

AGENDA--CITY COUNCIL -- CITY OF MARTINSVILLE, VIRGINIA
Council Chambers – Municipal Building
Closed Session 7:00pm 7:30pm Regular Session
Tuesday, July 25, 2017

7:00 – Closed Session

Items to be considered in Closed Session, in accordance with the Code of Virginia, Title 2.2, Chapter 37—Freedom of Information Act, Section 2.2-3711(A)—Closed Meetings, the following:

- A. A personnel matter as authorized by Subsection 1.
- B. Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7.

7:30 - Regular Session

Invocation & Pledge to the American Flag – Council Member Lawson

1. Consider approval of minutes of the July 11, 2017 (2 mins)
2. Presentation of proclamation regarding Tuesday, August 1, 2017 National Night Out. (5 mins)
3. Hear an update from Police Animal Control (15 mins)
4. Hear an update on the City's 2017 Strategic Plan (10 mins)
5. Consider setting a schedule and location for FY18 Council neighborhood meetings (10 mins)
6. Consider approval of consent agenda (2 mins)
7. Business from the Floor
This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Thus, any person wishing to bring a matter to Council's attention under this Section of the agenda should:
 - (1) come to the podium and state name and address;
 - (2) state the matter that they wish to discuss and what action they would like for Council to take;
 - (3) limit remarks to five minutes;
 - (4) refrain from making any personal references or accusations of a factually false and/or malicious nature.**Persons who violate these guidelines will be ruled out of order by the presiding officer and will be asked to leave the podium.**
Persons who refuse to comply with the direction of the presiding officer may be removed from the chambers.
8. Comments by members of City Council. (5 minutes)
9. Comments by City Manager. (5 minutes)



City Council Agenda Summary

Meeting Date: July 25, 2017

Item No: 1.

Department: Clerk of Council

Issue: Consider approval of minutes from the July 11, 2017 Council Meeting

Summary: None

Attachments: July 11, 2017 Council Meeting minutes

Recommendations: Motion to approve minutes as presented.

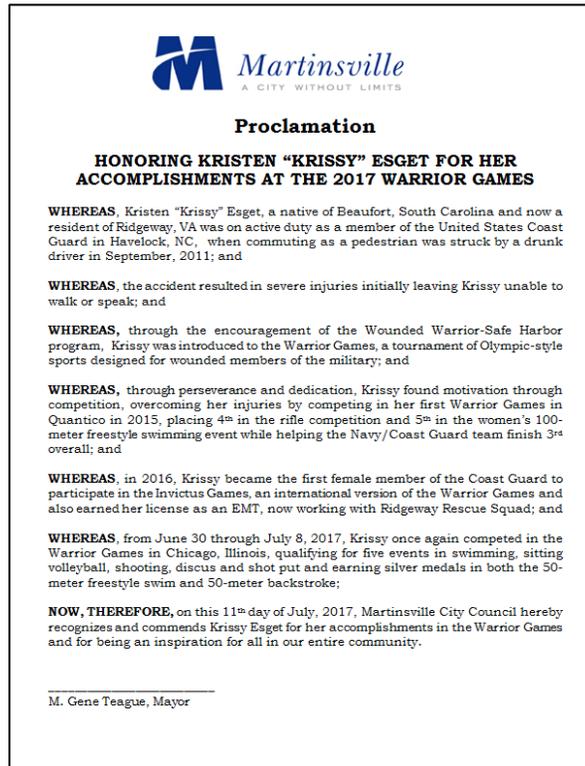
July 11, 2017

The regular meeting of the Council of the City of Martinsville, Virginia was held on July 11, 2017 in Council Chambers, Municipal Building, at 7:30 PM with Mayor Gene Teague presiding. Council Members present included Gene Teague, Sharon Hodge, Chad Martin, Jennifer Bowles, and Kathy Lawson. Staff present included City Manager Leon Towarnicki, City Attorney Eric Monday, Clerk of Council Karen Roberts, Finance Director Linda Conover, Public Works Manager Chris Morris and Police Chief Eddie Cassady.

