



**CITY OF MARTINSVILLE  
ADVERTISEMENT FOR BID  
July 18, 2016**

**INSTRUCTIONS TO BIDDERS**

This is a City of Martinsville Utilities Department Invitation for Bid solicitation.

**Scope of Services:** The principal features of work to be performed under this contract are to: clear and grub existing sewer easements, install 1,300 LF of parallel 36" ductile iron gravity sewer, install 2,100 LF of parallel 42" ductile iron gravity sewer, install 17 precast manholes, install access improvements and install 2,000 SF of stream bank restoration.

**Submittal of Responses:** Sealed written responses must be received by **August 22, 2016 at 3:00 p.m.** and delivered to:

By FedEx, UPS or hand delivered to:

City of Martinsville  
Attn: Karen Mays, Purchasing Manager  
Central Warehouse  
990 Fishel Street  
Martinsville, VA 24112-3248

Or by postal mail sent to:

City of Martinsville  
Karen Mays, Purchasing Manager  
P. O. Box 1112  
Martinsville, VA 24114-1112

Bids will be open and read aloud on **August 22, 2016 at 3:00 p.m.** at:

City of Martinsville  
Central Warehouse  
990 Fishel Street  
Martinsville, VA 24112-3248

**Inquiries:** Please direct all questions concerning this solicitation to Joshua Powell, EIT, Dewberry

Engineers, Inc. (434) 549-8502.

The Issuing Office for the Bidding Documents is: Dewberry, 551 Piney Forest Road, Danville, VA 24540. Prospective Bidders may examine the Bidding Documents at the Issuing Office Monday through Friday between the hours of 8:00 am – 5:00 pm, and may obtain copies of the Bidding Documents by contacting the Issuing Office. Bidding Documents also may be examined at the following locations or on the City's website (<http://www.martinsville-va.gov/>):

Valley Construction News  
356 Campbell Avenue SW  
Roanoke, VA 24016

Builders Exchange of Richmond  
3207 Hermitage Road  
Richmond, VA 23227

Copies of the Contract Documents may be obtained at Dewberry, 551 Piney Forest Road, Danville, VA 24540, upon payment of \$150 for each set. Partial sets will not be issued. Bidders returning plans and specs within 15 days of bid date in good condition will receive 100% deposit on first set and 50% deposit on remaining sets. Non-Bidders, Suppliers and Subcontractors will receive 50% on all sets returned within 15 days of bid date in good conditions.

It is the responsibility of all plan holders to communicate to the Engineer to be placed on the plan holders' list to receive all issued Addendums during the bidding process.

The Contractor must certify that they do not or will not maintain or provide for their employees any facilities that are segregated on the basis of race, color, creed, or national origin.

Bidders must comply with the Civil Rights Act of 1964, President's Executive Order #11246, prohibiting discrimination in employment regarding race, color, creed, sex, or national origin, and Executive Orders #12138 and 11625 regarding utilization of MBE/WBE firms. Bidders must also comply with the Davis-Bacon Act and the American Iron and Steel requirements.

A mandatory pre-bid conference will be held on Wednesday August 17<sup>th</sup>, 2016 at 10 am at the following location:

City of Martinsville  
Central Warehouse  
990 Fishel Street  
Martinsville, VA 24112-3248

Bid security shall be furnished in accordance with the Instructions to Bidders section of the Contract Documents.

Karen Mays, Purchasing Manager