5. Comments by members of City Council. (5 minutes)
6. Comments by City Manager. (5 minutes)
7. Business from the Floor (*not televised*)

This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should:

- (1) come to the podium and state name and address;**
- (2) state the matter that they wish to discuss and what action they would like for Council to take;**
- (3) limit remarks to five minutes;**
- (4) refrain from making any personal references or accusations of a factually false and/or malicious nature.**

Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium.

Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.



City Council Agenda Summary

Meeting Date: July 12, 2016

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes from June 28, 2016 Council Meeting Council Meeting.

Summary: None

Attachments: June 28, 2016 Council Meeting minutes

Recommendations: Motion to approve minutes as presented.

June 28, 2016

The regular meeting of the Council of the City of Martinsville, Virginia was held on June 28, 2016, in Council Chambers, Municipal Building, at 7:30 PM with Mayor Danny Turner presiding. Council Members present included Danny Turner, Jennifer Bowles, Gene Teague, Mark Stroud and Sharon Brooks Hodge. Staff present included City Manager Leon Towarnicki, Assistant City Manager Wayne Knox, Clerk of Council Karen Roberts, Fire Chief Ted Anderson, Water Resources Director Andy Lash, Police Chief Sean Dunn and Community Planner Susan McCulloch.

Mayor Turner called the meeting to order and advised Council would go into Closed Session beginning at 7:00 PM. In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Council Member Teague, seconded by Council Member Hodge, with the following 5-0 recorded vote: Vice Mayor Bowles, aye; Council Member Stroud, aye; Council Member Hodge, aye; Council Member Teague, aye; and Mayor Turner, aye. Council convened in Closed Session to discuss the following matters: (A) Appointments to boards and commissions as authorized by Subsection 1. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the Session. A motion was made by Council Member Hodge, seconded by Council Member Stroud, with the following 5-0 recorded vote in favor to return to Open Session: Council Member Teague, aye; Council Member Stroud, aye; Mayor Turner, aye; Vice Mayor Bowles, aye; Council Member Hodge, aye.

Business from Closed Session – Council Member Teague made a motion to add an additional subject that was discussed during Closed Session, motion was seconded by Council Member Hodge and approved by all Members.: (B) Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected as authorized by Subsection 7.

Council Member Hodge made a motion to appoint Ural Harris, Ellen Wood, Sarah Krauss and James Barnett to the Planning Commission for a 4-year term ending June 30, 2020; motion was seconded by Council Member Stroud with all Council Members voting in favor.

Council Member Stroud made a motion to appoint Linda Drage to the Piedmont Regional Community Services Board for a 3-year term ending June 30, 2019; motion was seconded by Council Member Hodge with all Council Members voting in favor.

Council Member Teague made a motion to appoint Kathy Lawson to the West Piedmont Planning District Board of Commissioners for a 3-year term ending June 30, 2019; motion was seconded by Vice Mayor Bowles with all Council Member voting in favor.

June 28, 2016

Vice Mayor Bowles made a motion to appoint John Luther to the Dan River Alcohol Safety Action Program for an unexpired term ending April 13, 2017; motion was seconded by Council Member Hodge with all Council Members voting in favor.

Vice Mayor Bowles made a motion to recommend the Circuit Court Judge appoint India Brown to the Board of Zoning Appeals for an unexpired term ending September 22, 2019; motion was seconded by Council Member Teague with all Council Members voting in favor.

Following the invocation by Council Member Teague and Pledge to the American Flag, Mayor Turner welcomed everyone to the meeting.

Consider approval of minutes from the June 14, 2016 Council Meeting - on a motion by Vice Mayor Bowles, seconded by Council Member Hodge with a 5-0 Council vote in favor to approve the minutes as presented.

Recognize retired Fire Department Assistant Chief William Hooper for completion of the Executive Fire Officer program through the National Fire Academy - Fire Chief Ted Anderson described the Executive Fire Officer program and the requirements to complete. Mr. Hooper is one of only 3,500 to complete this program and he is pleased to present him the EFO certification. Mr. Hooper named others who had achieved this certification and said it was an honor working for the City for 27 years. Council Member Stroud said Mr. Hooper should be commended for carrying on the tradition and he has the utmost respect for him. Vice Mayor Bowles and Council Member Teague also thanked Mr. Hooper as well as his fellow firefighters and volunteers for their dedication.

Consider adoption of a resolution in support of early childhood education – City Manager Towarnicki described the focus of the Stairway to Success program. He referred to the brochure that outlines the program and said there are several things that the Schools are already doing. Council Member Hodge read the resolution. Council Member Teague made a motion to adopt the resolution, Council Member Hodge seconded the motion with all members voting in favor. Pam Heath, School Superintendent, Sheila Williams of the Clearview Early Childhood Division, and Phyllis Hairston, Reading Curriculum Coordinator addressed Council and described some of the milestones that have already been achieved. Ms. Williams explained the partnership the schools have with the program and some of the curriculums that they are already participating in. She said they are trying to reach every student and family of preschool age children for ten age-appropriate classes and admission to the program depends on student need. Vice Mayor Bowles thanked them for their program presentation. Council Member Stroud said children need to start education while they are young. Council Member Teague suggested also getting Parks and Recreation as well as the United Way involved. Towarnicki will take care of finalizing the checklist and returning that to the appropriate organization.



