

AGENDA--CITY COUNCIL -- CITY OF MARTINSVILLE,  
VIRGINIA

Council Chambers – Municipal Building

**7:30pm Regular Session**  
**Tuesday August 25, 2020**

**7:30 pm - Regular Session**

Pledge to the American Flag and Invocation by Vice Mayor Martin

1. Approve minutes from the August 11, 2020 Council Meeting. (5 mins)
2. Recognize City Employees who are eligible for Service Awards for the period July 1-September 30, 2020. (5 mins)
3. Hear an update on Martinsville Mustangs Baseball. (15 mins)
4. Read a Proclamation recognizing the 100<sup>th</sup> Anniversary of the 19<sup>th</sup> Amendment to the Constitution guaranteeing women the right to vote. (5 mins)
5. Consider adoption of a resolution setting the allocation percentage for personal property tax relief for qualifying vehicles in the City of Martinsville for tax year 2020. (5 mins)
6. Hear an update regarding plans for section 6A of the Dick & Willie Trail. (15 mins)
7. Hear an update from Building Inspections regarding demolition of structures within the City. (15 mins)
8. Consider approval of consent agenda (2 mins)
9. Business from the Floor - CANCELLED  
As a result of COVID-19 issues, business from the floor will not occur at City Council meetings until further notice. Citizens desiring to present comments for Council's consideration may do so by emailing the comments to Karen Roberts, Clerk of Council at [kroberts@ci.martinsville.va.us](mailto:kroberts@ci.martinsville.va.us), calling in the comments to 276-403-5182, faxing comments to 276-403-5280, or mailing comments to City of Martinsville, attn.: Karen Roberts, P.O. Drawer 1112, Martinsville, VA 24114. Comments must be received by noon, August 25 for consideration by Council at this meeting.
10. Comments by members of City Council. (5 minutes)
11. Comments by City Manager and City Attorney. (5 minutes)



## **City Council Agenda Summary**

**Meeting Date:** August 25, 2020

**Item No:** 1.

**Department:** Clerk of Council

**Issue:** Consider approval of minutes

**Summary:** None

**Attachments:** August 11, 2020 Council Meeting

**Recommendations:** Motion to approve minutes as presented.

**Meeting Date:** August 25, 2020

**Item No:** 2.

**Department:** Human Resources

**Issue:** Recognize City Employees who are eligible for Service Awards for the period July 1 – September 30, 2020.

**Summary:** The Service Award Program is designed to build individual morale and show appreciation to the long-service employee for their faithful service to the City of Martinsville.

**SERVICE AWARD RECIPIENTS  
FIRST QUARTER - FISCAL YEAR 20-21  
FOR THE PERIOD OF JULY 1 – SEPTEMBER 30, 2020**

Name	Department	Years of Service
GARY RENZ	SHERIFF'S DEPT	5
MICHAEL TRAIL	FIRE DEPT	5
TALIB-DIYN AZIZ	WASTEWATER PLANT	5
ERIC BOAZ	TRAFFIC SIGNALS	5
ALLYSON SMITH	COMMONWEALTH'S ATTORNEY	5
ANITRA HUFF	SHERIFF'S DEPT	10
JOSEPH HAYNES	FIRE DEPT	15
TIMOTHY DUNBAR	SEWER MAINTENANCE	20
DAVID JOHNSTON	WATER MAINTENANCE	20
SANDY HINES	POLICE DEPT	20
KATHY REED	TRAFFIC SIGNALS	25
ROGER SHELOR	CENTRAL GARAGE	30
ESTHER ADAMS-ARTIS	INFORMATION SERVICES	35

**Attachment:** None

**Recommendation:** The Mayor will read the list.



## **City Council Agenda Summary**

**Meeting Date:** August 25, 2020

**Item No:** 3.

**Department:** City Manager

**Issue:** Hear an update on Martinsville Mustangs Baseball.

**Summary:** Information will be presented regarding the just-completed 2020 baseball season and plans for the 2021 season. Mr. Greg Suire will be attending Council's meeting and providing this update.

**Attachment:** None

**Recommendation:** No action needed – presented for information purposes.



## City Council Agenda Summary

**Date:** August 25, 2020

**Item No:** 4.

**Department:** City Council

**Issue:** Read a Proclamation recognizing the 100<sup>th</sup> anniversary of the 19<sup>th</sup> Amendment to the Constitution guaranteeing women the right to vote.

**Summary:** August, 2020 is the 100<sup>th</sup> anniversary of the ratification of the 19<sup>th</sup> Amendment to the United States Constitution guaranteeing women the right to vote. A proclamation will be read recognizing that important event in American history.

