

Attorney Fees 2025

Professional Services Summary – January 2025				
Initials	Total Hours	Total Amount (\$)	Description of Services Provided	
LLB	9.7	\$ 4,074.00	Lloyd Lee Byrd provided legal services in the courthouse renovation show cause matter, including preparing for and participating in a status conference with Judge Irvine, drafting and revising the proposed court order, developing the litigation schedule and coordinating next steps, coordinating with opposing counsel. Work focused on communications, document preparation, and scheduling to keep the case moving efficiently, totaling 9.70 hours in January 2025.	
SVD	1.3	\$ 546.00	Stephen V. Durbin provided legal services in the courthouse renovation show cause matter, including drafting and revising the proposed court order, coordinating with opposing counsel, building the case timeline and evaluating facility options. Work focused on communications, document preparation, and scheduling to keep the case moving efficiently, totaling 1.30 hours in January 2025.	

Professional Services Summary – January 2025				
Initials	Total Hours	Total Amount (\$)	Description of Services Provided	
DMS	1.2	\$ 504.00	Daniel M. Siegel provided City Attorney services including legal research, drafting, and client communications. Work included timely advice, document preparation, and coordination with	
PCJ	7.2	\$ 3,024.00	Paul C. Jacobson provided City Attorney services including City Council agenda prep and meeting support, City logo/trademark and Establishment Clause analysis. Work included timely advice,	
SVD	19.3	\$ 8,106.00	Stephen V. Durbin provided City Attorney services including City Council agenda prep and meeting support, solar termination agreement review and revisions, City logo/trademark and	
FAA	6.7	\$ 2,814.00	Faith A. Alejandro provided City Attorney services including personnel policy and discipline letters. Work included timely advice, document preparation, and coordination with staff and outside parties, totaling 6.70 hours in January 2025.	
JFK	0.3	\$ 66.00	Jennifer F. Keefe provided City Attorney services including personnel policy and discipline letters. Work included timely advice, document preparaton, and coordination with staff and outside parties.	

Professional Services Summary – January 2025				
Initials	Total Hours	Total Amount (\$)	Description of Services Provided	
TD		\$ 38,850.00	Bond counsel services for the City of Martinsville's \$6,249,159 Water and Sewer Revenue Bond (Series 2025) through the Virginia Water Facilities Revolving Fund. Prepared bond documents, coordinated with state and local parties, and finalized closing logistics and certifications for funding.	

Professional Services Summary – February 2025				
Initials	Total Hours	Total Amount (\$)	Description of Services Provided	
LLB	9.5	\$ 3,990.00	Lloyd Lee Byrd handled status updates and court reporting, drafting and revising orders, conference calls and coordination with counsel, air quality testing review, General District Courtroom preparation for the courthouse show cause matter. Work included drafting, review, and coordination with the client and opposing counsel, totaling 9.50 hours in February 2025.	
SVD	2.6	\$ 1,092.00	Stephen V. Durbin handled status updates and court reporting, drafting and revising orders, conference calls and coordination with counsel, procurement and consultant coordination for the courthouse show cause matter. Work included drafting, review, and coordination with the client and opposing counsel, totaling 2.60 hours in February 2025.	

Professional Services Summary – February 2025

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
SDF	0.7	\$227.50	Prepared for and participated in the February 25 Martinsville City Council meeting. Reviewed materials in advance to ensure the City's positions were clear and accurate, and provided counsel during proceedings. Kept follow up notes for next steps.
ALA	6.1	\$2,318.00	Analyzed issues tied to the One Ellsworth term sheet and reviewed proposed terms and draft lease language for Martinsville. Coordinated with the team on revisions and implications for City approvals. Documented recommendations for the negotiation path.
DMS	7.9	\$ 3,318.00	Advised on legal issues across development agreements and Council reporting for Martinsville. Prepared items for public hearing and meeting readiness, and reviewed personnel and policy questions as they arose. Provided written guidance and next steps.
PCJ	10.2	\$4,284.00	Drafted and revised the proposed One Ellsworth lease and related memos to City leadership in Martinsville. Researched document history, coordinated with outside counsel and staff, and prepared filings and communications supporting the City's position.
SVD	17.8	\$7,476.00	Led significant Council support in Martinsville: updated Rules of Procedure, prepared project status and task updates, and worked on option agreements and opioid reporting. Prepped for and participated in Council sessions, documenting advice and follow ups.
FAA	0.2	\$84.00	Provided targeted counsel on personnel matters and strategy for Martinsville. Coordinated a brief client check in to align recommendations and confirm next steps based on the month's developments.

