

AGENDA--CITY COUNCIL
CITY OF MARTINSVILLE, VIRGINIA

Council Chambers – Municipal Building
6:00pm Closed Session 7:00pm Regular Session
Tuesday March 14, 2023

6:00 pm - Closed Session

Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711(A)—Closed Meetings, the following:

- A. Appointments to boards and commissions, as authorized by Subsection 1.
- B. Interviews of prospective candidates for employment, as authorized by Subsection 1.
- C. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, as authorized but Subsection 3.
- D. Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected, as authorized by Sub section 6

7:00 pm - Regular Session

Pledge to the American Flag and Invocation by Council Member Pearson

1. Approve minutes from the February 27, 2023 Neighborhood Meeting and February 28, 2023 Council Meeting. (5 mins)
2. Recognize City Employees who are eligible for Service Awards for the period January 1 – March 31, 2023. (5 mins)
3. Here an overview of the March 13, 2023 West End neighborhood tour and meeting. (10 mins)
4. Conduct a public hearing for the purpose of receiving names of citizens interested in an appointment to a partial term on City Council ending December 31, 2024. (10 mins)
5. Here an update from Joanie Petty, Executive Director of Boys & Girls clubs of the Blue Ridge. (15 mins)
6. Hear information related to the establishment of a new board titled “Citizen Advisory Board”. (15 mins)
7. Business from the Floor -
The public comment portion of the Council meeting provides citizens the opportunity to discuss matters relevant to the operation of the City, which are not listed on the printed agenda.
Citizens who wish to participate in a meeting’s public comment period may do so by emailing their comments to Karen Roberts, Clerk of Council, at kroberts@ci.martinsville.va.us, calling in their comments to 276-403-5182, faxing comments to 276-403-5280, or mailing comments to City of Martinsville, attn.: Karen Roberts, P.O. Drawer 1112, Martinsville, VA 24114. *Comments must be received by 12:00noon Monday March 13, 2023.* Citizens may also request to speak at the Council meeting in the same manner.
Comments, or a request to speak, must be received by noon the day before a Council meeting for consideration by Council at the meeting.
Any person submitting comments or requesting to speak must identify themselves by name and address, including zip code, limit their remarks to 3 minutes or less (as read aloud), address a topic of City business, and refrain from making any personal references or accusations of a factually false and/or malicious nature. Priority for comments is given to City residents, taxpayers, and business owners. Speakers may not yield time. Groups of speakers on the same topic must designate a single representative. Comments violating these rules may not be presented at the Council meeting. Any speaker violating these rules may be removed from the podium or from the Council chamber.
This policy does not apply to public hearings, at which any citizen of Martinsville may appear and speak on the subject of the public hearing.
8. Comments by members of City Council. (5 mins)
9. Comments by City Manager. (5 mins)



City Council Agenda Summary

Meeting Date: March 14, 2023

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes

Summary: None

Attachments: February 27, 2023 Neighborhood Meeting
February 28, 2023 Council Meeting

Recommendations: Motion to approve minutes as presented.

Meeting Date: March 14, 2023

Item No: 2.

Department: Human Resources

Issue: Recognize City Employees who are eligible for Service Awards for the period January 1 – March 31, 2023.

Summary: The Service Award Program is designed to build individual morale and show appreciation to the long-service employee for their faithful service to the City of Martinsville.

**SERVICE AWARD RECIPIENTS
FIRST QUARTER - FISCAL YEAR 22-23
FOR THE PERIOD OF JANUARY 1 – MARCH 31, 2023**

| First Name | Last Name | Location | YOS |
|-------------------|------------------|-------------------|------------|
| JAMIE | HALEY | PUBLIC WORKS | 5 |
| MEGAN | STRAIT | CITY MANAGER | 5 |
| WILLIAM | WARNICK | POLICE DEPT | 10 |
| CLINTON | HALL | SHERIFF DEPT. | 10 |
| JONATHAN | COX | POLICE DEPT | 10 |
| JENNIFER | COPLIN | CIRCUIT COURT | 10 |
| HAROLD | PRUITT | SEWER MAINTENANCE | 10 |
| MATTHEW | OLDHAM | CENTRAL GARAGE | 10 |
| JAMIE | CRUISE | SHERIFF DEPT. | 15 |
| BENJAMIN | PETERS | POLICE DEPT | 15 |
| JOHN | KAHLE | WATER RESOURCES | 15 |
| DANIEL | MORRISON | ELECTRIC | 25 |
| ERIKA | HAMILTON | CIRCUIT COURT | 30 |

Attachment: None

Recommendation: The Mayor will read the list.



City Council Agenda Summary

Date: March 14, 2023

Item No: 3.

Department: City Council

Issue: Hear an overview of the March 13, 2023 West End neighborhood tour and meeting.

Summary: A recap of the West End neighborhood tour and neighborhood community meeting held at Albert Harris Elementary School at 710 Smith Street on Monday, March 13, 2023 will be given.

