



*Martinsville*  
A CITY WITHOUT LIMITS

**Purchasing Department  
Notice of Award  
4/30/2025**

**The non-competitive negotiation process will handle the above procurement. It has been determined that it is fiscally advantageous to use non-competitive negotiation since the procurement has been deemed an Emergency Purchase. Specifically, in this case, the factors other than price are:**


On September 8, 2024, a Show Cause Order was entered against the city. This order stipulated that air quality testing be conducted at the City Hall Building. The air quality testing results revealed abnormally high concentrations of particulates in multiple areas of the building. Due to the potential health and safety concerns, building-wide air duct cleaning was recommended.

Due to the sensitive nature of the building litigation and potential health and safety concerns, Public Works Director Greg Maggard deemed it necessary to secure a duct cleaning vendor via an emergency process. Three vendors were direct solicited, with Stanley Steamer ultimately being chosen.

Greg Maggard

Public Works Director

Requisition number 492 was entered and converted to Purchase Order on 780. The amount of the award will be \$31,500

  
Zach Morris, Purchasing Manager

4/30/25  
Date