Mayor Teague called the meeting to order and advised Council would go into Closed Session beginning at 7:00 PM. In accordance with Section 2.1-344 (A) of the Code of Virginia (1950, and as amended) and upon a motion by Council Member Lawson, seconded by Council Member Hodge, with the following 5-0 recorded vote: Mayor Teague, aye; Vice Mayor Martin, aye; Council Member Lawson, aye; Council Member Bowles, aye; and Council Member Hodge, aye. Council Member Bowles arrived at 6:10pm. Council convened in Closed Session to discuss the following matters: (A) A personnel matter as authorized by Subsection 1 and (B) Consultation with legal counsel and briefings by staff members, attorneys or consultants pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by such counsel, as authorized by Subsection 7. At 7:30pm, Mayor Teague recessed Closed Session, each returning member of Council certified that (1) only public business matters exempt from open meeting requirements were discussed in said Closed Session; and (2) only those business matters identified in the motion convening the Closed Session were heard, discussed, or considered during the Session. A motion was made by Council Member Lawson, seconded by Council Member Hodge, with the following 5-0 recorded vote in favor to return to Open Session: Council Member Hodge, aye; Mayor Teague, aye; Council Member Lawson, aye; Council Member Bowles, aye; and Vice Mayor Martin, aye. Mayor Teague stated that Closed Session and discussion regarding item (A) would be continued after the regular session.

Following the invocation by Council Member Bowles and Pledge to the American Flag, Teague welcomed everyone to the meeting.

Present a proclamation honoring Ridgeway resident Kristen "Krissy" Esget for recent accomplishments in the 2017 Warrior Games in Chicago, Illinois – Mayor Teague read the proclamation, which was presented to Esget by Council Members. Esget stated that she appreciated the support from the community and said there was life after her injury by finding her new normal and encouraged others to do the same.



Consider approval of minutes of the June 13, 2017 and June 27, 2017 – Council Member Bowles asked for a change to be made in the June 27, 2017 minutes, correcting the name to New Heights Foundation participants. Council Member Bowles made a motion to approve the minutes as amended; Council Member Hodge seconded the motion with all in favor.

Hear a presentation from Virginia 2-1-1 Regional Outreach Specialist Carissa South – City Manager Towarnicki summarized the purpose of Virginia 2-1-1 and welcomed Carissa South to the meeting. South further explained that Virginia 2-1-1 is a service of the Department of Social Services and connects residents with information on additional community services including contact numbers and documents needed when the residents visit those organizations. The system allows agencies who participate with them to view data on the systems people need and may not be receiving. Council Member Hodge asked if Council could receive that data from Virginia 2-1-1. South said she could pull reports on needs, locations, and what is available in the Martinsville area. Hodge suggested those reports could be helpful when Council works on the Strategic Plan. Virginia 2-1-1 fields approximately 200,000 calls throughout the state each year. Kim Adkins with the United Way will meet with South regarding the Virginia 2-1-1 program to ensure that all information on local organizations is updated by October 2017. South said there is an application process on their website for any organizations wishing to work with Virginia 2-1-1.

TIPS

- 1** Before calling, create a list of your needs. We will try to get all of your questions answered in one phone call.
- 2** Be proactive. Call early to prevent minor situations from escalating into major emergencies. Don't wait until you are deep into a crisis or problem to seek help.
- 3** Have realistic expectations. Sometimes help takes time. You and your 2-1-1 Information and Referral Specialist may have to be creative and work through the problem together.
- 4** Keep in touch—if a referral doesn't work out, call and let us know so we can connect you to other available resources and get you the help you need.
- 5** And remember, we're available **24 hours a day!**



VIRGINIA
2-1-1
Get Connected. Get Answers.
Dial 2-1-1 • www.211virginia.org

2-1-1 VIRGINIA SERVICE PROVIDERS

Norfolk

Lynchburg



United Way of Central Virginia

Richmond



United Way of Greater Richmond & Petersburg

Roanoke



COUNCIL of COMMUNITY SERVICES

In partnership with Virginia Department of Social Services.

