

AGENDA--CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA

Council Chambers – Municipal Building
5:30pm Closed Session 7:00pm Regular Session
Tuesday June 27, 2023

5:30 pm –Closed Session

Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711(A)—Closed Meetings, the following:

- A. Discussion, consideration, or interviews of prospective candidates for employment; Appointment to Boards and Commissions, as authorized by Subsection 1.
- B. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, as authorized but Subsection 3.
- C. Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the City of Martinsville would be adversely affected, as authorized by Subsection 6.

7:00 pm - Regular Session

Pledge to the American Flag and Invocation by Council Member Pearson

1. Approve minutes from the May 10, 2023 Work Session, May 16, 2023 Work Session, May 17, 2023 Work Session, May 22, 2023 Work Session, May 23 Council Meeting, June 12, 2023 Neighborhood Meeting, and June 13, 2023 Council Meeting. (5 mins)
2. Recognize City employees who are eligible for Service Awards for the period April 1 – June 30, 2023. (5 mins)
3. Hear an update from Brad Kinkema of the Martinsville-Henry County Family YMCA regarding their Facility Strategy & Design project. (10 mins)
4. Hear an update from Virginia Career Works. (10 mins)
5. Hear an update on expenditure of funds the City received through the American Rescue Plan Act of 2021. (15 mins)
6. Consider approval on first reading Ordinance 2023-1 amending Section 21-103 of the Martinsville City Code to reflect an increase in the cigarette tax from \$0.30 per pack, to \$0.40 per pack effective September 1, 2023. (5 mins)
7. Consider approval on first reading Ordinance 2023-2 amending Section 21-117 of the Martinsville City Code to reflect an increase in the transient lodging tax from two (2) percent to seven (7) percent effective September 1, 2023. (5 mins)
8. Business from the Floor -
The public comment portion of the Council meeting provides citizens the opportunity to discuss matters relevant to the operation of the City, which are not listed on the printed agenda. Citizens who wish to participate in a meeting's public comment period may do so by emailing their comments to Karen Roberts, Clerk of Council, at kroberts@ci.martinsville.va.us, calling in their comments to 276-403-5182, faxing comments to 276-403-5280, or mailing comments to City of Martinsville, attn.: Karen Roberts, P.O. Drawer 1112, Martinsville, VA 24114. *Comments must be received by 12:00noon Monday June 26, 2023.* Citizens may also request to speak at the Council meeting in the same manner. Comments, or a request to speak, must be received by noon the day before a Council meeting for consideration by Council at the meeting. Any person submitting comments or requesting to speak must identify themselves by name and address, including zip code, limit their remarks to 3 minutes or less (as read aloud), address a topic of City business, and refrain from making any personal references or accusations of a factually false and/or malicious nature. Priority for comments is given to City residents, taxpayers, and business owners. Speakers may not yield time. Groups of speakers on the same topic must designate a single representative. Comments violating these rules may not be presented at the Council meeting. Any speaker violating these rules may be removed from the podium or from the Council chamber. This policy does not apply to public hearings, at which any citizen of Martinsville may appear and speak on the subject of the public hearing.
9. Comments by members of City Council. (5 mins)
10. Comments by City Manager. (5 mins)

Meeting Date: June 27, 2023

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes

Summary: None

Attachments: May 10, 2023 Work Session
May 16, 2023 Work Session
May 17, 2023 Work Session
May 22, 2023 Work Session
May 23 Council Meeting
June 12, 2023 Neighborhood Meeting
June 13, 2023 Council Meeting

Recommendations: Motion to approve minutes as presented.

Meeting Date: June 27, 2023

Item No: 2

Department: Human Resources

Issue: Recognize City Employees who are eligible for Service Awards for the period April 1 – June 30, 2023.

Summary: The Service Award Program is designed to build individual morale and show appreciation to the long-service employee for their faithful service to the City of Martinsville.

**SERVICE AWARD RECIPIENTS
FIRST QUARTER - FISCAL YEAR 22-23
FOR THE PERIOD OF APRIL 1 – JUNE 30, 2023**

First Name	Last Name	Location	YOS
JASON	VAUGHAN	POLICE DEPT	10
JORDAN	COOPER	ELECTRIC	10
TIMOTHY	AGEE	ELECTRIC	25
RONALD	NANCE	UTILITY BILLING	35
JAMES	BLANKENSHIP	ELECTRIC	35

Attachment: None

Recommendation: The Mayor will read the list.