OFFICERS

PRESIDENT
RON RORDAM
BLACKSBURG MAYOR

PRESIDENT-ELECT
ROBERT K. CONER
GORDONSVILLE MAYOR

VICE PRESIDENT
KATIE SHELDON HANSHLER
LEESBURG COUNCIL MEMBER

PAST PRESIDENT
DAVID P. HELMS
MARION MAYOR

EXECUTIVE DIRECTOR
KIMBERLY A. WANK

MAGAZINE
VIRGINIA TOWN & CITY

May 23, 2016

Dear Manager,

I hope that you will take a personal interest in VML's Stairway to Success, our initiative encouraging local government support of early childhood education.

Whether we are elected officials or professionals who ensure that our governments function as efficiently and effectively as possible, we all have the same end goal: we want our communities to be better places in which to live.

One way we can do that is to find ways that we help children enter kindergarten ready to read and learn. There is no topic more relevant to our town, city, and county's futures. Investment today, before children enter school already behind their peers, is a much better course than paying for remedial education, dropout prevention, and sadly and all too often, juvenile incarceration.

We can help build a strong, resilient community able to successfully meet the demands of the future. By starting early, we can help our future residents be well-educated and prepared to be active, participating members of our communities.

Please take a few moments to look at the enclosed brochure outlining the Stairway to Success program. I hope you will take a leadership role in encouraging your locality's participation in the program.

Sincerely,

Ron Rordam
President, Virginia Municipal League
Mayor, Town of Blacksburg

P.O. Box 12164
RICHMOND, VIRGINIA 23244

13 EAST FRANKLIN STREET
RICHMOND, VIRGINIA 23219

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Fax 804/343-3758
www.vml.org

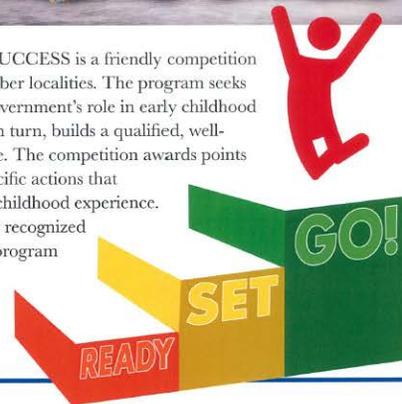
LOCAL GOVERNMENTS WORKING TOGETHER SINCE 1905

STAIRWAY TO SUCCESS

SUPPORTING EARLY CHILDHOOD EDUCATION



STAIRWAY TO SUCCESS is a friendly competition among VML member localities. The program seeks to increase local government's role in early childhood education, which in turn, builds a qualified, well-educated workforce. The competition awards points to localities for specific actions that enhance the early childhood experience. Participants will be recognized during an awards program at VML's Annual Conference on October 11 in Virginia Beach.



STAIRWAY TO SUCCESS

Steps to participate

- Step 1** Go to the Stairway to Success web page at www.vml.org to review the details and rules.
- Step 2** Adopt a resolution on the importance of early childhood education.
- Step 3** Download the digital application form and begin tracking your points.
- Step 4** E-mail your completed application form to VML at mfields@vml.org by August 25, 2016

Who's eligible?

Eligible participants include cities, towns and counties, but partnerships with other local government and regional agencies and with the private sector are encouraged.

What's the application deadline?

Completed applications must be e-mailed to mfields@vml.org no later than August 25, 2016. The form is available at www.vml.org.

Awards Categories



- Adoption of a resolution on the importance of early childhood education
- 1 or more activities totaling a minimum of **20 points**



- Adoption of a resolution on the importance of early childhood education
- 3 or more activities totaling a minimum of **30 points**



- Adoption of a resolution on the importance of early childhood education
- 5 or more activities totaling a minimum of **50 points**



SUPPORTING EARLY CHILDHOOD EDUCATION

Checklist of Activities

Complete details on the checklist of activities that will earn points toward the award are available on the application form at www.vml.org. Creative activities are encouraged. The common denominator is early childhood education. City, county and town officials are encouraged to develop their own approaches to supporting early childhood education.

The activities below can get you started and/or help you gauge the number of points that comparable activities would merit.

Also, **you can claim points for activities you are already doing**, such as participation in Read Across America, or support for storytelling programs at the local library, but VML encourages you to enter into new programs as well.



Five Points

Five point activities are designed specifically to encourage participation in the program and to take very little staff time to develop. Examples of activities that will earn five points include establishing a station for collection of donated art supplies, displaying preschoolers' art projects in public buildings or other activities of similar scope. Remember, too, you can receive credit for activities you are already doing.



Ten Points

Hold an art competition for preschoolers, recognize local preschool educators or provide financial support for the Virginia Preschool Initiative Program or Head Start, or undertake similar activities and you will earn 10 points.

Fifteen Points

Develop some creative programs on your own such as a nature program targeted at preschoolers, literacy initiatives and programs aimed at the parents of young children (such as CPR or effective parenting), and you will earn 15 points.



What happens if we win?

Winners in all categories will be notified by September 15. All winners will be honored during the awards presentation at the VML Annual Conference on October 11 in Virginia Beach.





