

AGENDA--CITY COUNCIL -- CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
7:30 pm Regular Session
Tuesday, January 24, 2017

7:30—Regular Session

Invocation & Pledge to the American Flag – Council Member Lawson

1. Consider approval of minutes of the January 9, 2017 Council Meeting and the January 10, 2017 Council Meeting. (2 mins)
2. Consider recognizing two Martinsville residents for their actions regarding a fire that occurred at 1120 Pine Hall Road on Sunday, January 15. (10 mins)
3. Hear a report from Robinson, Farmer, Cox Associates on the City's FY16 Audit (15 mins)
4. Consider a request from Martinsville Fire & EMS for an appropriation to proceed with replacement of an ambulance. (15 mins)
5. Hear an update from Community Development regarding the Zoning Ordinance update. (15 mins)
6. Hear an update on FY17 Telecommunications operations. (15 mins)
7. Consider acquisition of property located at 310 Hairston Street, Martinsville, Virginia. (10 mins)
8. Hear information related to the FY18 Budget process (5 mins)
9. Consider approval of consent agenda (2 mins)
10. Business from the Floor
This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should:
 - (1) **come to the podium and state name and address;**
 - (2) **state the matter that they wish to discuss and what action they would like for Council to take;**
 - (3) **limit remarks to five minutes;**
 - (4) **refrain from making any personal references or accusations of a factually false and/or malicious nature.****Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium.**
Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.
11. Comments by members of City Council. (5 minutes)
12. Comments by City Manager. (5 minutes)



City Council Agenda Summary

Meeting Date: January 24, 2017

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes from January 9, 2017 Council Meeting and January 10, 2017 Council Meeting

Summary: None

Attachments: January 9, 2017 Council Meeting minutes
January 10, 2017 Council Meeting minutes

Recommendations: Motion to approve minutes as presented.

January 9, 2017

A meeting of the Council of the City of Martinsville, Virginia was held on January 9, 2017, in Council Chambers, Municipal Building, at 5:00 PM with Mayor Gene Teague presiding. Council Members present included Gene Teague, Jennifer Bowles, Sharon Brooks Hodge, Kathy Lawson and Chad Martin. Staff present included City Manager Leon Towarnicki, Assistant City Manager Wayne Knox, City Attorney Eric Monday, and Clerk of Council Karen Roberts.

Mayor Teague called the meeting to order and advised Council would go into Closed Session beginning at 5:00 PM. In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Council Member Lawson, seconded by Council Member Hodge, with the following 5-0 recorded vote: Council Member Hodge, aye; Council Member Bowles, aye; Council Member Lawson, aye, Mayor Teague, aye; and Vice Mayor Martin, aye. Council convened in Closed Session to discuss the following matters: (A) Discussion of the award of a public contract involving the expenditure of public funds, including interview of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, as authorized by Subsection 29, and (B) Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7. At the conclusion of Closed Session at 6:20pm, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the Session. A motion was made by Hodge, seconded by Lawson, with the following 5-0 recorded vote in favor to return to Open Session: Council Member Bowles, aye; Council Member Lawson, aye; Council Member Hodge, aye; Mayor Teague, aye; and Vice Mayor Martin, aye.

There being no further business, Council Member Bowles made the motion to adjourn the meeting, motion was seconded by Council Member Hodge with all Council Members voting in favor. The meeting adjourned at 6:25pm.

Karen Roberts
Clerk of Council

Gene Teague
Mayor

January 10, 2017

The regular meeting of the Council of the City of Martinsville, Virginia was held on January 10, 2017 in Council Chambers, Municipal Building, at 7:30 PM with Mayor Gene Teague presiding. Council Members present included Gene Teague, Chad Martin, Jennifer Bowles, Sharon Brooks Hodge, and Kathy Lawson. Staff present included City Manager Leon Towarnicki, City Attorney Eric Monday, Clerk of Council Karen Roberts, Finance Director Linda Conover, and Police Chief Sean Dunn.

Mayor Teague called the meeting to order and advised Council would go into Closed Session beginning at 7:00 PM. In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Council Member Lawson, seconded by Council Member Hodge, with the following 5-0 recorded vote: Council Member Lawson, aye; Mayor Teague, aye; Vice Mayor Martin, aye; Council Member Hodge, aye; and Council Member Bowles, aye. Council convened in Closed Session to discuss the following matters: (A) Appointments to boards and commissions as authorized by Subsection 1, and (B) Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7. At the conclusion of Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the Session. A motion was made by Bowles, seconded by Lawson, with the following 5-0 recorded vote in favor to return to Open Session: Council Member Hodge, aye; Mayor Teague, aye; Council Member Lawson, aye; Council Member Bowles, aye; and Vice Mayor Martin, aye.

Council Member Hodge made a motion to reappoint Bernadette Moore to the Arts and Cultural Committee as the Piedmont Arts Association Representative for a 3-year term ending December 31, 2019, to reappoint Imogene Draper to the Arts and Cultural Committee as the Citizen Appointee for a 3-year term ending December 31, 2019, and to appoint Beth Stinnett to the Arts and Cultural Committee as the EDC Representative for a 3-year term ending December 31, 2019. Vice Mayor Martin seconded the motion with all Council Members voting in favor.

Council Member Bowles made a motion to appoint Felecia Watkins to the Comprehensive Services Act Community Policy and Management Team for an unexpired 2-year term ending December 31, 2017. Vice Mayor Martin seconded the motion with all Council Members voting in favor

Council Member Hodge made a motion to appoint Kathy Lawson to the West Piedmont Planning District Board of Commissioners for a 4-year term ending December 31, 2020. Vice Mayor Martin seconded the motion with all Council Members voting in favor.