**Attachments:** Proclamation

**Recommendations:** No action by Council needed - the Mayor will read the Proclamation.

# PROCLAMATION

## RECOGNIZING THE 100<sup>TH</sup> ANNIVERSARY OF THE PASSAGE AND RATIFICATION OF THE 19<sup>TH</sup> AMENDMENT TO THE UNITED STATES CONSTITUTION GUARANTEEING WOMEN THE RIGHT TO VOTE

**WHEREAS**, on June 4, 1920, the U.S. Congress passed the 19th Amendment to the Constitution of the United States guaranteeing American women the right to vote, which was later ratified on August 18, 1920; and

**WHEREAS**, the bold, courageous, and powerful women who fought for the amendment deserve special recognition, especially on this 100<sup>th</sup> anniversary of the 19<sup>th</sup> Amendment; and

**WHEREAS**, the fact that women today are active in local, state, and national government and are running for office in unprecedented numbers reminds us that we all follow in the footsteps of these resolute American suffragists, and;

**WHEREAS**, the 19<sup>th</sup> Amendment has played an important role in advancing the rights of all women; and

**WHEREAS**, women are vital to the social, economic, spiritual, and intellectual well-being of our community;

**NOW, THEREFORE**, I, Kathy Lawson, Mayor, and members of Martinsville City Council do hereby proclaim our recognition of the 100<sup>th</sup> anniversary of the 19<sup>th</sup> Amendment to the Constitution guaranteeing women the right to vote and its significance in promoting the core values of and participation in our democracy.

---

Kathy Lawson, Mayor

**Meeting Date:** August 25, 2020

**Item No:** 5.

**Department:** Commissioner of the Revenue

**Issue:** Consider adoption of a resolution setting the allocation percentage for personal property tax relief for qualifying vehicles in the City of Martinsville for tax year 2020.

**Summary:** On December 13, 2005 City Council adopted an ordinance that established a local program of personal property tax relief that requires the Council to annually set the relief allocation percentage that is anticipated to fully use the PPTRA relief funds provided to the City by the Commonwealth.

The Commissioner of the Revenue has completed the annual assessment of motor vehicles that have a Martinsville tax situs for tax year 2020. By ordinance, qualifying vehicles assessed at \$1,000, or less, receive 100% relief. Qualifying vehicles with assessed values between \$1,001 and the first \$20,000 receive a calculated annual percentage of relief based on the number of qualifying vehicles and their associated assessments. The Commissioner of the Revenue estimates that a percentage rate of 49.33% will fully use all state PPTRA funds allocated to the City for Tax Year 2020.

**Attachments:** Resolution

**Recommendations:** Adopt resolution

*Council Members*  
Kathy Lawson, Mayor  
Chad Martin, Vice-Mayor  
Jennifer Bowles  
Danny Turner  
Jim Woods



*City Manager*  
Leon E. Towarnicki  
*City Attorney*  
Eric H. Monday  
*Clerk of Council*  
Karen Roberts

**RESOLUTION**  
**SETTING THE ALLOCATION PERCENTAGE FOR PERSONAL**  
**PROPERTY TAX RELIEF IN THE CITY OF MARTINSVILLE FOR TAX**  
**YEAR 2020**

**WHEREAS**, on December 13, 2005 by Ordinance 2005-8 the Martinsville City Council established a local program of tax relief that serves the best interests of its citizens regarding personal property tax on qualifying use vehicles, pursuant to modifications made by the General Assembly of Virginia to the Personal Property Tax Relief Act of 1998 (PPTRA); and

**WHEREAS**, the city's relief program requires the city council to adopt an annual percentage of local tax relief for personal use vehicles valued between \$1,001 and the first \$20,000 that will fully exhaust the PPTRA relief funds provided to the city by the Commonwealth of Virginia; and

**WHEREAS**, the Commissioner of the Revenue has completed the annual assessment of motor vehicles with Martinsville tax situs for Tax Year 2020; and

**WHEREAS**, the Commissioner of the Revenue estimates that a percentage of relief of 49.33% applied to the first \$20,000 of assessed values for qualifying vehicles valued over \$1,000 will fully use all available state PPTRA relief allocated for tax year 2020,

**NOW, THEREFORE BE IT RESOLVED** by the Martinsville City Council that 49.33% shall be the percentage of relief to be applied to the first \$20,000 in value of each qualifying vehicle with an assessed value more than \$1,000 pursuant to and in accordance with provisions of Sec. 21-10 of the Martinsville City Code.

Adopted this 25th day of August, 2020.

\_\_\_\_\_  
Kathy Lawson, Mayor

\_\_\_\_\_  
ATTEST: Clerk of Council

Jennifer Bowles  
Kathy Lawson  
Chad Martin  
Danny Turner  
Jim Woods

VOTE  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## City Council Agenda Summary

**Date:** August 25, 2020

**Item No:** 6.

**Department:** City Manager

**Issue:** Hear an update regarding plans for section 6A of the Dick & Willie Trail.

**Summary:** City staff will provide a brief update on plans and schedule regarding section 6A of the Dick and Willie Trail. Section 6A is the remaining section of the trail that will connect from the end of the original D & W Trail at Mulberry Creek to the recently-completed section (Section 6B) at the trailhead on Spruce Street at Mulberry Creek.