For more information
Questions? Got to www.vml.org for details and/or to download the application form.
For further information, call Mary Jo Fields at (804) 523-8524 or e-mail mfields@vml.org

Stairway to Success Advisory Committee
Gina Patterson, Executive Director, Virginia School Boards Association
Anita James Price, Council Member, City of Roanoke
Tim Taylor, Mayor, Town of Strasburg
Pat Woodbury, Council Member, City of Newport News



"I am advocating that we find ways to enhance the early childhood experience to build a strong, resilient community able to successfully meet the demands of the future. Stairway to Success recognizes initiatives, tailored to our communities, that will allow our children to have a better chance of entering the school system on an even playing field. It is designed to give all our children the tools to be successful."

Ron Rordam, VML President, Mayor of Blacksburg



**RESOLUTION
IN SUPPORT OF EARLY CHILDHOOD EDUCATION**

WHEREAS, children's experience in their earliest years have a large effect on their entire lives; and

WHEREAS, early childhood education can particularly help children who are born with risk factors, whether economic, psychological, or physical; and

WHEREAS, children who have access to high quality early childhood education programs are better prepared for kindergarten and for success in school; and

WHEREAS, school readiness has economic and social benefits not only for the children who attend these programs but for all Virginians; and

WHEREAS, children who are kindergarten ready are more likely to make the most of their educational experience; and

WHEREAS, a successful kindergarten experience is the start to a successful completion of high school and preparation for a successful career;

NOW, THEREFORE, BE IT RESOLVED, on this 28th day of June, 2016, the Martinsville City Council recognizes the importance of early childhood education to children's future success in school and in life, and commends the teachers, volunteers, parents, community leaders and students involved in early childhood education for their contributions.

Danny Turner, Mayor

Consider adoption of a Council resolution in support of redistricting reform in Virginia – City Manager Towarnicki described OneVirginia2021 and the redistricting reform. Recently representatives contacted the City and requested to address Council urging redistricting reform. Martha Woody, a member of Virginia Organizing spoke to Council Members and recognized those members in attendance. One of the core beliefs is all people should be treated equally and their belief is the current Virginia districts may result in some votes counting more than others. Virginia Organizing strongly urges the adoption of the resolution to support redistricting reform in Virginia. Blake Wheelock of OneVirginia2021 described the organization's purpose and success in this venture. Council Member Hodge expressed concern for accountability if the redistricting reform is supported. Council Member Teague expressed his support and feels that reform is broadly supported. Mayor Turner says he does not feel the reform is supported by the Republican Party and he feels reform takes away the voter accountability. Ms. Woody says that the state districts are designed so that some votes will not count and the residents are not getting fair and equal representation. Hodge explained that what is fair in one person's opinion would not be fair in someone else's opinion. Vice Mayor Bowles and Council Member Stroud expressed their support. Turner expressed concern about the wording of the resolution, which states, "the Martinsville City Council fully supports and urges action to protect and promote democracy in Virginia through redistricting reform" and said he would not sign it since not all Council Members approve. Towarnicki suggested the word "fully" be removed from the Resolution. Council Member Teague made a

June 28, 2016

motion to adopt the resolution as edited; Council Member Stroud seconded the motion. Hodge and Turner voted nay; Bowles, Teague and Stroud voted aye.



RESOLUTION

IN SUPPORT OF REDISTRICTING REFORM IN VIRGINIA

WHEREAS, the City of Martinsville supports redistricting reform in Virginia for state legislative and congressional districts; and

WHEREAS, the City of Martinsville maintains that transparent and non-partisan legislative districting is a reform essential to build more trustworthy, accountable, and healthy democracy for our state and nation; and

WHEREAS, the City of Martinsville maintains that redistricting reform is necessary to eliminate the conflict of interest that allows General Assembly members to pick their voters; and

WHEREAS, the City of Martinsville maintains that eliminating political data would help resolve the problem of split precincts and divided jurisdictions throughout Virginia, and

WHEREAS, ~~action is needed now given the multi-year process required to amend the Virginia Constitution in order to institute a reformed redistricting process by the time the next redistricting occurs in 2021.~~

NOW, THEREFORE, BE IT RESOLVED on this 28th day of June, 2016, ~~the~~ Martinsville City Council ~~fully~~ supports and urges action to protect and promote democracy in Virginia through redistricting reform.

Danny Turner, Mayor

***** edit made, the word "fully" was marked through on the Resolution during Council meeting prior to Mayor Turner signing the Resolution *****

Consider setting a public hearing regarding rezoning property located at 925 Boden Street from R-9 Residential to C-3 Commercial – Susan McCulloch summarized the rezoning request. Bowles made a motion to set the public hearing for July 26, 2016. Council Member Hodge seconded the motion with all Council members voting in favor. Hodge asked if neighbors and property owners are in agreement. McCulloch explained issues that were brought up previously and at the meeting. Teague suggested that a clearer description of “privacy fence” be added to the agreement.