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ALA	6.1	\$2,318.00	Analyzed issues tied to the One Ellsworth term sheet and reviewed proposed terms and draft lease language for Martinsville. Coordinated with the team on revisions and implications for City approvals. Documented recommendations for the negotiation path.
DMS	7.9	\$3,318.00	Advised on legal issues across development agreements and Council reporting for Martinsville. Prepared items for public hearing and meeting readiness, and reviewed personnel and policy questions as they arose. Provided written guidance and next steps.
PCJ	10.2	\$4,284.00	Drafted and revised the proposed One Ellsworth lease and related memos to City leadership in Martinsville. Researched document history, coordinated with outside counsel and staff, and prepared filings and communications supporting the City's position.
SVD	17.8	\$7,476.00	Led significant Council support in Martinsville: updated Rules of Procedure, prepared project status and task updates, and worked on option agreements and opioid reporting. Prepped for and participated in Council sessions, documenting advice and follow ups.
FAA	0.2	\$84.00	Provided targeted counsel on personnel matters and strategy for Martinsville. Coordinated a brief client check in to align recommendations and confirm next steps based on the month's developments.

Professional Services Summary – March 2025

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
DMS	3.8	\$1,596.00	Legal analysis and drafting on responses to opposing counsel and testing issues. Totaled 3.80 hours in March 2025.
LLB	10.5	\$4,410.00	Air quality survey review, reports, and ongoing coordination with stakeholders. Totaled 10.50 hours in March 2025.
SVD	3.2	\$1,344.00	Reviewed testing findings and coordinated responses and next steps. Totaled 3.20 hours in March 2025.
SVD	17.5	\$ 7,350.00	Stephen V. Durbin provided legal services including air quality testing and analysis, responses to opposing counsel, status reporting and response drafting.

Professional Services Summary – March 2025

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
SDF	2.9	\$942.50	Prepared for and attended the March 13 City Council meeting in Martinsville. Reviewed correspondence and reports to ensure the City's positions were accurately represented. Provided meeting support and counsel during proceedings.
DMS	16.1	\$6,762.00	Led analysis on Council closed-session preparation and a range of personnel matters, including FOIA-related guidance and post meeting follow up. Reviewed easement issues (Chipotle site) and advised on assessment appeal timelines and options for potential real property donation.
PCJ	1.1	\$462.00	Coordinated with City officials throughout to document recommendations and next steps. Researched and drafted materials related to the Chipotle easement matter, including form approvals and supporting memorandum. Coordinated with the City Attorney team to align deliverables with meeting timelines.
SVD	13.6	\$5,712.00	Provided primary Council support across multiple sessions, including closed session preparation, agenda review, and rules of procedure guidance. Reviewed FOIA-related matters and assisted with employment issue advisories for the City Manager.
FAA	6.1	\$2,562.00	Offered legal strategy and guidance on personnel and FOIA issues in Martinsville. Participated in closed meeting preparation, reviewed employment policies, and advised on communication responses to Council inquiries.
SHB	3.4	\$748.00	Handled title search and insurance coordination with Virginia Title Center for real estate matters between the City of Martinsville, Martinsville Redevelopment and Housing Authority, and private developers. Ensured accurate documentation and communication across all transactions.