January 10, 2017

Following the invocation by Council Member Bowles and Pledge to the American Flag, Mayor Teague welcomed everyone to the meeting.

Consider extending the City's participation in the I-73 Coalition for an additional 12 months, through the end of 2017 – City Manager Towarnicki welcomed John Stirrup of Alcalde and Fay, Government and Public Affairs Consultants who presented a brief update on the I-73 Coalition including organizations that they had met with, federal and state studies, funding, future planning, and the purpose of the Regional Transportation Authority. Stirrup said Senator Stanley had been a great patron of his project and it is beneficial to have someone managing the coalition on a daily basis. Council Member Hodge asked if they were trying to encourage Henry County to support the project. Stirrup said Henry County had not made a final decision yet so they continue to work with them. Council Member Bowles thanked him for attending and said he had shed more light on how negotiations were being handled. Stirrup said they are very excited about the American Energy and Infrastructure Act and the Overseas American Corporate Taxation Reduction. Hodge made a motion to extend the contract another year; Bowles seconded the motion. Hodge explained that she deliberated a great deal and she believes it would be a hindrance if the City did not support the project. All Council Members voted in favor.

THE INTERSTATE 73 COALITION, LLC

TO: Leon Towarnicki, City Manager

FROM: ROB CATRON AND JOHN STIRRUP
CO-EXECUTIVE DIRECTORS

DATE: DECEMBER 19, 2016

RE: INTERSTATE 73 COALITION, LLC SUCCESSSES TO DATE

This is an update on the progress and successes we have assisted with since the formulation of the Coalition.

In addition to raising the level of awareness of Interstate 73 and its benefits to the public, the media, the Governor, Members of the General Assembly, the Virginia Congressional Delegation, the multi-state Interstate 73 Corridor Congressional Delegation, Members of Congress on the Committees of Jurisdiction and the US Department of Transportation, we have been successful in our approach to the Commonwealth Transportation Board (CTB). The CTB recently reprogrammed two statutory I – 73 earmarks to utilize the funds in conjunction with US Route 220 / I-73 upgrades.

Federal

Interstate 73 compact legislation – working with several Members of Congress who serve on the Transportation and Infrastructure Committee of the House and their staffs, we developed Interstate 73 Coalition legislative language which allow for the establishment of an Interstate 73 Compact Commission. The language was included in the House version of the Transportation Reauthorization legislation and ultimately adopted by the conference committee. The language remained in the final version passed by both Houses and was signed into law by the President.

State

The Interstate 73 Corridor Development Fund – **patroned** by Senator Bill Stanley, SB 197 would reallocate and transfer the U.S. Route 58 Corridor Development Fund and Program to Interstate 73 upon completion of the U.S. Route 58 Corridor Development Program and after the Commissioner of Highways state the U.S. Route 58 project has been completed. Currently, \$40 million is allocated annually to the Route 58 project. Working with Members of the State Senate and their staffs, we were able to secure passage in the Senate by a vote of 24 - 16. Unfortunately, when sent to the House of Delegates, the bill did not pass at the Committee level.

Interstate 73 Compact legislation – also **patroned** by State Senator Bill Stanley, SB 847, amended the Virginia Code Section 33.2 to establish the Interstate 73 Transportation Compact. This legislation supports the study, development and promotion of the design, construction, financing and operation of the Interstate Corridor through the Commonwealth of Virginia and the states of South Carolina, North Carolina, West Virginia, Ohio and Michigan.

Working with Members of the region's delegation as well as other Members of House of Delegates and State Senate we were able help ensure the bill's passage by both Houses. It was signed into law by the Governor.

Moving forward in 2017

State

We have a plan going forward in the 2017 Legislative Session to work to create a regional transportation authority. If passed, the region could determine which local transportation projects to fund with dollars raised locally. We will continue to create support for the construction of I-73 and inform gubernatorial candidates about I-73 and lobby for them to adopt I-73 as part of their campaign platform.

We will also continue to lobby the Commonwealth Transportation Board members to **ove** I-73 forward with required environmental studies and planning.

Federal

Several funding mechanisms currently exist, including TIFIA and TIGER, which are opportunities for the Interstate 73 Coalition. Given the new Administration, it is an open question what these funding mechanisms will look like or if they will exist – it will take a bit of time to determine.

The President-Elect has indicated a new funding opportunity that is worth exploring: the American Energy and Infrastructure Act – if it comes to fruition, the legislation would leverage public-private partnerships and private investments, to spur \$1 trillion in infrastructure investment over ten years.

In addition, the President-Elect has indicated he will sign legislation that reduces the corporate tax rate from 35% to 15% and the trillions of dollars of American corporate dollars held overseas can be brought back at a 10% rate. Those funds would be dedicated to national infrastructure improvements.

We will look to take advantage of any and all financial opportunities as it relates to funding I-73 or upgrading US Route 220.