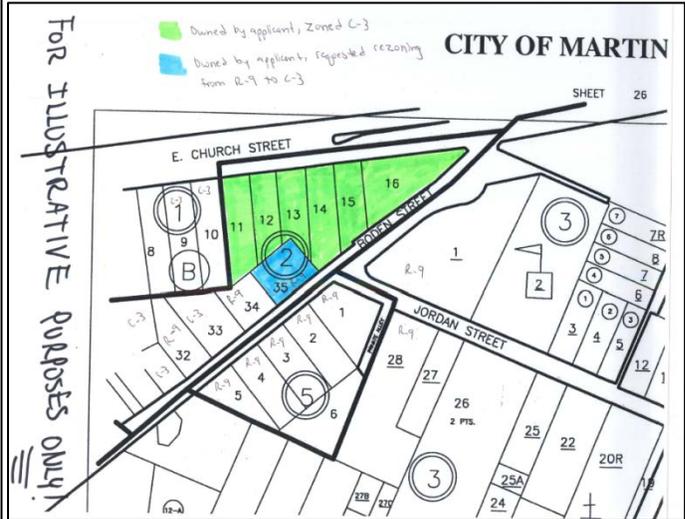
June 28, 2016

May 17, 2016

To: City of Martinsville Zoning Department
 City of Martinsville Planning Commission
 City of Martinsville City Council
 or to Whom it May Concern

I/we the undersigned understand that Sammy Wright, operator of Church Street Auto, has applied for rezoning of Lot 25 Boden Street adjacent to Church Street Auto from R-9 Residential to C-3 Commercial to be used for overflow parking of road ready vehicles for sale and for employee daily parking. Inoperable vehicles will not be stored on this lot and that screening fence will be erected as recently fence has been erected, once zoning is approved. Therefore, with this being said and agreed upon I/we do not object to this property being rezoned as applied for.

NAME	ADDRESS	DATE
Joseph P. Martin	921 Boden St	5/17/2016
Margaret Davis	1003 Cherry St	5/17/2016
Kenny Jones	1020 Jordan St	5/17/2016
Charles S. Summers	103 Cherry St	5/17/16
Will Martin	1034 Cherry St	5/17/16
Andrew J. Clark	1100 Cherry St	5/17/16
Demetrius Davis	1102 Cherry St	5/17/16



June 13, 2016

Mayor Danny Turner
 City of Martinsville
 55 W Church Street
 Martinsville, VA 24112

Dear Mayor Turner,

On Thursday, May 19, 2016 at 2 PM in Council Chambers, the Planning Commission held a duly advertised Public Hearing to consider a request from Sammy Wright to rezone Lot 925 Boden Street from R-9 Residential to C-3 Commercial.

Currently, the property owner is operating Church Street Automotive, a use allowed by-right. The property owner is requesting a rezoning of lot 925 Boden Street to use it for egress, to access adjoining property, and for overflow parking for his business.

Due to requests from neighbors and later the City, the applicant has erected a fence on a portion of the rear property line to buffer the inoperable vehicles from view on Boden Street. As requested by the City, the applicant has moved vehicles off of the residential lot and City right-of-way. Should the rezoning be approved, the applicant will install a fence around the lot to shield it from the residential neighbor.

Approximately 12 people were in attendance at the meeting. A person who has interest in the neighborhood spoke, stating that Mr. Wright should be a good neighbor and that he needs to maintain the lot and that the neighbors he spoke to prefer the shielding offered by the fence. Another person (non-adjacent), asked about the parking on the street, indicated concern about Jordan Street Parking and asked about a guard rail. An adjacent property owner spoke, but didn't speak for or against the rezoning.

In order to assure compliance with Virginia Code 15.2-2200, it is stated that the purpose for which this resolution is initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice.

The Planning Commission voted unanimously (6-0) to approve the rezoning with three conditions. They are as follows:

- 1) That the fence be built on the lot according to zoning requirements within 60 days after final approval should it be given
- 2) That the property owner continue to keep vehicles off of city right-of-way, which should be understood, but needs to be added for the record.
- 3) That 925 Boden Street remain free of vehicles until a fence is built

If approved, the official Zoning Map needs to reflect this change.

The Commission requests Council to schedule a public hearing to consider the rezoning of 925 Boden Street.

Regards,

Timothy Martin

Tim Martin
 Chair, City of Martinsville Planning Commission

TDM/sm



Consider approval of a Memorandum of Understanding with the Martinsville-Henry County Chamber of Commerce’s Partnership for Economic Growth (C-PEG) for certain services related to expansion of efforts involving small business development in the City of Martinsville for FY17 – City Manager Towarnicki summarized updates to the MOU from the previous year and pointed out key changes. Hodge asked about the business licensing with the Commissioner of Revenue. Towarnicki said that it had been shared that the process to get questions answered for zoning, permits, electricity, etc. could be complicated. Item F Community Business Launch program details were also updated. Initially this agreement was focused on the Uptown area but it will be expanded now with this new agreement. Council Member Teague made a motion to approve the MOU, Hodge seconded the motion and stated that she was pleased that the skilled trades certificate program is included. All Council Members voted in favor.