Professional Services Summary – March 2025

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
DMS	3.8	\$1,596.00	Reviewed and advised on responses to air quality testing results tied to the courthouse matter in Martinsville. Prepared guidance for communications with opposing counsel and coordinated with City officials on next steps and documentation.
LLB	10.5	\$4,410.00	Led review of air quality surveys and status updates; drafted summaries and responses for the City's outside stakeholders in Martinsville. Managed ongoing communications around GDC cleaning/moves and researched clerk's office questions impacting the case.
SVD	3.2	\$1,344.00	Evaluated testing reports and remediation options; joined strategy calls with the City Manager's team in Martinsville to frame response paths. Provided counsel on messaging to opposing counsel and follow ups tied to remediation and testing.

Professional Services Summary – April 2025

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
LLB	5.1	\$2,142.00	Managed communications and status updates with Martinsville stakeholders and opposing counsel. Coordinated scheduling, status calls, and written updates tied to courthouse litigation. Helped shape next step requests and tracked deliverables.
SVD	11.4	\$4,788.00	Reviewed and revised architect contracts and IAQ report materials for Martinsville court facilities. Drafted responses to opposing counsel and refined contract language for the architectural firm. Provided strategy support on temporary and long term space planning.

Professional Services Summary – April 2025

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
SDF	5.6	\$1,820.00	Prepared and participated in the April 1 Martinsville City Council meeting. Reviewed ordinances, correspondence, and supporting documents to ensure the City's positions were accurately presented. Provided counsel and assisted in post meeting follow ups.
DMS	5.4	\$2,268.00	Advised on legal issues for Martinsville including assessment appeals, litigation hold requests, and coordination with Council. Drafted and reviewed key communications and letters, and conferred with staff on budget and procedural items.
PCJ	0.3	\$126.00	Reviewed and contributed to courthouse related documentation and approvals. Coordinated draft adjustments with team members to align with Martinsville's legal framework and reporting standards.
FJB	0.3	\$126.00	Reviewed preservation correspondence and record retention items relevant to Martinsville City operations. Offered recommendations for documentation updates and compliance tracking.
SVD	15.2	\$6,384.00	Led Martinsville Council legal support for April. Drafted and reviewed litigation hold letters, ordinances, and budget materials. Conducted legal research, prepared meeting documents, and provided on site counsel for City meetings and hearings.

Professional Services Summary – May 2025

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
APS	0.2	\$76.00	Analyzed legal authorities related to unpaid interns and municipal use, aligning City practice with applicable labor standards. Prepared concise guidance to support future policy updates and compliance reviews.
JLR	1.1	\$418.00	Reviewed correspondence, documents, and media tied to the ongoing investigation. Organized findings and planned next steps to maintain clear records and timely progress consistent with legal standards.
KDE	3	\$975.00	Drafted deed documents and reviewed contractual materials, including the Clearview deed to Mid Atlantic and related termination agreement. Provided recommendations to ensure accuracy and mitigate risk in real estate transactions.
JLN	2	\$440.00	Advanced procedural updates supporting City administrative processes. Confirmed alignment with evolving policy changes and maintained compliance with internal requirements during implementation.
TAG	8.6	\$3,268.00	Evaluated orientation manuals and related training materials for legal sufficiency. Advised on revisions to strengthen onboarding practices and ensure consistency with governing rules and best practices.
DMS	4.1	\$1,722.00	Assessed personnel policy issues and Planning Commission matters arising from Council actions. Coordinated with City officials to resolve questions and document recommendations for follow through.
PCJ	8.1	\$3,402.00	Analyzed Council procedural rules and minute documentation. Drafted memoranda clarifying actions taken and coordinated follow ups to maintain accurate, defensible records.
SVD	50.7	\$21,294.00	Led Council support throughout the month, including public hearings, budget meetings, and closed session preparation. Drafted memoranda, reviewed procedural rules, and advised on employment and ordinance matters impacting City operations.
FAA	14	\$5,880.00	Managed personnel related investigations, conducted interviews, and advised on HR compliance. Provided legal guidance on sensitive issues with City wide implications.
SHB	5.6	\$1,232.00	Coordinated title and closing documentation with counsel for Tanyard LLC and Virginia Title. Reviewed settlement statements and ensured closing materials were accurate and complete for real estate transactions.