**Attachments:** None. Additional information will be presented at the meeting.

**Recommendations:** Presented for information purposes. No Council action needed.

**Date:** August 25, 2020

**Item No:** 7.

**Department:** Building Inspections

**Issue:** Hear an update from Building Inspections regarding demolition of structures within the City.

**Summary:** Kris Bridges, City Building & Zoning Official will present an update on progress being made regarding demolition of various structures throughout the City.

**Attachments:** None. Additional information will be presented at the meeting.

**Recommendations:** Presented for information purposes. No Council action needed at this time.

**Meeting Date:** August 25, 2020

**Item No:** 8.

**Department:** Finance

**Issue:** Consider approval of the consent agenda

**Summary:**

The attachment amends the FY20 and FY21 budgets with appropriations in the following funds:

FY20

General: \$ 3,046 – Forfeited Assets

FY21

General: \$ 393,211 – Forfeited Assets; Insurance Claim Payments

Telecomm: \$ 2,787 – Insurance Claim Payment

CARES Act: \$1,149,533 – CARES Funds

School Ops: \$ 974,337 – ESSER CARES Funds; Grants

**Attachments:** Consent Agenda – 8-25-20

**Recommendations:** Approve.

BUDGET ADDITIONS FOR 8/25/20

ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
<b>BUDGET ADDITIONS</b>				
<b>FY2020</b>				
<b>General Fund:</b>				
01101917	442401	Categorical Other State - Confiscated Assets - PD		2,840
01101917	442402	Categorical Other State - Confiscated Assets - CA		206
01311085	506078	Police Dept - State Asset Forfeitures	2,840	
01221082	506105	Commonwealth's Atty - State Asset Forfeitures Forfeited assets from Commonwealth	206	
<b>Total General Fund:</b>			<b>3,046</b>	<b>3,046</b>
<b>FY2021</b>				
<b>General Fund:</b>				
01101917	442401	Categorical Other State - Confiscated Assets - PD		5,735
01101917	442402	Categorical Other State - Confiscated Assets - CA		4,129
01311085	506078	Police Dept - State Asset Forfeitures	5,735	
01221082	506105	Commonwealth's Atty - State Asset Forfeitures Forfeited assets from Commonwealth	4,129	
01100909	490104	Advance/Recovered Cost		45,260
01413147	506010	Traffic Signals - Signal Maintenance Insurance claim payment	45,260	
01102926	436401	Categorical Federal - Confiscated Assets - PD		321,011
01311085	506079	Police Dept - Federal Asset Forfeitures Forfeited assets from Federal Gov't	321,011	
01100909	490104	Advance/Recovered Cost		17,076
01311085	506008	Police Dept - Vehicle Equipment & Maintenance Insurance claim payment	17,076	
<b>Total General Fund:</b>			<b>393,211</b>	<b>393,211</b>
<b>Telecomm Fund:</b>				
11100909	490104	Advance/Recovered Cost		2,787
11315308	506007	Telecomm - Repair & Maintenance Supplies Insurance claim payment	2,787	
<b>Total Telecomm Fund:</b>			<b>2,787</b>	<b>2,787</b>
<b>CARES Act Fund:</b>				
17102926	442305	Categorical/Federal - CARES Act Funds		1,095,288
17913250	506146	General Expense - CARES Act Funds CARES Act funds received from Federal Government	1,095,288	
17102926	442306	Categorical/Federal - CARES Act Funds - Registrar		54,245
17132068	506147	Registrar - November Election Funds received specific to November election costs	54,245	
<b>Total CARES Act Fund:</b>			<b>1,149,533</b>	<b>1,149,533</b>

**School Operations Fund:**

18102926	499990	ESSER CARES ACT		925,677
80005800	561300	Part Time S&W	141,645	
80005800	562100	Social Security	10,836	
80004200	561300	Part Time S&W	36,000	
80004200	562100	Social Security	2,754	
82021100	563000	Purchased Services	3,500	
81021100	563142	Professional Development	33,000	
80004200	563142	Professional Development	300	
80004200	563000	Purchased Services	25,000	
80004200	566007	Janitorial Supplies	62,725	
80004200	566056	Non Cap Equipment	133,658	
80008100	566050	Non Cap Tech Hardware	476,259	
		CARES Act Funds		
18103919	489904	Donations/Contributions		20,000
80004200	566007	Custodial Supplies	20,000	
		Eastman Foundation Grant		
18101917	404002	Other State Funds		28,660
71001300	561620	Supplemental S&W	5,300	
71001300	562100	Social Security	332	
71001300	563000	Purchased Services	5000	
71001300	563142	Professional Development	11628	
71001300	565800	Miscellaneous	3000	
71001300	566000	Materials & Supplies	2,000	
71001300	566040	Software and Online Content	1,400	
		VTSS/PBIS Grant		
<b>Total School Operations Fund:</b>			<b>974,337</b>	<b>974,337</b>