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING, (the "MOU") made and entered into this the 30th day of June, 2016 by and between the City of Martinsville, a municipal corporation created and existing under and by virtue of the laws of the State of Virginia (hereinafter referred to as "City"), party of the first part, and the Martinsville-Henry County Chamber of Commerce's Partnership for Economic Growth (C-PEG), party of the second part;

WITNESSETH:

THAT, WHEREAS the City of Martinsville desires to allocate resources toward small business development to include (but not limited to) recruitment, marketing, expanded technical support and services, incentive programs, etc., for the purpose of expanding the City's tax base, job creation, and increased business growth and activity in the Uptown and other commercial areas; and,

WHEREAS, C-PEG has agreed to contract with the City to provide those and related services for the FY17 fiscal year;

NOW, THEREFORE, in consideration of the mutual and respective covenants and agreements contained herein and made with respect to the performance of the services by C-PEG, the parties to this MOU hereby agree as follows:

1. **Term**— The term of this MOU shall cover a one (1) year period from July 1, 2016 through June 30, 2017. During and as part of the FY18 City budget deliberations, City Council and C-PEG will evaluate the results/success of the program and mutually agree regarding extension of the program for additional periods of time and/or any changes or modifications as may be needed in regard to the scope of work.
2. **Payment**— The City will compensate C-PEG for the services described in this MOU in the amount of \$60,000 for the FY17 fiscal year, payable in two installments of \$30,000 each in July, 2016 and January, 2017.
3. **Council Updates** - C-PEG will provide updates to City Council no less than on a quarterly basis, and more frequently if necessary to keep Council apprised of activities and efforts in regard to the execution of this MOU.
4. **Scope of Work**— The scope of work included under this MOU shall include at a minimum, the following:
 - a) CPEG will partner with PHCC in the development of a skills/trade/maintenance certificate program, collaborating with the IDEA Center and utilizing space in the business incubators may be needed. CPEG will seek funding to plan and implement this process. CPEG officials will continue to research top incubators regionally and nationally to gain insight into best practices and how those practices may be applicable to Martinsville.

- b) CPEG will continue to maintain a comprehensive list of incentives currently available through the City, MURA, CPEG, EDC, and others; will evaluate how effective those incentives are in fostering new and expanded small business development; will evaluate incentives offered in other communities; and will provide recommendations/suggestions regarding changes that might be beneficial. This information will be made available to businesses/prospective businesses, entrepreneurs, etc. as it currently exists in written and electronic format. Additional microloan funding will be sought as an additional benefit for businesses in Martinsville. CPEG will also continue to craft an aggressive incentive package for new businesses willing to locate in the City of Martinsville to include startup costs, utilities, telecom/MINET, staggered tax plans, etc. Efforts will be directed toward targeting selected "anchor" stores or businesses to complement what currently exists.
- c) CPEG will continue to research and create new activities and events other than those that currently exist for the Uptown area to help draw visitors/shoppers. CPEG will also discuss longer or altered hours for uptown merchants during such events. C-PEG will continue to facilitate an uptown planning process to determine appropriate ways to target incentives to assist with the development of unused/underutilized properties. CPEG will continue to visit Virginia Main Street communities that are realizing success to gain insight into best practices to replicate in the City of Martinsville. CPEG will also review prior retail strategy studies and make changes/additions/corrections to those studies to meet changing market conditions as well as to meet City needs and initiatives.
- d) CPEG will continue to work diligently to reach out to small businesses within the city limits to make them aware of any opportunities to assist with business development. This includes bulk mail, phone calls, one-on-one meetings, email blasts as well as utilizing MGTV as a conduit to deliver these messages. CPEG will also provide data regarding city businesses, the opportunities available for them, how the information is communicated to small businesses, and how many have taken advantage of any such opportunities.
- e) CPEG and the Chamber will continue providing mentoring as assistance for small businesses in both the City and the County and will develop a process to assign or match a staff contact with individual cases to assist in navigating through small business development issues. This process will move to a more intensive level with efforts geared toward development of a one-stop-shop/start-up-in-a-day concept for communicating from start to finish what it takes to have a successful business in our community. This includes business plan assistance, financial planning, permitting issues, legal, business licensing, zoning, efforts to identify a suitable space for start-up, parking/loading/unloading, etc. C-PEG will also continue to follow up with businesses on a regular basis.
- f) C-PEG will continue efforts related to the Community Business Launch Program initiated in FY16, providing follow-up as needed with those businesses awarded grants to ensure maximum opportunity for success. C-PEG will continue discussions with those businesses not awarded grants, seeking opportunities for funding and/or other start-up assistance as may be available for those specific situations. CPEG will continue with year 2 of Startup

Martinsville expanding the footprint to include all commercial areas of the City. They will once again partner with PHCC for the Entrepreneurial Bootcamp and a 2.0 class will be developed and scheduled.

5. **Changes/Additions**— During the execution of tasks related to this MOU, through frequent interaction between C-PEG, City Staff, and Council, there may be opportunities or need to refocus or redirect efforts. The City will provide assistance as needed in regard to information available through City records.
6. The City will maintain one seat on C-PEG's Board. Additionally, two members of the former Martinsville Uptown Revitalization Association (MURA) will occupy seats on C-PEG's Board.

IN WITNESS WHEREOF, Martinsville City Council, party of the first part, has caused this MOU to be executed in its name by its City Manager; and C-PEG, party of the second part, has caused this MOU to be executed in its name by its Board President; this the day and year first above written.