Professional Services Summary – April 2025

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
LLB	10.1	\$4,242.00	Coordinated with City staff and opposing counsel throughout the month on courthouse conditions, courtroom usage, and remediation status. Reviewed air sampling results and maintenance reports, prepared updates to the Commonwealth and outside counsel, and led the
SVD	2.5	\$1,050.00	Reviewed basement remediation progress, architect contract revisions, and air quality findings. Consulted with City leadership on litigation posture and next actions in the show cause matter, including coordination with Mr. Maggard and document updates.

Professional Services Summary – July 2025-1

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
NCM	1.3	\$546.00	Handled HIPAA matters and Business Associate Agreement questions. Drafted HIPAA BAA and answered records request issues. Coordinated with staff to ensure compliance.
MCH	0.3	\$114.00	Consulted on the EDA memorandum of understanding. Provided statutory citations and guidance for structure and authority.
APS	7.9	\$3,002.00	Led FOIA review and redactions; analyzed exemptions and cost rules. Coordinated with K. Hernandez on scope and responses, ensuring compliant disclosures.
KDE	3.6	\$1,170.00	Prepared and revised deeds and easements tied to Housing Authority and Mid Atlantic. Fielded deed related calls and aligned documents with survey updates.
DMS	3.4	\$1,428.00	Provided counsel on meeting changes, social media post removal, and active litigation. Reviewed personnel communications and framed legal options for Council.
PCJ	9.2	\$3,864.00	Drafted and revised the EDA Director MOU and employment agreement. Prepared FOIA memos and advised on meeting requirements and agendas.
FJB	0.2	\$84.00	Reviewed FOIA analysis and response for legal sufficiency. Ensured alignment with applicable exemptions and disclosure standards.
SVD	53.6	\$22,512.00	Primary counsel on Council support, FOIA, and employment law issues; prepared for special session and follow ups. Worked on deeds, MOU items, and PSA litigation updates.
FAA	6.5	\$2,730.00	Addressed personnel and discrimination charge items; guided Council correspondence. Reviewed and refined MOU and employment agreement materials.
LBE	3.9	\$1,482.00	Drafted and refined sections of the EDA Executive Director employment agreement. Coordinated redlines to align with the MOU terms.
CSD	4.2	\$924.00	Researched and drafted the EDA Executive Director MOU. Managed related communications and reviewed offer/continued employment materials.
SHB	1.2	\$264.00	Coordinated information collection to support FOIA responses. Assisted with assembling responsive records and documentation.

Professional Services Summary – July 2025-2

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
LLB	19.3	\$8,106.00	Led courthouse renovation matter: reviewed multiple floor plans, coordinated tours, and handled strategy discussions. Facilitated meetings with stakeholders and opposing counsel; advanced J&DR temporary relocation options.
SVD	2.8	\$1,176.00	Reviewed layouts for temporary juvenile court space and air quality testing materials. Engaged opposing counsel on remediation status; supported planning for relocation steps.

Professional Services Summary – August 2025-1

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
MAF	4.4	\$968.00	Assisted with drafting and organizing investigative materials; indexed witness documents and coordinated uploads.
JLR	77.9	\$29,602.00	Led the City's investigation: drafted reports, interviewed witnesses, conducted legal research, advised Council in closed session, and prepared redacted findings.
SVD	2.2	\$924.00	Reviewed and redacted investigative reports; coordinated FOIA responses; supported Council sessions as senior counsel.
FAA	35.1	\$14,742.00	Directed witness interviews, reviewed report drafts, managed correspondence with opposing counsel, and presented findings to Council.
KML	1.8	\$396.00	Managed news alerts and document transfers to accounting firms; supported records organization and privileged uploads.

Professional Services Summary – August 2025-2

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
LLB	8.9	\$3,738.00	Courthouse renovation coordination and communications: kickoff with Moseley, air quality survey, updates, and planning for temporary court relocation during remediation.
SVD	0.4	\$168.00	Reviewed options for temporary court space and relocation; advised on facilities planning.