GET CONNECTED, GET ANSWERS

In Virginia, you can now dial 2-1-1 to connect to health and human services, including:

- Alzheimer's assistance
- Child care referral centers
- Child development
- Consumer counseling
- Crisis intervention
- Disability services
- Domestic violence programs
- Education
- Energy assistance
- English as a second language classes
- Family counseling
- Financial assistance
- HIV/AIDS programs
- Home health care
- Homeless services
- Legal assistance
- Maternal and child health care
- Mentorship opportunities
- Parenting programs
- Senior services
- Substance abuse
- Suicide prevention
- Transportation
- Volunteer opportunities



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For more information, call 2-1-1 today.
web: www.211virginia.org

Dialing 2-1-1 helps me find ANSWERS



Free and confidential information and referrals



VIRGINIA
2-1-1
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What is 2-1-1?

WHO DO YOU CALL WHEN:

You need resources to care for an elderly loved one? Or someone you love is a victim of domestic violence? Or you can't find affordable health care or child care? Or someone you know needs assistance with rent or a utility bill?

CALL 2-1-1

2-1-1 is an easy-to-remember phone number connecting people with free information on available community services.



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2-1-1
Get Connected. Get Answers.
Dial 2-1-1 • www.211virginia.org



"When you dial 2-1-1, I'm here to help. As a trained call specialist, I provide information and referrals to people just like you, who don't know where to turn for help."

DIAL 2-1-1 FOR COMMUNITY SERVICES



When you dial 2-1-1, you will be connected to a trained professional who can provide referrals to health and human services including:

- **BASIC HUMAN NEEDS:**
Food banks, shelters, rent or utility assistance
- **PHYSICAL AND MENTAL HEALTH RESOURCES:**
Medicaid, Medicare, pre-natal care, children's health insurance programs, crisis intervention, support groups, counseling, alcohol and drug rehabilitation
- **WORK INITIATIVES:**
Educational and vocational training programs, English as a second language classes, job training, GED preparation, financial and transportation assistance
- **SUPPORT FOR SENIORS AND THOSE WITH DISABILITIES:**
Area Agencies on Aging, independent living centers, adult day care, meals at home, respite care, home health care, transportation and recreation
- **SUPPORT FOR CHILDREN, YOUTH AND FAMILIES:**
After-school programs, tutoring, mentorship programs, family resource centers, protective services, counseling, child care centers, and recreation
- **VOLUNTEERING IN YOUR COMMUNITY:**
Volunteer centers, mentorship opportunities, locations to donate food, clothing, furniture, computers or other items

DIAL 2-1-1 FOR VIRGINIA DISASTER RECOVERY



During times of disaster, 2-1-1 VIRGINIA will work with local and state emergency management and disaster response officials to provide:

- Accurate and up-to-date information for citizens of the Commonwealth.
- Volunteer and donation coordination.
- Crisis intervention and human services coordination.
- Access to disaster support services during the entire recovery process.

You can also log on to

www.211virginia.org



Consider approval on second reading of the Zoning Ordinance with related updates and amendments as approved and recommended by the Planning Commission – City Manager

July 11, 2017

Towarnicki said Council approved the Ordinance on first reading at the last meeting. Tonya Rumley, with the Zoning Department provided details on the total calls, visits, and emails with questions with all inquires being satisfied with responses. Council Member Hodge made a motion to approve the ordinance on second reading; Council Member Bowles seconded the motion with the following roll call: Council Member Hodge, aye; Council Member Lawson, aye; Vice Mayor Martin, aye; Council Member Bowles, aye; and Mayor Teague, aye.