Attachments: None

Recommendations: This item is being presented for public information purposes – no action needed by Council.

Meeting Date: March 14, 2023

Item No: 4.

Department: City Council

Issue: Conduct a public hearing for the purpose of receiving names of citizens interested in an appointment to a partial term on City Council ending December 31, 2024.

Summary: With the resignation of former Council member Chad Martin in February, 2023 due to employment reasons, approximately 22 months remains of the 4-year term that ends December 31, 2024. At Council's February 28, 2023 meeting, it was decided to fill the vacant Council seat by appointment as outlined in the City Charter. Applications from citizens interested in being considered for appointment are being accepted online and through the City Manager's office up to and including March 14th.

Council has also stipulated that any candidates interested in being considered for appointment must attend the March 14, 2023 Council meeting and declare their interest during the public hearing. Citizens who do so but have not yet submitted an application should be prepared to complete an application that evening. After the hearing, Council will publicly read all names to be considered for the seat.

Attachments: None

Recommendations: Conduct the Public Hearing and consider scheduling a date and time to conduct interviews, and announce the appointment. If a candidate is selected, consider a swearing in ceremony and having the new Council member seated for the March 28, 2023 Council meeting.



City Council Agenda Summary

Date: March 14, 2023

Item No: 5.

Department: City Council

Issue: Hear an update from Joanie Petty, Executive Director of Boys & Girls Clubs of the Blue Ridge.

Summary: Joanie Petty, Executive Director of Boys and Girls Clubs of the Blue Ridge will be attending Council's meeting to provide a brief update on various programs and activities being handled by the organization.

Attachments: None

Recommendations: No action by Council needed



City Council Agenda Summary

Date: March 14, 2023

Item No: 6.

Department:

Issue: Hear information related to the establishment of a new board titled "Citizen Advisory Board"

Summary: At the February 28, 2023 Council Meeting, there was discussion about establishing a new City board titled Citizen Advisory Board, and it was noted proposed details of the Board would be brought back at the March 14 meeting.

Attached is draft information regarding the Board - membership, terms, meetings, and function.

Attachments: Draft Boards & Commissions document; resolution.

Recommendations: Review the information, discuss, and make changes as needed. Once consensus is reached on the Board details, adoption of a resolution formally creating the Board is recommended (motion, second, voice vote)

CITIZEN ADVISORY BOARD

CITIZEN ADVISORY BOARD – Established by the authority granted in VA §15.2-1107, the Board provides judicious advice, ideas and feedback from a citizen perspective related to both present and future matters and plans of the City. The board will serve as a formal, consistent liaison between the Council, City staff and citizens. The board will study, analyze and formulate well-developed, thoughtful recommendations, insights, and ideas based upon citizen feedback and discuss/present to Council. The board will act as a two-way sounding board for the Council and citizens, and be involved in the planning of the current and future state of Martinsville. The board will help disseminate community information to the citizens to broaden the City’s outreach. The board will meet on the first and third Thursday of every month at 5:30pm or other times as deemed by board membership. The board shall choose a chair and vice-chair.

RESIDENCY – *Must be a Martinsville City resident* qualified by knowledge and experience to make decisions on questions of community social needs. The board will be made up of eight adults (ages 18 and up): two from West End, two from Southside, two from Northside and two from East Martinsville/Druid Hills.

TERMS: *Four members will serve a two-year term and four members will serve a three-year term.*

CONTACT: City Manager’s office, 403-5185, P.O. Box 1112, Martinsville, VA 24114

| Name & Address | Initial Appointment | Term Expires | Full Term |
|---------------------------|----------------------------|---------------------|------------------|
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NOTE: If a Board or Commission does not specify number of terms a person can serve, then the number of terms defaults to three terms per a policy adopted by City Council December 11, 1990. (per city attorney 4/26/11) Two exceptions (1) if no one is interested (2) no one qualified has applied, then the person holding the position can serve another term if Council chooses.

Council Members
LC Jones, Mayor
Aaron Rawls, Vice-Mayor
Kathy Lawson
Tammy Pearson



City Manager
Leon E. Towarnicki
Clerk of Council
Karen Roberts

RESOLUTION

ESTABLISHING THE CITIZEN ADVISORY BOARD

WHEREAS, in an effort to provide advice, ideas, and feedback from a citizen perspective related to both present and future matters and plans of the City as well as to serve as a formal, consistent liaison between Council, staff, and citizens; and

WHEREAS, recognizing the wealth of talent, knowledge, and experience that exists in our community as well as the interest of many citizens desiring to become more active and engaged in local government matters;

NOW THEREFORE, BE IT RESOLVED by Martinsville City Council on this 14th day of March, 2023, that under the authority granted by VA §15.2-1107, it hereby establishes a new board titled Citizen Advisory Board, the purpose of which will be to provide feedback to Council on a variety matters impacting the City and to broaden the City's outreach.

LC Jones, Mayor

ATTEST: Clerk of Council