Professional Services Summary – August 2025-3

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
KDE	1.2	\$390.00	Reviewed draft budget ordinance and notice; analyzed related materials and prepared amendments.
JLN	0.3	\$66.00	Drafted resolutions for opioid-settlement matters and budget adjustments.
DMS	1.4	\$588.00	Reviewed state law and FOIA issues for Council; advised on personnel investigation procedures.
PCJ	0.3	\$126.00	Worked on employment MOU between City and EDA; assisted with agreement drafting and review.
FJB	0.2	\$84.00	Analyzed budget amendment and provided input on financial impact review.
SVD	73.5	\$30,870.00	Provided primary counsel support on Council matters including FOIA, employment issues, MOU revisions, rezoning ordinances, and multiple Council sessions.
FAA	1.9	\$798.00	Prepared recommendations to Council regarding investigative matters; reviewed media-outreach materials and drafted correspondence.

Professional Services Summary – September 2025-1

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
LLB	5.5	\$2,310.00	Reviewed reports, client communications, and courthouse facility guidelines. Prepared updates to opposing counsel and coordinated on case documentation.
SVD	0.4	\$168.00	Reviewed and responded to opposing counsel on court relocation and temporary space planning.

Professional Services Summary – September 2025-2

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
MTG	2.3	\$874.00	Analyzed garnishment documents and advised on personnel matters; coordinated with City staff on filings and legal process.
SDF	1.8	\$585.00	Drafted deeds for City property transfers; reviewed legal descriptions and ensured compliance with recording requirements.
KDE	10.2	\$3,315.00	Prepared for and participated in Council meeting; reviewed agenda items, drafted ordinances, and advised on budget-related actions.
DMS	0.8	\$336.00	Considered FOIA issues and legal strategies on prior City employee communications and record retention.
PCJ	0.2	\$84.00	Reviewed revisions to EDA employment agreement; coordinated with EDA counsel for alignment.
SVD	61.4	\$25,788.00	Provided primary counsel on City operations including FOIA, opioid litigation, rezoning ordinances, Council meetings, and contract negotiations.
FAA	3.2	\$1,344.00	Reviewed EDA MOU, FMLA matters, and EEOC filings; provided legal guidance for Council and City staff.
SHB	1	\$220.00	Reviewed and prepared deeds for City property conveyance; coordinated related settlement documentation.

Professional Services Summary – September 2025-3

Initials	Total Hours	Total Amount (\$)	Description of Services Provided
JLR	17.5	\$6,650.00	Directed investigative work: reviewed media reports, FOIA requests, and personnel communications. Drafted termination letters and coordinated with Commonwealth's Attorney and City officials.
FAA	6	\$2,520.00	Provided legal counsel on FOIA responses, employment disciplinary actions, and coordination with special prosecutors and auditors.
KML	0.9	\$198.00	Monitored public records through Google alerts and gathered supporting materials for the investigative file.

Total Billing by Month (2025)

Month	Total (\$)
January 2025	\$4,620.00
January 2025 – 2	\$14,514.00
January 2025 – Doe Run	\$38,850.00
February 2025	\$5,082.00
February 2025 – 2	\$14,389.50
February 2025 – 3	\$17,707.50
March 2025	\$7,350.00
March 2025 – 2	\$17,188.50
March 2025 – 3	\$7,350.00
April 2025 – 1	\$6,930.00
April 2025 – 2	\$10,724.00
May 2025 - Invoice 1	\$38,707.00
June 2025 - Invoice 1	\$5,292.00
July 2025-1	\$38,120.00
July 2025-2	\$9,282.00
August 2025-1	\$46,632.00
August 2025-2	\$3,906.00
August 2025-3	\$32,922.00
September 2025-1	\$2,478.00
September 2025-2	\$32,546.00
September 2025-3	\$9,368.00
TOTAL (2025)	\$363,958.50