



**REQUEST FOR SEALED BID
2016 TRANSIT CONNECT WAGON VAN
JANUARY 7, 2016**

Sealed bids will be received until **2:00 p.m. on Thursday, January 21, 2016**, by the Piedmont Regional Criminal Justice Training Academy to contract with a firm for the purchase of one (1) new 2016 Transit Connect Wagon Van, as per the enclosed specifications. Sealed bids will be publicly opened and read in the office of Karen Mays, Purchasing Manager, Central Warehouse, 990 Fishel Street, in Martinsville, Va. 24112-3248. Bids may be mailed or sent by UPS or FedEx to the 990 Fishel Street address, or sent by postal mail to the City of Martinsville Purchasing Department, Karen Mays, P. O. Box 1112, Martinsville, Va. 24114-1112. Emails and faxes are not acceptable.

We are requesting a new 5 Passenger Ford 2016 Transit Connect Wagon (Wagon XLT E8F) or approved equal. We have included general specifications for this van and vendors may quote an approved equal to the Ford. Unless otherwise provided in this bid, the name of a certain brand, make or manufacturer shall not restrict bidders to the specific brand, make or manufacturer's name and shall be deemed to convey the general style, type, character, and quality of the vehicle desired.

Please include brand specifications and brochures for approval. The Piedmont Academy has requested that each vendor send pictures of the side and interior of the van you are quoting.

General Specifications, as follows:

Powertrain:

169hp, 2.5L DOHC 16 valve I-4 Engine

Front wheel drive

6 speed Automatic Transmission with overdrive

Seats & Trim:

Seating capacity of 5

Cloth seat upholstery

Front Bucket Seats

Fixed 60-40 Folding rear split-bench seat

Suspension/Handling

Front independent strut suspension with anti-roll bar, gas pressurized shocks.

Electric power-assist rack pinion Steering

Rear semi-independent torsion beam suspension with anti-roll bar, gas-pressurized shocks.

Body Exterior:

4 Doors

Sliding Right Rear Passenger

Black door mirrors

Sliding Left Rear passenger

Drive and passenger power remote heating folding door mirrors

Body-coloured bumpers

Clearcoat paint.

Convenience:

Manual Air Conditioning

Power Windows

Extra FOB controls trunk/hatch/door/tailgate

Manual telescopic steering wheel

Dual visor mirrors

Cruise control with steering wheel controls

Drive and passenger 1 touch up

Remote power door locks with illuminated entry

Manual tilt steering wheel

Day-night review mirror

Safety and Security:

4 Wheel ABS Brakes

4 Wheel Disc Brakes

Safety:

Airbags

Driver Front Impact

Passenger Front-Impact

Color: White

The intent of these specifications is to describe a gas engine powered, transit connect wagon van with a seating capacity of 5. The vehicle must meet all State/Federal safety and emission control requirements. The successful bidder will deliver this van to the City of Martinsville complete in all respects fully serviced and “ready for operation.” One (1) complete operation/service/repair manuals for model provided must be furnished to the City of Martinsville Fleet Manager, at time of delivery. Further, certificates of origin and any/all other documents necessary to properly register and title the unit must be provided at time of delivery.

The City reserves the right to accept or reject any and all bids, to determine equality, to waive any informalities, and to award this bid as determined to be in the best interest of the Piedmont Regional Criminal Justice Training Academy.

Delivery schedule may be a factor in awarding this bid. The City reserves the right to award this bid based on other factors than price alone.

Please list any exceptions to these specifications.

For any questions concerning this bid, please email Karen Mays, Purchasing Manager at kmays@ci.martinsville.va.us or Robin Legus, Sr. Buyer at rlegus@ci.martinsville.va.us. I will return the answers by email. If necessary, an addendum will be sent to each bidder.

Include page 4 with any submittals.

BID FORM

**TO: CITY OF MARTINSVILLE
MARTINSVILLE, VIRGINIA**

The undersigned has carefully examined the Specifications and hereby declares to furnish the following item in the manner prescribed in the specifications, for the following price/s:

**1 EA 2016 Transit Connect Wagon Van, \$ _____
as described in the specifications.**

Options:

- 1. Trailer Towing Package to include wiring harness \$ _____**
- 2. Add glass in rear doors \$ _____**
- 3. Add fixed glass in side doors and rear doors \$ _____**
- 4. Factory Rear Defogger \$ _____**
- 5. Increased horsepower engine; 178hp, 184 lbs. ft. torque (1.6L) \$ _____**
- 6. Daytime running lights \$ _____**
- 7. Large Exterior Mirrors \$ _____**

Delivery Schedule _____

Warranty Information

Quote a delivered price to the City of Martinsville. F.O.B. Martinsville, Va. Freight prepaid and allowed.

Vendor Name

Mailing Address

Phone & Fax Numbers

By _____
Signature & Title

Date

Email Address

NEGOTIATION

In the event the bid from the lowest responsible bidder exceeds available funds, the City may negotiate with the apparent low bidder to obtain a contract price within available funds. The procedures for such negotiations shall be as follows:

a. City, Engineer, and apparent low bidder together will review the project and attempt to find mutually agreeable proposed changes that will effectively reduce the cost of the project.

b. Apparent low bidder will present reasonably documented and substantiated proposed deductions in project cost for each potential project change, which will allow City to evaluate each proposed deduction.

c. The parties will attempt to negotiate and sign a reasonable contract for the entire project, the price of which does not exceed available funds.