ALCALDE & FAY
GOVERNMENT & PUBLIC AFFAIRS CONSULTANTS

PRESENTATION TO THE MARTINSVILLE CITY COUNCIL

THE INTERSTATE 73 COALITION, LLC UPDATE

JANUARY 10, 2017

1

ALCALDE & FAY
GOVERNMENT & PUBLIC AFFAIRS CONSULTANTS

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2

RAISE AWARENESS OF THE INTERSTATE 73 AND ITS BENEFITS

- The Public
- The Media
- Office of Governor McAuliffe
- The Virginia General Assembly
- Virginia Congressional Delegation
- Corridor Congressional Delegation
- Congressional Committees of jurisdiction
- US Department of Transportation
- Commonwealth Transportation Board



3

FEDERAL

- Interstate 73 Compact language was included in the Transportation Reauthorization Bill. Passed by both Houses of Congress.
- Signed into law by the President.
- Allows for the establishment of an Interstate 73 Compact Commission.
- Commission comprised of 7 members from each of the 6 Corridor states.
- Provides for the study, development and promotion of a plan for the design, construction, financing and operation of the Interstate 73 Corridor through Virginia, South Carolina, North Carolina, West Virginia, Ohio and Michigan.



4

STATE

- The Interstate 73 Compact Legislation – SB 847 introduced by Senator Stanley allows the establishment of the Interstate 73 Compact omission of the 6 Corridor states. Passed both Houses of the General Assembly and signed into law by the Governor.
- The Interstate 73 Corridor Development Fund – SB 197 would reallocate and transfer the U.S. 58 Corridor Development Fund and Program to Interstate 73 upon completion. Currently, \$40 million is allocated to the Fund annually.
- Passed the Senate, failed in the House of Delegates.
- Reintroduced in the 2017 General Assembly Session.



5

MOVING FORWARD IN 2017

State

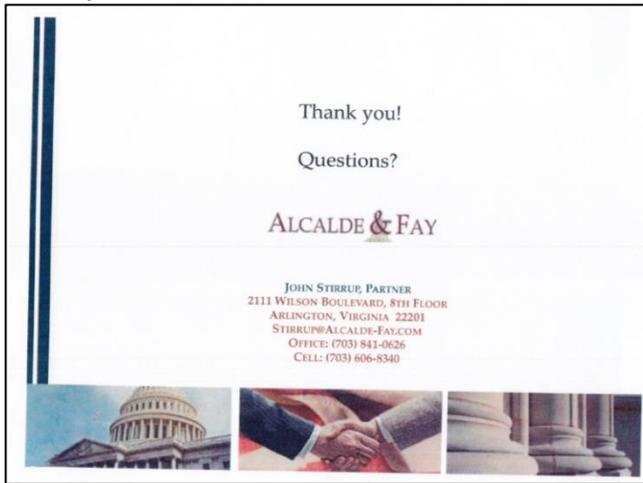
- Regional Transportation Authority – if successfully, passed the region could determine which transportation projects are funded with locally raised funds
- The Interstate 73 Corridor Development Fund SB 806 – identical legislation from 2016 session
- Commonwealth Transportation Board – continue to work with the CTB members to move the required environmental studies and plans forward.

Federal

- TIFIA and TIGER funding opportunities – programs still in place, but could be altered in the next Administration
- The American Energy and Infrastructure Act – the legislation would leverage public-private partnerships to spur \$1 trillion in infrastructure investment over ten years.
- Overseas American Corporate Taxation Reduction – reduces the tax rate on American corporate dollars earned overseas to 10% - funds would be dedicated to infrastructure improvements.
- Seek any and all financial funding opportunities.



6



Consider approval of minutes from the December 13, 2016 Council Meeting and the January 3, 2017 Organizational Meeting – Council Member Hodge asked that the school appropriation amount in the December 13, 2016 minutes be corrected. Hodge’s name was listed incorrectly in the January 3, 2017 minutes, which was corrected prior to the meeting. Vice Mayor Bowles made a motion to approve the minutes as amended; Hodge seconded the motion with a 5-0 Council vote in favor.

Conduct a public hearing on the City’s request to amend the Northside CDBG Contract – City Manager Towarnicki reminded Council of the action requested at previous meetings, stating that documents for those actions have been submitted and the public hearing was advertised. Towarnicki welcomed Janet Jonas with Community Planning Partners who was in attendance to answer any questions. Mayor Teague opened the public hearing. Because no one came forward to speak, Teague closed the hearing.

