



PURCHASING DEPARTMENT

Notice of Award

November 18, 2025

File Name: Valve & Actuation Services

The non-competitive negotiation process will handle the below procurement. It has been determined that it is fiscally advantageous to use non-competitive negotiation since the procurement has more considerations than price alone. Specifically, in this case the factors other than price are:

The Martinsville Water Filtration Plant utilizes Limitorque waste valves and actuator assemblies for their filter process. The Actuators currently in use are now obsolete, and replacement parts cannot be ordered. The actuators are beginning to fail, which is affecting water treatment operations. The actuator mounts, shafts, and gearboxes are custom-built by Valve & Actuation Services LLC to adapt to our application. It is imperative that we order replacement actuators as soon as possible due to the extended lead time. If the actuators fail prior to replacement, Martinsville's water quality, plant operation hours, filter run times, and staffing would be drastically impacted, leading to fiscal stress and staff shortages.

It is the intent of the City of Martinsville to award a Purchase Order to Valve & Actuation. By utilizing our existing system there will be exponential savings that could not be duplicated by other vendors. The City will issue Purchase Order 425 to Valve & Actuation Services totaling \$67,548.00



Zach Morris, Purchasing Manager

11/18/25

Date