

REQUEST FOR SEALED BID

City of Martinsville
P. O. BOX 1112
Martinsville, Va. 24114-1112

FAXES AND EMAILS NOT ACCEPTED

DIRECT

REPLY TO: KAREN MAYS, PURCHASING AGENT

For inquiries only: kmays@ci.martinsville.va.us
rlegus@ci.martinsville.va.us

Quote F. O. B. Martinsville, VA.

This is an inquiry not an order. Please attach this page with any submittals. The City of Martinsville reserves the right to accept or reject any and all bids, to purchase any part of the whole of items bid upon, to waive any informalities, and to award this bid as determined to be the most advantageous to the City.

If this is a sealed bid, all bids must be hand delivered, FedEX, UPS or Parcel Post to the Central Warehouse, 990 Fishel Street, Martinsville, Va. 24112-3248 or mailed to the P.O. Box 1112 address listed.

Bids are subject to the City's Purchasing Manual and Virginia Public Procurement Act.

Issue Date: 11/30/2016		Reply Not later Than: 12/13/2016 @ 2:00 P.M.		Date Delivery Requested:	
1. Irby		4. National Transformer Sales			
2. Anixter		5. Martini & Associates			
3. Graybar		6. Wesco			
Quantity	Description	Unit Price	Amount		
	Sealed bids will be received until 2:00 p.m. on Tuesday, December 13th, 2016, by the City of Martinsville Purchasing Department to contract with a firm for the Purchase of the following:				
3 Each	250KVA Conventional Pole Mount Stepdown Transformers, Single Phase, 7200/12470Y on the Primary Side and 2400/4160Y on the Secondary Side, with Taps, as per bid specifications.				
15 Each	37.5 KVA Conventional Pole Mount Transformers, 7200/12,470Y, 120/240Volt, Double Bushing, Single Phase (Not Dual Voltage) as per bid specifications.				
6 Each	50KVA Conventional Pole Mount Transformers, Double Bushings, Single Phase, 7200/12,470Y, 120/240Volts, 95KV Bil, as per bid Specifications.				
	Quote F.O.B. Martinsville, Va. Freight prepaid and allowed.				
Point of Shipment:		<u>FOB: MARTINSVILLE, VA</u> Freight Prepaid and Allowed		Promised Delivery Date:	
Terms:		Quotation date:		Authorized Signature:	

276-403-5354

REQUEST FOR SEALED BID

Quote F. O. B. Martinsville, VA.

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P. O. BOX 1112
Martinsville, Va. 24114-1112**

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1.	4.	
2.	5.	
3.	6.	

Quantity	Description	Unit Price	Amount
	Acceptable brands are GE, Cooper, Howard, ABB, Kuhlman, and Central Maloney.		
	All information must be completed for each size transformer on loss data sheet that is provided for you to be eligible for this bid.		
	Sealed bids will be received in the office of the Senior Buyer, Robin Legus, Central Warehouse, 990 Fishel Street, Martinsville, Va. 24112-3248. You may send your bid to the Fishel Street address by FedEx, UPS or in person or by Parcel Post.		
	Please place in the lower left corner of the envelope "Transformers" and the bid opening date.		
	The City reserves the right to purchase as a whole or separately.		

Point of Shipment:	FOB: MARTINSVILLE, VA Freight Prepaid and Allowed	Promised Delivery Date:
Terms:	Quotation date:	Authorized Signature:

Conventional Transformer – Single Phase

Conventional transformers shall be rated 7200/12,470Y – 120/240 volts unless noted otherwise. Transformers shall be furnished with two 2-1/2% full rated taps below rated high voltage and two 2-1/2% full rated taps above rated high voltage; two high voltage cover mounted porcelain bushings with clamp type terminal, low voltage non-porcelain bushings with clamp terminals, clamp type grounding terminal and one set of mounting brackets centered beneath the high voltage bushings.

Transformer BIL shall be 30 KV for secondary terminals and 95 KV for primary terminals.

Transformers shall also be furnished with a stainless steel diagrammatic nameplate and pressure relieved device.

Transformers shall have the KVA rating in 2-1/2" high figures stenciled in contrasting colors on two sides of the transformer. One marking shall be located beneath the secondary bushings and the other located diametrically opposite.

Transformer height, excluding primary bushings, shall not exceed 32".

- **Each distribution transformer shall be equipped with a non-resettable device which detects and provides external indication of internal transformer faults. This device also incorporates a pressure relief valve. The approved device is manufactured by IFC Corporation or approved equal.**

<u>Qty</u>	<u>Description</u>	<u>Catalog Number</u>	<u>Manufacturer</u>	<u>Unit Price</u>	<u>Extended Price</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Total, Conventional \$ _____

Note: The words NON-PCB Less Than 1PPM, must be engraved in the nameplate.

Acceptable brands are GE, Cooper, ABB, Kuhlman, Ermco, Howard and Central Maloney.

LOSS DATA TO BE COMPLETED BY BIDDER

Loss Data Information

<u>Manuf.</u>	<u>KVA</u>	<u>QTY</u>	<u>PP</u>	<u>TNLL In Watts @ 85 C</u>	<u>TLL In Watts @ 85 C</u>	<u>Evaluated Cost</u>			
_____	_____	_____	\$ _____	+	(\$3.00 x _____)	+	(\$1.00 x _____)	=	_____
_____	_____	_____	\$ _____	+	(\$3.00 x _____)	+	(\$1.00 x _____)	=	_____
_____	_____	_____	\$ _____	+	(\$3.00 x _____)	+	(\$1.00 x _____)	=	_____

**Total Purchase
Price** \$ _____

**Total Cost
of Ownership** \$ _____

ADDITIONAL COMMENTS, EXPLANATIONS, OR EXCEPTIONS

<u>Manuf.</u>	<u>KVA</u>	<u>% 1X</u>	<u>%Z @ 85 C</u>	<u>Total Losses @ 85 C</u>	<u>Weight</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Bidder

By: _____

Title

Address

Date



NEGOTIATION

In the event the bid from the lowest responsible bidder exceeds available funds, the City may negotiate with the apparent low bidder to obtain a contract price within available funds. The procedures for such negotiations shall be as follows:

a. City, Engineer, and apparent low bidder together will review the project and attempt to find mutually agreeable proposed changes that will effectively reduce the cost of the project.

b. Apparent low bidder will present reasonably documented and substantiated proposed deductions in project cost for each potential project change, which will allow City to evaluate each proposed deduction.

c. The parties will attempt to negotiate and sign a reasonable contract for the entire project, the price of which does not exceed available funds.