<p>activities in accordance with the following standards:</p> <ul style="list-style-type: none"> Property with an acquisition cost less than \$1,000 may be used for other activities without reimbursement to the Federal Government or may be sold on the open market; Property with an acquisition cost of \$1,000 or more may be used or sold provided that the Grantee receives approval from DHCD and compensation is made to DHCD. The amount of compensation shall be computed by applying the percentage of federal participation in the cost and use of the original purchase to the under depreciated value of the property as set forth above; or If a Grantee has no need for the property and yet it continues to be useful, then a request for disposition instructions must be sent to DHCD. In response to this request, DHCD may instruct a Grantee to transfer or sell the property. <p>Expendable Personal Property</p> <p>Expendable personal property refers to all tangible personal property other than nonexpendable. Examples of expendable personal property are office supplies and lumber.</p> <p>Contract Amendments</p> <p>The Grant Manager is expected to manage the project according to the activities set forth in the CDBG Agreement. However, in rare cases,</p> <p>changes must be made. This requires an official contract amendment to the CDBG Agreement that has been signed and executed by the Grantee and DHCD.</p> <p>No amendment that significantly alters the scope or objectives of the project as set forth in the approved Grant Proposal and CDBG Agreement will be allowed, except as indicated below. No modification of project activities is allowed which will decrease the scope of the project.</p> <p>If a project changes in such a manner as to significantly affect the project activities but not decrease the intended benefit of the LMI persons for whom the project was funded, an amendment to the CDBG Agreement may be in order. The following steps are required in amending the CDBG Agreement:</p> <ol style="list-style-type: none"> 1. A letter signed by the Chief Executive Officer, who executed the CDBG Agreement, must submit a letter to the Associate Director of DHCD, outlining the requested changes and an explanation as to why they are necessary. This letter might need to be accompanied by appropriate support documentation, including a revised Management Plan, Performance-based Project Budget or project area map. The letter and appropriate support documentation must be uploaded into "Reports and Communication" in CAMS as a correspondence document; 2. Upon receipt of the request, DHCD will review the substance and contributing <p>conditions involved in the change to determine whether the change is justified. No contract amendment will be approved which results in a project which would not have been approved for funding in the selection competition in which the initial proposal was rated; and</p> <ol style="list-style-type: none"> 3. A formal acknowledgment of the amendment will be transmitted by DHCD and must be executed by both the Grantee's authorized official and the Deputy Director of DHCD. <p>If an amendment request is approved by DHCD, the Grantee must not obligate any funds for affected activities until the following steps have been taken:</p> <ul style="list-style-type: none"> • An Environmental Assessment must be undertaken and an Environmental Review completed if the amendment would affect the type or scope of the project activities; and • A properly advertised public hearing must be held if the proposed change in scope results in a change in the proposed beneficiaries. <p> Consult with your Community Development Specialist as soon as you perceive a need for a contract amendment to ensure you know what support documentation will be required.</p> <p>Compliance Reviews</p> <p>To ensure the project complies with DHCD's program requirements, the Community Development Specialist will</p> <p>conduct on-site compliance reviews. The Grant Manager is expected to assist the Community Development Specialist with the scheduling of the review by making sure that all key staff and consultants are available to answer the Community Development Specialist's questions.</p> <p>When the review is conducted will be determined by the degree or amount of progress on the project. An interim compliance review is generally done around forty-five (45) days after construction begins but not later than 14 months after the CDBG Agreement's execution. A final compliance review will be scheduled when approximately 85% of the CDBG funds have been drawn down.</p> <p>Prior to the compliance review, the Grantee will receive a letter that will announce the date, time, and place of the review, and identify the program areas to be reviewed. Each applicable area is reviewed through source documentation so it is imperative that the Grant Manager makes sure the program files are complete and up to date.</p> <p>The letter may include an <i>Annual Expenditure Report</i>, which the Grantee must complete prior to the Community Development Specialist's arrival. The necessary support documentation for all CDBG and leverage expenditures to date must be available.</p> <p>The Grant Manager must arrange for an office space where the Community Development Specialist can review the files.</p> <p>In addition to reviewing the project files, the Community Development Specialist</p>	<p>Chapter 4: Grant Management 12/03/2012</p> <p style="text-align: right;">39</p>
	<p>Chapter 4: Grant Management 12/03/2012</p> <p style="text-align: right;">40</p>

January 10, 2017

Consider a request from the Martinsville City School Board for an appropriation in the amount of \$614,509, the amount of FY16 unexpended school funds – City Manager Towarnicki explained the fund balance, the asset balance and other budget items. Council Member Hodge asked for clarification when using the FY16 fund balance to balance the FY17 fund balance. Linda Conover, Finance Director says it's hard to pinpoint the exact total since the amount varies each day. Mayor Teague welcomed Dr. Talley and Dr. Montgomery to the podium. Montgomery said the best way to get all schools accredited would be to hire back more teachers. She discussed current budget deficits for 2016-17, reductions made to date, assistant principal status, the need to hire tutors and said the schools have a deficit in their budget of over \$700,000. Council Member Bowles asked Mr. Talley if he felt the change to move the 5th graders back to the elementary school could get students to return. Talley said he felt that change could bring some of those students back. Hodge said she anticipated that the money would be spent that was allocated, part of the reason the money was returned was the system had 30 less teachers, some which have been rehired. She pointed out that all schools now have assistant principals. Teague said the question is would the schools continue to under spend the budget this year. Talley said they need the money immediately for tools and tutors because the students are the City's greatest resource. Council Member Lawson asked if moving fifth graders back to the elementary school would be an additional cost. Talley said there would be no cost to move them back. Vice Mayor Martin asked hypothetically, if the money was awarded, where would it be used? Talley said additional staff would be hired and current personnel would be paid. Teague said the largest reduction was from governor's budget and the loss of students. If the City provides the funds then that would not be sustainable going into the new year. Teague said he would be willing to revisit the request in the coming months but does not feel comfortable awarding the full amount of the fund request at this time. Bowles shared her desire to award the request and referenced the previous Superintendent buy-out. Hodge said she felt this is a priority and Council should look at other expenditures that could be cut instead. Hodge made a motion to return the requested 614,509; Bowles seconded the motion. Martin said he does not feel it's the fault of the citizens, school board or other departments but he feels that it needs to be done for the students. Teague voted against the request; Hodge, Bowles, Lawson and Martin voted in favor.



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January 5, 2017

The Martinsville City School Board has set the following goals for Dr. Zeb Talley, Superintendent, for the 2016-17 school year:

- To improve the academic achievement at all schools toward full accreditation;
- To provide a safe learning environment for students and staff;
- To maintain a high level of communication among staff and the community; and
- To recruit, hire, retain, and support a high quality teaching staff.

