



PLOT# _____
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<b>Community Garden Application and Agreement</b>
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Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Telephone Number ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_

Email Address \_\_\_\_\_

Others authorized to work my garden:

Name	Address (if different)

<b>Community Garden Rules</b>
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1. Garden plots are available to Martinsville City residents only. Use of the garden for commercial purposes is **prohibited**.
2. The plot rental is Free. Gardeners must provide their own tools. Water is available on-site at the Clearview Drive sites, but not at the Moss/Market site.
3. Plots are limited to one per family unit. Plots are assigned on a first-come, first-served basis.
4. The garden is open dawn to dusk, seven days a week.
5. Please keep pathways free of debris and equipment.
6. Newspaper is not allowed as a mulching agent/weed barrier.
7. Family members are welcome to the garden site. Please supervise young children so they don't disturb other plots. Walking across other plots is prohibited without permission of the plot's gardener.
8. Pets are not allowed in the Community Garden.
9. **Weeds and weedy vines must be removed promptly.** Gardeners are asked to avoid planting spreading plants (sunflower, tomato, etc.) near the lanes or adjacent plots to

avoid infringing on the walkway and on your neighbor's growing space. Any plants growing on the walkway are subject to be mowed without notice. Pulled weeds and other plant debris should be placed in the designated compost piles.

10. **There is no garbage service at the Community Garden.** All trash that is not organic and biodegradable must be removed from the site by the gardener (e.g. bags, seed packets, etc.).
11. Gardeners must not practice any horticultural technique such as fertilizing, watering, using pesticides, etc., that will in any way affect adjacent plots. Application should not occur on windy days. **The application of any herbicides is strictly forbidden.**
12. Although the gardens are not specified as "organic gardens", we encourage gardeners to consider alternatives to the use of chemical pesticides. Gardeners are strongly encouraged to cover their plot(s) with mulch as an excellent method of weed control.
13. All garden planting should be underway by June 1<sup>st</sup>, weather permitting. If, for some reason, this is not possible please contact the Department of Parks and Recreation. Plots that have not been cleaned and prepared for gardening by June 1<sup>st</sup>, may be assigned to another applicant without further notice.
14. Gardeners should not plant tall crops where they will shade neighboring plots.
15. Individual fencing of plots is allowed. Please keep structures under 4 feet tall and neat. All fences should be removed by November 31st.
16. The gardens must be cleaned for winter no later than November 31st. This involves removing dead plants, stakes, temporary fences, jugs, personal property, trash, etc. Please keep the community gardens looking tidy throughout the year, and pick up common areas, to prevent complaints about the program.
17. Gardeners who are unable to attend their plots, will be absent for more than 7 days or have asked a friend to care for their garden should notify the Community Garden Coordinator as soon as possible (contact information is below). If gardens are not maintained, the city reserves the right to till or mow the plot without notice.
18. Crops should be harvested when they are mature. Plot holders may not harvest crops from plots other than the one they are assigned.
19. Plots may not be transferred without permission of the Community Garden Coordinator (see contact information below).
20. Use of power garden equipment (tillers, etc.) is allowed, but is restricted to the hours of 8:00 a.m. until 8:00 p.m. The City is not responsible for personal property left onsite.
21. The use of poisons, firearms, lethal traps or similar dangerous methods to control pests in the garden is strictly **prohibited**.
22. Sale of garden products on-site is **prohibited**.
23. No amplified music, radios or other sound devices please.

**The penalty for failing to comply with the Martinsville City Community Garden Rules may be immediate cancellation of your privilege to use the Community Garden.**

*I have read and understand the rules as stated and agree to abide by them I understand that, if my plot becomes unkempt, I will be given a one week's notice to clean it up. I also understand that, if I fail to clean it up by that time it may be reassigned or tilled in. I also agree that, if I must abandon my plot for any reason, I will notify the Department of Parks and Recreation (276-403-5140).*

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

For assistance or to report a problem or concerns please call 276-403-5140.  
Contact Community Garden Coordinator at the above numbers or through:  
476B Indian Trail Martinsville, VA 24112  
E-mail: [parkrec@ci.martinsville.va.us](mailto:parkrec@ci.martinsville.va.us) Fax: 276-403-5376

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For Office Use Only

Application Received \_\_\_\_\_

Issue Date \_\_\_\_\_

Plot Number \_\_\_\_\_

Issued/ Assigned By \_\_\_\_\_