MARTINSVILLE CITY COUNCIL

C-PEG

BY: _____
City Manager

BY: _____
Board President

Hear a presentation regarding a possible project involving changes and upgrades to the City's wastewater treatment plant – Towarnicki summarized the wastewater treatment plant project, the sludge disposal process and welcomed representatives from Johnson Controls and

June 28, 2016

Wiley Wilson. Dan Knox of Johnson Controls, Tom Fitzgerald of Wiley Wilson, and other representatives were present. Fitzgerald summarized a possible wastewater sludge project including bio solids and aeration along with potential cost savings. Class A product is a pathogenic free, bacteria free and has no odor. Class B sludge still has odor. There are no land application sites for the Class B sludge the City currently has but there is potential for the Class A sludge for sod farms, tree farms, etc. Knox said the total project payback is around 15 years. Teague asked if this process would make the odor from the plant worse. Fitzgerald said it would not affect the odors resulting from the current process. Stroud asked about cost savings, Fitzgerald said there would be savings almost immediately with over \$400,000 in sludge disposal alone the first year. Towarnicki said once the plan is developed it would be added to the Asset Management Plan. Teague asked to see a graph of all expenses and payback compared to if the City did nothing with the new project proposal. Hodge asked the time frame, Fitzgerald estimated after final notice to precede it would take approximately fourteen months to complete the project. Towarnicki said there is potential to get another favorable financing deal for the City to support this project.

CITY OF MARTINSVILLE

WASTEWATER TREATMENT PLANT
Energy Efficiency Upgrades
Energy Performance Contract
Phase II – Johnson Controls

Dan Knox, PE
Tom Fitzgerald, PE
Lou Sterlacci, PM



City of Martinsville WWTP
Photo courtesy of USDA

UPGRADE SUMMARY

BIOSOLIDS – SLUDGE HANDLING AND DISPOSAL

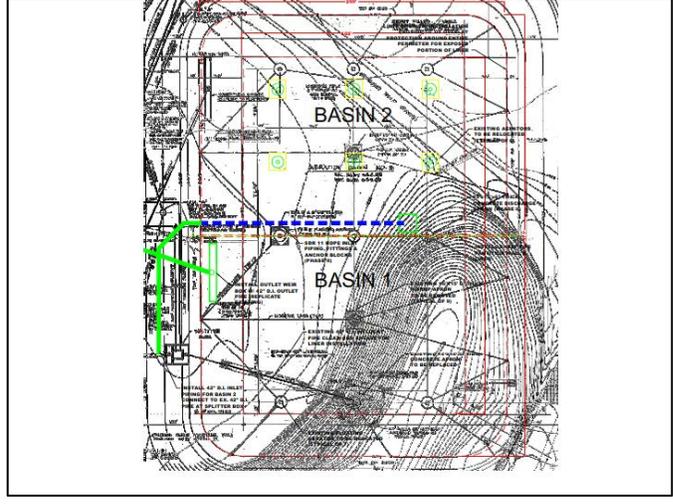
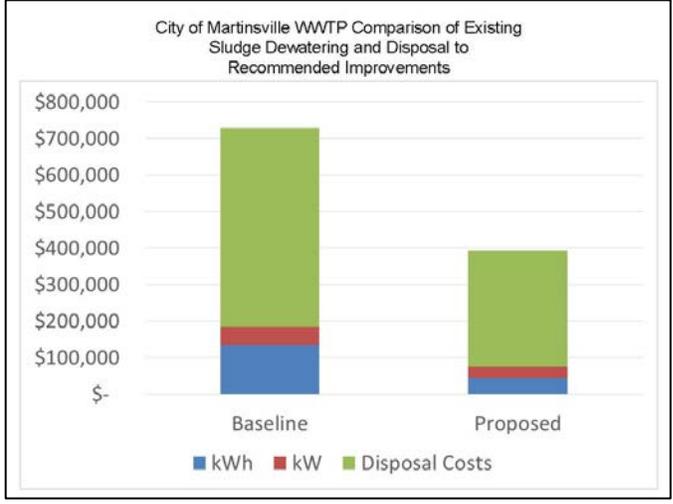
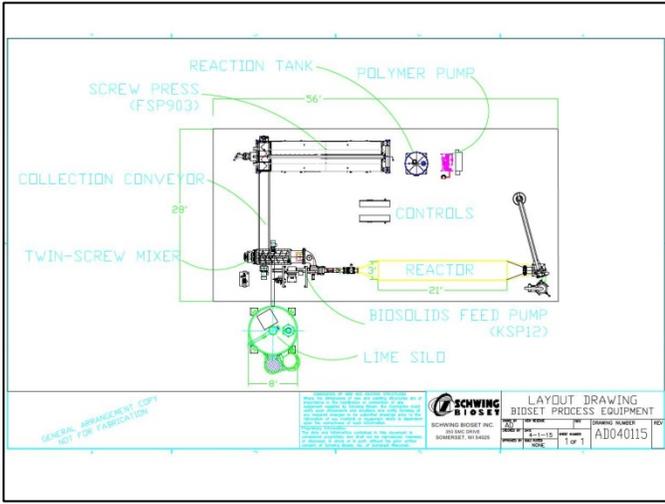
- i. REMOVE PLATE AND FRAME PRESS
- ii. INSTALL NEW "SCREW PRESS"
- iii. INSTALL NEW LIME STABILIZATION SYSTEM
- iv. ACHIEVE CLASS "A" TREATMENT
- v. ENABLE BENEFICIAL REUSE OF SLUDGE PRODUCT