Budget Issues for 2016-17 are:

- Loss of students due to dissatisfaction with the school system, resulting in a significant loss of state funds;
- Raises given to teachers with the state eliminating the funding, after teacher contracts signed;
- A \$350,000 reduction in local funds for the current school year; and
- A large amount of the money unspent in FY16 was due to the 30 vacancies that were not filled in 2015-16
- The governor's budget adjustment resulted in a loss of funds
- The former superintendent's retirement cost the division funds that were not allocated

Recognizing that the only way to improve student achievement is to put high quality teachers in the classroom and giving them the support they need, the following changes have been made in the current school year:

- Central office has been reduced and persons put back into schools;
- Assistant principals were put back in schools to restore safety issues and allow principals to concentrate on instruction. No additional funds were requested;
- Changes in personnel were made to put the right people in the right places to support teachers and students;
- Twenty-four teachers have been hired this year to fill the 30 positions vacant from last year;
- Plans are in place to hire reading tutors to work with individual students at elementary schools, recognizing that reading is the key to future academic success;
- MAP Benchmark Testing has been added to see where students are in passing SOL tests and what support is needed. We must provide that support;
- Strong communication has been implemented at all levels with the expectation that all phone calls and emails will be returned promptly.

We ask for your support by allowing us to keep unspent funds for FY16 in the amount of \$614,509 in order to keep the positive momentum and give our students and teachers what they need.

Thank you for your consideration.

Joan Montgomery, Chairman, Martinsville City School Board

January 6, 2017

Current Budget Deficits for 2016-17

1. Loss of 137 students resulting in state funding loss	\$896,000
2. Teacher raises with loss of state funding	\$116,000
3. Decrease in sales tax revenues from state	\$15,000
4. Superintendent buy-out	\$137,637
5. Governor's Budget reduction	\$170,000
TOTAL:	\$1,334,637

Reductions Made to Date

1. Personnel Changes (K, 1 st grade, 2 nd grade, LEP, Sp.Ed., LEP, SRO, Inst.Cord, Human Resources, Maintenance, 4 CO positions, contractual agreements)	\$340,000
2. Not buying budgeted school bus	\$40,000
3. Not filling 6 positions or with substitutes	\$257,000
TOTAL:	\$637,000
ESTIMATED DEFICIT:	\$697,637

Other Changes or Needs

- Assistant Principals (from central office staff at no cost to division)
- We need to hire 4 reading tutors for elementary schools for equity

Hear an update from Amanda Witt of the M-HC Chamber of Commerce regarding activities related to the City/C-PEG Small Business Development contract – Amanda Witt updated Council on successful events including the OctoberFest, Uptown Trick-or-Treat, Small Business Saturday and she looks forward to the Uptown concert series and Cinco de Mayo. The Farmers Market extending dates due to continued success and both funds and materials have been donated to extend the market location. The Incubator is at 90% occupancy with one business having lease and another business joining late January, which will increase occupancy to 94% including 3 virtual tenants. A planning session will be scheduled with Patrick Henry for second floor plans. Start Up Martinsville will expand this next year with a 2.0 refresher course for those who participated previously. Witt said she hopes to open this year's program to 30 small businesses up from 16 in the previous session. The deadline for applications is February 17 and a committee will meet to decide who will participate. All 2016 Startup recipients are still in business. This year's FastTrack theme is Light up Martinsville-Henry County. MURA is picking up and she thanked Mickey for the publicity the Martinsville Bulletin has provided. Vice Mayor Martin asked about the schedule crossover with the EDC program. Witt says that they hope the programs can complement each other and they hope those schedules can be worked out in the future.

Hear an update from Martinsville Mustangs' General Manager Brian McConnell – Mr. McConnell recapped the 2016 successful season with over 1,000 in attendance at weekend games and over 2,000 in attendance on fireworks nights. They are planning several great promotions this coming season including a Star Wars promotion. They have invested in a sales training kit to boost attendance and will offer new ticket packages. Opening Day is May

January 10, 2017

31, 2017 and schedules are finalized. June 10, July 1 and July 28, 2017 will be fireworks nights. Council Member Bowles asked what challenges they faced for the new season. McConnell said the rain was an issue last season as well as some problems with the field being an older park. Council Member Hodge asked City Manager Towarnicki if there was anything the City could do to correct the field. Towarnicki said the turf project was completed a few years ago, lighting is good, dugouts are good but he hears concerns about the restrooms, the small concession stand, the press box is small and no covered seats. He agrees there are several issues that need correcting but obtaining money will be the challenge. He said the field is used from mid-January through November with over 120 games on average. Coastal Plain League would consider hosting the All-Star event at Hooker Field if covered seating was available. Vice Mayor Martin asked if the team included any local players. McConnell said they are working on that and they are considering accepting junior college players in the future.

Hear an update from Electric Department staff regarding the recent power outage – City Manager Towarnicki explained there was a widespread power outage on January 2-3 during the night around 11:00pm lasting 3-4 hours and affecting a large area of the city. Complaints have been received because residents called to report the outage but were not able to reach anyone. The City's former call center ICF exited their contract recently so calls were being handled by the water plant staff after hours. The Call-in service contract was bid out and a new organization has taken on the responsibilities. Unfortunately, the power outage happened during the transition. Discussions are being held on how to get the information and updates to the residents. Council Member Hodge asked about the Code Red system. Durwin Joyce of the Electric Department explained that the power was out in some areas up to 6 hours and included two substations. Mayor Teague asked if the employees automatically know when there is an outage or do the citizens need report it? Joyce said the Electric department receives notification without residents calling. Council Member Lawson explained if a resident is aware of a transformer blown or a down wire that it is helpful to alert the electric department of the location. Lawson asked if there was a better way to communicate updates to residents. Joyce explained that People's Choice would have a voice mail with updated information for callers. Hodge asked about the Code Red or push notification. Joyce said one issue with Code Red is they can only pick a general area of the City, which could include people who are affected. Teague said he saw concerns posted to Facebook and suggested a response be added to the City Facebook page as well as the website. Joyce explained that they want to get the information to people as soon as possible but they want to keep it trim and post updates in one central location. The website is being updated and there may be an alert button at the top that can be updated by any City department as necessary.