Hear an update from the Public Works Department regarding various projects and operations – Public Works Director Chris Morris summarized several projects and operations currently being handled by the Public Works department including the Uptown paving and revitalization project. Bridge Street from Main Street to Church Street will become a 2-way street with new traffic lights and stripping. Council Member Bowles expressed concern for workers during nighttime work. Morris advised there would be lights, flaggers, etc. to ensure those worker’s safety. The City received a grant of \$160,000 from the Virginia Department of Transportation for the Starling Avenue milling and paving project; this project will be bid out in the upcoming week. Council Member Hodge asked if there was a list of streets being paved and asked for confirmation that the City would continue to maintain those residential streets that are not included. Morris confirmed that those streets would be maintained. Morris shared the street sweeper schedule, the bulk trash pickup and policy requiring resident’s call in their pickup request as well as what items are accepted. Morris described the grass and leaf disposal policy, information on bulk and brush pickup and reminded residents that yard sale signs are not permitted to be attached to any poles or trees in the city.

Upcoming Street Projects

Dillard Street Reconstruction Project

J. C. Joyce Trucking and Paving Company is currently reconstructing Dillard Street as part of the City’s Community Development Block Grant for the Northside Neighborhood area. Work includes improved driveway access to 7 homes in the area. Work should be completed by the end of the month.

East Church Street Slurry Paving Project

Boxley Materials Company will begin a slurry sealing project on East Church Street from Brookdale to the East City corporate limits near Cabell Street. Work will involve applying a thin coat of a sand-tar slurry coating and new lane striping. Work should begin later this summer. A media release will be issued prior to start of the work.

Uptown Repaving Project

Bids will be received later this month for the repaving of the Uptown Streets. Work includes milling or removing of 1-½ inches of pavement, new pavement, striping, and crosswalks.

Streets include Church Street from Moss Street to Starling Avenue, Main Street from Clay Street to Moss Street, and the side streets between Church and Main; Clay, Lester, Walnut, and Bridge. Jones Street and Ford Street will also have a portion repaved. Work will be performed between the hours of 7:00 p.m. and 7:00 a.m. in order not to disrupt normal businesses in the Uptown area.

During the repaving process, Bridge Street from Church to Main will be converted into a two-way street. This will allow cars to turn left off Main Street. A new traffic light will be installed near the corner of the post office to regulate traffic at this intersection. A media release will be issued prior to start of the work.

Questions concerning any of these items shall be directed to the

Public Works Office at 403-5154.

Public Works Operations

Street Sweeper Schedule: The street sweeper runs uptown business district and Parking lots every Tuesday and Friday morning starting at 4:00 a.m. The residential areas and main thoroughfares are swept on a once in a six week period cycle. In the fall the uptown business district is swept Monday, Wednesday and Friday morning. And the residential sections are once every four weeks.

Bulk Trash Pickup: Weekly bulk trash pickup is provided on a call-in basis. Citizens must call the bulk trash pickup line at 403-5419 to schedule a bulk pickup before 2:00 p.m. the day prior to their regular collection day. This service is provided to residential customers only. Acceptable items include furniture, appliances, tires (maximum of four), bagged yard waste such as leaves and grass clippings, and buckets not containing liquids with the lids removed.

Brush Pickup: Brush pickup is provided on Monday’s, once per month, and cycles through the City’s four trash pickup areas. Citizens must call the brush pickup line at 403-5141 to schedule the pickup. Acceptable items include brush and small limbs no larger than 4-inches in diameter, and cut into lengths no longer than 8-feet. This service is not intended to include entire trees cut by individuals or any work done by contractors.

The following items are not acceptable for pickup by the City: Carpeting, rugs, floor coverings, construction debris, hazardous materials, and automobile or lawnmower parts.

Grass and Leaves: No person is permitted to rake, deposit, or blow grass clippings, brush trimmings, or other green waste or cuttings in or on any street, alley or other public property.