City Council Agenda Summary

Date: June 27, 2023

Item No: 3

Department: City Manager

Issue: Hear an update from Brad Kinkema of the Martinsville-Henry County Family YMCA regarding their Facility Strategy & Design project.

Summary: MHC Family YMCA Executive Director Brad Kinkema will provide an overview of the planning process related to the YMCA's Facility Strategy & Design project

Attachments: None. Information will be presented at the meeting.

Recommendations: Presented for information purposes and potential consideration for City participation in the project.



City Council Agenda Summary

Date: June 27, 2023

Item No: 4

Department: City Manager

Issue: Hear an update from Virginia Career Works

Summary: Staff from Virginia Career Works will be attending Council's June 27th meeting and will provide an update on operations, programs, and services offered at VCW.

Attachments: None. Information will be presented at the meeting.

Recommendations: Presented for information purposes, no action by Council is needed.



Date: June 27, 2023

Item No: 5

Department: City Manager/Finance

Issue: Hear an update on expenditure of funds the City received through the American Rescue Plan Act of 2021.

Summary: Under the American Rescue Plan Act of 2021, the City of Martinsville has received a total of \$15,463,451. Half of the funds were received in June, 2021 and the remaining half in June, 2022. City staff have participated in a number of webinars and training sessions regarding appropriate use of funds and the required schedule for use of the funding. At several previous Council meetings, discussions have occurred regarding potential usage of ARPA funding and a number of earmarks have been approved.

At Council's meeting on June 27, staff will provide an update on expenditures that have occurred to date, projected remaining usage of funds based on approved projects and earmarks, and remaining funds to be considered for future use.

Attachments: None, information will be presented at the meeting.

Recommendations: Council can discuss options for potential usage of remaining funds.



City Council Agenda Summary

Date: June 27, 2023

Item No: 6

Department: City Manager

Issue: Consider approval on first reading Ordinance 2023-1 amending Section 21-103 of the Martinsville City Code to reflect an increase in the cigarette tax from \$0.30 per pack, to \$0.40 per pack effective September 1, 2023.

Summary: During review of the FY24 City budget, Council voted to increase the cigarette tax from \$0.30 per pack to \$0.40 per pack. It was noted that due to the logistics of implementing the tax change, the effective date will need to be September 1, 2023 at the earliest.

Attachments: Ordinance 2023-1

Recommendations: Approval on first reading, with roll call vote.

City of Martinsville, Virginia

Ordinance No. 2023-1

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in Regular Session held on June 27, 2023, that Section 21-103 of the Code of the City of Martinsville be, and is hereby amended to read as follows:

Sec. 21-103. Tax levied.

There is hereby levied and imposed by the city upon each and every sale of cigarettes after midnight of August 31, 2023, a tax equivalent to forty cents (\$0.40) for each pack of cigarettes sold within the city. The amount of such tax shall be paid by the seller, if not previously paid, in the manner and at the time provided for in this article.

* * * * *

Attest:

Karen Roberts, Clerk of Council

July 11, 2023
Date Adopted

September 1, 2023
Date Effective



City Council Agenda Summary

Date: June 27, 2023

Item No: 7

Department: City Manager

Issue: Consider approval on first reading Ordinance 2023-2 amending Section 21-117 of the Martinsville City Code to reflect an increase in the transient lodging tax from two (2) percent to seven (7) percent effective September 1, 2023.

Summary: During review of the FY24 City budget, Council voted to increase the lodging tax from 2% to 7%. It was noted that due to the logistics of implementing the tax change, the effective date will need to be September 1, 2023 at the earliest.

Attachments: Ordinance 2023-2

Recommendations: Approval on first reading, with roll call vote.

City of Martinsville, Virginia

Ordinance No. 2023-2

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in Regular Session held on June 27, 2023, that Section 21-117 of the Code of the City of Martinsville be, and is hereby amended to read as follows:

Sec. 21-117. – Levy of tax.

There is hereby levied and imposed on each transient a tax equivalent to seven (7) percent of the total amount paid for lodging after midnight of August 31, 2023, by or for any such transient, to any hotel.

* * * * *

Attest:

Karen Roberts, Clerk of Council

July 11, 2023
Date Adopted

September 1, 2023
Date Effective