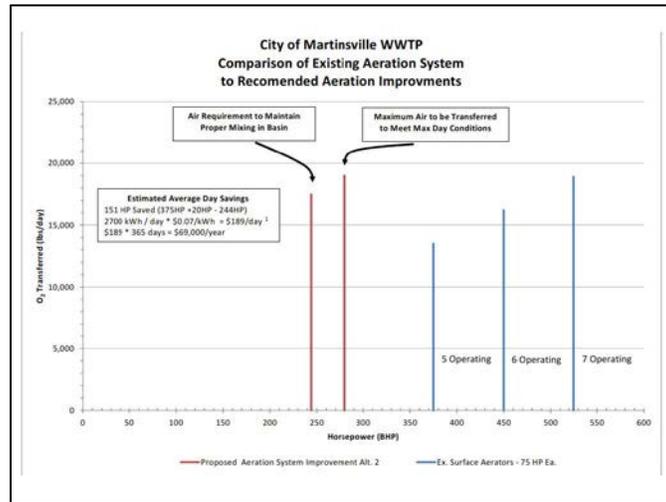
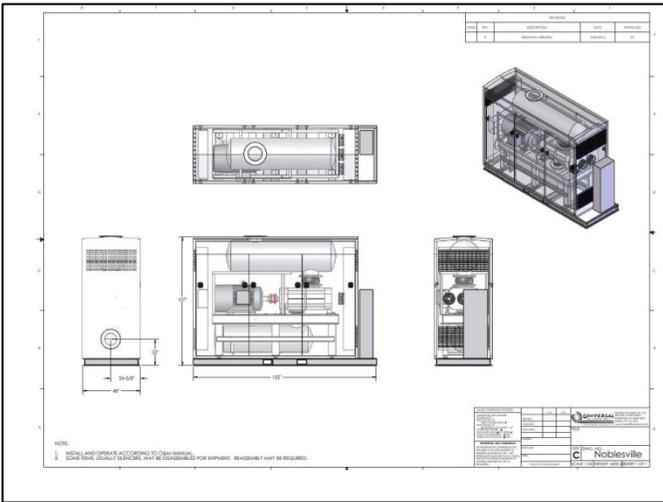
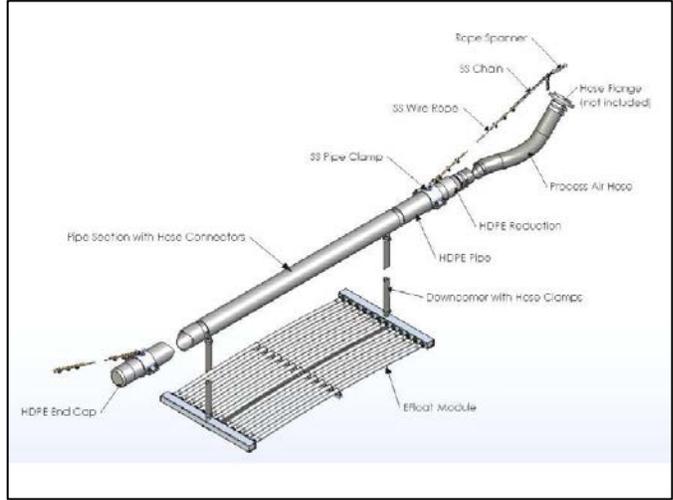
AERATION – LAGOON IMPROVEMENTS

- i. OPTIMIZE LAGOON SIZE BY DIVIDING BASIN INTO TWO CELLS
- ii. INSTALL NEW GEOTEXTILE LINER TO SOLVE LEAKAGE CONCERN
- iii. PROVIDE TWO INDEPENDENT TREATMENT CELLS
- iv. INSTALL NEW HIGH EFFICIENCY AERATION SYSTEM
- v. FUTURE FLEXIBILITY FOR ENHANCED NUTRIENT REMOVAL

Wiley Wilson | Rivanna Water and Sewer Authority







Comments by members of City Council – Mayor Turner read a letter from Congressman Morgan Griffin regarding recognition from Tree City USA from the Arbor Day Foundation. Stroud is excited that the City continues to move in a direction to save the environment and lower cost to do business. Bowles said the Governor invited her to the Governor’s mansion and highlighted decisions made regarding local education and she had spoken with the Secretary of Education and would be following up with the Deputy Secretary of Education. Bowles introduced her intern Sherrill Esdaile who is a rising sophomore at Magna Vista. Chief

June 28, 2016

Dunn shared details of a planned basketball tournament hosted by the Police Department and Parks and Recreation for Saturday July 30 at Frank Wilson Park beginning at 9am for youth up to age 18. Mayor Turner spoke on the challenge from the new Roanoke, Virginia Mayor to bring an all-star basketball team to Martinsville. He commended Zach Morris for helping organize this event as well as Hoops with Cops. Turner and Vice Mayor Bowles visited the Japanese Embassy again and hope that it will be beneficial to the City going forward. The Mustangs will be celebrating July 4 events on July 2 with fireworks. Martinsville Speedway will be holding July 4 events with free rides and The Gatlin Brothers. Local legislators have summoned AMP Ohio representatives to Danville so the Mayor, City Manager and others will be attending.

Comments by City Manager – Municipal building will be closed July 4. There will be a presentation on the Strategic plan program at the July 12 Council Meeting. He hopes that this program will be live on the City website within the week for the community to view and see updates on specific topics. Towarnicki recognized Andy Lash and Esther Artis for creating a user-friendly program. He plans to bring the Strategic Plan to Council twice a year.