Attaching signs or posters to City poles: No person is permitted to attach, fasten, or tape any flyers, yard sale notices, or other signs to any light pole, tree, or utility pole. Only temporary event signs may be used, if placed behind the curb or sidewalk.

Questions concerning any of these items shall be directed to the Public Works Office at 403-5154.

July 11, 2017

Consider approval of consent agenda – Council Member Lawson made a motion to approve the consent agenda as presented; Council Member Bowles seconded the motion with all Council Members voting in favor.

BUDGET ADDITIONS FOR 07/11/17				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY17				
General Fund:				
01100909	490104	Advance/Recovered Costs		24,624
01413147	506010	Traffic Signal Maintenance Supplies	24,624	
		Insurance reimbursement for lightning strike to traffic controller		
01102926	405555	Federal Categorical - Brownfields Grant - EPA		90,485
01812247	503136	Brownfields - Professional Services - Consultant	90,485	
		Project reimbursement		
01100909	490104	Advance/Recovered Costs		8,800
01812242	506014	Misc Expense - Signage	8,800	
		Insurance reimbursement for damage to entrance sign		
Total General Fund:			123,909	123,909
Capital Reserve Fund:				
16100905	416209	Sale of Surplus Equipment		12,800
16572362	508110	Major Tools & Equip - Street Maintenance	12,800	
		Replacement of sign making equipment		
Total Capital Reserve Fund:			12,800	12,800

Business from the Floor – Ural Harris, 217 Stewart Street – residents are still waiting on information regarding the medical school and he would also like an update on why Danville is getting economic development assistance and Martinsville is not; Harris blames that on the article about the Martinsville opioid prescription rating.

Patrick Wright, 1201 Spruce Street – offered to help the YMCA and serve as a spokesman.

Comments by members of City Council – Council Member Hodge attended the first school board meeting of the year and congratulated Joan Montgomery for being voted Chairman and Donna Dillard for being voted Vice Chairman. Hodge reached out to other educators in the community sharing that there are nine positions still available in the school system. Council Member Bowles congratulated Rob Fincher and Eddie Cassady of the Police Department on their promotions and offered prayers for Ashley Agee’s family. Agee was struck and killed by a drunk driver Sunday.

Comments by City Manager – City Manager Towarnicki pointed out important dates on the Council calendar. The Fire Department is working in the Chatham Heights area on the smoke detector installations on Saturday. Towarnicki thanked the Police, Fire, and Inspection departments for their help on a residential situation in the City.

At 8:37pm, Mayor Teague explained that Council would resume Closed session.

At approximately 9:45pm Council Member Hodge made a motion to return to Open Session; the motion was seconded by Council Member Lawson, with a 5-0 vote in favor. No action was taken from Closed Session.

July 11, 2017

There being no further business, Council Member Hodge made a motion to adjourn the meeting; the motion was seconded by Council Member Bowles with all Council Members voting in favor. The meeting adjourned at 9:45pm.

Karen Roberts
Clerk of Council

Gene Teague
Mayor

Meeting Date: July 25, 2017

Item No: 2.

Department: City Council

Issue: Presentation of proclamation regarding Tuesday, August 1, 2017 National Night Out.

Summary: Officer Coretha Gravely and captains of several City Neighborhood Watch Groups will be present to accept the proclamation.

Attachments: Proclamation

Recommendations: Presentation only



PROCLAMATION

NATIONAL NIGHT OUT August 1, 2017

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime, drug and violence prevention program on August 1, 2017 entitled “National Night Out”; and

WHEREAS, the Annual National Night Out provides a unique opportunity for the City of Martinsville to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and

WHEREAS, Martinsville City Council plays a vital role in assisting the Martinsville Police Department and Sheriff’s Office through joint crime, drug and violence prevention efforts in the City of Martinsville and is supporting “National Night Out 2017” locally; and

WHEREAS, it is essential that all citizens of Martinsville be aware of the importance of crime prevention programs and impact that their participation in Neighborhood Watch groups and their community can have on reducing crime, drugs and violence in Martinsville; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the “National Night Out” and Neighborhood Watch programs;

NOW, THEREFORE I, Gene Teague, Mayor of the City of Martinsville, Virginia, do hereby call upon all citizens of Martinsville to join City Council and the National Association of Town Watch in supporting the “Annual National Night Out” and do hereby proclaim **Tuesday, August 1, 2017** as **NATIONAL NIGHT OUT AGAINST CRIME** in the City of Martinsville.

