

Pine Hall Community Needs Assessment-Planning Grant

DHCD Community Development Block Grant

Management Team Meeting

Tuesday, July 26, 2022 Virtual, 10:00a

Management Team Meeting

Attendees: Hannah Powell, Mandy McGhee, Jeff Gauldin, Mark McCaskill, Anne Darby, Joel Webne, Linda Conover, Kathryn Bique, Brandy Dudley, Jennifer Bowles, Leon Towarnicki

- **Welcome**

- Brief Introductions

- **Planning Grant Overview**

- **Project Description**-Martinsville Housing Assessment 21-PG-09. The City of Martinsville was awarded a Planning Grant to conduct research and outreach efforts to determine community development needs. Area will be prioritized based on need, with special emphasis on Low-to-Moderate Income (LMI). An agreement was made and entered into on February 18, 2022 between the City and DHCD.

Amount of Grant: \$20,000 (\$17,000 Consultant, \$3,000 Admin)

Summit Design and Engineering (SDE) is the consultant that will complete the assessment. An agreement was made and entered into on March 21, 2022 by the City and SDE.

- **Proposed Area**-Martinsville City

- **Project Update**

- The City was granted a 90-day extension. All activities should be completed by 9/30/22.

The following activities have been completed by Summit:

- Virtual kickoff meeting
- Review of existing housing studies
- Create base maps of Martinsville
- Coordinate and execute windshield survey of every housing unit in Martinsville with the VA Tech Center for Housing Research staff
- Complete research of demographics and economic conditions
- Narrow field of research to identified neighborhoods of focus
- Build an analysis of housing needs
- Virtual meeting with staff/project leadership

The following activities will be completed

- Develop a prioritized list of housing rehab and development projects
- Create project map of “large impact” projects
- Create final report

Anne Darby-entered all information in GIS. Next phase which they’re in now is compiling all information into documents. They are close to finishing and will finish before the end of September. Mark and Brandy will review the final product and if Summit need to update, they will.

Joel Webne-Compiled several pieces to the assessment. They looked at the vacancies in the city. Some parcels have ownership that have vacancies. Due to environment constraints, there are several empty parcels. They will narrow down the information. They have approximately 36 acres that can be developed.

- **Questions/Comments:**

Mark McCaskill-The last time Summit presented their information at the planning grant meeting, they presented a boundaries map that contained supplementary lines. He encourages Summit to keep this map in the report. This grant was 20k versus 50k and asks for infrastructure analysis. Summit amended their scope of work which does not include this infrastructure assessment. The City will complete the infrastructure analysis based on that information in the map provided by Summit. This information can also be helpful for the housing summit coming up in Danville in August.

Joel Webne- The lines on the map Mark spoke of is a moving target. It can be reformatted and moved around once the final summary is completed.

Kathryn Bique-Can research more information regarding the infrastructure and will get back with the City. However, the 50k grant is for Business Districts.

Next Meeting: Proposed date of Wednesday, August 17, 2022 1p

Meeting adjourned: 10:22a