Business from the Floor (not televised) – no one approached the podium

There being no further business, a motion was made by Council Member Teague to adjourn the meeting, seconded by Council Member Hodge with all Council Members voting in favor. The meeting adjourned at 9:40pm.

Karen Roberts
Clerk of Council

Danny Turner
Mayor

Date: July 12, 2016

Item No: 2.

Department: City Manager

Issue: Hear a presentation regarding a possible project involving changes and upgrades to the City's wastewater treatment plant.

Summary: At the December 9, 2014 Council meeting, staff was authorized to execute a Performance Contract Project Development Agreement with Johnson Controls for possible upgrades to the City's utility meters, conversion of street lighting to LED, and improvements/upgrades to the wastewater sludge process, with the understanding that information would be provided to Council at a later date regarding project construction cost, schedule, and project financing. Since that time staff has worked closely with Johnson Controls and the details of a possible project have been developed, much of the cost of which is covered by savings generated by the project.

Details have now been developed and basic project information was presented at the June 28th meeting. Since that time, additional information has been developed regarding project financials and the information will be presented at the July 12 Council meeting regarding several possible options, with the desired outcome of authorization to proceed with filing an application for funding through the Virginia Clean Water Revolving Loan program.

Attachments: None. Additional information will be presented at the meeting.

Recommendations: Several project options and costs will be discussed with a recommendation being made following the presentation.

Date: July 12, 2016

Item No: 3.

Department: City Manager

Issue: Hear an update on the City's 2016 Strategic Plan

Summary: In 2015, Council spent considerable time updating the City's Strategic Plan, and the plan was eventually approved and adopted in early 2016.

As was mentioned during discussions of the plan, one desired outcome was to have the document available online and continuously updated as tasks related to the various performance measures were completed. The plan is now available for viewing online and many of the performance measures are now accompanied with notes regarding efforts related to that specific element of the plan.

At the July 12 meeting an update of this process will be provided.

Attachments: None

Recommendations: No action needed by Council. This is being presented for information purposes for Council and the public.

**City Council
Agenda Summary**



Meeting Date: July 12, 2016
Item No: 4.
Department: Finance
Issue: Appropriation Approvals

Summary:

The attachment amends the FY16 Budget with appropriations in the following funds:

<u>General:</u>	\$ 266,925 – Grant funds & Reimbursements
<u>CDBG:</u>	\$ 1,708 – Refund
<u>Sewer:</u>	\$ 1,931,554 – SRI Project Reimbursement
<u>Water:</u>	\$ 720,000 – AMI Project Reimbursement
<u>Electric:</u>	\$ 650,000 – AMI Project Reimbursement

Attachments:
Consent Agenda 7-12-16

Recommendations: Approve

BUDGET ADDITIONS FOR 07/12/16

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY16</u>				
<u>General Fund:</u>				
01101917	442601	Categorical Other - State - EMS Four for Life		2,105
01322105	506114	EMS - Four for Life	2,105	
		Additional funding received over budget		
01101917	442701	Categorical Other - State - Fire Programs		3,804
01321102	506110	Fire Department - Fire Programs	3,804	
		Additional funding received over budget		
01100909	490104	Advance/Recovered Costs		258,116
01433166	506007	Health Center-Maintenance of Facilities	258,116	
		Renovation at Health Department Building		
01100909	490801	Recovered Costs - Senior Services		2,095
01714212	501300	Senior Citizens - Part-time Wages	1,303	
01714212	502100	Senior Citizens - Social Security	81	
01714212	502110	Senior Citizens - Medicare	19	
01714212	506049	Senior Citizens - Vehicle Fuels	692	
		Transportation Grant - April-June		
01100909	490137	Recovered Costs - Public Safety		805
01331108	501200	Sheriff/Corrections - Overtime	390	
01331108	502100	Sheriff/Corrections - Social Security	24	
01331108	502110	Sheriff/Corrections - Medicare	6	
01311085	501200	Police Department - Overtime	358	
01311085	502100	Police Department - Social Security	22	
01311085	502110	Police Department - Medicare	5	
		Off Duty Security reimbursements		
Total General Fund:			266,925	266,925
<u>CDBG Fund:</u>				
47100905	482905	Refund/Forgiveable Grant		1,708
47823521	503150	Uptown Revitalization Project-Legal Services	41	
47823521	509178	Uptown Revitalization Project-Refund of Project Funds	1,667	
		Refund of Forgivable Loan - 62-66 Fayette St		
Total CDBG Fund:			1,708	1,708
<u>Sewer Fund:</u>				
13103936	407700	Indebtedness - VRA Loan Proceeds		1,931,554
13551326	508224	Wastewater Maintenance - SRI Project - Phys. Plant Exp.	1,931,554	
		VRA Reimbursement #3		
Total Sewer Fund:			1,931,554	1,931,554
<u>Water Fund:</u>				
12103936	407701	Indebtedness - Loan Proceeds		720,000
12543313	508223	AMI Project - Physical Plant Expansion	720,000	
		AMI Project Reimbursement Requisition #2		
Total Water Fund:			720,000	720,000
<u>Electric Fund:</u>				
14103936	407701	Indebtedness - Loan Proceeds		650,000
14563338	508223	AMI Project - Physical Plant Expansion	650,000	
		AMI Project Reimbursement Requisition #2		
Total Electric Fund:			650,000	650,000