Gene Teague
Mayor

Meeting Date: July 25, 2017

Item No: 3.

Department: Police

Issue: Hear an update from Police Animal Control.

Summary: Police Department Animal Control Officer, E. C. Stone, will provide a brief update for City Council on animal control issues in the City.

Attachments: None

Recommendations: No action by Council is needed – this item is presented for information purposes.

Date: July 25, 2017

Item No: 4.

Department: City Manager

Issue: Hear an update on the City's 2017 Strategic Plan

Summary: In March of this year, Council spent considerable time updating the City's Strategic Plan and changes have since been incorporated into the document.

The plan is now available for viewing online and many of the performance measures are now accompanied with notes regarding efforts related to that specific element of the plan.

At the July 25 meeting an update of this process will be provided.

Attachments: None

Recommendations: No action needed by Council. This is being presented for information purposes for Council and the public.

Date: July 25, 2017

Item No: 5.

Department: City Manager

Issue: Consider setting a schedule and location for FY18 Council neighborhood meetings.

Summary: Council meetings in various neighborhoods throughout the City have been held for a number of years, giving citizens an opportunity to meet with Council in an informal setting and to discuss issues/concerns in their areas. Typically four meetings are held throughout the year at 7:30 pm (preceded by a neighborhood tour) on the Monday prior to Council's second monthly meeting

The following is last year's schedule with options for other locations for FY18 neighborhood meetings:

September 26, 2016-Druid Hills/Uptown TOUR 5:30 pm
LAST YEAR at Patrick Henry School
THIS YEAR – September 25, 2017; NCI, Library, Forest Hill Presbyterian Church

October 24, 2016-Westside Area TOUR 5:00 pm
LAST YEAR at Albert Harris School
THIS YEAR – October 23, 2017; Albert Harris School

March 27, 2017-Northside/Chatham Hts. TOUR 5:30 pm
LAST YEAR at Chatham Heights Baptist
THIS YEAR – March 26, 2018; Clearview Wesleyan Church, McCabe Church

APRIL 24, 2017-Southside TOUR 5:30 pm
LAST YEAR at Wesley Memorial Methodist
THIS YEAR – April 23, 2018; Fuller Memorial Church

Attachments: None

Recommended Action: Direct staff to coordinate meetings and locations

Meeting Date: July 25, 2017
Item No: 6.
Department: Finance
Issue: Appropriation Approval

Summary:

The attachment amends the FY17 and FY18 Budgets with appropriations in the following funds:

FY17

General Fund: \$ 2,660 – reimbursements

FY18

School Oper Fund: \$ 4,550 – donation

Attachments:

Consent Agenda 7-15-17

Recommendations: Approve

BUDGET ADDITIONS FOR 07/25/17

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY17</u>				
<u>General Fund:</u>				
01100909	490137	Recovered Costs/Public Safety		2,660
01331108	501300	Sheriff/Corrections - Part-time & Temporary Wages	2,471	
01331108	502100	Sheriff/Corrections - Social Security	153	
01331108	502110	Sheriff/Corrections - Medicare Reimbursement for security services	36	
Total General Fund:			2,660	2,660

<u>FY18</u>				
<u>School Operating Fund:</u>				
18103919	489904	Donations/Contributions/Private Grants		4,550
51001100	566013	Middle Sch/Elem - Instructional Materials & Supplies Donation from Eastman - MathElites	4,550	
Total School Operating Fund:			4,550	4,550