January 10, 2017

Consider approval of consent agenda – Council Member Lawson made a motion to approve the consent agenda as presented; Council Member Bowles seconded the motion with all Members in favor.

BUDGET ADDITIONS FOR 1/10/2017				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY17				
General Fund:				
01100909	490104	Advance/Recovered Costs		1,714
01331108	501300	Sheriff/Corrections - Part-time & Temporary w/ag	1,270	
01331108	502100	Sheriff/Corrections - Social Security	79	
01331108	502110	Sheriff/Corrections - Medicare	18	
01331108	506008	Sheriff/Corrections - Vehicle Equipment & Maint.	254	
01331110	506200	Sheriff/Annex - Prisoner Allowance	93	
		Reimbursement from Henry County for litter pickup - November		
01100909	490137	Recovered Costs - Public Safety		438
01331108	501200	Sheriff/Corrections - Overtime	114	
01331108	502100	Sheriff/Corrections - Social Security	7	
01331108	502110	Sheriff/Corrections - Medicare	2	
01311085	501200	Police Department - Overtime	293	
01311085	502100	Police Department - Social Security	18	
01311085	502110	Police Department - Medicare	4	
		Off Duty Security reimbursements		
01100909	490104	Advance/Recovered Costs		1,000
01321102	506130	Fire Dept. - Repair & Maint.-Burn Building	1,000	
		Reimbursements for training supplies		
01102926	405555	Federal Categorical - Brownfields Grant - EPA		10,622
01812247	503136	Brownfields - Professional Services - Consultant	10,622	
		Project reimbursement		
01101917	442401	Categorical Other State - Confiscated Assets - Police		288
01311085	506078	Police Dept - Conf Assets State	288	
		State Asset Forfeiture Proceeds		
01102925	436103	Byrne/JAG Grant - Police Department		33,896
01311085	506082	Police Department - Byrne/JAG Grant Program	33,896	
		Federal grant award		
01101918	443312	State Grant - JAG/LLEBG		3,675
01311085	506082	Police Department - Byrne/JAG Grant Program	3,675	
		State Grant		
01101917	442701	Categorical Other State - Fire Programs Fund		9,909
01321102	506130	Fire Dept. - Repair & Maint.-Burn Building	9,909	
		Additional funds received		
Total General Fund:			61,542	61,542
Water Fund:				
12103936	407701	Indebtedness - Loan Proceeds		15,009
12543313	508223	AMI Project - Physical Plant Expansion	15,009	
		AMI Project Reimbursement Requisition #8		
Total Water Fund:			15,009	15,009
Electric Fund:				
14103936	407701	Indebtedness - Loan Proceeds		147,888
14563338	508223	AMI Project - Physical Plant Expansion	147,888	
		AMI Project Reimbursement Requisition #8		
Total Electric Fund:			147,888	147,888
Sewer Fund:				
13103936	407700	Indebtedness - VRA Loan Proceeds		759,876
13551326	508224	Wastewater Maintenance - SRI Project - Phys. Pl.	759,876	
		VRA Reimbursement #5		
Total Sewer Fund:			759,876	759,876

Mayor Teague announced that business from the floor would be televised going forward. Residents must state their name, address, the issue they would like to discuss and what action they would like to see Council take to resolve the issue. Residents must refrain from making personal references or false accusations and their time will be limited to 5 minutes.

Business from the Floor – Ural Harris, 217 Stewart Street expressed concern about the City School appropriation of funds, stating he believes the City needs to support the schools however; it appears the school system is losing students but still requiring the same amount of money with no results. He would like to see better communication of where the money is used and feels that by approving the appropriation it has complicated the budget for next year even more. He would also like to see an update from Council regarding the medical school at the next council meeting along with the pay back status.

January 10, 2017

Comments by members of City Council – Council Member Bowles said she was happy that the Comments from the Floor section would again be televised, explaining that the citizens expressing concerns at that time reduced when Council decided not to televise it. She stated that the Lady Bulldogs are doing well. Bowles reminded residents that the City schools would be closed Wednesday. Vice Mayor Martin reminded residents of Martin Luther King, Jr. holiday and several local events being held. Council Member Lawson said there would be a Go Virginia meeting on January 18, 2017. She asked City Attorney Monday if there was an ordinance in the City regarding rental properties and required smoke detectors. She announced that the Martinsville High School Jazz Band would hold a public concert and dinner February 10, 2017. Mayor Teague reminder Council of the VML meeting on January 25, 2017 for any Council Members who would like to register. Teague mentions a calendar of events provided in the past of ribbon cutting, chamber events, etc. and requested that be made available again so Council can be represented at those events.

Comments by City Manager – City Manager Towarnicki explained that at the next meeting there would be a presentation of the FY16 audit. On that day, a representative will be available for Council members to meet with one-on-one to ask questions. He asked if there were any questions to please forward those to him or Linda in Finance if possible so the auditors will have those answers prepared. Mayor Teague asked about Strategic Planning sessions scheduling. Towarnicki said the Strategic Plan is posted online for Council members and residents to view and the document is continuously updated. Towarnicki said they have started working on the new budget and there will be challenges so Council should expect to contribute on what areas or departments will be cut. Council Member Hodge asked if they could meet with schools to ensure the plans are aligned and not just budget based.

There being no further business, Council Member Lawson made a motion to adjourn the meeting, the motion was seconded by Council Member Hodge with all Council Members voting in favor. The meeting adjourned at 9:28pm.

Karen Roberts
Clerk of Council

Gene Teague
Mayor

Meeting Date: January 24, 2017
Item No: 2.
Department: Mayor and Council

Issue: Consider recognizing two Martinsville residents for their actions regarding a fire that occurred at 1120 Pine Hall Road on Sunday, January 15.

Summary: On Sunday January 15th, two Martinsville residents were traveling along Pine Hall Road shortly before noon and noticed the rear of a house located at 1120 Pine Hall Road was in flames. The two residents, Antionette Smith and Antonio Watkins stopped at the scene. Mr. Watkins kicked in the front door attempting to get the resident's attention, and after awakening, the resident was able to make it out of the house without injury. Smith and Watkins got the resident to safety while calling in the fire.

Martinsville EMS, Fieldale Volunteer Fire Department, Henry County Department of Public Safety, Stones Ambulance Service, and the Martinsville Electric Department all assisted in controlling the fire. Unfortunately damages from the fire resulted in the structure at 1120 Pine Hall Road being declared a total loss.

Attachments: Proclamation recognizing Antionette Smith and Antonio Watkins for their actions related to this incident.

Recommendations: No action needed by Council



P R O C L A M A T I O N

RECOGNIZING ANTIONETTE SMITH AND ANTONIO WATKINS FOR THEIR ACTIONS RELATED TO A HOUSE FIRE AT 1120 PINE HALL ROAD ON SUNDAY, JANUARY 15, 2017

WHEREAS, On Sunday, January 15, 2017, shortly before noon, Martinsville residents Antionette Smith and Antonio Watkins were traveling along Pine Hall Road in the City of Martinsville; and

WHEREAS, While doing so, Smith and Watkins noticed the rear of the house located at 1120 Pine Hall Road in flames; and

WHEREAS, Smith and Watkins stopped to render assistance, kicking in the door and awakening the resident, Mr. Larry Law; and

WHEREAS, Smith and Watkins were able to assist Law getting to safety while calling in the fire; and

WHEREAS, While the fire at 1120 Pine Hall Road resulted in the structure being declared a total loss, the actions of Antionette Smith and Antonio Watkins in rendering assistance to the resident, Mr. Larry Law, quite likely resulted in saving Mr. Law's life;

NOW THEREFORE, on this 24th day of January, 2017, the Martinsville City Council hereby recognizes and proclaims thanks and appreciation to Antionette Smith and Antonio Watkins for risking their own safety while saving a life by taking actions to render assistance by removing a resident, Mr. Larry Law from a burning house at 1120 Pine Hall Road on January 15, 2017.

M. Gene Teague
Mayor

Date: January 24, 2017

Item No: 3.

Department: Finance

Issue: Hear a report from Robinson, Farmer, Cox Associates on the City's FY16 audit.

Summary: Representatives from RFC Associates will be here for the January 24th Council meeting to review the City's FY16 audit.

Attachments: None

Recommendations: This is being presented for information purposes. No action by Council is needed.

Date: January 24, 2017

Item No: 4.

Department: Martinsville Fire & EMS

Issue: Consider a request from Martinsville Fire & EMS for an appropriation to proceed with replacement of an ambulance.

Summary: Martinsville Fire & EMS personnel will present information supporting a need to proceed with replacement of Medic 1, an ambulance that has been in service since 2004.

Attachments: Martinsville Fire & EMS memorandum regarding this issue.

Recommendations: Staff concurs with the appropriation request and recommends proceeding with replacement. Information will be presented at the Council meeting regarding funding options.

Memorandum

To: Honorable Mayor and Members of Council

From: Ted Anderson, Fire Chief

Date: January 17, 2017

RE: Ambulance Replacement Request

The purpose of this Memorandum is to request Council's approval to proceed with replacing the oldest and most unreliable ambulance Martinsville Fire & EMS currently has in service. MF & EMS is still attempting to transport patients on the first ambulance purchased by the City 13 years ago when Martinsville Fire began running emergency medical service calls. MF & EMS has three ambulance units in service and based on normal usage and replacement, two of the three units should have already been replaced but have not due to inability to secure grants or full City funding. In fiscal years 2015 and 2016, matching funds were allocated in hopes MF & EMS would be successful in efforts to secure grant funding to replace a 2004 Ford E450, Type III, two wheel drive ambulance, known as Medic 1 (asset # 9897). However, we have not been successful in securing grant funding (denied three times over the last two years). This is due to the low miles on Medic 1 (69,518).

Medic 1 was the first ambulance purchased by the City when the Department assumed the role of primary EMS provider in 2004. Unfortunately, this model year Ford introduced a new motor (the 6.0) which has been plagued with numerous problems. The City Garage has done all they can do to maintain this unit, but despite their best efforts, the unit is no longer reliable enough for emergency use. Just under \$91,000 has been spent on Medic 1 for repairs and maintenance with nearly \$88,000 of that amount for repairs only. The significant down-time of this unit has resulted in missed EMS calls to our citizens and the inability to perform routine maintenance on other ambulances. In one of the many time spans it was out of service, 42 calls were missed in a two week period in August 2016. At an average gross of \$565 per call, this one period alone equates to \$23,730 in missed gross revenue. To put into perspective when all units are in

Teddy W. Anderson
Building Official/Fire Marshal
(276) 403-5202

T. Andy Powers
Deputy Fire Marshal
(276) 403-5205



D. Kris Bridges
Deputy Building Official
(276) 403-5171

Tammy Davis
Permit Technician
(276) 403-5173

service, an average of only 11 calls a month are turned over to other service providers. This typically is due to insufficient staff to cover callout of a third ambulance.

MF & EMS also has no four-wheel drive ambulances. During weather events, administrative 4 X 4 vehicles are utilized with extra personnel to assist with calls. There have been times when existing ambulances have been unable to get to patient locations which has required use of the administrative vehicles to provide transport for patients from scenes to a staged ambulance location.

MF & EMS has simply reached a point with Medic 1 that it no longer makes good business sense to continue spending excessive funds to maintain and repair a unit that on the best of days, is highly unreliable. Revenue is lost while the unit is down, the remaining units are placed in a higher level of usage that often limits the time available for routine repairs and maintenance (which serves to accelerate the replacement schedule of these units) and perhaps more importantly, does not allow MF & EMS to render a level of ambulance/medical support to our citizens that they deserve and have come to expect.

The Department is requesting an appropriation of \$200,000 in the current fiscal year to move ahead with replacing Medic 1 as soon as possible. If funding is approved now, it is anticipated an FY18 request of \$10,000 in capital will be made for a 5% match for the most recent grant submittal - an Assistance to Firefighters Grant (AFG) through FEMA. If this grant is received, a second ambulance unit will be replaced in FY18 which would bring our fleet to a state of reliability that our citizens and providers deserve. This would also restore the capital plan for vehicle replacements to a correct schedule, given usage of vehicles as currently exists. It is not anticipated a response to the grant application will be received until late 2017, or longer. If denied, consideration will be given to either resubmittal of the application in another year, or once again requesting full City funding.



City Council Agenda Summary

Meeting Date: January 24, 2017

Item No: 5.

Department: Community Development

Issue: Hear an update from Community Development regarding the Zoning Ordinance update.

Summary: Community Development staff will provide a brief overview of the Zoning Ordinance update.

Attachment: None

Recommendation: No action by Council needed.



City Council Agenda Summary

Date: January 24, 2017

Item No: 6.

Department: Telecommunications

Issue: Hear an update on FY17 Telecommunications operations.

Summary: Telecommunications Director Mike Scaffidi will present an update at the January 24 Council meeting regarding the FY17 Telecommunications budget and the status of projects.

Attachments: None. Additional information will be presented at the meeting.

Recommendations: Presented for information purposes. No Council action needed.

Meeting Date: January 24, 2017

Item No: 7.

Department: City Attorney

Issue: Consider acquisition of property located at 310 Hairston Street, Martinsville, Virginia.

Summary: City records indicate around 1946, a house was constructed on property located at 310 Hairston Street. Records are unavailable to outline specific circumstances of the construction, but it was later discovered the house was constructed over an 8 inch City sewer line. The line has collapsed under the house, resulting in an accumulation of wastewater in the basement of the house and requiring the installation of a new sewer line. After reviewing cost options related to damages to house and sewer repair costs, the most cost-effective option for the City is to acquire the property, demolish the house, and then re-install the line in place. At present, City utility workers are pumping the accumulation of waste from a nearby manhole on a regular basis. A purchase price of \$33,000 has been negotiated. The property is assessed at \$48,700.

Attachment: GIS map showing location of the house and property.

Recommendation: In order to move ahead with property acquisition in the most expedient manner, it is recommend that Martinsville City Council recess as Council and reconvene as Martinsville Redevelopment Housing Authority (one motion & second), approve acquisition of the property by the MRHA the amount of \$33,000 (one motion & second), and then recess as MRHA and reconvene as City Council (one motion & second).

Date: January 24, 2017

Item No: 8.

Department: City Manager

Issue: Hear information related to the FY18 budget process.

Summary:

- Revenue estimates developed by Feb 1
- Council work session week of February 6 (7, 8, 9; 11 am to 1 pm)
- Departmental budgets submitted by Wednesday, February 8
- Meetings with department heads, finance, mid-Feb to early March
- Budget draft developed week of March 20
- Budget presented to Council on or before April 11
- Budget work sessions April 12 – April 24 (2 or 3 sessions, as needed)
- Budget public hearing and adoption on first reading, April 25
- Budget approval and adoption on second reading May 9

Attachments: None

Recommendations: Presented for information purposes. No Council action needed.

**City Council
Agenda Summary**



Meeting Date: January 24, 2017
Item No: 9.
Department: Finance
Issue: Appropriation Approval

Summary:

The attachment amends the FY17 Budget with appropriations in the following fund:

FY17:
School Operating Fund: \$124,380 – Grant Funds

Attachments:
Consent Agenda 1-24-17

Recommendations: Approve

BUDGET ADDITIONS FOR 1/24/17

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY17</u>				
School Operating Fund:				
18103919	489904	Harvest		124,380
81621310	561520	Substitute S&W	4,998	
81621310	562100	Social Security	310	
81621310	562150	Medicare Fica	72	
81621310	563000	Purchased Services	12,000	
81621310	563142	Professional Development	52,467	
81621310	566013	Instrucitonal Materials and Supplies	3,882	
81631310	561520	Substitute S&W	3,332	
81631310	562100	Social Security	207	
81631310	562150	Medicare Fica	48	
81631310	563000	Purchased Services	9,500	
81631310	563142	Professional Development	35,411	
81631310	566013	Instrucitonal Materials and Supplies	2,153	
Total School Operating Fund:			124,380	124,380